

CHRIST THE KING LUTHERAN CHURCH
CTK Congregation Council Agenda
January 18, 2022 @ 5:30pm

*Christ the King Lutheran Church is a caring community committed to empower all to know
Christ and make Christ known.*

- 1) Attendance
- 2) Devotions – Brandon Stensrud
- 3) Q&A with Candace from Cultivate
- 4) Meeting Minutes & Treasurer’s Report
 - a) Approve Minutes & Treasurer’s Report
- 5) Cultivate Update
- 6) Covid Policy Review
- 7) Pastor Melanie’s Report
- 8) Covenant Commission Communication
- 9) Prayer Request/Adjournment

Next Meeting: Tuesday February 15 @ 5:30pm

Devotions Schedule

Meeting Month	Scheduled Date	Devotions
August	08/17/2021	Nancy Patterson
September	09/21/2021	Jessica Joyal
October	10/19/2021	Brent Sandhurst
November	11/16/2021	Duane Olson
December	12/21/2021	Kathy Brozik
January	01/18/2022	Brandon Stensrud
February	02/15/2022	Ola Pietka
March	03/15/2022	Chris Austin
April	04/19/2022	Carrie Kijenski
May	05/17/2022	David Menk
June	06/21/2022	Liz Zaruba

Treasurer's Report, Chris Austin

Christ the King Lutheran Church Dec-21

	<u>December 2021</u>		<u>MTD Budget</u>		<u>Variance</u>		<u>December 2020</u>		<u>Variance</u>
Total Revenues	\$ 128,866	\$	70,335	\$	58,531	\$	103,801	\$	25,065
Total Expenses	\$ (88,090)	\$	(67,168)	\$	(20,922)	\$	(64,318)	\$	(23,772)
Net Income/(Loss)	\$ 40,776	\$	3,167	\$	37,609	\$	39,483	\$	1,293

	<u>Current Year to Date</u>		<u>Budget Year to Date</u>		<u>Variance</u>		<u>2020 Year to Date</u>		<u>Variance</u>
Operational Revenue	\$ 473,814	\$	422,010	\$	51,804	\$	414,359	\$	59,455
Revenue from COVID Related Grant Programs	\$ 72,559	\$	-	\$	72,559	\$	-	\$	72,559
Operational Expenses	\$ (447,517)	\$	(403,008)	\$	(44,509)	\$	(328,742)	\$	(118,775)
Net Income/(Loss)	\$ 98,856	\$	19,002	\$	79,854	\$	85,617	\$	13,239

CHRIST THE KING LUTHERAN CHURCH Congregational Council Meeting Minutes December 21, 2021 @ 5:30pm

Christ the King Lutheran Church is a caring community committed to empower all to know Christ and make Christ known.

Members Present:

Nancy Patterson – President
David Menk – Vice-President
Chris Austin – Treasurer
Liz Zaruba – Secretary
Pastor Melanie Wallschlaeger
Kathy Brozik

Brent Sandhurst

Duane Olson
Jessica Joyal
Gary Rudolf
Chloe Sinning (Youth Rep)
Ola Pietka (Youth Rep)

Members Absent:

Carrie Kijenski – Past President
Brandon Stensrud

Call to Order: N. Patterson

Devotions: K. Brozik

November Minutes

J. Joyal moved to approve the November minutes

C. Austin second

No discussion

Vote: All approved

Treasurer's Report

D. Olson moved to approve the treasurer's report

K. Brozik second

C. Austin gave a short review of the Treasurer's report. No other discussion.

Vote: All approved

Cultivate Lease

B. Sandhurst moved to accept the amended Cultivate lease dated 12/17/2021

C. Austin second

Discussion: reviewed the most recent updates and amendments to the lease

Vote: All Approved

ADA Bathroom

- ADA will be in the Cultivate area; work has started
- Looking between \$30-\$40K for ADA update (this includes fixtures)
- Cultivate Contractor Jeff would like a point of contact from CTK to discuss updates; G. Rudolf has volunteered to be the contact
- Regarding fixtures B. Sandhurst recommends following Northern Comfort's recommendations for standard fixtures
- No bids to update the laundry room area to another ADA bathroom at this time

Boy Scout Bankruptcy:

- The Exec Council met with Todd Lundquist regarding the Boy Scouts bankruptcy case. The situation was investigated and it was determined that no action is needed at this time.

