

CHRIST THE KING LUTHERAN CHURCH
CTK Church Council Agenda
October 17, 2022

*Christ the King Lutheran Church is a caring community committed
to empower all to know Christ and make Christ known.*

1. Attendance
2. Devotions – Jessica
3. Approval of the Agenda
4. Approval of Meeting Minutes
5. Approval of Treasurer's Report
6. Leadership Luncheon Update
7. Hearing Loop Update
8. Pastor Melanie's Report
9. Covenant Commission Communication
10. Prayer Request/Adjournment

Next Meeting: Tuesday November 15 @ 5:30pm – Fireside Room

Devotions Schedule

Meeting Month	Scheduled Date	Devotions
August	08/30/2022	Dave Menk
September	09/20/2022	Kathy Brozik
October	10/18/2022	Jessica Ehrich
November	11/15/2022	David Krause
December	12/20/2022	Nancy Patterson
January	01/17/2023	Dan Rickbeil
February	02/21/2023	Gary Rudolph
March	03/21/2023	Brent Sandhurst
April	04/18/2023	Chloe Sinning
May	05/16/2023	Marlin Spangurd
June	06/20/2023	Brandon Stensrud

Liz Zaruba – On Call

**Please email minutes to Morgan morganc@ctkmankato.org
By Thursday, November 10th**

CHRIST THE KING LUTHERAN CHURCH
Executive Committee Meeting Minutes
October 4, 2022 @ 5:30pm

Christ the King Lutheran Church is a caring community committed to empower all to know Christ and make Christ known.

Members Present:

David Menk - President
Nancy Patterson – Past President
Jessica Ehrich - Vice President
Pastor Melanie Wallschlaeger
David Krause - Treasurer

Members Absent:

Liz Zaruba – Secretary

1. CTS

David Krause was inquiring what was the best option for CTK for computers.
Lease or purchase option.

Lease and purchase option offer the same 3 year warranty.

CTS proposes lease option to keep up with technology (automatically replace with new laptops after 3 years), keep IT budget around the same amount.

We are replacing four laptops in 2022. Lease payment will be \$201.65 each month.

Pastor Melanie will call CTS to confirm lease option.

2. Roof Logistics

October 14th, 2022 start date and the plan is to be done in one week.

3. Endowment Committee

Pastor Melanie wants to make a disbursement this Fall.

4. Leadership Luncheon

Sunday November 13th, 2022 11a.m. at CTK

Morgan C. will make Save the Dates

Nancy P. will draft an agenda to present to the council.

5. Council Meeting Attendance

Pastor Melanie will reach out to absent member and report back. Dave will then follow up with absent member if needed.

6. Compensation Package

David Krause was inquiring about how the compensation works when Pastor Melanie approves changes.

David K. suggests changing compensation only 1 time per year and every change at the same time and having annual reviews done by May. Example: All staff in August of each year.

Next Executive Committee Meeting: Tuesday, November 1st @ 5:30pm

Next Council Meeting: Tuesday, Tuesday, October 18th @ 5:30 pm

CHRIST THE KING LUTHERAN CHURCH
Congregational Council Meeting Minutes
August 20, 2022 @ 5:30pm

Christ the King Lutheran Church is a caring community committed to empower all to know Christ and make Christ known.

Thursday, September 15, Special Council Zoom Meeting

Members Present:

Nancy Patterson – Past President
David Menk – President
Jessica Ehrich - Vice President
Liz Zaruba – Secretary

Pastor Melanie Wallschlaeger
Brent Sandhurst
Kathy Brozik
Marlin Spangrud
Gary Rudolf

Members Absent:

David Krause - Treasurer
Dan Rickbeil
Brandon Stensrud
Chloe Sinning (Youth Rep)

Roof Bids Discussion

Carl would be good going with any of the current bids. Kato Roofing has done some past work on the roof for us. Kato Roofing also had some projects move around where they could potentially start in October. Is it worth waiting until Spring for a lower bid? We've already been talking about getting the roof fixed for two years so some damage has certainly been done. How much damage would be covered by insurance? Do we have a claim?

How will we pay for this? We have money in assets/funds, along with some RRR funds that could be used. There is also the potential to do a specific campaign for roof funds.

Do we wait or do we get the project done this fall? If we want to get it done this fall, Gary is recommending we go with Kato Roofing.

All council members on the Zoom call recommend getting the project done this fall and going with Kato Roofing. Need to get clarification from Kato Roofing on a price point for raising/disconnecting & connecting mechanical units.

Regular Council Meeting:

Members Present:

Nancy Patterson – Past President
David Menk – President
David Krause - Treasurer
Jessica Ehrich - Vice President
Liz Zaruba – Secretary
Kathy Brozik

Pastor Melanie Wallschlaeger
Brent Sandhurst
Marlin Spangrud
Dan Rickbeil
Gary Rudolf
Chloe Sinning (Youth Rep)

Members Absent:

Brandon Stensrud

Call to Order: D. Menk

Devotions: K. Brozik

Approval of Agenda

M. Spangrud moved to approve the agenda
D. Krause second
No discussion

Vote: All approve

Approval of Minutes

G. Rudolf moved to approve the last month's minutes
N. Patterson second
M. Spangrud wondering about Projector's maintenance

Vote: All approved

Treasurer's Report

K. Brozik moved to approve the treasurer's report
K. Ehrich second

Discussion: Update from David - not a bad month, still in relatively good shape overall

Vote: All approved

Pastor Melanie's Housing Expenses Resolution

David K. provides an update to Pastor Melanie's Housing Expense and the need to create a resolution to update the housing allowance. This allowance resolution needs to be determined annually in December for the upcoming year. After discussing this at the executive committee meeting, it is being proposed \$36,000 be designated to housing allowance annually.

B. Sandhurst moved to approve the annual housing expense of \$36,000 from Pastor Melanie's salary
N. Patterson second
No discussion

Vote: All approved

Update Council on Sept 15 Zoom Meeting

Dave M. provided an update on the Zoom meeting on the roof repairs; good discussion that happened between council members. Still waiting to hear from Kato Roofing on the cost for raising the HVAC; Gary will follow up.

In terms of funding the roof project, RRR funds can be used. For the remainder, should we pay with the money that we have currently or do a capital campaign to ask for funds? One thing to note is that this is a smaller amount in terms of asking for a campaign and we also need to consider that more roof projects need to happen. Realistically, we will probably need to do a strong campaign for a full roof repair, which should be planned more carefully and could be a part of the strategic planning.

Congregational Meeting

Provided motion: "...authorize the council to enter into a contract with Kato Roofing for the repair and replacement of the church roof above the kitchen area in an amount not to exceed \$110,000 using unrestricted funds."

