

**Christ the King Lutheran Church**  
**Congregational Council Agenda**  
November 28, 2023 @ 5:30 pm

*Christ the King Lutheran Church is a caring community to empower all to know Christ and make Christ known*

1. Attendance
2. Devotions – *Gayle Depuydt*
3. Approval of the Agenda
4. Approval of Meeting Minutes
5. Approval of Treasurer’s Report
6. Plowing (Lyn Austin)/Snow removal from sidewalks
7. Ratification Meeting 12/3/23
8. Constitution Transition to Boards
9. December 2023 meeting\*\*scheduled 12/26-looking to move to a different date\*\*
10. Other Business
11. Pastor Melanie’s Report
12. Covenant Commission Communication
13. Prayer Request/Adjournment

| <b><u>NAME</u></b>     | <b><u>MONTH</u></b> |
|------------------------|---------------------|
| <i>Gayle Depuydt</i>   | <i>November</i>     |
| <i>Kaia Austin</i>     | <i>December</i>     |
| <i>Jessica Ehrich</i>  | <i>January</i>      |
| <i>Daniel Rickbeil</i> | <i>February</i>     |
| <i>Madysen Pearson</i> | <i>March</i>        |
| <i>Gary Rudolf</i>     | <i>April</i>        |
| <i>Brennan Enstad</i>  | <i>May</i>          |
| <i>Marlin Spangrud</i> | <i>June</i>         |
| <i>Barbie Roessler</i> | <i>Substitute</i>   |

**Christ the King Lutheran Church**  
**Congregational Council Agenda**  
October 24, 2023 @ 5:30 pm

*Christ the King Lutheran Church is a caring community to empower all to know  
Christ and make Christ known.*

**Members Present:**

Gary Rudolf, Vice President  
Dave Krause, Treasurer  
Barbie Roessler, Secretary  
Marlin Spangrud  
Gayle Depuydt  
Brent Sandhurst  
Kathy Kachelmyer  
Brennan Enstad  
David Menk  
Madysen Pearson  
Kaia Austin  
Dan Rickbeil

**Members Absent:**

Jessica Ehrich  
Pastor Melanie

1. Attendance

- G. Rudolph called the meeting to order at 5:33 PM

2. Devotions – Brent Sandhurst

- Thank you, Brent.

3. Approval of the Agenda

- Motion by M Spangrud, Second D Krause - Motion passed

4. Approval of Meeting Minutes

- Motion by D Krause, Second B Enstad- Motion passed

5. Approval of Treasurer's Report

- Motion by B Enstad, Second by M Spangrud
- Discussion - Dave provided additional information regarding the financial statements. We've had a subpar month for revenue in September. While we are below budget, our expenses are below budget as well. Additional miscellaneous income allows us to get to about break even. YTD is looking pretty well. Seasonal expenses and some staffing changes are providing fewer expenses at this time. Revenue must increase. Stewardship and Finance committees are working on video messages and will be released soon. Personal testimonials will also be provided. There will be focus on year-round messaging versus only at pledge time. There was a question about budgeting practices in general. Past trends drive budgeting decisions. There was discussion about utility charges. Our expenses are above budgeted amount at this point in the fiscal year. Electricity is a bit higher. We receive monthly rent from Cultivate and utilities are charged to them quarterly.

- Motion Passed

#### 6. Roof Leak Update

- We currently have some roof leaks occurring. Stewardship should discuss fundraising for a roof. The roof could be done in sections versus trying to repair/replace all at once. The current leaks are in numerous places. There was discussion about going out for bids to identify where the leaks are, how to best replace/repair areas needing work, and prioritizing the worst areas first. Buildings and Grounds will discuss this topic at their meeting tomorrow, Wednesday, October 25.

#### 7. Cultivate Kitchen use/Utilities

- Tabled until Pastor Melanie is available.
- Equipment concerns may be the discussion item on this.

#### 8. Plowing (Lyn Austin)

- Brent talked about the need to have a timelier plowing schedule.
- We will be moving forward with Lyn Austin.
- Who clears the ice away? Carl would be in charge of this task.

#### 9. Special Congregational Meeting- Constitution updates

- The Congregational Meeting will be Sunday, October 29 at 10:45. Every Congregational Council member is encouraged to attend.
- Suggested Changes –
  - C12.07.01 The Congregational Council shall provide annually a complete membership roster including new members, transfers, baptisms, funerals, and inactive members comparing this to the previous two years.
  - Chapter 13 - Most of the changes are surrounding Boards.
  - 13.07 – Servant Outreach Board –It shall “recommend” versus “administer”.
  - 13.10.01 – Congregation Board
  - Item B - Do not use the word “welfare” and use “care” instead.
  - 13.10.04
  - Item D – Remove the wording “...staff and congregation members in...”
  - Item E – Use the word “Submit” versus “Oversee”
  - 13.1 – Add wording “not specified in the bylaws shall be established by the council”
  - 13.12.01 – Marlin had questions from others asking if we need a professional auditing firm. The Congregational Council does not feel this is necessary.
  - 13.13 – Question on b. 2) – Should the signature of the Congregational Council President be on the letter of call form as well? We feel the Synod should weigh in on this question. Marlin will follow up.
  - 13.16.01 – The question was asked about the Call Committee and who should nominate those candidates. We should add the wording to this section “...congregation, except the Executive Committee, Nominating Committee, and the Call Committee.”
- Membership Care Committee – Do we have a need for a committee that assists with congregational member care for those with personal challenges and/ or crises? This committee would assist the Pastors. This idea will not be included in the Constitution at this time. More discussion and definition will be needed

before moving forward with this idea.

- Marlin spoke passionately about getting our congregation to become more of a participatory congregation to be involved in the life of the church. His concerns are about people attending, fellowship, bible studies, seeing more people in the building, etc. We discussed how our church congregation is really four separate congregations due to our four different services and types of services.

10. Pastor Melanie's Report

- N/A

11. Covenant Commission Communication

- Minutes are included in the packet for review.

12. Prayer Request/Adjournment

- Motion by D Krause, second by D Rickbeil to adjourn. Motion passed.
- Meeting was adjourned at 6:55 PM

Next Executive Committee Meeting: Tuesday, November 21, 2023 @ 5:30 PM

Next Council Meeting: Tuesday, November 28, 2023 @ 5:30 PM

**CHRIST THE KING LUTHERAN CHURCH**  
**Executive Team Meeting**  
**November 21<sup>st</sup>, 2023 @ 5:30pm**  
**Fireside Room**

*Christ the King Lutheran Church is a caring community committed to empower all to know Christ and make Christ known.*

**Members Present:**

Jessica Ehrich – President Elect  
Gary Rudolf – Vice-President Elect  
David Krause – Treasurer  
David Menk – Past President  
Pastor Melanie

**Members Absent:**

Barbie Roessler - Secretary

- David K. reviewed the financial statements.
- Discussion regarding snow removal on sidewalks.
- Discussion about changing/upgrading locks.
- Discussion of creating a task force to map and detail the changeover to Boards.

