

**Christ the King Lutheran Church  
Congregational Council Agenda  
January 28, 2025 @ 5:30pm  
Fireside Room**

*Christ the King Lutheran Church is a caring community committed to empower all people to know Christ and make Christ known.*

1. Attendance
2. Devotions & opening prayer – (Name from list)
3. Approval of Agenda
4. Approval of November Council Minutes
5. Treasurer’s report - Jen
6. Approval of Treasurer’s report
7. Cultivate space update
  - a. Meals on Meals Update - Melanie
  - b. Potential new tenant - Gary
8. Call committee update – Kathy
9. Capital campaign update
  - a. Stewardship & Finance recommendation - Jen
  - b. Use of funds and purpose - Gary
  - c. Facility space utilization and reconfiguration analysis - Gary
10. Other Boards Reports and Updates
11. Pastor Melanie’s Report
12. Closing Prayer

January – Brent Sandhurst

February – Heather Krause Quiram

March – Jennifer Svein

April – Karen Moritz

May – Brennan Enstad

June – Dan Rickbeil

**Christ the King Lutheran Church**  
**Congregational Council Meeting Minutes**  
**November 26, 2024 @ 5:30 pm**  
**Fireside Room**

*Christ the King Lutheran Church is a caring community to empower all to know Christ and make Christ known.*

**Members Present:**

Gary Rudolf (*President*), Brennan Enstad (*Secretary*), Jennifer Svien (*Treasurer*), Jessica Ehrich (*Past President*), Barbie Roessler (*Vice President*), Kaia Austin, Brent Sandhurst, Marlin Spangrud, Kathy Kachelmyer, Karen Moritz, Heather Krause Quiram, Pastor Melanie

**Members Absent:** Dan Rickbeil

1. G Rudolf called the meeting to order at 5:32 PM
2. Devotions – Jessica
  - Thank you, Jessica
3. Approval of the Agenda – Motion by M Spangrud, Second by J Ehrich - Motion passed.
4. Approval of Council Meeting minutes – Motion by B Roessler, Second by – K Austin Motion carried.
5. Liz Zaruba provided an update on the RIC (Reconciling in Christ) program. They hope to bring in more speakers to talk about the program. They have also setup a table in the narthex to answer any questions CTK members may have. A poll is planned for February to gauge member’s interest in becoming a RIC church. Liz reiterated the process needs to be a congregation wide effort not just up to the RIC task force. Additionally, Faith Continuum on January 19<sup>th</sup> will be related to the RIC program.
6. Approval of Treasurer’s report – Motion by B Sandhurst, Second by K Austin – Motion carried.
  - J Svien provided an update of our October financials.
  - Operating cash (in bank accounts) net of restricted funds equals \$98,673 on 10/31/2024 (46 days of expenses).
  - Regular offering was above monthly budget by \$1,499 and YTD variance of (\$9,104).
  - Monthly operational income was above monthly budget by \$4,435 and YTD variance of (\$2,624).
  - Monthly expenses were over budget by \$548 and YTD under budget by \$11,971.
7. DipJar Usage
  - DipJar hasn’t gained a lot of momentum yet. Wi-Fi issues may be causing cards to decline. Discussion around moving the DipJar to a new location with better service. Another option is moving to a different version that would use cellular service rather than Wi-Fi. We also need to do a better job of promoting it.
8. Roof Update – Stewardship’s Perspective
  - The Stewardship board believes that we will need to run a capital campaign. The board also recommends creating a task force to help with the campaign. The goal of this task force would be to gather improvement ideas that the campaign could help fund in addition to the roof. Discussion around doing a building study. Additionally, we could ask for an estimate from a designer related to improvement ideas. The Building and Grounds board has already come up with a list of ideas for possible improvements.
  - We’ve reached out to a couple of capital campaign consultants to ask a few initial questions and ask about costs.

- Mission investment fund (where we currently have our mortgage) said that we could create a new loan if we needed. The rate of new loan would be 7.125% with a 25-year amortization and no early payment fee. Obviously, if we borrow more money, we need new money coming into our budget to pay for it. Our current mortgage is 4%, which we would not need to change.
- Realistically, we are probably looking at the summer of 2026 to replace the roof.