D. Rickbell moved to approve the proposed motion to present to the congregation at the special congregational meeting
D. Krause second
No discussion

Vote: All approved

Need to have printed ballots available for voting: Yes, No, Abstain

Meeting will take place in the Worship Center; will not be livestreamed

Leadership Retreat

Moving forward with a Leadership Retreat with Council and Commission members; an opportunity to bring everyone together, putting some agenda items together about church leadership, agendas, resources, expectations, etc. Pastor Melanie and Nancy will start planning the retreat; proposal to hold the retreat on a Sunday after second service with a meal; will plan for November 13th at 11am

Commission Chairs

We currently have two commissions without chairs: Proclaim and Servant; Pastor Melanie is asking for help in convening these commissions while there are no chairs. Council Liaison will convene commission meetings while there are no chairs in place; will work towards identifying a chair

Strategic Planning

Strategic planning will begin the second week of October to start gathering data; Dave M. has set up some online surveys, will also have printed copies, to be sent to all congregational meetings; other surveys will also be sent to commissions and staff, based on a SWOT analysis; results by the end of November; will reconvene in January to discuss the results and determine how to move forward; goal to have a full plan out to the congregation at least 6 six weeks before the annual meeting.

Constitution Update

The constitution is up-to-date on all ELCA requirements; waiting to see if anything comes from strategic planning that might change/update bylaws before voting to approve

Pastor Melanie's Report

- Restarting worship at Crossroads Campus Ministry on Sunday nights at 8pm; collaborating with other local churches
- Ukrainian project in the works by Kathy Sallstrom, Kathy Hedman and Cindy Kehoe to present to the congregation
- Looking for recommendations for the endowment committee nominations so that we can start distributing funds

Commission Communications

No reports

Prayer Requests/Lord's Prayer

Adjournment

N. Patterson moved to adjourn

C. Sinning second

Vote: All approved

Next Executive Committee Meeting: Tuesday, October 4th @ 5:30pm

Next Council Meeting: Tuesday, October 18th @ 5:30pm

Devotions Schedule

Meeting Month	Scheduled Date	Devotions
August	08/30/2022	Dave Menk
September	09/20/2022	Kathy Brozik
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November	11/15/2022	David Krause
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Liz Zaruba - On Call

CHRIST THE KING LUTHERAN CHURCH
Special Congregational Meeting Minutes
September 21, 2022 @ 5:45pm

Christ the King Lutheran Church is a caring community committed to empower all to know Christ and make Christ known.

Call to Order: Dave Menk

CTK Roof Repair

Dave Menk provides an overview of the roof and the repairs needed over the kitchen area. Council decided getting the project done this fall would be the best option instead of waiting since the leaking is occurring in the place where food is prepared and served.

Question from a congregation member about how much we have in RRR funds left and if that will be used. RRR funds will be used for this project which is around \$35,000. The remainder of the funds will come from current unrestricted funds.

Marlin Spangrud moved to authorize the council to enter into a contract with Kato Roofing for the repair and replacement of the church roof above the kitchen area in an amount not to exceed \$110,000 using unrestricted funds.

Bruce Davie seconded

No further discussion.

Voice Vote: Approved

Phil Patterson moved to adjourn

Jessica Ehrich second

No Discussion

Vote: All approved

Christ the King Lutheran Church

Balance Sheet As of September 30, 2022

	TOTAL	
	AS OF SEP 30, 2022	AS OF SEP 30, 2021 (PY)
ASSETS		
Current Assets		
Bank Accounts		
10000 OPERATING FUND ASSETS		
10030 Checking - MinnStar 3073	9,270.34	41,364.93
10040 Checking - Community Bank 5950	106,213.08	105,102.10
10050 Savings - United Prairie 7320	46,180.36	46,149.68
10060 Checking - Profinium 2524	119,714.22	130,217.19
10070 Savings - Profinium 0005	34,834.76	34,798.62
10099 Petty Cash	90.00	90.00
Total 10000 OPERATING FUND ASSETS	316,302.76	357,722.52
10100 ENDOWMENT FUND		
10120 Fund 1 Mission Investment 8253	38,228.33	37,387.22
10130 Fund 2 Mission Investment 8295	22,328.77	21,805.16
10140 Fund 3 Mission Investment 1230	18,924.27	18,507.90
10150 Endwmnt Funds in Comm Bank 4850	150,020.50	148,936.46
Total 10100 ENDOWMENT FUND	229,501.87	226,636.74
Total Bank Accounts	\$545,804.63	\$584,359.26
Other Current Assets		
11500 SCRIP Card Inventory	3,550.00	5,205.00
12030 Refundable Deposits	40.00	40.00
12040 ERC Receivable	0.00	74,408.89
Total Other Current Assets	\$3,590.00	\$79,653.89
Total Current Assets	\$549,394.63	\$664,013.15
Fixed Assets		
11000 Fixed Assets	4,134,760.00	4,134,760.00
11100 Building Improvements	95,759.81	
Total Fixed Assets	\$4,230,519.81	\$4,134,760.00
TOTAL ASSETS	\$4,779,914.44	\$4,798,773.15
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
20100 CREDIT CARD PAYABLE		
20300 Sam's Club 3415	442.29	475.72
20310 Profinium Credit Card MW x0184	5,214.06	5,318.42
20320 Profinium Credit Card AH x3599	1,413.48	
Total 20100 CREDIT CARD PAYABLE	7,069.83	5,794.14
Total Credit Cards	\$7,069.83	\$5,794.14

Christ the King Lutheran Church

Balance Sheet

As of September 30, 2022

	TOTAL	
	AS OF SEP 30, 2022	AS OF SEP 30, 2021 (PY)
Other Current Liabilities		
20000 OPERATING FUND CURRENT LIAB		
20032 Payroll Accrual - PTO	18,138.18	12,250.01
20050 AFLAC Payable	0.00	30.88
Total 20000 OPERATING FUND CURRENT LIAB	18,138.18	12,280.89
Total Other Current Liabilities	\$18,138.18	\$12,280.89
Total Current Liabilities	\$25,208.01	\$18,075.03
Long-Term Liabilities		
21000 OPERATING FUND LONG TERM LIAB		
21010 Mortgage Payable - MinnStar	0.00	848,929.25
21030 Mortgage Payable - Mission Investment Fund	815,531.14	
Total 21000 OPERATING FUND LONG TERM LIAB	815,531.14	848,929.25
Total Long-Term Liabilities	\$815,531.14	\$848,929.25
Total Liabilities	\$840,739.15	\$867,004.28
Equity		
31000 FUND BALANCE		
31020 Net Fund Balance	3,317,557.14	3,319,680.54
Total 31000 FUND BALANCE	3,317,557.14	3,319,680.54
32000 RESTRICTED FUNDS		
33000 TEMPORARY RESTRICTED		
33010 Net SCRIP Dedicated	-1,138.30	0.00
70010 SCRIP Dedicated Income	150.00	37,175.82
80010 SCRIP Dedicated Expense	-570.00	-37,913.37
Total 33010 Net SCRIP Dedicated	-1,558.30	-737.55
33100 FAITHFUL PEOPLE		
33110 Net Faithful People Disc	98.97	98.97
33120 Net Youth Trips Dedicated	350.59	2,213.78
33130 Net Fundraisers Dedicated	0.00	3,083.18
70130 Fundraisers Dedicated Income	0.00	1,846.00
80130 Fundraisers Dedicated Expenses	-268.50	-1,522.98
Total 33130 Net Fundraisers Dedicated	-268.50	3,406.20
33140 Net Library Dedicated	4,669.71	3,892.26
33160 Net Ladies Circle Dedicated	0.00	47.63
80150 Ladies Circle Dedicated Expense	-210.92	-79.80
Total 33160 Net Ladies Circle Dedicated	-210.92	-32.17
33170 Net Christmas Christ Chpl Dedic	45.00	45.00
33180 Net Nursery/Kids Corner Dedi	189.59	189.59
70170 Nursery/Kids Corner Ded Income	25.00	0.00