**Next Exec Team Meeting: December 19<sup>th</sup>, 2023, in Fireside Room**

**Christ the King Lutheran Church**  
**10/31/2023**

|                            | <u>Oct 2023</u>   | <u>MTD Budget</u> | <u>Variance</u>   | <u>YTD</u>        | <u>YTD Budget</u> | <u>Variance</u>   | <u>Oct 2022</u>    | <u>Variance</u>  | <u>Prior YTD</u>    | <u>Variance</u>   |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------|---------------------|-------------------|
| Total Operational Income   | \$ 63,742         | \$ 73,330         | \$ (9,588)        | \$ 256,103        | \$ 293,321        | \$ (37,218)       | \$ 73,991          | \$ (10,249)      | \$ 247,149          | \$ 8,954          |
| Total Operational Expenses | \$ (66,789)       | \$ (73,830)       | \$ 7,041          | \$ (267,568)      | \$ (295,321)      | \$ 27,753         | \$ (168,237)       | \$ 101,448       | \$ (381,286)        | \$ 113,718        |
| Endowment Income           |                   | \$ -              | \$ -              | \$ 915            | \$ -              | \$ 915            | \$ -               | \$ -             | \$ 459              | \$ 456            |
| Other Income               |                   | \$ 500            | \$ (500)          | \$ 8,227          | \$ 2,000          | \$ 6,227          | \$ -               | \$ -             | \$ 7,768            | \$ 459            |
| Other Expenses             |                   | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ -             | \$ -                | \$ -              |
| <b>Net Income/(Loss)</b>   | <b>\$ (3,047)</b> | <b>\$ -</b>       | <b>\$ (3,047)</b> | <b>\$ (2,323)</b> | <b>\$ -</b>       | <b>\$ (2,323)</b> | <b>\$ (94,246)</b> | <b>\$ 91,199</b> | <b>\$ (125,910)</b> | <b>\$ 123,587</b> |

**Key performance variances from budget and prior year**

|                             | <u>Oct 2023</u> | <u>Budget</u> | <u>Variance</u>   | <u>YTD</u>  | <u>YTD Budget</u> | <u>Variance</u>    | <u>Prior YTD</u> | <u>Variance</u>    |
|-----------------------------|-----------------|---------------|-------------------|-------------|-------------------|--------------------|------------------|--------------------|
| Regular offering            | \$ 58,666       | \$ 67,658     | \$ (8,992)        | \$ 175,159  | \$ 202,973        | \$ (27,814)        | \$ 227,344       | \$ (52,185)        |
| Other income                | \$ -            | \$ 500        | \$ (500)          | \$ 8,227    | \$ 1,500          | \$ 6,727           | \$ 7,768         | \$ 459             |
| Rental income               | \$ 3,798        | \$ 3,798      | \$ -              | \$ 11,393   | \$ 15,190         | \$ (3,797)         | \$ 10,440        | \$ 953             |
| Worship Enrich Expense      | \$ (832)        | \$ (417)      | \$ (415)          | \$ (3,883)  | \$ (1,667)        | \$ (2,216)         | \$ (803)         | \$ (3,080)         |
| Contracted Musician Expense | \$ (1,460)      | \$ (542)      | \$ (918)          | \$ (3,486)  | \$ (2,167)        | \$ (1,319)         | \$ (1,250)       | \$ (2,236)         |
| Sound System Expense        | \$ (1,065)      | \$ (167)      | \$ (898)          | \$ (4,463)  | \$ (667)          | \$ (3,796)         | \$ (526)         | \$ (3,937)         |
| Local Ministries            | \$ -            | \$ (667)      | \$ 667            | \$ -        | \$ (2,667)        | \$ 2,667           | \$ -             | \$ -               |
| Computer Software Expense   | \$ (1,677)      | \$ (2,408)    | \$ 731            | \$ (6,334)  | \$ (9,633)        | \$ 3,299           | \$ 9,519         | \$ (15,853)        |
| Synod giving                | \$ (2,644)      | \$ (2,917)    | \$ 273            | \$ (9,844)  | \$ (11,667)       | \$ 1,823           | \$ (9,600)       | \$ (244)           |
| Support Staff               | \$ (24,026)     | \$ (26,812)   | \$ 2,786          | \$ (97,169) | \$ (107,247)      | \$ 10,078          | \$ (115,003)     | \$ 17,834          |
| Mortgage principal          | \$ (3,767)      | \$ (3,839)    | \$ 72             | \$ (15,073) | \$ (11,517)       | \$ (3,556)         | \$ (14,443)      | \$ (630)           |
|                             |                 |               | <u>\$ (7,194)</u> |             |                   | <u>\$ (17,904)</u> |                  | <u>\$ (58,919)</u> |

|                         | <u>Oct 2023</u> | <u>MTD Budget</u> | <u>Variance</u> | <u>YTD</u> | <u>YTD Budget</u> | <u>Variance</u> | <u>Oct 2022</u> | <u>Variance</u> | <u>Prior YTD</u> | <u>Variance</u> |
|-------------------------|-----------------|-------------------|-----------------|------------|-------------------|-----------------|-----------------|-----------------|------------------|-----------------|
| Endowment Income        | \$ 915          | \$ -              | \$ 915          | \$ -       | \$ -              | \$ -            | \$ -            | \$ 915          | \$ 459           | \$ (459)        |
| Endowment Distributions | \$ (6,000)      | \$ -              | \$ (6,000)      | \$ (6,000) | \$ -              | \$ (6,000)      | \$ -            | \$ (6,000)      | \$ -             | \$ (6,000)      |

**Items of note**

Income continues to be significantly below budget, but expenses are also significantly below budget  
YTD regular offering is only 77% of what it was at the same time last year

# Christ the King Lutheran Church

## Balance Sheet

As of October 31, 2023

|   | TOTAL                 |                         |
|---|-----------------------|-------------------------|
|   | AS OF OCT 31, 2023    | AS OF OCT 31, 2022 (PY) |
| <b>ASSETS</b>                                 |                       |                         |
| Current Assets                                |                       |                         |
| Bank Accounts                                 |                       |                         |
| 10000 OPERATING FUND ASSETS                   |                       |                         |
| 10030 Checking - MinnStar 3073                | 0.00                  | 9,270.34                |
| 10040 Checking - Community Bank 5950          | 107,812.17            | 106,213.08              |
| 10050 Savings - United Prairie 7320           | 0.00                  | 46,184.28               |
| 10060 Checking - Profinium 2524               | 2,396.28              | 24,153.19               |
| 10070 Savings - Profinium 0005                | 35,022.46             | 34,847.48               |
| 10099 Petty Cash                              | 107.04                | 90.00                   |
| <b>Total 10000 OPERATING FUND ASSETS</b>      | <b>145,337.95</b>     | <b>220,758.37</b>       |
| 10100 ENDOWMENT FUND                          |                       |                         |
| 10120 Fund 1 Mission Investment 8253          | 0.00                  | 38,228.33               |
| 10130 Fund 2 Mission Investment 8295          | 0.00                  | 22,328.77               |
| 10140 Fund 3 Mission Investment 1230          | 0.00                  | 18,924.27               |
| 10150 Endwmnt Funds in Comm Bank 4850         | 6,014.35              | 150,020.50              |
| 10160 Endwmnt Funds in Comm Bank 8012         | 103,100.91            |                         |
| 10165 Endwmnt Funds in Comm Bank 8673         | 40,588.95             |                         |
| 10170 Mission Investment Fixed 4 Yr Fund 9587 | 80,415.32             |                         |
| <b>Total 10100 ENDOWMENT FUND</b>             | <b>230,119.53</b>     | <b>229,501.87</b>       |
| <b>Total Bank Accounts</b>                    | <b>\$375,457.48</b>   | <b>\$450,260.24</b>     |
| Other Current Assets                          |                       |                         |
| 11500 SCRIP Card Inventory                    | 2,370.00              | 3,185.00                |
| 12030 Refundable Deposits                     | 0.00                  | 40.00                   |
| <b>Total Other Current Assets</b>             | <b>\$2,370.00</b>     | <b>\$3,225.00</b>       |
| <b>Total Current Assets</b>                   | <b>\$377,827.48</b>   | <b>\$453,485.24</b>     |
| Fixed Assets                                  |                       |                         |
| 11000 Fixed Assets                            | 4,134,760.00          | 4,134,760.00            |
| 11100 Building Improvements                   | 95,759.81             | 95,759.81               |
| <b>Total Fixed Assets</b>                     | <b>\$4,230,519.81</b> | <b>\$4,230,519.81</b>   |
| <b>TOTAL ASSETS</b>                           | <b>\$4,608,347.29</b> | <b>\$4,684,005.05</b>   |

No opinion, conclusion, or assurance is provided on these financial statements. Statement of Cash Flow and all disclosures omitted.