#### 9. Solar Panel Update

- Gary reached out to a friend who owns a solar company. The technology that we currently have should be good for roughly 40 years. Removing and reinstalling is also a pretty straightforward process.
- Brent mentioned that from a roofing perspective, the roofing company is not in favor of putting the solar panels back on after replacing the roof. A lot will likely depend on the cost of putting them back on, but we currently receive \$7,500 a year in rebates.
- The solar panels also serve a congregational want so we must be respectful of those member's wishes.

#### 10. Cultivate & Rental Update

- Two rental payments received in October for a total of \$7,000.

#### 11. Facilities Fees Revisit

- Motion by J Ehrich to table to next meeting, Second by B Roessler. Motion carried.

#### 12. Call Committee Update

- Kathy provided an update on Sunday's first call committee meeting. A committee president and secretary were elected. Discussion on how to get input from the congregation whether through a new survey, the most recent survey done by Dave Menk, or other means.

#### 13. Grace Luther Church Public Position on RE Assessments

- We encourage everyone to read it.

#### 14. Congregational Photos Update

- We are reaching out to the photographer about whether they can come on another Wednesday. Sundays for the photographer are booked until at least January.

#### 15. Pastor Melanie's Report

- Meals on Wheels is touring tomorrow to potentially use our kitchen.

#### 16. New Borrowing Lease – Printer

- River Bend Leasing sent a borrowing resolution for the purpose of leasing a new Toshiba 6525AC color multifunction printer. Terms: Monthly payment amount of \$219 over 60 months. This will decrease our monthly cost.
- Motion by B Roesler to approve the lease. Second by B Sandhurst. Motion carried.

#### 17. Board Reports

- The Adult Education board has added Naomi Baker to the board. M Spangrud moved to accept the addition of Naomi. Second by K Moritz. Motion carried.
- Motion by J Svien to put Pastor Melanie and Gary Rudolf on the FinCEN (Financial Crimes Enforcement Network) ownership form. Second B Sandhurst. Motion carried.

17. Prayer/Adjournment. Motion to adjourn by J Ehrich. Second B by Roessler. Motion carried. Meeting adjourned at 7:47 pm.

**CHRIST THE KING LUTHERAN CHURCH**  
**Executive Committee Meeting Minutes**  
**December 17, 2024 @ 5:30pm Fireside Room**

*Christ the King Lutheran Church is a caring community committed to empower all to know Christ and make Christ known.*

**Members Present:**

Gary Rudolf - President  
Jessica Ehrich – Past President  
Jennifer Svien - Treasurer  
Brennan Enstad - Secretary  
Pastor Melanie Wallschlaeger

**Members Absent:** Barbie Roessler - Vice President

G Rudolf called the meeting to order at 5:30 PM

**1. Treasures Report**

J Svien provided an update of our November financials.

Operating cash (in bank accounts) net of restricted funds equals \$94,174 on 11/30/2024 (44 days of expenses).

Regular offering was below monthly budget by \$9,902 and YTD variance of (\$19,004).

Monthly operational income was below monthly budget by \$10,362 and YTD variance of (\$20,200).

Monthly expenses were under budget by \$1,654 and YTD under budget by \$13,621.

Total Operational income was \$57,575 which was \$10,362 below budget.

Beneficial reporting - waiting on a federal ruling to see if it's required.

Further discussion at the latest Stewardship meeting about a future capital campaign. A Mission Investment Fund representative provided a list Capital Appeal Service Providers. We've reached out to four campaign consultants that were on the list for preliminary discussions. The plan is to interview a couple of different companies. The Stewardship committee is asking the council for a general timeline and expectations of the capital campaign, so they can share with each of the consultants.

Venmo is now available through Elexio.

**2. Cultivate Update**

**3. Church Building Consultant**

Pastor Melanie emailed a contact at the Mission Investment Fund. Initial visit would not cost anything.

Gary volunteered to provide some ideas to the congregation and the council pro bono.

**4. Meals on Wheels Update**

Meals on Wheels has expressed interest in using our kitchen and the office. They only operate under one-year leases. There are a few logistics that would need to be ironed out related to their fridge and freezer requirements. Pastor Melanie has had discussions with Kate DeBates to get another opinion.