Christ the King Lutheran Church

Balance Sheet

As of September 30, 2022

	TOTAL	
	AS OF SEP 30, 2022	AS OF SEP 30, 2021 (PY)
Total 33180 Net Nursery/Kids Corner Dedi	214.59	189.59
Total 33100 FAITHFUL PEOPLE	4,899.44	9,813.63
33200 WORD AND SACRAMENT		
33210 Net Word and Sacrament Disc	11.03	11.03
33220 Net Music Dedicated	8,221.14	10,815.55
70292 Music Dedicated Income	516.00	700.00
80292 Music Dedicated Expense	-420.00	-362.00
Total 33220 Net Music Dedicated	8,317.14	11,153.55
33230 Net Altar Guild Dedicated	50.00	50.00
33240 Net JAM/Kids Klub Dedicated	2,135.02	3,610.19
70230 JAM/Kids Klub Dedicated Income	75.00	0.00
80230 JAM/Kids Klub Dedicated Expense	0.00	-750.00
Total 33240 Net JAM/Kids Klub Dedicated	2,210.02	2,860.19
33250 Net Organ Fund Dedicated	90.00	90.00
33260 Net Bell Choir Dedicated	50.50	50.50
33270 Net Vesper Voices Dedicated	261.07	261.07
33280 Net CLUB 6789 Dedicated	2,586.64	2,835.64
70270 CLUB 6789 Dedicated Income	20.00	5.00
80270 CLUB 6789 Dedicated Expenses	0.00	-304.00
Total 33280 Net CLUB 6789 Dedicated	2,606.64	2,536.64
33284 Net Warm Up Dedicated -All Chur	4,053.76	4,053.76
33290 Net Christmas Decor Dedicated	481.70	736.69
33291 Net Faith Continuum Dedicated		
73291 Faith Continuum Dedicated Income	50.00	
Total 33291 Net Faith Continuum Dedicated	50.00	
Total 33200 WORD AND SACRAMENT	18,181.86	21,803.43
33300 PROCLAIM		
33310 Net Musicals Dedicated	0.00	1,178.33
80310 Musicals Dedicated Expenses	0.00	-846.00
Total 33310 Net Musicals Dedicated	0.00	332.33
33320 Net Wacky Doodle Week Dedicated	1,356.58	0.00
70320 Wacky Doodle Dedicated Income	590.00	2,128.44
80320 Wacky Doodle Dedicated Expenses	-1,481.42	-871.86
Total 33320 Net Wacky Doodle Week Dedicated	465.16	1,256.58
Total 33300 PROCLAIM	465.16	1,588.91
33400 SERVANT		
33410 Net Pray Shawls/Yarn Works Dedi	21.90	214.27
80410 Prayer Shawl/Yarn Works Ded Exp	0.00	-67.10

Christ the King Lutheran Church

Balance Sheet

As of September 30, 2022

	TOTAL	
	AS OF SEP 30, 2022	AS OF SEP 30, 2021 (PY)
Total 33410 Net Pray Shawls/Yarn Works Dedi	21.90	147.17
33420 Net Christian/Ev Outreach Dedi	28,450.44	15,856.93
70420 Christian/Ev Outreach Ded Inc	580.00	725.00
80420 Christian/Ev Outreach Ded Exp	-5,025.00	0.00
Total 33420 Net Christian/Ev Outreach Dedi	24,005.44	16,581.93
33430 Net Jam Missions Dedicated	3,598.68	4,403.62
80430 JAM Missions Ded Expenses	0.00	-804.94
Total 33430 Net Jam Missions Dedicated	3,598.68	3,598.68
33440 Net Quilters Dedicated	212.64	362.93
80440 Quilters Dedicated Expenses	-43.15	-71.84
Total 33440 Net Quilters Dedicated	169.49	291.09
33450 Net Circle of Hope Dedicated	3,720.60	3,292.04
80450 Circle of Hope Dedicated Expens	0.00	-965.00
Total 33450 Net Circle of Hope Dedicated	3,720.60	2,327.04
33460 Net Advent Brunch Dedicated	239.93	239.93
Total 33400 SERVANT	31,756.04	23,185.84
33500 EXECUTIVE		
33510 Net Executive Disc.	323.34	1,497.76
80510 Executive Discretionary Expense	-151.25	-444.73
Total 33510 Net Executive Disc	172.09	1,053.03
33600 Net Cap Exp/Equip Replac Ded	100.00	100.00
70520 Capital Exp/Equip Rplc Ded Inc	2,000.00	2,000.00
Total 33600 Net Cap Exp/Equip Replac Ded	2,100.00	2,100.00
33610 Net Memorials - Undedicated	22,015.56	24,534.95
70530 Memorials - Undedicated Income	285.00	1,755.00
80530 Memorials - Undedicated Expense	-709.98	0.00
Total 33610 Net Memorials - Undedicated	21,590.58	26,289.95
33630 Net Capital Campgn - 3R's 2014	35,484.67	51,977.29
70550 Capital Campaign - 3Rs 2014 Inc	0.00	65.00
80550 Capital Campaign - 3Rs 2014 Exp	-39.84	-4,674.12
Total 33630 Net Capital Campgn - 3R's 2014	35,444.83	47,368.17
Total 33500 EXECUTIVE	59,307.50	76,811.15
Total 33000 TEMPORARY RESTRICTED	113,051.70	132,465.41
Total 32000 RESTRICTED FUNDS	113,051.70	132,465.41

Christ the King Lutheran Church

Balance Sheet

As of September 30, 2022

	TOTAL	
	AS OF SEP 30, 2022	AS OF SEP 30, 2021 (PY)
38000 With Donor Restrictions		
38100 Perpetual in Nature (Initial Endowment Fund) Comm Bank	146,228.40	146,228.40
38101 Perpetual in Nature (Initial Endowment Fund) MIF 1	30,000.00	30,000.00
38102 Perpetual in Nature (Initial Endowment Fund) MIF 2	17,000.00	17,000.00
38103 Perpetual in Nature (Initial Endowment Fund) MIF 3	15,000.00	15,000.00
38200 Purpose Restrictions (Endowment Fund Interest)	21,273.47	19,150.07
Total 38000 With Donor Restrictions	229,501.87	227,378.47
39000 Unrestricted Net Assets	310,518.22	212,341.48
Net Income	-31,453.64	39,902.97
Total Equity	\$3,939,175.29	\$3,931,768.87
TOTAL LIABILITIES AND EQUITY	\$4,779,914.44	\$4,798,773.15