Pastoral Leadership Report - Pastor Melanie

- Troop 12 Cub Scouts have requested CTK to charter them; currently CTK charts Troops 76 & 8
- Pastor Melanie asks for council's approval on this subject; she personally supports

G. Rudolf moved to charter Troop 12

K. Brozik second

No further discussion

Vote: All approved

- New Changing Life Church of the Nazarene and Pastor Duoth Liem have reached out regarding the possibility of leasing space at CTK; current space agreement with Resurrection ends Jan. 2022 (where they pay rent); requests Sunday afternoons and Saturdays for Faith Formation
- Pastor Melanie shares some concerns: time management and space availability; previous special event held at CTK caused some issues; with Cultivate moving in, availability of staff concerns, specifically custodial and regarding sound equipment
- Pastor Melanie suggested tabling the discussion until a later date but is supportive of the idea; open to start building a relationship with NCLC with joint events

C. Austin moved to postpone the matter until a later time

D. Olson second

No further discussion

Vote: All approved

Commission Communications

D. Menk moved to accept commission communications

J. Joyal second

Discussion:

Faithful People (K. Brozik): No meeting held last month but sent some notes out to members

Vote: All approved

Closing Prayer – Pastor Melanie and the Lord's Prayer

G. Rudolf moved to adjourn

C. Austin second

No Discussion

Vote: All approved

Next Executive Committee Meeting: Monday, January 10th @ 5:30pm

Next Council Meeting: Tuesday, January 18th @ 5:30pm

**Executive Committee Meeting Minutes
December 13st, 2021 @ 5:30pm**

**CHRIST THE KING LUTHERAN CHURCH
Executive Committee Meeting Minutes
January 10th, 2022 @ 5:30pm**

Christ the King Lutheran Church is a caring community committed to empower all to know Christ and make Christ known.

Members Present:

David Menk - Vice President

Liz Zaruba - Secretary

Chris Austin - Treasurer

Pastor Melanie

Members Absent:

Nancy Patterson – President

Carrie Kijenski - Past President

Via email discussion: D. Menk will be the new signer for the CTK Savings Account at United Prairie Bank

1. Cultivate Lease Discussion

- Waiting for Candice to sign the lease

2. Snow Removal Update

- Purchased a new tractor (received a \$500 credit for the old one)
- Girls Scouts troop to help clear snow on weekends; Carl will fill in the gaps and cover weekdays

3. Financial Report

- Spot-on budget-wise; trending income going up

4. MIL Loan Application

- Refinancing the loan; looks good to exec council members
- D. Menk signed

5. Building Updates

- Dealing with leaks in the roof over the kitchen; \$85K quote for roof repairs
 - Recommend Carl reach out to Greener World to see where we stand with our current warranty regarding roof
- HVAC issues - keeping the building warm; no estimate at this time
 - Current unit isn't meant to be operated below -4°; not enough power to heat the whole building; current warranty only good if Mitsubishi agents work on the HVAC
 - Carl wants ISG to take a look at the HVAC design area to see if anything can be done

6. Council Agenda Topics for 1/18/22 @ 5:30pm

- Candace Visit?
- Cultivate Lease
- Council Generic Calendar
- Discussion regarding commissions

Next Executive Committee Meeting: Monday, February 14, 2022 @ 5:30pm

Next Council Meeting: Tuesday, January 18, 2022 @ 5:30pm

Faithful People Commission - Monday, Jan. 10, 2022, 4:30 pm.

Present: Kathy B. Carol B. Pastor Melanie W. Sandy H. Ola P. Carol P.