# Christ the King Lutheran Church

## Balance Sheet

As of October 31, 2023

|  | TOTAL               |                         |
|--|---------------------|-------------------------|
|  | AS OF OCT 31, 2023  | AS OF OCT 31, 2022 (PY) |
| <b>LIABILITIES AND EQUITY</b>                    |                     |                         |
| Liabilities                                      |                     |                         |
| Current Liabilities                              |                     |                         |
| Credit Cards                                     |                     |                         |
| 20100 CREDIT CARD PAYABLE                        |                     |                         |
| 20300 Sam's Club 3415                            | 1,032.67            | 559.30                  |
| 20310 Profinium Credit Card MW x0184             | 3,231.54            | 6,600.26                |
| 20320 Profinium Credit Card AH x3599             | 1,258.72            | 2,028.69                |
| <b>Total 20100 CREDIT CARD PAYABLE</b>           | <b>5,522.93</b>     | <b>9,188.25</b>         |
| <b>Total Credit Cards</b>                        | <b>\$5,522.93</b>   | <b>\$9,188.25</b>       |
| Other Current Liabilities                        |                     |                         |
| 20000 OPERATING FUND CURRENT LIAB                |                     |                         |
| 20032 Payroll Accrual - PTO                      | 15,340.67           | 18,138.18               |
| <b>Total 20000 OPERATING FUND CURRENT LIAB</b>   | <b>15,340.67</b>    | <b>18,138.18</b>        |
| <b>Total Other Current Liabilities</b>           | <b>\$15,340.67</b>  | <b>\$18,138.18</b>      |
| <b>Total Current Liabilities</b>                 | <b>\$20,863.60</b>  | <b>\$27,326.43</b>      |
| Long-Term Liabilities                            |                     |                         |
| 21000 OPERATING FUND LONG TERM LIAB              |                     |                         |
| 21030 Mortgage Payable - Mission Investment Fund | 766,982.78          | 811,926.44              |
| <b>Total 21000 OPERATING FUND LONG TERM LIAB</b> | <b>766,982.78</b>   | <b>811,926.44</b>       |
| <b>Total Long-Term Liabilities</b>               | <b>\$766,982.78</b> | <b>\$811,926.44</b>     |
| <b>Total Liabilities</b>                         | <b>\$787,846.38</b> | <b>\$839,252.87</b>     |
| Equity   |                     |                         |
| 31000 FUND BALANCE                               |                     |                         |
| 31020 Net Fund Balance                           | 3,307,939.48        | 3,317,557.14            |
| <b>Total 31000 FUND BALANCE</b>                  | <b>3,307,939.48</b> | <b>3,317,557.14</b>     |
| 32000 RESTRICTED FUNDS                           |                     |                         |
| 33000 TEMPORARY RESTRICTED                       |                     |                         |
| 33010 Net SCRIP Dedicated                        | -1,158.30           | -1,158.30               |
| 70010 SCRIP Dedicated Income                     | 5,870.00            | 170.00                  |
| 80010 SCRIP Dedicated Expense                    | -7,755.30           | -935.00                 |
| <b>Total 33010 Net SCRIP Dedicated</b>           | <b>-3,043.60</b>    | <b>-1,923.30</b>        |
| 33100 FAITHFUL PEOPLE                            |                     |                         |
| 33110 Net Faithful People Disc                   | 148.97              | 98.97                   |
| 33120 Net Youth Trips Dedicated                  | 659.45              | 350.59                  |
| 70120 Youth Trips Dedicated Income               | 0.00                | 500.00                  |



No opinion, conclusion, or assurance is provided on these financial statements. Statement of Cash Flow and all disclosures omitted.

# Christ the King Lutheran Church

## Balance Sheet

As of October 31, 2023

|  | TOTAL              |                         |
|--|--------------------|-------------------------|
|  | AS OF OCT 31, 2023 | AS OF OCT 31, 2022 (PY) |
| <b>Total 33120 Net Youth Trips Dedicated</b>       | <b>659.45</b>      | <b>850.59</b>           |
| 33130 Net Fundraisers Dedicated                    | 0.00               | 0.00                    |
| 70130 Fundraisers Dedicated Income                 | 1,541.49           | 0.00                    |
| 80130 Fundraisers Dedicated Expenses               | -3,312.22          | -268.50                 |
| <b>Total 33130 Net Fundraisers Dedicated</b>       | <b>-1,770.73</b>   | <b>-268.50</b>          |
| 33140 Net Library Dedicated                        | 4,669.71           | 4,669.71                |
| 70140 Library Dedicated Income                     | 100.00             | 0.00                    |
| <b>Total 33140 Net Library Dedicated</b>           | <b>4,769.71</b>    | <b>4,669.71</b>         |
| 33170 Net Christmas Christ Chpl Dedic              | 45.00              | 45.00                   |
| 33180 Net Nursery/Kids Corner Dedi                 | 214.59             | 189.59                  |
| 70170 Nursery/Kids Corner Ded Income               | 0.00               | 25.00                   |
| <b>Total 33180 Net Nursery/Kids Corner Dedi</b>    | <b>214.59</b>      | <b>214.59</b>           |
| <b>Total 33100 FAITHFUL PEOPLE</b>                 | <b>4,066.99</b>    | <b>5,610.36</b>         |
| 33200 WORD AND SACRAMENT                           |                    |                         |
| 33210 Net Word and Sacrament Disc                  | 11.03              | 11.03                   |
| 33220 Net Music Dedicated                          | 4,828.09           | 8,221.14                |
| 70292 Music Dedicated Income                       | 495.00             | 815.00                  |
| 80292 Music Dedicated Expense                      | -450.00            | -1,420.00               |
| <b>Total 33220 Net Music Dedicated</b>             | <b>4,873.09</b>    | <b>7,616.14</b>         |
| 33230 Net Altar Guild Dedicated                    | 50.00              | 50.00                   |
| 33240 Net JAM/Kids Klub Dedicated                  | 2,930.02           | 2,135.02                |
| 70230 JAM/Kids Klub Dedicated Income               | 0.00               | 75.00                   |
| <b>Total 33240 Net JAM/Kids Klub Dedicated</b>     | <b>2,930.02</b>    | <b>2,210.02</b>         |
| 33250 Net Organ Fund Dedicated                     | 90.00              | 90.00                   |
| 33260 Net Bell Choir Dedicated                     | 50.50              | 50.50                   |
| 33270 Net Vesper Voices Dedicated                  | 261.07             | 261.07                  |
| 33280 Net CLUB 6789 Dedicated                      | 2,575.04           | 2,586.64                |
| 70270 CLUB 6789 Dedicated Income                   | 0.00               | 30.00                   |
| <b>Total 33280 Net CLUB 6789 Dedicated</b>         | <b>2,575.04</b>    | <b>2,616.64</b>         |
| 33284 Net Warm Up Dedicated -All Chur              | 2,179.84           | 4,053.76                |
| 80280 Warm Up All Churches Dedi Exp                | 0.00               | -101.97                 |
| <b>Total 33284 Net Warm Up Dedicated -All Chur</b> | <b>2,179.84</b>    | <b>3,951.79</b>         |
| 33290 Net Christmas Decor Dedicated                | 3,091.73           | 481.70                  |
| 33291 Net Faith Continuum Dedicated                |                    |                         |
| 73291 Faith Continuum Dedicated Income             | 115.00             | 200.00                  |
| 83291 Faith Continuum Dedicated Expenses           | -313.42            |                         |
| <b>Total 33291 Net Faith Continuum Dedicated</b>   | <b>-198.42</b>     | <b>200.00</b>           |