Christ the King Lutheran Church
Budget vs. Actuals: FY_2022_2023 - FY23 P&L

	Sep 2022		Total	
	Actual	Budget	Actual	Budget
Income				
40000 OPERATIONAL INCOME			0.00	0.00
40010 Offering Pledged Income	36,689.20	37,000.00	113,764.83	125,000.00
40020 Offering Nonpledge Income	11,845.00	9,000.00	38,898.00	38,000.00
40030 Loose Offering Income	704.00	250.00	1,886.00	1,250.00
40040 Thrivent Choice Income		100.00	0.00	300.00
40050 Community Supper Income	757.25	500.00	2,950.50	1,500.00
40060 Building Use Income		600.00	1,840.00	1,800.00
40090 Amazon Smiles Income	20.06	10.00	20.06	30.00
40110 JAM/KK Registration Income		10.00	0.00	30.00
40120 VBS Income		0.00	3,000.00	0.00
40130 CLUB 6789 Income	20.00	20.00	45.00	60.00
40140 Energy Incentive Income			7,768.40	0.00
40160 Rent Income	3,450.00	3,500.00	10,350.00	10,500.00
40190 Interest Income	378.06	150.00	402.59	450.00
Total 40000 OPERATIONAL INCOME	\$ 53,863.57	\$ 51,140.00	\$ 180,925.38	\$ 178,920.00
41000 ENDOWMENT INCOME			0.00	0.00
41010 Endowment Interest Income	451.59		459.49	0.00
Total 41000 ENDOWMENT INCOME	\$ 451.59	\$ 0.00	\$ 459.49	\$ 0.00
Total Income	\$ 54,315.16	\$ 51,140.00	\$ 181,384.87	\$ 178,920.00
Gross Profit	\$ 54,315.16	\$ 51,140.00	\$ 181,384.87	\$ 178,920.00
Expenses				
50000 OPERATIONAL EXPENSES			0.00	0.00
50010 FAITHFUL PEOPLE			0.00	0.00
50020 Junior High Activities Expense		41.67	117.49	125.01
50030 Senior High Activities Expense		58.33	38.47	174.99
50040 New Member Brunch Expense		20.83	0.00	62.49
50050 Youth Transport Expense		125.00	112.68	375.00
50060 Fun Living Expense		66.67	88.84	200.01
50070 Christ in Our Home	241.25	62.50	241.25	187.50
50080 Library Expense	125.00	108.33	776.51	324.99
50090 Grad Dinner / Gifts Expense		62.50	127.45	187.50
Total 50010 FAITHFUL PEOPLE	\$ 366.25	\$ 545.83	\$ 1,502.69	\$ 1,637.49
50100 WORD AND SACRAMENT			0.00	0.00
50110 Altar Supplies Expense	384.32	145.83	384.32	437.49
50120 Worship Enrich Expense	392.96	416.67	653.44	1,250.01
50130 Music Expense	603.98	500.00	1,576.57	1,500.00
50132 Contracted Musician Expense	150.00	541.67	1,250.00	1,625.01
50140 JAM/KK Curriculum Expense	26.72	62.50	154.19	187.50
50150 JAM/KK Supplies Expense	389.04	125.00	466.98	375.00
50170 Kids Corner	57.81	8.33	57.81	24.99
50190 Copyright Expense		100.00	0.00	300.00

Christ the King Lutheran Church
Budget vs. Actuals: FY_2022_2023 - FY23 P&L

	Sep 2022		Total	
	Actual	Budget	Actual	Budget
50200 Liturgical Resource Expense		58.33	0.00	174.99
50210 Instrument Upkeep Expense		62.50	260.00	187.50
50220 Kings Kids Expense		8.33	80.22	24.99
50230 Sound System Expense		166.67	659.99	500.01
50231 Streaming Services	32.34		97.02	0.00
50232 Hardware Expenses	-1,315.56		-1,315.56	0.00
Total 50230 Sound System Expense	-\$ 1,283.22	\$ 166.67	-\$ 558.55	\$ 500.01
50240 Adult Ed/Bag Lunch/Night Expens	-25.59	125.00	-25.59	375.00
50250 CLUB 6789 Expense	377.67	125.00	387.62	375.00
50260 Special Season / Flowers Exp		83.33	0.00	249.99
50270 Bulletins / Friendship Pads Exp		8.33	0.00	24.99
Total 50100 WORD AND SACRAMENT	\$ 1,073.69	\$ 2,537.49	\$ 4,687.01	\$ 7,612.47
50300 PROCLAIM			0.00	0.00
50310 Coffee Fellowship Expense		83.33	0.00	249.99
50320 Christmas Program Expense	98.77	0.00	98.77	0.00
50330 Advertising Expense	259.73	166.67	1,146.63	500.01
50350 VBS Expense		166.67	0.00	500.01
50360 Web Update Expense		8.33	0.00	24.99
Total 50300 PROCLAIM	\$ 358.50	\$ 425.00	\$ 1,245.40	\$ 1,275.00
50400 SERVANT			0.00	0.00
50410 Community Supper Expense	1,760.04	2,000.00	4,631.47	6,000.00
50420 ELCA SE ME Synod Expense	2,400.00	2,400.00	7,200.00	7,200.00
50430 Missionaries Expense		125.00	0.00	375.00
50440 Christian Outreach Expense	576.37	375.00	1,495.64	1,125.00
50450 Food for Friends Expense		83.33	0.00	249.99
50455 Connections		166.67	0.00	500.01
50460 Crossroads Expense		250.00	0.00	750.00
50470 Salvation Army Expense		41.67	0.00	125.01
50520 Backpack Food/Feeding Our Commu			79.15	0.00
50530 Church Camp / Green Lake Exp		125.00	0.00	375.00
50535 Women's Retreat	-450.00	41.67	-900.00	125.01
50540 Lutheran Social Service Expense		16.67	0.00	50.01
50570 ECHO Expense		41.67	0.00	125.01
50580 Campus Cupboard Expense		33.33	0.00	99.99
50830 MN River Conference Expense	24.97	25.00	24.97	75.00
Total 50400 SERVANT	\$ 4,311.38	\$ 5,725.01	\$ 12,531.23	\$ 17,175.03
50600 EXECUTIVE			0.00	0.00
50601 PROPERTY			0.00	0.00
50610 Sprinkler Monitor Expense		166.67	0.00	500.01
50620 Insurance Expense	2,486.65	2,000.00	5,039.02	6,000.00
50630 Custodial Expense	1,282.93	500.00	1,885.92	1,500.00
50680 Bldg Repairs Expense	2,805.33	1,000.00	8,638.07	3,000.00

