

Christ the King Lutheran Church
Congregational Council Meeting Minutes
March 24, 2026 @ 5:30 PM
Fireside Room

*Christ the King Lutheran Church is a caring community to empower all to
know Christ and make Christ known.*

Members Present:

Barbie Roessler (*President*), Brennan Enstad (*Secretary*), Jennifer Svien (*Treasurer*), Gary Rudolf (*Past President*), Karen Moritz, Caylin Steinberg, Marlin Spangrud, Michel Haugh, Kathy Kachelmyer, Dan Rickbeil, Pastor Melanie

Members Absent: Hailey Bouldin, Heather Krause (Vice President)

1. B Roessler called the meeting to order at 5:34 PM.

2. Devotions – Jen

3. Approval of Agenda

G. Rudolf moved to approve an amended agenda, including the addition of discussion on Faith Continuum scheduling. The motion was seconded by J. Svien and carried.

4. Approval of February Council Minutes

A motion to approve the February council minutes was made by K. Kachelmyer and seconded by J. Svien. Motion passed.

5. Approval of Treasurer's Report

Jen presented the monthly financials as of February 28, 2026.

- Total operational income in February was \$77,214, which is \$3,610 above the budgeted amount of \$73,604.
- Total expenses were \$65,994, coming in \$7,440 under the budget of \$73,434.
- Regular offering for February exceeded the monthly budget by \$6,122.

Year-to-date net income stands at \$25,560, which is \$17,329 higher than the YTD budget of \$8,232.

Operating cash figures are still being finalized, as some capital campaign funds remain temporarily included in the general fund. Updated operating cash figures will be reported next month once the funds are fully separated.

A motion to approve the Treasurer's Report was made by G. Rudolf and seconded by M. Haugh. Motion passed.

6. Pastor's Reports

Pastor Brittany reported that Confirmation is ongoing and recently completed instruction on the Ten Commandments. This Wednesday's session will include the sacrament at the altar.

Community Bingo had a strong turnout.

Pastor Brittany also shared that she has been invited to participate on the Global Ministry Table.

Pastor Melanie reported that she has met twice with the Personnel Committee to review the open office position. The Personnel Policy Manual and additional job descriptions will also be reviewed, as they are somewhat outdated.

Pastor Melanie is obtaining church insurance quotes. Our current provider, Guide One through AgQuest, has proposed a renewal with an increase over last year's cost. A quote has also been requested from Church Mutual, and two additional quotes are pending. Council plans to vote by email by the end of the week after receiving full details from Pastor Melanie. The insurance renewal decision must be made promptly, as the renewal is due March 31.

Email Update: Council approved Church Mutual as the insurance provider through an email vote on Friday, March 27th after reviewing multiple quotes.

7. Board Reports

Adult Education (Marlin)

Discussion regarding upcoming Faith Continuums. It was noted that the March 15 session was cancelled due to weather, and future sessions are being planned accordingly.

Building & Grounds (Dan)

The board presented a prioritized list of potential building and grounds improvements. Once the amount of excess campaign funding is known, next steps for possible projects will be discussed. There was brief discussion of several items on the list. All items will remain on a wish list until the roof is fully paid for.

Children, Youth, and Family (Michel)

Activities Update: An ice-skating event was held on March 22 with a good turnout. Planning for VBS is ongoing. Kids Night Out is being considered for rescheduling in July.

Congregational Life (Caylin)

The Hotdish Competition was held on Sunday evening, March 22.

The April event will take place on Saturday, April 18, and will be a painting event. Sign-ups are available at the church.

The Senior Recognition Banquet is scheduled for May 13.

Justice & Peace (Hailey) – absent

Pastor Melanie provided an update on a couple of upcoming community events that the board will be participating in.

Servant Outreach (Karen)

March marked our final Connections Shelter week for the year, which went well overall.

There was discussion about partnering with a Sertoma Club to sell poinsettias, with proceeds benefiting the Christian Outreach Fund.

Additional adult helpers are needed for Wednesday night community meals.

Stewardship & Finance (Jen)

The Stewardship Drive is planned for the October/November timeframe. A new Time and Talent Survey will be released soon and will be led by Dave Menk. It was noted that the Treasurer currently does not have access to any CTK bank accounts, which makes it difficult to investigate certain transactions when needed. Inquiry-only access was discussed and clarified as view-only, with no ability to make adjustments, move funds, or withdraw money.

There was also discussion about creating investment accounts at CTK to allow members to transfer shares to the church as part of the Capital Campaign. A motion was made by Gary Rudolf to set up inquiry-only authority for the Treasurer, whoever that person may be. The motion was seconded by D. Rickbeil and carried.

A second motion was made by D. Rickbeil to give the President authority to open investment accounts to obtain funds from members as part of the Capital Campaign and General Fund giving. This motion was seconded by Gary Rudolf and carried.

Worship & Music (Kathy)

A safety plan has recently been reviewed. It was noted that additional worship helpers are still needed. The Viterbo University Choir performed at CTK on Friday, March 6.

8. Office Administrator Update

Pam Barlett's service as interim has been going great. The Personnel Team has met with Pastor Melanie twice, and a job posting will be published soon on Indeed and the CTK website.

9. Faith Continuum

Todd Lundquist inquired about when the council would be available to present at Faith Continuum. The plan is for the Council and Boards to present jointly on Sunday, April 26.

10. Closing Prayer

11. Adjournment

Motion to adjourn by B Roessler. Second by D Rickbeil. Motion carried. Meeting adjourned at 7:12 pm.

Next Executive Committee Meeting: Tuesday, April 28, 2026 @ 4:30

Next Council Meeting: Tuesday, April 28, 2026 @ 5:30