Absent:

1.) Happy New Year! Sharing a special prayer to recite for yourself daily:

“The Light of God surrounds me, the love of God enfolds me, the power of God protects me, the presence of God watches over me.” (from Robin Roberts)

2.) Time and Talent Survey information / how results shared - Pastor Melanie

- Went out in email between Christmas and New Year; Will send it out again this week and include in the announcements
- Our commission may contact Amy Olsen for results of any section or question that pertains to our FP work.
- Worship host description was revamped

3.) Secure date and time for Senior Recognition 2022 ~ May 4, 2022, 5:15 pm.

- Graduation on June 3. Do you want to do it in combo with community supper? Faith Formation still in progress; Not sure when seniors are done?
- Looking at May 4 or May 25, 2022. Need to look at the calendar since Faith Formation is still in session. Talk about this next meeting
- Combine it with the service; Quilts? In the Fireside room for them to select. Have done quilts for approximately 10 years. Sandy will reach out to Ann Stewart - number needed around 35. Carol B will arrange the PowerPoint.
- Invite them to fill their table 8 to 10 per table (siblings, god parents, grandparents)
- Seating up front - present them with the quilt.
- Box lunches make sense - keep it simple (COVID, people running late)
- Jonny Moeller provided guitar during meal
- Kathy to check with Jan Sorenson / Leslie Starr on decorating
- Budget for the event - \$750 for graduation; give stipend for Jan & Leslie
- Budget for Winter Warm Up (January or February) at Grace - separate fund
- Would like to have a group picture after: Dismiss using side aisles and go back up center aisles for group pictures.
- Looking at more uplifting music for dismissal
- Flowers - \$250 from Sam's Club - let's put this on hold; Need more mayo jars if we decide to do this

4.) Additional needs of Faithful People for CTK in 2022:

~ Joyful Notes packet to the new 9th grade group @ CTK - last time in 2021; could be used for senior gift giveaway

5.) Attendance - down since Christmas; have had volunteers out (COVID)

6.) Basketball game and Bingo last week (60 + participated)

Justice & Peace Commission

January 4, 2022; via Zoom

Present: Eileen Campbell, Chloe Sinning, Di Storvick, Pastor Melanie Wallschlaeger

Call to order – Eileen

Devotion/prayer – Pastor Melanie

Approve December minutes – motion to approve - Di ; second - Chloe

Old business

- Social Justice Conversations
 - Book Study - Waking up White: First and Third Thursday nights - starting Sept 16
 - Has been very lightly attended the past couple of times
 - Skip Dec 16th and Jan 6th; meet on Jan 20th (Chapters 12-28) and Feb 3rd (Chapter 29 to end)
 - Di will send a message to Amy to get the slide at church updated
- RIC
 - One on ones with council are ongoing
 - Once the one on ones with the council have completed, one on ones will start with church staff and commission members
 - get list of people from Pastor Melanie
 - start church staff and commission member one on ones after holidays
 - “Building an Inclusive” church training
 - Chloe Feb - once she confirms date works, then we can get info to Amy to register her and pay for it out of the Justice and Peace Budget
 - Ideas for starting education
 - Faith, Sexism and Justice statement is available on the ELCA synod site and has a bible study/discussion group guide
 - Eileen will start a shared doc that we can all add ideas, resources, speakers, etc. for when we get to that point
- Starting up organics recycling again
 - Pastor Melanie will work with Amy or Carl to call West Central Sanitation and get pick up started again.
 - Also need to purchase compostable bags, plates, cups, cutlery to get that going as well.
 - There are laminated signs in the Justice and Peace mailbox at church showing pictures of recyclable and compostable items. Eileen has the originals if more need to be printed.

New business

- Nothing for this month

Council report – mainly finishing the Cultivate contract

Next meeting: Tuesday, February 1 @ 6:30PM on Zoom

Lord’s Prayer & Adjournment

Minutes submitted by: Eileen Campbell

Proclaim Commission: Did Not Meet This Month

Servant Commission: No Minutes Submitted

Word and Sacrament Commission

Meeting Minutes, January 6, 2022

Members present: Chris Carroll, Nancy Armbruster, Kristin Krusemark, Rick Lund, Joy Macheel, Sean Sletten, Karen Barnett, Pastor Melanie Wallschaeger

Members absent: Megan Sandhurst, Brandon Stensrud (Council Liaison)

Call to Order: Chris C., Chair, called the meeting to order at 6:31

Devotions/Prayers: Chris C

Approval of December 2, 2021 meeting minutes

Motion made/seconded by Sean/Rick to approve minutes. Motion carried

Council Report: None tonight

Pastoral Report:

Christmas in person services - attendance of over 700. We are still offering online options for worship.