Christ the King Lutheran Church
Budget vs. Actuals: FY_2022_2023 - FY23 P&L

	Sep 2022		Total	
	Actual	Budget	Actual	Budget
50720 Equip Maintenance Expense	294.27	1,083.33	919.85	3,249.99
50920 Mortgage Interest Expense	5,823.33	3,333.33	13,723.14	9,999.99
50960 Utilities Expenses			0.00	0.00
50640 Fuel & Gas Expense	1,499.52	916.67	3,607.52	2,750.01
50650 Electricity Expense	2,415.53	3,083.33	7,360.16	9,249.99
50660 Telephone Expense	680.38	691.67	2,041.03	2,075.01
50670 Other Utilities Expense	719.85	916.67	2,727.40	2,750.01
Total 50960 Utilities Expenses	\$ 5,315.28	\$ 5,608.34	\$ 15,736.11	\$ 16,825.02
Total 50601 PROPERTY	\$ 18,007.79	\$ 13,691.67	\$ 45,942.11	\$ 41,075.01
50602 OFFICE ADMINISTRATION			0.00	0.00
50690 Paper Expense		75.00	0.00	225.00
50700 Postage Expense	120.00	166.67	809.70	500.01
50710 Office Supply Expense	762.52	266.67	2,654.68	800.01
50730 Office Equip Rental Expense	275.36	458.33	1,038.19	1,374.99
50740 Computer Software Expense	1,429.07	2,875.00	7,969.27	8,625.00
50850 Bank Fee Expense	459.64	500.00	1,195.54	1,500.00
50860 Office Coffee Expense	20.60	16.67	73.91	50.01
Total 50602 OFFICE ADMINISTRATION	\$ 3,067.19	\$ 4,358.34	\$ 13,741.29	\$ 13,075.02
50603 MINISTRY PARTNERSHIP			0.00	0.00
50745 Professional Fees-Accounting	2,700.00	2,750.00	8,195.00	8,250.00
50748 Honorariums and Mileage Expense	317.50	166.67	-57.50	500.01
50750 Pastoral Staff	4,797.42	6,125.00	16,240.97	18,375.00
50760 Support Staff	25,135.49	27,166.67	88,469.79	81,500.01
50770 Housing Expense	1,397.30	1,516.67	4,890.55	4,550.01
50790 Insurance & Pension Expense	2,494.48	2,583.33	7,483.44	7,749.99
50800 Social Security Expense	1,924.38	2,083.33	6,772.42	6,249.99
50820 Required Conference Expense	571.41	125.00	571.41	375.00
50890 Office Training /Confer Expense	139.55	83.33	535.54	249.99
Total 50603 MINISTRY PARTNERSHIP	\$ 39,477.53	\$ 42,600.00	\$ 133,101.62	\$ 127,800.00
Total 50600 EXECUTIVE	\$ 60,552.51	\$ 60,650.01	\$ 192,785.02	\$ 181,950.03
51000 SPECIAL EVENTS EXPENSES			87.16	0.00
53000 PEACE AND JUSTICE			0.00	0.00
53010 Pride Fest		16.67	0.00	50.01
53020 Highway Cleanup		8.33	0.00	24.99
53030 Community Supper / Compost		75.00	0.00	225.00
53050 Spring / Fall Clean Up		12.50	0.00	37.50
Total 53000 PEACE AND JUSTICE	\$ 0.00	\$ 112.50	\$ 0.00	\$ 337.50
Total 50000 OPERATIONAL EXPENSES	\$ 66,662.33	\$ 69,995.84	\$ 212,838.51	\$ 209,987.52
Total Expenses	\$ 66,662.33	\$ 69,995.84	\$ 212,838.51	\$ 209,987.52
Net Operating Income	-\$ 12,347.17	-\$ 18,855.84	-\$ 31,453.64	-\$ 31,067.52
Net Income	-\$ 12,347.17	-\$ 18,855.84	-\$ 31,453.64	-\$ 31,067.52

Christ the King Lutheran Church

Profit and Loss July - September, 2022

	TOTAL	
	JUL - SEP, 2022	JUL - SEP, 2021 (PY)
Income		
40000 OPERATIONAL INCOME		
40010 Offering Pledged Income	113,764.83	123,721.10
40020 Offering Nonpledge Income	38,898.00	33,869.37
40030 Loose Offering Income	1,886.00	986.25
40040 Thrivent Choice Income		8.00
40050 Community Supper Income	2,950.50	1,987.00
40060 Building Use Income	1,840.00	2,605.00
40090 Amazon Smiles Income	20.06	7.70
40120 VBS Income	3,000.00	
40130 CLUB 6789 Income	45.00	60.00
40140 Energy Incentive Income	7,768.40	
40160 Rent Income	10,350.00	
40190 Interest Income	402.59	5.77
40195 Other Income		72,558.89
Total 40000 OPERATIONAL INCOME	180,925.38	235,809.08
41000 ENDOWMENT INCOME		
41010 Endowment Interest Income	459.49	441.47
Total 41000 ENDOWMENT INCOME	459.49	441.47
42000 SPECIAL EVENTS INCOME		214.00
42010 Congregational Event Income		48.00
42020 Baptism Income		250.00
42030 Wedding Income		200.00
42040 Funeral Income		700.00
Total 42000 SPECIAL EVENTS INCOME		1,412.00
Total Income	\$181,384.87	\$237,662.55
GROSS PROFIT	\$181,384.87	\$237,662.55
Expenses		
50000 OPERATIONAL EXPENSES		
50010 FAITHFUL PEOPLE		
50020 Junior High Activities Expense	117.49	371.37
50030 Senior High Activities Expense	38.47	19.46
50050 Youth Transport Expense	112.68	
50060 Fun Living Expense	88.84	323.36
50070 Christ in Our Home	241.25	
50080 Library Expense	776.51	
50090 Grad Dinner / Gifts Expense	127.45	
Total 50010 FAITHFUL PEOPLE	1,502.69	714.19

Christ the King Lutheran Church

Profit and Loss
July - September, 2022

	TOTAL	
	JUL - SEP, 2022	JUL - SEP, 2021 (PY)
50100 WORD AND SACRAMENT		
50110 Altar Supplies Expense	384.32	898.85
50120 Worship Enrich Expense	653.44	1,769.68
50130 Music Expense	1,576.57	386.46
50132 Contracted Musician Expense	1,250.00	875.00
50140 JAM/KK Curriculum Expense	154.19	
50150 JAM/KK Supplies Expense	466.98	543.91
50170 Kids Corner	57.81	
50190 Copyright Expense		534.00
50200 Liturgical Resource Expense		389.87
50210 Instrument Upkeep Expense	260.00	
50220 Kings Kids Expense	80.22	
50230 Sound System Expense	659.99	519.73
50231 Streaming Services	97.02	97.02
50232 Hardware Expenses	-1,315.56	
Total 50230 Sound System Expense	-558.55	616.75
50240 Adult Ed/Bag Lunch/Night Expens	-25.59	553.28
50250 CLUB 6789 Expense	387.62	
Total 50100 WORD AND SACRAMENT	4,687.01	6,587.80
50300 PROCLAIM		632.47
50320 Christmas Program Expense	98.77	
50330 Advertising Expense	1,146.63	330.87
Total 50300 PROCLAIM	1,245.40	963.34
50400 SERVANT		
50410 Community Supper Expense	4,631.47	4,976.80
50420 ELCA SE ME Synod Expense	7,200.00	7,200.00
50440 Christian Outreach Expense	1,495.64	200.00
50455 Connections		-50.00
50460 Crossroads Expense		28.70
50520 Backpack Food/Feeding Our Commu	79.15	
50530 Church Camp / Green Lake Exp		2,641.16
50535 Women's Retreat	-900.00	
50830 MN River Conference Expense	24.97	
Total 50400 SERVANT	12,531.23	14,996.66