# Christ the King Lutheran Church

## Balance Sheet

As of October 31, 2023

|  | TOTAL              |                         |
|--|--------------------|-------------------------|
|  | AS OF OCT 31, 2023 | AS OF OCT 31, 2022 (PY) |
| <b>Total 33200 WORD AND SACRAMENT</b>                      | <b>15,913.90</b>   | <b>17,538.89</b>        |
| 33300 PROCLAIM   |                    |                         |
| 33310 Net Musicals Dedicated                               | 0.00               | 0.00                    |
| 70310 Musicals Dedicated Income                            | 500.00             | 0.00                    |
| <b>Total 33310 Net Musicals Dedicated</b>                  | <b>500.00</b>      | <b>0.00</b>             |
| 33320 Net Wacky Doodle Week Dedicated                      | 0.00               | 1,356.58                |
| 70320 Wacky Doodle Dedicated Income                        | 1,284.00           | 590.00                  |
| 80320 Wacky Doodle Dedicated Expenses                      | -382.72            | -1,946.58               |
| <b>Total 33320 Net Wacky Doodle Week Dedicated</b>         | <b>901.28</b>      | <b>0.00</b>             |
| <b>Total 33300 PROCLAIM</b>                                | <b>1,401.28</b>    | <b>0.00</b>             |
| 33400 SERVANT  |                    |                         |
| 33410 Net Pray Shawls/Yarn Works Dedi                      | 46.90              | 21.90                   |
| 33420 Net Christian/Ev Outreach Dedi                       | 13,426.85          | 28,450.44               |
| 70420 Christian/Ev Outreach Ded Inc                        | 0.00               | 1,150.00                |
| 80420 Christian/Ev Outreach Ded Exp                        | -2,286.84          | -5,025.00               |
| <b>Total 33420 Net Christian/Ev Outreach Dedi</b>          | <b>11,140.01</b>   | <b>24,575.44</b>        |
| 33430 Net Jam Missions Dedicated                           | 2,720.50           | 3,598.68                |
| 33440 Net Quilters Dedicated                               | 2,560.83           | 212.64                  |
| 70440 Quilters Dedicated Income                            | 40.00              | 0.00                    |
| 80440 Quilters Dedicated Expenses                          | -519.95            | -43.15                  |
| <b>Total 33440 Net Quilters Dedicated</b>                  | <b>2,080.88</b>    | <b>169.49</b>           |
| 33450 Net Circle of Hope Dedicated                         | 4,172.11           | 3,720.60                |
| 70450 Circle of Hope Dedicated Income                      | 2,330.00           | 0.00                    |
| 80450 Circle of Hope Dedicated Expens                      | -832.47            | 0.00                    |
| <b>Total 33450 Net Circle of Hope Dedicated</b>            | <b>5,669.64</b>    | <b>3,720.60</b>         |
| 33460 Net Advent Brunch Dedicated                          | 239.93             | 239.93                  |
| 33470 Net Welcome Nicaraguan Family Dedicated              | 13,487.52          |                         |
| 70470 Welcome Nicaraguan Family Income                     | 7,035.93           |                         |
| 80470 Welcome Nicaraguan Family Expense                    | -7,865.46          |                         |
| <b>Total 33470 Net Welcome Nicaraguan Family Dedicated</b> | <b>12,657.99</b>   |                         |
| <b>Total 33400 SERVANT</b>                                 | <b>34,555.85</b>   | <b>32,326.04</b>        |
| 33500 EXECUTIVE  |                    |                         |
| 33510 Net Executive Disc                                   | 172.09             | 323.34                  |
| 80510 Executive Discretionary Expense                      | 0.00               | -151.25                 |
| <b>Total 33510 Net Executive Disc</b>                      | <b>172.09</b>      | <b>172.09</b>           |
| 33600 Net Cap Exp/Equip Replac Ded                         | 2,100.00           | 100.00                  |
| 70520 Capital Exp/Equip Rplc Ded Inc                       | 0.00               | 2,000.00                |

# Christ the King Lutheran Church

## Balance Sheet

As of October 31, 2023

|  | TOTAL                 |                         |
|--|-----------------------|-------------------------|
|  | AS OF OCT 31, 2023    | AS OF OCT 31, 2022 (PY) |
| <b>Total 33600 Net Cap Exp/Equip Replac Ded</b>              | <b>2,100.00</b>       | <b>2,100.00</b>         |
| 33610 Net Memorials - Undedicated                            | 8,732.04              | 22,015.56               |
| 70530 Memorials - Undedicated Income                         | 5,765.00              | 510.00                  |
| 80530 Memorials - Undedicated Expense                        | 0.00                  | -709.98                 |
| <b>Total 33610 Net Memorials - Undedicated</b>               | <b>14,497.04</b>      | <b>21,815.58</b>        |
| 33630 Net Capital Campgn - 3R's 2014                         | 34,670.83             | 35,484.67               |
| 70550 Capital Campaign - 3Rs 2014 Inc                        | 1,035.00              | 0.00                    |
| 80550 Capital Campaign - 3Rs 2014 Exp                        | 0.00                  | -39.84                  |
| <b>Total 33630 Net Capital Campgn - 3R's 2014</b>            | <b>35,705.83</b>      | <b>35,444.83</b>        |
| <b>Total 33500 EXECUTIVE</b>                                 | <b>52,474.96</b>      | <b>59,532.50</b>        |
| <b>Total 33000 TEMPORARY RESTRICTED</b>                      | <b>105,369.38</b>     | <b>113,084.49</b>       |
| <b>Total 32000 RESTRICTED FUNDS</b>                          | <b>105,369.38</b>     | <b>113,084.49</b>       |
| 38000 With Donor Restrictions                                |                       |                         |
| 38100 Perpetual in Nature (Initial Endowment Fund) Comm Bank | 156,688.40            | 146,228.40              |
| 38101 Perpetual in Nature (Initial Endowment Fund) MIF 1     | 30,000.00             | 30,000.00               |
| 38102 Perpetual in Nature (Initial Endowment Fund) MIF 2     | 17,000.00             | 17,000.00               |
| 38103 Perpetual in Nature (Initial Endowment Fund) MIF 3     | 15,000.00             | 15,000.00               |
| 38200 Purpose Restrictions (Endowment Fund Interest)         | 11,431.13             | 21,273.47               |
| <b>Total 38000 With Donor Restrictions</b>                   | <b>230,119.53</b>     | <b>229,501.87</b>       |
| 39000 Unrestricted Net Assets                                | 185,395.08            | 310,518.22              |
| Net Income   | -8,322.56             | -125,909.54             |
| <b>Total Equity</b>  | <b>\$3,820,500.91</b> | <b>\$3,844,752.18</b>   |
| <b>TOTAL LIABILITIES AND EQUITY</b>                          | <b>\$4,608,347.29</b> | <b>\$4,684,005.05</b>   |