Meeting adjourned at 6:48 PM.

**Next Executive Committee Meeting: Tuesday, January 21<sup>st</sup> @ 5:30pm**

**Next Council Meeting: Tuesday, January 28<sup>th</sup> @ 5:30 pm**

## Building and Grounds Board Minutes January 2, 2025, 5pm.

*C13.05. The Building and Grounds Board is responsible for overseeing the preservation and care of the building and grounds of the church. Works with the property manager, and supports the maintenance and custodial staff. The Board shall determine the best options for repairs, changes, and/or additions needed in providing adequate and proper safeguards to the building and its system, and present their recommendations to the Council.*

Present: Jim Armbruster, Ariak Kruse, Lori Westendorf, John Westendorf, Bob Meier, Kathy Bruss, Brent Sandhurst, John Frey, Julie Hatleli Absent: Al Lee

Meeting was called to order by Jim Armbruster. 11/24 meeting minutes were approved. Kathy/Bob. Ariak was welcomed to our Board.

### Mark Thompson building update:

1. Mark Thompson update of facility
  - Working with Computer Technology Solutions to finish Network wiring project.
  - Consolidated Communications update is complete except for returning modem. Mark working with Mike Olsen to determine how to do that.
  - Mark will replace the GFI in the courtyard when it is warmer.
  - LED project is 95% complete. New LEDs have been placed in the sanctuary globes.
  - Less flies in sanctuary now (weather)
  - Stairs to Balcony: some loose carpet and bullnoses. **Mark and Ariak will get carpet glue and fix this.**
  - Mark is looking for our large self watering Christmas tree stand. Will check in the "penthouse."
  - Scoutmaster needs some spring woodworking projects...such as a new or refinished table for urns for funerals or the top of the Guest Book stand which is used for funerals.
  - New roof leak by the light fixture outside the two single restrooms—waiting to see if there are more leaks.
  - Have obtained a chemical that can be used on the black stain on the walls outside above the sanctuary. Will do this when it is warmer in the spring.
  - Outside flag doesn't have a light at night when half-staff. Will take down during half-staff.
  - Need more kick plates for doors to be installed by Ariak and Mark.**
  - Emergency exit lights-½ complete (sanctuary & fireside room done)
  - 2025 inspections- Mark will set these up & some are automatic.
  - Ash tree by CTK sign on McConnell has been treated and will need this every other year. We still have 5-6 Ash trees left.
2. Brent Sandhurst report (Council Liaison)
  - KRI roofing-Council has not met since November so no update on this or the capital campaign. Jim Armbruster will talk with John Kind about recommendations for capital campaign from Building & Grounds board.
  - More ideas**-Youth room restroom needs to be redone completely. Small
  - vacuums are needed for the Rainbow Room, Theater Room & Chapel
  - Community Room carpet in free throw areas needs to be replaced.
  - Replace three doors in Rainbow room hallway
  - Entrances updated (3)
  - Call Committee has met. Reviewing surveys and gathering information.
3. Al Lee technology update – (postponed) discussion on set-up for Bible study on Tuesdays - Jim will talk with Al about Coffee & Conversation Zoom quality.
4. Kathy Bruss update: Area to be organized next is in the theater. Per Al, the chairs with lopsided legs can be recycled or thrown away. Question about the Welcome Center that is in that area now. (?)
  - There is a place in the boiler room where metal items for recycling are being held for now.
  - Also small appliances to be discarded are in the mechanical room.
  - Kitchen cleaning was done. There are MANY plates, cups & glasses and the salad bar equipment in the closet in the Youth Room. Question of what to do with these. Also MANY very old coffee server pots.
5. Caretakers clear sidewalks during the week; BoyScouts do this on the weekend. Have rental carpets at the entrances for winter. **Mark will check with Lynn Austin to see if he has someone for the parking lots.**
6. Discussion on Board terms-will ask nominating committee for 2 new members.
7. Next meeting-1/23/25 5 pm (CST) via Zoom. Jim A will be in Florida.

### **Projects:**

#### 1. Painting projects:

##### Left to do:

Conference room could use a second coat of paint.

Wall under coat racks by office

Touch up trim around sanctuary windows

Exterior doors were done last summer by Ariak.