Christ the King Lutheran Church

Profit and Loss

July - September, 2022

	TOTAL	
	JUL - SEP, 2022	JUL - SEP, 2021 (PY)
50600 EXECUTIVE		
50601 PROPERTY		
50610 Sprinkler Monitor Expense		710.00
50620 Insurance Expense	5,039.02	6,098.11
50630 Custodial Expense	1,885.92	1,239.98
50680 Bldg Repairs Expense	8,638.07	2,717.06
50720 Equip Maintenance Expense	919.85	6,937.95
50920 Mortgage Interest Expense	13,723.14	10,377.06
50960 Utilities Expenses		
50640 Fuel & Gas Expense	3,607.52	2,097.96
50650 Electricity Expense	7,360.16	5,918.30
50660 Telephone Expense	2,041.03	2,051.18
50670 Other Utilities Expense	2,727.40	2,382.77
Total 50960 Utilities Expenses	15,736.11	12,450.21
Total 50601 PROPERTY	45,942.11	40,530.37
50602 OFFICE ADMINISTRATION		
50690 Paper Expense		63.48
50700 Postage Expense	809.70	875.00
50710 Office Supply Expense	2,654.68	645.55
50730 Office Equip Rental Expense	1,038.19	826.08
50740 Computer Software Expense	7,969.27	5,705.27
50850 Bank Fee Expense	1,195.54	1,226.56
50860 Office Coffee Expense	73.91	78.61
Total 50602 OFFICE ADMINISTRATION	13,741.29	9,420.55
50603 MINISTRY PARTNERSHIP		
50745 Professional Fees-Accounting	8,195.00	8,190.00
50748 Honorariums and Mileage Expense	-57.50	
50750 Pastoral Staff	16,240.97	16,799.97
50760 Support Staff	88,469.79	78,748.62
50770 Housing Expense	4,890.55	4,890.55
50790 Insurance & Pension Expense	7,483.44	9,007.44
50800 Social Security Expense	6,772.42	6,445.03
50820 Required Conference Expense	571.41	
50890 Office Training /Confer Expense	535.54	20.00
Total 50603 MINISTRY PARTNERSHIP	133,101.62	124,101.61
Total 50600 EXECUTIVE	192,785.02	174,052.53

Christ the King Lutheran Church

Profit and Loss

July - September, 2022

	TOTAL	
	JUL - SEP, 2022	JUL - SEP, 2021 (PY)
51000 SPECIAL EVENTS EXPENSES	87.16	
50870 Funeral and Bldg		40.06
50910 Wedding Expenses		525.00
Total 51000 SPECIAL EVENTS EXPENSES	87.16	565.06
Total 50000 OPERATIONAL EXPENSES	212,838.51	197,859.58
Unapplied Cash Bill Payment Expense		0.00
Total Expenses	\$212,838.51	\$197,859.58
NET OPERATING INCOME	\$ -31,453.64	\$39,802.97
Other Income		
70000 RESTRICTED FUNDS INCOME		
70100 FAITHFUL PEOPLE INCOME		100.00
Total 70000 RESTRICTED FUNDS INCOME		100.00
Total Other Income	\$0.00	\$100.00
NET OTHER INCOME	\$0.00	\$100.00
NET INCOME	\$ -31,453.64	\$39,902.97

Christ the King Lutheran Church

Profit and Loss

July - September, 2022

	JUL 2022	AUG 2022	SEP 2022	TOTAL
Income				
40000 OPERATIONAL INCOME				\$0.00
40010 Offering Pledged Income	33,969.70	43,105.93	36,689.20	\$113,764.83
40020 Offering Nonpledge Income	15,773.00	11,280.00	11,845.00	\$38,898.00
40030 Loose Offering Income	435.00	747.00	704.00	\$1,886.00
40050 Community Supper Income	1,135.25	1,058.00	757.25	\$2,950.50
40060 Building Use Income	190.00	1,650.00		\$1,840.00
40090 Amazon Smiles Income			20.06	\$20.06
40120 VBS Income	3,000.00			\$3,000.00
40130 CLUB 6789 Income	20.00	5.00	20.00	\$45.00
40140 Energy Incentive Income	7,768.40			\$7,768.40
40160 Rent Income	3,450.00	3,450.00	3,450.00	\$10,350.00
40190 Interest Income	11.94	12.59	378.06	\$402.59
Total 40000 OPERATIONAL INCOME	65,753.29	61,308.52	53,863.57	\$180,925.38
41000 ENDOWMENT INCOME				\$0.00
41010 Endowment Interest Income	7.90		451.59	\$459.49
Total 41000 ENDOWMENT INCOME	7.90		451.59	\$459.49
Total Income	\$65,761.19	\$61,308.52	\$54,315.16	\$181,384.87
GROSS PROFIT	\$65,761.19	\$61,308.52	\$54,315.16	\$181,384.87
Expenses				
50000 OPERATIONAL EXPENSES				\$0.00
50010 FAITHFUL PEOPLE				\$0.00
50020 Junior High Activities Expense	99.51	17.98		\$117.49
50030 Senior High Activities Expense	38.47			\$38.47
50050 Youth Transport Expense	112.68			\$112.68
50060 Fun Living Expense	76.86	11.98		\$88.84
50070 Christ in Our Home			241.25	\$241.25
50080 Library Expense	51.51	600.00	125.00	\$776.51
50090 Grad Dinner / Gifts Expense	127.45			\$127.45
Total 50010 FAITHFUL PEOPLE	506.48	629.96	366.25	\$1,502.69