**Christ the King Lutheran Church**  
**Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L**  
 July - October, 2023

|                                       | Oct 2023            |                     | Total                |                      |
|---------------------------------------|---------------------|---------------------|----------------------|----------------------|
|                                       | Actual              | Budget              | Actual               | Budget               |
| <b>Income</b>                         |                     |                     |                      |                      |
| 40000 OPERATIONAL INCOME              |                     |                     | 0.00                 | 0.00                 |
| 40010 Offering Pledged Income         | 52,847.29           | 67,657.67           | 225,075.15           | 270,630.68           |
| 40020 Offering Nonpledge Income       | 5,000.00            |                     | 6,000.00             | 0.00                 |
| 40030 Loose Offering Income           | 819.00              |                     | 2,750.50             | 0.00                 |
| 40050 Community Supper Income         | 1,262.33            | 958.33              | 4,113.33             | 3,833.32             |
| 40060 Building Use Income             |                     | 750.00              | 2,275.00             | 3,000.00             |
| 40120 VBS Income                      |                     |                     | 297.41               | 0.00                 |
| 40160 Rent Income                     | 3,797.53            | 3,797.50            | 11,392.59            | 15,190.00            |
| 40190 Interest Income                 | 15.76               | 166.67              | 4,199.02             | 666.68               |
| 40195 Other Income                    |                     | 500.00              | 8,227.33             | 2,000.00             |
| <b>Total 40000 OPERATIONAL INCOME</b> | <b>\$ 63,741.91</b> | <b>\$ 73,830.17</b> | <b>\$ 264,330.33</b> | <b>\$ 295,320.68</b> |
| 41000 ENDOWMENT INCOME                |                     |                     | 0.00                 | 0.00                 |
| 41010 Endowment Interest Income       |                     |                     | 914.99               | 0.00                 |
| <b>Total 41000 ENDOWMENT INCOME</b>   | <b>\$ 0.00</b>      | <b>\$ 0.00</b>      | <b>\$ 914.99</b>     | <b>\$ 0.00</b>       |
| <b>Total Income</b>                   | <b>\$ 63,741.91</b> | <b>\$ 73,830.17</b> | <b>\$ 265,245.32</b> | <b>\$ 295,320.68</b> |
| <b>Gross Profit</b>                   | <b>\$ 63,741.91</b> | <b>\$ 73,830.17</b> | <b>\$ 265,245.32</b> | <b>\$ 295,320.68</b> |
| <b>Expenses</b>                       |                     |                     |                      |                      |
| 50000 OPERATIONAL EXPENSES            |                     |                     | 0.00                 | 0.00                 |
| 50010 FAITHFUL PEOPLE                 |                     |                     | 0.00                 | 0.00                 |
| 50020 Junior High Activities Expense  |                     | 41.67               | 0.00                 | 166.68               |
| 50030 Senior High Activities Expense  | 150.10              | 58.33               | 423.10               | 233.32               |
| 50040 New Member Brunch Expense       | 69.50               | 20.83               | 69.50                | 83.32                |
| 50050 Youth Transport Expense         |                     | 125.00              | 272.56               | 500.00               |
| 50060 Fun Living Expense              |                     | 66.67               | 34.17                | 266.68               |
| 50070 Christ in Our Home              |                     | 62.50               | 270.00               | 250.00               |
| 50080 Library Expense                 |                     | 108.33              | 600.00               | 433.32               |
| 50090 Grad Dinner / Gifts Expense     |                     | 62.50               | 0.00                 | 250.00               |
| <b>Total 50010 FAITHFUL PEOPLE</b>    | <b>\$ 219.60</b>    | <b>\$ 545.83</b>    | <b>\$ 1,669.33</b>   | <b>\$ 2,183.32</b>   |
| 50100 WORD AND SACRAMENT              |                     |                     | 0.00                 | 0.00                 |
| 50110 Altar Supplies Expense          | 137.36              | 145.83              | 456.46               | 583.32               |
| 50120 Worship Enrich Expense          | 831.94              | 416.67              | 3,883.45             | 1,666.68             |
| 50130 Music Expense                   | 924.38              | 500.00              | 2,068.11             | 2,000.00             |
| 50132 Contracted Musician Expense     | 1,460.00            | 541.67              | 3,485.00             | 2,166.68             |
| 50140 JAM/KK Curriculum Expense       |                     | 62.50               | 52.98                | 250.00               |
| 50150 JAM/KK Supplies Expense         | 349.56              | 125.00              | 1,067.56             | 500.00               |
| 50170 Kids Corner                     |                     | 8.33                | 0.00                 | 33.32                |
| 50190 Copyright Expense               |                     | 100.00              | 591.00               | 400.00               |
| 50200 Liturgical Resource Expense     |                     | 58.33               | 0.00                 | 233.32               |
| 50210 Instrument Upkeep Expense       |                     | 62.50               | 0.00                 | 250.00               |
| 50220 Kings Kids Expense              |                     | 8.33                | 62.51                | 33.32                |

