

Christ the King Lutheran Church
Congregational Council Meeting Minutes
September 26, 2023 @ 5:30 pm

Christ the King Lutheran Church is a caring community to empower all to know Christ and make Christ known.

Members Present: Jessica Ehrich, President; Gary Rudolf, Vice President; Dave Krause, Treasurer; Barbie Roessler, Secretary; Marlin Spangrud, Dan Rickbeil, Brent Sandhurst, Kathy Kachelmyer, Brennan Enstad, David Menk

Members Absent: Madysen Pearson, Kaia Austin, Gayle Depuydt

1. Attendance

- J. Ehrich called meeting to order at 5:35 PM

2. Devotions – Kathy Kachelmyer

- Thank you Kathy

3. Approval of the Agenda

- Motion by D. Krause, Second D. Rickbeil - Motion passed

4. Approval of Meeting Minutes

- Motion by B. Enstad, Second M. Spangrud - Motion passed
- Email vote approving special congregation Meeting Motion DK Second DM motion passed

5. Approval of Treasurer's Report

- Motion by D. Rickbeil, Second M. Spangrud
- Discussion - Dave provided additional information regarding the financial statements. Payment adjustments will be done on a quarterly basis. We had a financially healthy July but a less healthy August. Dave will be providing video messaging regarding financials and roles of those in the Stewardship and Finance committees . These messages will be provided throughout the year.
- Motion Passed

6. Removal/Addition of Admin for Profinium Accounts

- D. Krause moved to approved the following administrative authorized users to the only users for Christ the King bank accounts at Community Bank and Profinium Bank: David Krause, CTK Treasurer, Amy Olson, CTK Financial Assistant, Dana Truebenbach Eide Bailly, Jayne Pietsch, Eide Bailly
- B. Sandhurst Second

- Motion passed

7. Endowment Fund

- D. Krause made a motion to donate \$3,000 to Crossroads and \$3,000 CADA
- D. Menk Second
- Motion passed

8. Word and Sacrament

- There was discussion regarding the need for additional servers to assist with Communion the first, third, and fifth Sundays in October for the 10:00 AM Sunday Service and Wednesday night services. 8:15 AM Sunday and Saturday services have communion every week.
- Congregational Council members will assist with Communion through the month of October.
- Kathy - 8:15 all month
- Dave - 8:15 the 1st Sunday in October
- Marlin - 10:00 October 29
- Jessica - Wednesdays in October
- Brennan October 15 and 29
- Dan - Will be available on Wednesdays in October
- Others - Email Kathy if able to assist in serving in October

9. Community Suppers

- Loose offering goes toward Community Suppers
- Servant Committee members are wondering:
 - Should we have greeters out at the door?
 - Should there be QR codes and/or Venmo information on tables for those that do not have cash to provide offerings?

10. Special Congregational Meeting- Constitution updates

- Council members discussed the need for a special congregation meeting regarding the constitution updates. Notification to the congregation needs to be provided 30 days in advance.
- B. Enstad made a motion to rescind action the council approved to set a special congregational meeting on Sunday, October 22, 2023. Second, M. Spangrud. Motion passed unanimously.
- Motion by B. Enstad to set the date and time for the special congregation meeting to consider amendments to the constitution and bylaws at 10:45, Sunday, October 29, 2023 B. Sandhurst Second. Motion passed unanimously.

11. Constitution Update

- M. Spangrud made a motion to approve constitution updated changes and recommendation for the congregation meeting. Second by D. Krause.

- Discussion regarding updated items in the constitution, work already completed and upcoming items:

- Congregation will vote for the Congregational Council Treasurer
- Members needed for annual congregation meeting will change from 100 to 75
- Forum was held to discuss proposed constitution updates
- Ratification will be done with a regular meeting
- Old Constitution and proposed constitution are on the CTK website

- There was also conversation regarding our current fiscal year timeframe. It is proposed that the fiscal year changes from July 1 - June 30 to January 1 - December 31. The fiscal year may be switched using the bylaw versus a constitutional change. A majority vote is all that is needed to change the fiscal year.

- Jessica called for a straw vote of the council members about changing the fiscal year from its current timeframe to follow the calendar year. All approved. Z

12. Audit Committee

- D. Krause spoke about an audit committee. The committee should provide oversight to ensure:
 - Proper entries of receipts and disbursements
 - Proper presentation of fiscal activity in the financial statements
- Committee members shall not be a member of the Congregation Council
- Term of office shall be three years or until a successor is elected with one member elected each year. Members shall be eligible for reelection.
- Jessica will reach out to potential candidates for this committee

13. Pastor Melanie's Report

- Coordinator of Contemporary Music, Andrea Brinkman, is doing well. She is currently on a three-month probationary period to ensure success for both parties.
- 23 youth attended the retreat held at Gustavus Adolphus College
- Women's retreat was successful

14. Covenant Commission Communication

- B Sandhurst had a question regarding the Building and Grounds Commission. What is the next step regarding items brought forward? It was decided that the Buildings & Grounds Commission will provide a prioritization list.
- Stewardship and Finance will then explore how to pay for those items.
- Wish list regarding Buildings and Grounds
- Liason for J & P is needed
- Madysen is Faithful People
- Liason for Servant Committee is Brennan E
- Word & Sacrament - Kathy Kachelmyer

15. Prayer Request/Adjournment

- Prayer request
- Motion by G. Rudolph, second by D. Krause to adjourn. Motion passed.
- Meeting was adjourned at 7:00 PM

Next Executive Committee Meeting: Tuesday, October 17th @ 5:30 PM Next Council Meeting:
Tuesday, October 24th @ 5:30 PM