Christ the King Lutheran Church

Profit and Loss July - September, 2022

	JUL 2022	AUG 2022	SEP 2022	TOTAL
50100 WORD AND SACRAMENT				\$0.00
50110 Altar Supplies Expense			384.32	\$384.32
50120 Worship Enrich Expense	256.18	4.30	392.96	\$653.44
50130 Music Expense	506.25	466.34	603.98	\$1,576.57
50132 Contracted Musician Expense		1,100.00	150.00	\$1,250.00
50140 JAM/KK Curriculum Expense		127.47	26.72	\$154.19
50150 JAM/KK Supplies Expense		77.94	389.04	\$466.98
50170 Kids Corner			57.81	\$57.81
50210 Instrument Upkeep Expense		260.00		\$260.00
50220 Kings Kids Expense		80.22		\$80.22
50230 Sound System Expense	659.99			\$659.99
50231 Streaming Services	32.34	32.34	32.34	\$97.02
50232 Hardware Expenses			-1,315.56	\$ -1,315.56
Total 50230 Sound System Expense	692.33	32.34	-1,283.22	\$ -558.55
50240 Adult Ed/Bag Lunch/Night Expens			-25.59	\$ -25.59
50250 CLUB 6789 Expense		9.95	377.67	\$387.62
Total 50100 WORD AND SACRAMENT	1,454.76	2,158.56	1,073.69	\$4,687.01
50300 PROCLAIM				\$0.00
50320 Christmas Program Expense			98.77	\$98.77
50330 Advertising Expense	79.69	807.21	259.73	\$1,146.63
Total 50300 PROCLAIM	79.69	807.21	358.50	\$1,245.40
50400 SERVANT				\$0.00
50410 Community Supper Expense	1,321.73	1,549.70	1,760.04	\$4,631.47
50420 ELCA SE ME Synod Expense	2,400.00	2,400.00	2,400.00	\$7,200.00
50440 Christian Outreach Expense	436.51	482.76	576.37	\$1,495.64
50520 Backpack Food/Feeding Our Commu	79.15			\$79.15
50535 Women's Retreat		-450.00	-450.00	\$ -900.00
50830 MN River Conference Expense			24.97	\$24.97
Total 50400 SERVANT	4,237.39	3,982.46	4,311.38	\$12,531.23
50600 EXECUTIVE				\$0.00
50601 PROPERTY				\$0.00
50620 Insurance Expense	32.00	2,520.37	2,486.65	\$5,039.02
50630 Custodial Expense	217.50	385.49	1,282.93	\$1,885.92
50680 Bldg Repairs Expense	4,119.68	1,713.06	2,805.33	\$8,638.07
50720 Equip Maintenance Expense		625.58	294.27	\$919.85
50920 Mortgage Interest Expense	4,916.95	2,982.86	5,823.33	\$13,723.14
50960 Utilities Expenses				\$0.00
50640 Fuel & Gas Expense	1,054.00	1,054.00	1,499.52	\$3,607.52
50650 Electricity Expense	1,999.37	2,945.26	2,415.53	\$7,360.16
50660 Telephone Expense	680.27	680.38	680.38	\$2,041.03
50670 Other Utilities Expense	821.35	1,186.20	719.85	\$2,727.40

Christ the King Lutheran Church

Profit and Loss

July - September, 2022

	JUL 2022	AUG 2022	SEP 2022	TOTAL
Total 50960 Utilities Expenses	4,554.99	5,865.84	5,315.28	\$15,736.11
Total 50601 PROPERTY	13,841.12	14,093.20	18,007.79	\$45,942.11
50602 OFFICE ADMINISTRATION				\$0.00
50700 Postage Expense	500.00	189.70	120.00	\$809.70
50710 Office Supply Expense	59.74	1,832.42	762.52	\$2,654.68
50730 Office Equip Rental Expense	550.72	212.11	275.36	\$1,038.19
50740 Computer Software Expense	4,170.50	2,369.70	1,429.07	\$7,969.27
50850 Bank Fee Expense	377.99	357.91	459.64	\$1,195.54
50860 Office Coffee Expense		53.31	20.60	\$73.91
Total 50602 OFFICE ADMINISTRATION	5,658.95	5,015.15	3,067.19	\$13,741.29
50603 MINISTRY PARTNERSHIP				\$0.00
50745 Professional Fees-Accounting	2,795.00	2,700.00	2,700.00	\$8,195.00
50748 Honorariums and Mileage Expense		-375.00	317.50	\$ -57.50
50750 Pastoral Staff	6,646.13	4,797.42	4,797.42	\$16,240.97
50760 Support Staff	38,866.20	24,468.10	25,135.49	\$88,469.79
50770 Housing Expense	2,095.95	1,397.30	1,397.30	\$4,890.55
50790 Insurance & Pension Expense	2,494.48	2,494.48	2,494.48	\$7,483.44
50800 Social Security Expense	2,974.78	1,873.26	1,924.38	\$6,772.42
50820 Required Conference Expense			571.41	\$571.41
50890 Office Training /Confer Expense		395.99	139.55	\$535.54
Total 50603 MINISTRY PARTNERSHIP	55,872.54	37,751.55	39,477.53	\$133,101.62
Total 50600 EXECUTIVE	75,372.61	56,859.90	60,552.51	\$192,785.02
51000 SPECIAL EVENTS EXPENSES		87.16		\$87.16
Total 50000 OPERATIONAL EXPENSES	81,650.93	64,525.25	66,662.33	\$212,838.51
Total Expenses	\$81,650.93	\$64,525.25	\$66,662.33	\$212,838.51
NET OPERATING INCOME	\$ -15,889.74	\$ -3,216.73	\$ -12,347.17	\$ -31,453.64
NET INCOME	\$ -15,889.74	\$ -3,216.73	\$ -12,347.17	\$ -31,453.64

Christ the King Lutheran Church
9/30/2022

	<u>September 2022</u>	<u>MTD Budget</u>	<u>Variance</u>	<u>September 2021</u>	<u>Variance</u>
Total Operational Income	\$ 53,863	\$ 51,140	\$ 2,723	\$ 46,465	\$ 7,398
Total Operational Expenses	\$ (66,662)	\$ (69,996)	\$ 3,334	\$ (71,718)	\$ 5,056
Other Income	\$ -	\$ -	\$ -	\$ 73,371	\$ (73,371)
Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Endowment Income	\$ 452	\$ -	\$ -	\$ 442	\$ 10
Net Income/(Loss)	\$ (12,347)	\$ (18,856)	\$ 6,057	\$ 48,560	\$ (60,907)

	<u>Current YTD</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>Prior Year</u>	<u>Variance</u>
Total Income	\$ 180,925	\$ 178,920	\$ 2,005	\$ 163,250	\$ 17,675
Revenue - COVID Related Grant Programs	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ (212,838)	\$ (209,988)	\$ (2,850)	\$ (197,859)	\$ (14,979)
Other Income	\$ -	\$ -	\$ -	\$ 74,071	\$ (74,071)
Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Endowment Income	\$ 459	\$ -	\$ -	\$ 441	\$ 18
Net Income/(Loss)	\$ (31,454)	\$ (31,068)	\$ (845)	\$ 39,903	\$ (71,357)

**CTK Council Report
By Pastor Melanie
October 2022**

1) Hearing Assist

The Hearing Assist equipment has been installed by VSI. Kathy Brozik has identified a team of 11 CTK members who, along with several staff members, will be trained on how to use the Hearing Assist on Monday, October 24th at 9:00am. The training group will discuss how to best instruct the congregation about the availability of the Hearing Assist. Kathy will update the Council of plans moving forward.

2) Elexio Software

After several months of announcements, phone calls and tutorials regarding the new software, we are ready to be complete the transition to Elexio. ACS, the former software, will be discontinued completely on October 24th. Morgan Corona has made contact with the 102 givers who are still making their donations through ACS.

3) Endowment Committee Nominations

Jeri Retzlaff, Chris Austin, and Matt Norland have agreed to serve on the Endowment Committee. I have invited two additional people to serve on the Endowment Committee and am waiting to hear from them.

4) Children & Youth Updates

Thirty-two youth will be confirmed on at 1:00pm on October 30th (Reformation Sunday). The wiggle room is now complete and will be a place for noisy children and their parents to worship. We have hired six attendants in the nursery and have it open on Sunday mornings and Wednesday evenings, as well as a few special occasions.