Coffee cart in Narthex needs paint touch up on bottom boards.

Theater room

Completed: Youth Room wall painting.

#### 2. Pew buttons ongoing: Bob Meier is the official Pew button fixer. Thank you Bob.

#### 3. Outside Limestone benches -if pressure washed, opens the pores for more mold opportunity. Should apply a sealant. Brent will bring sealant for the 3 recently power-washed limestone benches. Use Natural finish-not stained. Need to wait for warmer weather.

#### 4. Locust tree in courtyard-watch to see if it gets leaves in the spring. Might need to be removed.

#### 5. Theater is being used-will not remove seating.

#### 6. Wood beam on Youth Room Ceiling. Only needs to be stained and nail holes filled. (stain first then fill holes) To check current stain supply at church.

Meeting adjourned. (John F/Mark)

### **Building and Grounds Board Minutes, November 18, 2024, 5pm.**

Present: Jim Armbruster, Lori Westendorf, John Westendorf, Bob Meier, Kathy Bruss, Brent Sandhurst, Julie Hatleli  
Absent: Al Lee, John Frey

Meeting was called to order by Jim Armbruster. 10/24 meeting minutes were approved M/S/P.

#### **Mark Thompson building update:**

-Carpet squares and frayed carpet seams were repaired by Jim Rotert at 507-382-0275. Had to replace leveler on carpet squares in the hallway by the courtyard.

-Leaf removal has been delayed due to the rain.

-Faith Formation hallway-Ariac is repairing the anchor holes left from pictures and is checking the other rooms that were used by Cultivate. In the room where the cribs were, there is some disintegrated cement block. (There is a support beam holding the wall up.) Brent and Mark will try to shim this area to prevent further damage.

-Ice maker was fixed and is running. Still getting ice sheets vs cubes once in a while. The company that fixed it will send a recommendation i.e. getting a new ice machine or fixing it.

-Mark investigating Courtyard tree lights which are not working. Possibly a malfunctioning GFI outlet.

-Gluepad for flies in sanctuary is being emptied weekly now vs 2 x per week. Kathy B bought some plug-in VEVO fly traps but location of electrical outlets makes it challenging to put these where the flies are.

-Altar guild purchased a new refrigerator for the sacristy for the grape juice & is being used. Old one needs to be discarded. -Discussion-there are other small appliances that need to be discarded. Brent mentioned DeGroods will take them for a fee.

-Stan B purchased 3 kick plates at Menards. Ariac and Mark will install where needed.

**Discussed** the need to replace the "beat up" doors on rooms 7, 17, 19, & 21. Not realistic to apply veneer, stain, and finish. A cost for replacing the doors can be obtained by a commercial builder such as APEX or Webb. Probably for a Capital campaign request. (see #4 below)

#### **Capital campaign recommendations:** (not in order of importance except for roof)

1. Roof
2. Shelves in boiler room
3. Purchase kick plates
4. Replace doors for rooms 7,17, 19, & 21

5. Carpet replacement-? Narthex or entire church?
6. Narthex remodel (This board recommends NOT removing the wall between the narthex and the fireside room)
7. Powder coat radiators (at least the ones in the entrances)
8. Coordinating signage (i.e. to restrooms, office, classrooms, kitchen, etc.) in the building
9. Seal Vetter stonework benches and replace caulk on outside walls of upper sanctuary;
10. Replace tile floors in both entrances, update & paint.
11. Replace basketball/free throw carpet in the Community Room.

## Discussion

1. What to do with the "Visitor Center" which is now in the Savior Cinema storage area? This is the next storage area to be cleaned.
2. Kathy B has cleaned out the Janitor closets. **Done**
3. Roof-Brent--received Meisner and KRI bids. Both are reputable companies. Meisner was cheaper and more responsive to Brent's inquiries. What to do with Solar panels when the roof is redone? Gary Rudolph contacted Solar Company who said the panels should last 40 years instead of 20. However, it will be costly to re-install and do we really want to make holes on a new roof? Company said they would remove and take them at no cost. This will be a council decision.
4. Ariac only has an electric bike for transportation. Julie will call MVAC /Jerry's / the multi-church committee to see if they are able to help with this.
5. Kitchen: Chef Kristie would like help cleaning and reorganizing the kitchen. Kathy B will work w Kristie to set a date and then Board Members and volunteers will be contacted.
6. Mark/John W motioned to adjourn the meeting. **Next meeting January 2, 2025 at 5 pm.**