Time & Talent Survey - Currently it is available electronically. Could there be a paper version for people to pick up at church? The survey will be announced at our services. We are looking at Usher/Hosts results. Chris and Rick will contact Amy to get the names of people who have signed up for this. Perhaps these people have special months/weeks/ services that work best for them. The survey states that this is "a rotating schedule". With Lent coming up in a couple months, we would like to get a schedule made for this.

Lent - Ash Wednesday is March 2, 2022. We are looking at the best way to have the Wednesday night services. In the past we have had 2 services on Wednesdays. Should this continue? How can the services, Faith Formation classes, and the Wednesday dinners all fit together? This will be further discussed in February. Melanie will be meeting with other Pastors in town for conversations about Lent. There will be no Round Robin of Pastors this year. Themes are being discussed.

Future agenda items: Please forward to Commission Chair prior to meetings.

Next Devotion: Joy

Respectfully submitted, Karen Barnett

The Word & Sacrament Commission, based on the 2nd affirmation of faith promise to hear the Word of God and share the Lord's Supper, shall:

- Direct and oversee curriculum planning, development and review for all educational programs and opportunities for all including Sunday and Vacation Bible School, confirmation, youth and adults in our church and community.
- Provide worship enrichment, sacramental participation, educational opportunities, and fellowship ministries.

**CTK Council Report
By Pastor Melanie
January 2022**

1) Staff Retreat

Pastor Emily Carson will be our facilitator for a CTK staff retreat on Thursday, January 27th from 10-1:30. Our goal for this retreat is to talk about healthy communication and philosophies/priorities for ministry. I am hoping to build upon the momentum & excitement by being proactive about how we communicate with one another. I plan to have two other staff development days for us to learn about our Enneagram types and what that means for how we work together.

2) Covid Protocols

Currently, our covid protocol includes keeping a close ear to District 77 guidelines and recommendations from the Minnesota Health Department. Each week, we receive numerous phone calls from parents and volunteers about exposure. Right now, if a volunteer or family has been exposed to Covid, but tests negative, we welcome them to volunteer and/or attend Faith Formation and Confirmation. We have families that feel our guidelines are too laissez-faire and others who feel our guidelines are too rigid. In effort to remain open for in-person worship and faith formation, we need to discuss recent masking guidelines and how that may be necessary as omicron peaks our area.

3) Building Maintenance & Improvements

HVAC System: Property Manager, Carl Riese, has noted issues with our current HVAC system. The Mitsubishi heat-pump is recommended to work best in climates above -4. The perpetual overtaxing of the HVAC system has led to perpetual maintenance and numerous repairs. Carl would like to re-engage the architects that designed our HVAC system to explore options for a system that might work off our boilers in the winter, and there by save the Mitsubishi heat-pump to run in the non-winter months of the year for which it was designed. Carl's primary concern right now is being able to head the rooms that Cultivate will occupy in the winter.

Kitchen Roof: We have had ongoing leaks in the kitchen area. Carl received one estimate for a re-roofing of the kitchen that was unusually high, due to rising cost of materials. He was told that this estimate could come down in coming months if materials become more readily available. Carl believes we can get by without replacing the roof this winter, but that this should be worked into the budget over the next 12-24 months. The roof installed by Greener World, Waseca, required ongoing annual maintenance. Follow-up with Greener World has been difficult at best.

4) Faith Continuum for Adults

Faith Continuum opportunities have exceeded my expectations. Sunday morning Faith Continuum at 9:15 ranges in number from 30-60 people each week. Gerry Giese's Wednesday night, "The real Christmas Story" had more than 25 people who participated over the course of 6 weeks. We have started two new small groups, one for divorce support and the other for caregiver support. I am hoping to start marriage care opportunities for people who have been married at CTK (members and non-members) in 2022.