Word & Sacrament Commission
To Hear God's Word & Share in the Lord's Supper
Meeting Minutes, Oct. 6, 2022

Members present: Amy Boles, Jessica McNarmara, Rick Lund, Megan Sandhurst, Brandon Stensrud, (Council Liaison) Karen Barnett, Garrett Steinberg, Pastor Melanie Wallschaefer

Members absent: Nancy Armbruster, Kristin Krusemark, Joy Macheel, Sean Sletten

Call to Order: Rick L., Chair, called the meeting to order at 6:34

Approval of Sept. 1, 2022 meeting minutes

Motion made/seconded by Amy /Jessica to approve minutes. Motion carried

Council Report: The roof repair was a main topic.

Pastoral Report: Pastor Melanie will be at Crossroads at MSUM, Sunday at 8 pm. All are invited to attend this alternate worship option.

*On November 13, after the 10:00 service there will be Leadership Training for members of the council and the commissions. A luncheon will be served and childcare will be provided.

Old Business: Our meetings will continue to be on Zoom on the first Wednesday of the month at 6:30 pm.

New Business: Our commission will be seeking feedback from the congregation regarding our worship services. Rick will be looking into perhaps having an email address for members to offer their ideas and feedback.

*Pipes and Praise will be a blended service offered at the 10:00 service. It will be a blend of traditional and contemporary hymns. The band will continue to play on Wednesday evenings.

*We are in need of ushers and communion servers. Please volunteer if you can.

Prayer Requests:

Meeting Adjourned: Motion made/seconded Amy/ Jessica to adjourn at 7:10.

Next Meeting:

Meet 1st Thursday of each month at 6:30 pm (no meeting in July)

All commissions meet together on occasion

Future agenda items: Please forward to Commission Chair prior to meetings.

Next Devotion: Nancy

Respectfully submitted, Karen Barnett

The Word & Sacrament Commission, based on the 2nd affirmation of faith promise to hear the Word of God and share the the Lord's Supper, shall:

- Direct the oversee curriculum planning, development and review for all educational programs and opportunities for all including Sunday and Vacation Bible School, confirmation, youth and adults in our church and community.
- Provide worship enrichment, sacramental participation, educational opportunities, and fellowship ministries.

Justice & Peace Commission Minutes

October 6, 2022

6:30 p.m.

CTK Fireside Room

Present: Kathy Sallstrom, Di Storvick, Chuck Syverson, Pastor Melanie Wallschlager, Brent Wood

Devotion/prayer - Pastor Melanie

Old Business:

Organics Recycling:

How can we best support composting Wednesdays and beyond. Eileen and/or a Mankato Zero Waste representative have been on hand during Wednesday evening community suppers to direct the disposal of compostables and other waste. Perhaps Justice & Peace members or other CTK members can relieve Eileen by taking turns. Pastor Melanie mentioned that Ashley will help. Per Eileen, anyone is invited to come Wednesday and learn the ropes. Everything is pretty much compostable now. Wrappers from chips, etc. are not compostable.

Chuck's book club is reading Karon Armstrong's "Sacred Nature" on the subject.

- **October Domestic Violence Awareness –**
October Newsletter announcement. Thank you, Di! These monthly newsletter awareness features can spiral over time, becoming additional learning, and sound understanding.
- **Pridefest Recap –** Good attendance. It was estimated that 1/3 of booths were churches. Our booth was busy throughout the event. Only two ELCA clergy walked the parade route. One of them was Pastor Melanie.
- **Women's RIC talk –** Attendance from J & P included Chloe, Eileen, and Pastor Melanie. There was feedback. None of the of the feedback was in opposition. There were concerns about it going too slowly, "We went through this before" "Let's be careful and be sensitive." We do gay marriages. There was a question of, How to be a part of this?

RIC at CTK - It was recommended that J & P complete staff one-to-ones, as well as one-on-ones with people who have requested that interaction over the summer. Liz and Di will be co-chairs around our RIC efforts. The council needs to vote on the process.

- **Ukraine Refugee Resettlement Update –** We are a welcoming community. (RIC) Melanie will share the list of needs for our Family of 9 with community congregations who are interested in co-sponsoring the family with us. Messiah has offered to help with the physical move. J & P members tested the usability of the on-line list.
- **September Highway Clean-up Recap:** Nothing was identified as a need before Spring Clean Up.

- **Suicide Awareness** – CTK Did not have a walking team for Out of the Darkness Walk.

- **Peace Focus** –

Chuck and Pastor Melanie to meet about what our peace focus could be for November. Mondays or Thursday are options for meeting with Chuck's colleague.

- **CTK Library Books relating to Peace – Identification process**

The library committee has a budget. Kathy Bruss has reached out for titles toward anti-racism and peace. We can request that they purchase them.

Di: in the RIC there are recommended books.

Chuck can supply a list of approximately 10 books as recommendations about environmental issues.

Pastor Melanie introduced J & P to a children's book author, Steinberg Sasso, "In God's Name" How people experience God. Focus of, "Who is God to others?" She won a couple of awards in Christian and Jewish literature. The book illustrates that the concept of God is varied throughout the world.

New Business:

- **November Native American Heritage Month.**

Richard Solvy is a pastor who attends CTK.

Megan Schnitker represents Lakota heritage. Kathy will give her name to Todd.

Newsletter awareness, "What land do we live on." Di will do that.

- **Mankato Fair Trade:** Eileen received an email from Jane Dow about ordering mini Fair Trade chocolates for Halloween. Because we will have missed the promotional and ordering time frame, J & P will do the following:

1. Order 5 boxes. There is money in our budget. Pastor Melanie will place the order.
2. Cards can be downloaded for the purpose of explaining Fair Trade impact.
3. Office volunteer or staff can adhere candy to cards or cards to candy.
4. Begin distributing to the congregation the Wednesday before Halloween.
5. Now that we know the October dates for ordering and receiving candy, In the future, we'll advertise in the September newsletter. Calendar of events reflects this decision.

- We will be taking turns doing devotions. Kathy S. will lead the devotion for November's meeting. Members will be prepared to volunteer for subsequent meetings.

Council report: Liz not in attendance

Next meeting: Has been tentatively set for Tuesday, November 8, at 6:30 in the Fireside Room. Please reply to this message if the second Tuesday of each month doesn't work for you for future meetings.

Lord's Prayer

Adjournment: 7:35

Minutes submitted by: Kathy Sallstrom

<i>July</i>	<i>August</i>	<i>September</i>	<i>October</i>	<i>November</i>	<i>December</i>
No meeting	Advertise the availability of Fair Trade chocolates for Halloween in the Sept. newsletter.	Pridefest Sept. 9th Highway Cleanup Sept. 25 rain date Oct. 9. Suicide Prevention Month Fair Trade chocolate orders.	Domestic Violence Awareness Month	Native American Heritage Month Promote Ukranian Family as a Giving Tree recipient in the Dec. Newsletter.	The Ukranian family has been added to the Giving Tree mission.
<i>January</i>	<i>February</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>
			Earth Day	Highway Cleanup	Juneteenth