## Projects

1. Floor carpet tiles replaced & fraying carpet seams fixed-**done**
2. Fireside room back splash fixed-**done**
3. Small round table w sticky surface-**restored**
4. Painting: Youth Room painting to be completed Thursday, 11/21. Wall under coat racks by kitchen and office. Touch up in Nursery door trim-**Ariac will complete**. Ariac painted all the outside doors this summer/fall (**done**). Coffee cart in narthex needs to be touched up. Touch up window trim looking into the sanctuary.
5. Pew buttons-Bob will look into this. Extra pew buttons are in the boiler room.
6. Outside: Sealcoating of limestone benches delayed until spring/summer. Brent will bring sealant.
7. Locust tree in Courtyard-watch to see if it gets leaves in spring.
8. Grass seed was spread on berm and where ash trees were removed-**done for now**.
9. Mark & Ariac will set up nativity scene in courtyard.
10. Emergency lights in restrooms-**Mark has them and will install**.
11. Narthex paint-**done**
12. Chapel-paint. **Mark will replace emergency lights**.
13. Youth room-bathroom needs new tile and sign. We have some extra tile-Could Ariac fix this? **Mark will ask him**. Beams need to be looked at-maybe add a 1 inch wood to cover up holes from screws? **Mark will order a bathroom sign**.
14. Complete fluorescent light replacement in classrooms.
15. Storage room off Hand Bell practice room-There is a new leak-ceiling tiles to be replaced after leak is fixed.
16. Laundry room-Mark cleaned up the sink w paint thinner. Washer was replaced in 2023. Dryer is from 1995 but still working. Dryer venting to be examined/fixed next spring/summer.
17. Water heaters-all are working. **Mark will have the dishwasher heater inspected**-it is 28 years old. New anode rod in 2022.
18. Manual small carpet sweepers need to be fixed or replaced for Rainbow Room. **Mark & Ariac will look at them for fixing potential**.

Respectfully submitted,  
Julie Hatleli, Secretary

## **Adult Education Board**

**December 4, 2024**

Members Present: Nancy Armbruster, Kris Norland, Dick Norland

Members Absent: Todd Lundquist (staff liaison), Marlin Spangrud (Council liaison)

The Adult Education Board is responsible for planning and administering a comprehensive life-long ministry of Christian education for adults, in cooperation with the education and pastoral staff, to promote growth and understanding of the Christian faith – i.e. Library Committee, Tuesday morning Bible Study (aka Coffee & Conversation), Sunday morning Faith Continuum, Wednesday evening Parent/Youth Faith Conversations, Women's Retreats, Book Club/Study Group (monthly on Thursday evening), Ruth Circle

### Old Business

- 1 CTK website – Discussion only/no action taken  
Is the website an active document, i.e. is it frequently updated by CTK staff or others?  
If yes, Get Involved/Adults page needs to reflect 7 groups under Adult Ed Bd umbrella  
Other pages also need updating, i.e. Welcome, Get Involved/Events/Calendar, etc
- 2 Todd L will arrange with the office for compensation to Jan & Bob Meiers

### New Business

- 1 Naomi Baker has been approved by the Congregation Council for membership on this Board – Congratulations – Todd L will contact Naomi to let her know
- 2 Faith Continuum - Discussion only/no action taken  
Is it open to the general public? If yes, how would it be publicized?  
Are suggestions being taken for 2025-2026?  
If yes, End of Life Doula, field trips to other churches, speakers from other organizations

### Adjournment

Motion by Dick N, second by Nancy A

Next Board Meeting - January 8, 6pm, Fireside Room (with January 6 reminder)

## **Adult Education Board**

**January 8, 2025**

Members Present: Nancy Armbruster, Kris Norland, Dick Norland

Members Absent: Naomi Baker, Todd Lundquist (staff liaison), Marlin Spangrud (Council liaison)