**Christ the King Lutheran Church**  
**Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L**  
July - October, 2023

|   | Oct 2023           |                    | Total               |                     |
|---|--------------------|--------------------|---------------------|---------------------|
|   | Actual             | Budget             | Actual              | Budget              |
| 50230 Sound System Expense              | 40.00              | 166.67             | 76.49               | 666.68              |
| 50232 Hardware Expenses                 |                    |                    | 635.10              | 0.00                |
| 50233 Software Expenses                 | 1,025.12           |                    | 3,750.94            | 0.00                |
| <b>Total 50230 Sound System Expense</b> | <b>\$ 1,065.12</b> | <b>\$ 166.67</b>   | <b>\$ 4,462.53</b>  | <b>\$ 666.68</b>    |
| 50240 Adult Ed/Bag Lunch/Night Expens   |                    | 125.00             | 9.91                | 500.00              |
| 50250 CLUB 6789 Expense                 | 26.99              | 125.00             | 621.71              | 500.00              |
| 50260 Special Season / Flowers Exp      |                    | 83.33              | 349.83              | 333.32              |
| 50270 Bulletins / Friendship Pads Exp   |                    | 8.33               | 0.00                | 33.32               |
| <b>Total 50100 WORD AND SACRAMENT</b>   | <b>\$ 4,795.35</b> | <b>\$ 2,537.49</b> | <b>\$ 17,111.05</b> | <b>\$ 10,149.96</b> |
| <b>50300 PROCLAIM</b>                   |                    |                    | 0.00                | 0.00                |
| 50310 Coffee Fellowship Expense         | 62.40              | 83.33              | 254.64              | 333.32              |
| 50320 Christmas Program Expense         |                    | 4.17               | 50.00               | 16.68               |
| 50330 Advertising Expense               |                    | 166.67             | 466.18              | 666.68              |
| 50350 VBS Expense                       |                    | 166.67             | 2,249.82            | 666.68              |
| 50360 Web Update Expense                |                    | 8.33               | 0.00                | 33.32               |
| <b>Total 50300 PROCLAIM</b>             | <b>\$ 62.40</b>    | <b>\$ 429.17</b>   | <b>\$ 3,020.64</b>  | <b>\$ 1,716.68</b>  |
| <b>50400 SERVANT</b>                    |                    |                    | 0.00                | 0.00                |
| 50410 Community Supper Expense          | 2,314.18           | 2,000.00           | 7,504.28            | 8,000.00            |
| 50420 ELCA SE ME Synod Expense          | 2,644.27           | 2,916.67           | 9,844.27            | 11,666.68           |
| 50440 Christian Outreach Expense        |                    | 41.67              | 71.99               | 166.68              |
| 50445 Local Ministries                  |                    | 666.67             | 0.00                | 2,666.68            |
| 50520 Backpack Food/Feeding Our Commu   |                    | 0.00               | 515.79              | 0.00                |
| 50530 Church Camp / Green Lake Exp      |                    | 125.00             | 269.00              | 500.00              |
| 50535 Women's Retreat                   |                    | 41.67              | 0.00                | 166.68              |
| 50830 MN River Conference Expense       |                    | 25.00              | 0.00                | 100.00              |
| <b>Total 50400 SERVANT</b>              | <b>\$ 4,958.45</b> | <b>\$ 5,816.68</b> | <b>\$ 18,205.33</b> | <b>\$ 23,266.72</b> |
| <b>50600 EXECUTIVE</b>                  |                    |                    | 0.00                | 0.00                |
| <b>50601 PROPERTY</b>                   |                    | 0.00               | 0.00                | 0.00                |
| 50610 Sprinkler Monitor Expense         | 264.90             | 237.50             | 264.90              | 950.00              |
| 50620 Insurance Expense                 | 3,101.86           | 2,104.17           | 9,305.58            | 8,416.68            |
| 50630 Custodial Expense                 | 2,439.37           | 708.33             | 5,373.04            | 2,833.32            |
| 50680 Bldg Repairs Expense              | 1,902.33           | 1,416.67           | 6,010.76            | 5,666.68            |
| 50685 Grounds Expense                   |                    | 416.67             | 0.00                | 1,666.68            |
| 50720 Equip Maintenance Expense         | 2,085.32           | 1,250.00           | 7,649.82            | 5,000.00            |
| 50920 Mortgage Interest Expense         | 2,781.19           | 2,709.00           | 11,118.87           | 10,836.00           |
| 50960 Utilities Expenses                |                    |                    | 0.00                | 0.00                |
| 50640 Fuel & Gas Expense                | 1,554.00           | 1,041.67           | 5,736.24            | 4,166.68            |
| 50650 Electricity Expense               | 3,286.92           | 2,500.00           | 11,221.59           | 10,000.00           |
| 50660 Telephone Expense                 | 679.07             | 691.67             | 2,716.28            | 2,766.68            |
| 50670 Other Utilities Expense           | 948.73             | 875.00             | 3,606.23            | 3,500.00            |
| <b>Total 50960 Utilities Expenses</b>   | <b>\$ 6,468.72</b> | <b>\$ 5,108.34</b> | <b>\$ 23,280.34</b> | <b>\$ 20,433.36</b> |

**Christ the King Lutheran Church**  
**Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L**  
July - October, 2023

|                                       | Oct 2023     |              | Total         |               |
|---------------------------------------|--------------|--------------|---------------|---------------|
|                                       | Actual       | Budget       | Actual        | Budget        |
| Total 50601 PROPERTY                  | \$ 19,043.69 | \$ 13,950.68 | \$ 63,003.31  | \$ 55,802.72  |
| 50602 OFFICE ADMINISTRATION           |              |              | 0.00          | 0.00          |
| 50690 Paper Expense                   | 367.58       | 62.50        | 562.74        | 250.00        |
| 50700 Postage Expense                 | 51.00        | 291.67       | 1,225.99      | 1,166.68      |
| 50710 Office Supply Expense           | 198.99       | 625.00       | 606.99        | 2,500.00      |
| 50730 Office Equip Rental Expense     | 550.72       | 491.67       | 2,268.13      | 1,966.68      |
| 50740 Computer Software Expense       | 1,677.05     | 2,408.33     | 6,334.55      | 9,633.32      |
| 50850 Bank Fee Expense                | 70.45        | 466.67       | 304.17        | 1,866.68      |
| 50851 QuickBooks Payments Fees        |              |              | 15.17         | 0.00          |
| 50860 Office Coffee Expense           | 39.98        | 16.67        | 39.98         | 66.68         |
| Total 50602 OFFICE ADMINISTRATION     | \$ 2,955.77  | \$ 4,362.51  | \$ 11,357.72  | \$ 17,450.04  |
| 50603 MINISTRY PARTNERSHIP            |              |              | 0.00          | 0.00          |
| 50745 Professional Fees-Accounting    | 2,950.00     | 2,850.00     | 11,990.00     | 11,400.00     |
| 50748 Honorariums and Mileage Expense |              | 166.67       | 0.00          | 666.68        |
| 50750 Pastoral Staff                  | 3,630.12     | 4,299.00     | 14,520.48     | 17,196.00     |
| 50760 Support Staff                   | 24,026.02    | 26,811.67    | 97,169.24     | 107,246.68    |
| 50770 Housing Expense                 | 2,846.16     | 3,083.33     | 11,384.60     | 12,333.32     |
| 50790 Insurance & Pension Expense     | -564.78      | 2,766.25     | 10,148.32     | 11,065.00     |
| 50800 Social Security Expense         | 1,838.04     | 2,051.08     | 7,404.72      | 8,204.32      |
| 50820 Required Conference Expense     |              | 125.00       | 0.00          | 500.00        |
| 50890 Office Training /Confer Expense |              | 83.33        | 500.00        | 333.32        |
| Total 50603 MINISTRY PARTNERSHIP      | \$ 34,725.56 | \$ 42,236.33 | \$ 153,117.36 | \$ 168,945.32 |
| 50930 Mortgage Principal Expense      |              | 3,839.00     | 0.00          | 15,356.00     |
| Total 50600 EXECUTIVE                 | \$ 56,725.02 | \$ 64,388.52 | \$ 227,478.39 | \$ 257,554.08 |
| 51000 SPECIAL EVENTS EXPENSES         |              |              | 0.00          | 0.00          |
| 50870 Funeral and Bldg                | 28.14        |              | 28.14         | 0.00          |
| Total 51000 SPECIAL EVENTS EXPENSES   | \$ 28.14     | \$ 0.00      | \$ 28.14      | \$ 0.00       |
| 53000 PEACE AND JUSTICE               |              |              | 55.00         | 0.00          |
| 53010 Pride Fest                      |              | 16.67        | 0.00          | 66.68         |
| 53020 Highway Cleanup                 |              | 8.33         | 0.00          | 33.32         |
| 53030 Community Supper / Compost      |              | 75.00        | 0.00          | 300.00        |
| 53050 Spring / Fall Clean Up          |              | 12.50        | 0.00          | 50.00         |
| Total 53000 PEACE AND JUSTICE         | \$ 0.00      | \$ 112.50    | \$ 55.00      | \$ 450.00     |
| Total 50000 OPERATIONAL EXPENSES      | \$ 66,788.96 | \$ 73,830.19 | \$ 267,567.88 | \$ 295,320.76 |
| Total Expenses                        | \$ 66,788.96 | \$ 73,830.19 | \$ 267,567.88 | \$ 295,320.76 |
| Net Operating Income                  | -\$ 3,047.05 | -\$ 0.02     | -\$ 2,322.56  | -\$ 0.08      |
| Other Expenses                        |              |              |               |               |
| 90200 Endowment Fund Distributions    |              |              | 6,000.00      | 0.00          |
| Total Other Expenses                  | \$ 0.00      | \$ 0.00      | \$ 6,000.00   | \$ 0.00       |
| Net Other Income                      | \$ 0.00      | \$ 0.00      | -\$ 6,000.00  | \$ 0.00       |
| Net Income                            | -\$ 3,047.05 | -\$ 0.02     | -\$ 8,322.56  | -\$ 0.08      |

