

**Christ the King Lutheran Church**  
**Congregational Council Meeting Minutes**  
**February 25, 2025 @ 5:30 pm - Pioneer Bank**

*Christ the King Lutheran Church is a caring community to empower all to know Christ and make Christ known.*

**Members Present:** Gary Rudolf (*President*), Jennifer Svien (*Treasurer*), Jessica Ehrich (*Past President*), Barbie Roessler (*Vice President*), Brennan Enstad (*Secretary*), Brent Sandhurst, Marlin Spangrud (remote), Kathy Kachelmyer, Karen Moritz, Pastor Melanie, Dan Rickbeil, John Kind

**Members Absent:** Kaia Austin, Heather Krause Quiram

1. G Rudolf called the meeting to order at 5:35 PM
2. Devotions - Jennifer Svein
3. Approval of Agenda - Motion by B Sandhurst, Second by J Svien - Motion passed.
4. Approval of January Council Minutes – Motion by J Ehrich, Second by B Roessler - Motion passed.
5. Capital Campaign Update
  - Facility space utilization and re-configuration re-visit
    - a. We received a lot of good input from members of our congregation related to the potential re-purposed courtyard and coffee area idea. Gary shared an updated view, which features a smaller coffee bar, a new library office, and minimal changes to the existing hallway, with the addition of a 10-foot opening.
    - b. John Kind was in attendance to get the council’s opinion on writing a case statement for Steve (Capital Campaign Consultant) to use in his congregation member interviews. What would excite people into contributing? Is it solely to fix the roof or do we want to include other projects? (mortgage reduction, fellowship enhancement, etc.) John wants to have the initial case statement completed by March 11<sup>th</sup>.
6. Treasurer’s Report – Jen
  - Operating cash (in bank accounts) net of restricted funds equals \$ 155,341 on 1/31/2025 (72 days of expenses).
  - Regular offering was above monthly budget by \$12,954 and YTD variance of \$39,134.
  - Monthly operational income was above monthly budget by \$12,558 and YTD variance of \$39,744.
  - Monthly expenses were under budget by \$5,057 and YTD under budget by \$24,711
  - A motion is required to adjust Pastor Melanie’s housing expense change for 2025. Total compensation remains the same. Motion by B Roessler, Second by D Rickbeil. Motion carried.
  - DipJar no longer exists as a company so that is no longer an available giving option. Discussion on adding an iPad kiosk connected to Elexio. Videos and information via newsletters are in the works to show new ways to give.

7. Approval of Treasurer's Report – Motion by B Roessler, Second by K Moritz. Motion carried.
8. YWCA – Lease Agreement
  - We have a lease agreement in hand that is being reviewed by Chris Austin and our attorney. The YWCA would rent our open space as is and would exclude the kitchen. A congregational vote will be required prior to entering into an official lease agreement. Motion by D Rickbeil to schedule the congregational meeting immediately following worship on Wednesday, March 19<sup>th</sup>. Second by M Spangrud. Motion carried.
9. Computer/Technology Status
  - We received a quote from our present vendor (CTS), and it was a 40% increase in the monthly fee that we've been paying. We have contacted another firm (Netrio) in the Twin Cities that services several churches in the Twin Cities and Mankato area. Netrio will get back to us with a proposal that we can compare with the CTS quote.
10. Call Committee Update – Kathy
  - At least three interviews are scheduled for Saturday, March 1<sup>st</sup>.
11. Other Boards Reports and Updates
  - Marlin mentioned there were no reports from the Congregation Life and Children and Family boards this month. We need to encourage the boards to share their minutes with the council and congregation each month. Children and Family pushed their meeting one week due to weather related school closures. Thus, there will be two reports next month.
  - Karen mentioned that the Service Outreach Board is interested in knowing if there are any causes or organizations in need of funding, especially those that may be losing financial support and could be considered for the board's funding contributions.
12. Pastor Melanie's Report
  - Pastor Melanie shared the CTK Congregational Survey performed by Dave Menk last fall.
  - Pastor Melanie received two resignations this week. Johnathan Moeller (guitar player in the band) and Andrea Petzel (Communications Coordinator).
  - Andrea's last day is the March 21<sup>st</sup>. Motion by J Ehrich to hire Joey Smith as Communications Coordinator on a temporary basis until the job can be filled. Second by K Moritz. Motion carried.
13. Prayer/Adjournment. Motion to adjourn by B Roessler. Second by D Rickbeil. Motion carried. Meeting adjourned at 7:25 pm.

Next Executive Committee Meeting: Tuesday, March 18, 2025 @ 5:30 **Next Council Meeting: Tuesday, March 25, 2025 @ 5:30**