**CTK Council Report**  
**By Pastor Melanie**  
**November 2023**

**1) Property Management & Custodial Work.**

With Carl Riese's departure, we have hired G-Clean to clean the facility twice a week: once between Sunday & Wednesday; and a second time between Wednesday & Sunday. We have received quotes for sidewalk snow removal services. Mark Thompson is now the boiler operator for the CTK boilers. Mark has agreed to take on more responsibility as we work through this time of transition. We are reviewing the calendar each week to see if there are room set-ups that need to be done. Finally, we are in conversation with Cultivate about the sharing of a maintenance staff.

**2) Narthex Refresh.**

CTK received a contribution from Profinium for physical refreshment. The Exec Team has designated the contribution for the narthex refreshment project. We will be repainting the large wall neutral and installing a photo frame collage that can be changed to reflect pictures of how we *"know Christ & make Christ known."* It's my desire to identify 3-4 action verbs of how we know & make Christ known as a community that we can highlight as well. I am personally very excited about this project as we have many people who come into our doors each week. I want to give visitors and newcomers a better glimpse of who we are as a community. Here's a picture of the collage.



**3) Personal Thank-you.**

Thank you for your prayers and expressions of care and concern during my husband's recent heart attack and hospitalization. We are so grateful to have him back home feeling well and attentive to the prescribed cardiac rehab and lifestyle changes.



## Faithful People Commission Running Notes

November 13, 2023

5:30 pm

Conference Room 😊 ~ CTK

**Members present:** John Branstad, Carolyn Krause, Wanda Pearson, Lonnie Reemer, Madysen Pearson, Kirsten Elliott

**Absent:** Alyssa Herrig

### Agenda:

- **Council Update (Madyson)**
  - Meeting was short, not much to share
- **Old Business**
  - “CTK Social” events
    - Temple Talk
      - John to pull together some talking points
      - Exchange over email, see who can talk in church
      - Target December
    - Moeller’s Farm feedback - a fun night!
      - About 12 attendees
      - Hayride, S’mores, Cider, Camp fire
      - Target October next year (pre-Halloween)
    - Pulling back on Movie Night
      - Lacks the social aspect
      - Just a bunch of folks being quiet!
    - Painting Event - Saturday in January
      - Pastor Melanie knows someone (Shannon Froelich?)
      - Have this at church, so nursery is an option
      - Maybe avoid hockey weekends
    - Pickle Barn - February
    - Cooking with Clayton - March
    - Future possibilities:
      - Artifact
      - Bowling, cards/games, Vikings Watch Party, brunch, etc.
      - Board Game night
  - New Member Reception - Oct 25
    - Wed night Community Supper went well
    - Alyssa and Kirsten to send thank-yous & reminders
    - Expectations:
      - If you see them at church, make a point to connect!
      - 1 ‘event’ in Winter, 1 ‘event’ in Spring

- Plan to meet at church and introduce them to others at coffee fellowship
    - Invite them to join you at a church event
  - Goal: Don't ignore, Don't embarrass, Don't overwhelm
  - Request for Family Volunteers for future New Members
- Advent Concert series
  - Tue Dec 5, 12, 19
  - Same approach as last year: Cider, Coffee, Treats
    - Kirsten and Alyssa to get supplies
  - Lonnie to connect with Carol on decor
  - Setup 30 min before (7pm Concert, 6:30 Cookies/Coffee/Cider)
  - Signup
    - Dec 5: Lonnie Reemer, Wanda Pearson
    - Dec 12: Carolyn, John
    - Dec 19: Carolyn, Kirsten
- **New Business**
  - Bagels, Bibles, and Brew women's fellowship
    - 1 Sat a month (not always the same), 9a - 12noon
      - Devotions and Activities
      - Nursery is available
      - Light brunch
      - Fun & uplifting social time
    - Faithful People is definitely willing to 'sponsor' that group
    - Kirsten to ask group for Co-chairs or Chair / Vice-chair
    - Faithful People can support / budget / etc.

**NEXT MEETING: December 11, 5:30 pm., CTK Fireside Room**  
**Regular 2nd Monday**

**Word and Sacrament Commission  
To Hear God's Word and Share in the Lord's Supper  
Meeting Minutes November 2, 2023**

**Members present:** Jessica McNamara (Chair), Amy Boles, Stan Bruss, Marylou Haldorson, Kathy Kachelmyer, Pastor Melanie

**Members absent:** Megan Sandhurst, Kevin Elliott

**Call to Order:** Jessica called the meeting to order at 6:34

**Devotions/Prayers:** Given by Jessica

**Approval of October meeting minutes:**

Motion made/seconded by Amy/Marylou to approve minutes. Motion carried.

**Council Report:** Given by Kathy. There was continued discussion in preparation for the Congregational Meeting to vote on CTK Constitution changes.

There was discussion regarding the need for a nominating committee to be in place and to have quarterly meetings.

Do we have a need for a committee that assists with congregational member care for those with personal challenges and/or crisis? The committee would assist the pastors. More discussion and definition will be needed.

**Pastoral Report:** Pastor Melanie reported on the addition of new members and the confirmands.

**Old Business:** Stan conferred with fellow funeral directors and proposed a list of "Funeral/Memorial Service Honorariums and Facilities Fees". These fees would differ for "Contributing Members" and "Non-members". Within the funeral policy it must be included that CTK clergy are in charge of arrangements. There was extensive discussion regarding the purpose and need for the proposed fees. There needs to be more discussion and finalization before this proposed document can be brought to the Council for approval.

There was discussion regarding some personal uses of the hearing assist equipment. There has not been enough consistent feedback to consider changes. If individuals are having difficulties it may be best if they address these with AI.

**New Business:** Advent themes were discussed. The majority preferred "How does a weary world rejoice?"

\*Pastor Melanie will provide us with some contemporary versions of The Lord's Prayer for our next meeting.

**Prayer Requests:** Taken and led by Pastor Melanie

**Meeting Adjourned:** By Jessica at 7:38

**Next Meeting:** December 7, 2023. Amy will provide devotions.

**Respectfully submitted** by Kathy Kachelmyer  
November 13, 2023

## **Reconciling in Christ (RIC) Task Force (TF) Meeting.**

**Members present:** Liz Zaruba (Co-chair), Julie Hatleli, Brad Brozik (secretary), Jodie Wallschlaeger and Gerri DeWitte.

Pastor Melanie joined the meeting also.

**Members absent:** Di Storvick (Co-chair), Garrick Rudolph, Beck Menk, Brittany Ward.

Liz called the meeting to order at 6:00 PM.

Liz stated that no meeting was scheduled in December.

Prayer by Julie Hatleli.

Liz updated us that Di Storvick is stepping down from the TF and might join back with the TF in the early summer of 2024. Liz updated us that Garrick Rudolph is stepping down from the TF effective now based on busy family activities.

Group discussion on the need for 2 or 3 new TF members and to please submit any names to Liz. Once additional TF members have agreed then we will update the Church Council and the Christ the King Church members. Bulletin board signage will be updated to remove Di and Garrick.

Brad discussed the need to get the minutes from each of the past TF meetings posted on line for our Christ the King website pertaining to the Church Council minutes that are posted. Moving forward each meeting minutes should be in each Council Packet and then posted to the website.

Julie stated that one on one training/roll play was completed at the October meeting (Brad and Gerri had missed that meeting). Julie said she had completed a couple one on one discussions.

Jodie mentioned that a person she had talked to mentioned concern over any changes to the Our Father.

Liz mentioned several items:

- Goal of 7-10 one on one calls made per TF member by end of February 2024.

- Face to face one on ones are preferred.

- No meeting in December 2023.

- Send to Liz possible names for additions to our TF team.

- Setting up Zoom opportunities for future meetings.

- There has been a bulletin board set up with names and pictures of TF members.

- A question box is being set up for people to ask about RIC and the process.

- AI is being reached out to for setting up our TF name and members to be flashed before all services so Church members become aware of TF members.

- Faith Continuum date of May 5, 2024 has been reserved with Todd Lundquist.

Pastor Melanie had some conversation around RIC with the group:

She was part of a Synod process RIC process previously.

She was in discussion with some Congregations that were going through the RIC process.

She stated that communication and open discussion was very important during the RIC process.

She stated along with Julie that RIC is an ELCA brand and a function of ELCA.

She sees herself as a resource of Pastoral support of the process and Pastor care during the process.

She stated that there should be discussion around RIC with new members and small group confirmation. S

She also commented on the possibility of a Native American Day at Christ the King also.

Meeting closed with Our Father.

Meeting was adjourned at 7:15 PM.

Respectfully submitted,

Brad Brozik

**Christ the King Lutheran Church**  
**Servant Commission Reports**  
**Name of Commission: Servant**  
**Date of Meeting: Thursday, October 19, 2023**

Members Present: Mary Jo Menden, Brennan Enstad, Heather Javens, Tim Bye

Members Absent: Pastor Melanie Wallschläger, Jeri Retzlaff

Tim Bye gave devotions.

Approval of minutes from the Last meeting

Old Business:

Council Report: Vote on October 29th for revisions to constitution. Summary is on the website.

Servant Commission is responsible for Communion serving May & Nov. (1/3/5 Sundays, 2@8:15; 2@10) Only 2 Sundays for November. 5th at 8:15-Heather & Nora Javens; 10am Brennan Enstad and Tim Bye. 19th need two at 8:15am, need two at 10am.

November 15th Serve Wed night dinner: Mary Jo, also add to whiteboard signup for. Helpers. Help is also needed Nov. 22nd

Connections Shelter: CTK has their own week (Nov. 6-12 this month) and sign up, which will be included in the Messenger, but we need to ensure the week gets filled.

New Business:

Next Meeting date/Time/Location & Devotions: November 16th, 5:30pm, in-person

at CTK

Heather Javens will give devotions in November

Mary Jo Menden will give devotions in December

### **CTK Building and Grounds Committee Minutes, 10/25/2023**

Attendees: Chairwoman Kathy Bruss, Stan Bruss, John and Lori Westendorf, Brent Sandhurst (Council Liaison), Julie Hatleli, Mark Thompson, Carl Riese (Property Manager), Jim Armbruster (Secretary).

1. The meeting was called to order at 4pm by Chairwoman Kathy Bruss in the CTK Conference room.

2. Carl Riese, Property Manager, gave his report of ongoing issues with the building and grounds:

- Roof leaks have been a struggle
- Rooftop HVAC issues above the Community Room and Sanctuary
- Pfau Street opened today. The construction company will clean up the temporary bypass to the East parking lot from the north parking lot. Any issues with our lot needing grading or other fixes will be handled by the construction company.
- Cultivate Mankato – some issues with kitchen cleanup, but Carl thinks he can work with Kandace to reach a consensus.
- Cultivate Mankato – some issue with bulb replacements and state requirements

3. Much discussion led by Chairwoman Kathy and Carl regarding updating the CTK rental agreement.

- Ongoing liability issue with our insurance company not completely resolved.
- Kitchen area – Clayton's input needed about rental of this area and how oversight would occur, who could use various appliances, and what training would be required to do so. This info may be added to the Rental agreement. Awaiting reply for next meeting.
- Input also sought from Al Lee regarding usage of tech equipment and technician to operate it. This info may be added to Rental agreement. Awaiting reply for next meeting.
- New tables and chairs needed for the Community room – forwarded to the wish list of Stewardship/Finance Board.
- Add composting dumpster info and location (to rental agreement?) and signage directions to location.

- Rental fees for building & rooms last updated in 2016 according to current rental sheet; however, there have been some increases used but not listed on current form.

- A copy of the current CTK Rental agreement was passed out and discussed.

Issues: too busy, fees too low, maybe add a spreadsheet of the rental options along with a cover sheet to break up busyness of current form. Much discussion on fees with most expressing need for increased fees for all rooms to help achieve at least a break-even outcome of rented area(s).

- Carl Riese will create a new rental form for discussion at next meeting.

4. Brent Stensrud, Council liaison, informed the committee of the upcoming Stewardship campaign to fund roof fixes.

5. John & Lori Westendorf, and Julie Hatleli volunteered to help paint the Choir and Youth rooms.

6. Next meeting: November 29, 2023, 4pm in the Conference room.

7. Meeting adjourned at 5:15pm.

Respectively submitted,

Jim Armbruster, Secretary



**CTK Stewardship Committee**  
**Meeting Minutes**  
**11/15/2023**

Members Present- David Krause, John Kind, Chris Austin, Shannon Sinning, Jennifer Svien

Agenda/Discussions-

- Motion: To approve the minutes from the October 18, 2023, meeting. Minutes approved by Chris Austin and Shannon Sinning second approved.
- Chair David Krause called the meeting to order at 7:00 AM.
- Financial report
  - o Reviewed the 10/31/2023 financials.
  - o Income continues to be significantly below budget, but expenses are also significantly below budget.
  - o Income was short by about \$9,588 and expenses were down by about \$7,041, so we ended the month with a \$3047 deficit. YTD we our net income is a loss of \$2,323.
  - o Currently underspending, partially due to support staff.
  - o YTD regular offering is only 77% of what it was at the same time last year.
  - o Appropriate to keep our cash level above the restricted.
- Stewardship videos update
  - o Video played in November at All Saints services.
  - o Discussed having a video play one time a month.
  - o John Kind will follow up with Pastor Melanie.
- Pledging
  - o Conversation with the congregation about financial status before the end of the year
  - o Need to preform analysis of data to compare what pledges have been received compared to what was pledged.
- Pastor Rick White update
  - o Shannon Sinning reported that Rick is having health issues so unsure of that he will be able to commit to this.
  - o Shannon Sinning was going to look for more resources through ELCA.
- Other Business
  - o Dip Jar idea, Jennifer Svien will talk to Matt Norland find out more information.
  - o Chris Austin also recommended we explore Venmo.

Submitted by Jennifer Svien