The Adult Education Board is responsible for planning and administering a comprehensive life-long ministry of Christian education for adults, in cooperation with the education and pastoral staff, to promote growth and understanding of the Christian faith – i.e. Library Committee, Tuesday morning Bible Study (aka Coffee & Conversation), Sunday morning Faith Continuum, Wednesday evening Parent/Youth Faith Conversations, Women's Retreats, Book Club/Study Group (monthly on Thursday evening), Ruth Circle

### Old Business

- 1 CTK website – Discussion only/no action taken  
Is the website an active document, i.e. is it frequently updated by CTK staff or others?  
If yes, Get Involved/Adults page needs to reflect 7 groups under Adult Ed Bd umbrella  
Other pages also need updating, i.e. Welcome, Get Involved/Events/Calendar, etc

- 2 Faith Continuum - Discussion only/no action taken  
Is it open to the general public? If yes, how would it be publicized?  
Are suggestions being taken for 2025-2026?  
If yes, End of Life Doula, field trips to other churches, speakers from other organizations, alternate weeks of traditional bible studies (i.e. Donahue Sarff's fish timeline) with modern day topics, charter members' panel discussion, CTK's capital campaign updates
- 3 Nametags - reminders still needed on sanctuary screen - Discussion only/follow-up request

#### New Business

- 1 Discussed recent Advent series at Faith Continuum  
Appreciated lay speakers/feedback questioned relatedness to Advent
- 2 Discussed experience by recent visitor

#### Adjournment

Motion by Dick N, second by Nancy A

#### **Next Board Meeting**

**To be announced by Todd L**

## Children, Youth, and Family Board Running Agenda

---

Meeting Date: November 20, 2024

Members Present: Kirsten, Jenna, Shavonne, Clairra, Brittany, Erin, Robb, Jodi

### Action items from meeting:

- **Claira - To ask confirmation group about volunteering at Bridges carnival on 1/31 at 5:45-7:45. Focus more on the 9th graders.**
  - **Kirsten will send out a survey for the youth gathering for Summer 2025**
1. [Devotion](#)/opening prayer
  2. **Review Vision and Mission:**
    - a. **Vision:** We believe faith formation is an on-going, lifelong journey, that is supported and guided with CTK community. We want all children and youth to feel safe, welcomed, and loved while engaging in learning at CTK. We believe it is our responsibility to accompany children and youth as they discover their calling and place in God's world. We believe that it is important to collaborate to build well-rounded relationships with the entire community.
    - b. **Mission:** To support CTK staff with decisions focused on children, youth, and family and to plan and carry out activities that help youth and families feel safe and cared for by their church, to help build lasting relationships amongst youth and families, and to help bring joy to the youth and families of CTK.
  3. November activity updates
    - a. Everything went really well, little kids came at 4 and big kids came at 5. About 14 little kids and 40 big kids. Kids had a lot of fun and there were confirmation kids had fun helping at it too. Most of them were members, but there were some friends that came. A little feedback was that they wanted to do more activities, maybe not enough time to do a movie. The movie portion got too long. Overall very successful.
    - b. Wow Zone activity coming up - 6 boys have signed up
  4. December activity details
    - a. Rock climbing 12/4- Only 3 or 4 signed up right now, there has been a lot of talk about it so hopefully more will sign up. MSU let us know that we could bring in pizza and drinks. Are we planning to do any other activities? Maybe a craft, like an ornament decorating activity or maybe a wreath craft, bracelet activity.
    - b. Cookie decorating - 12/15 from 4-6 - Order premade cookies and then we can decorate the cookies. Walk around the church.
  5. Possible January activities
    - a. Snow tubing at Mount Kato- Could do a day that there is no school. Maybe 1/20 (MLK day). Could open it up for families. 7th-12th grade maybe can do their own little thing.
    - b. Kids night out - 1/25 - 4-5 little kids and 5-9 big kids, valentine day activity, snowball game that Robb knows.
  6. Youth gathering trip
    - a. The Dwelling - Winston Salem - more service work, a lot of work with homelessness - 7th-12th, this happens every year
    - b. Rebound - in CA, camp and service work - 9th -12th, this doesn't happen every year, this is July 20-25, this is the only time that it is offered
    - c. Camping trip - canoeing trip
    - d. Fundraiser ideas
      - i. That's my Pan - this is all done online, could be a good idea for Christmas ideas
      - ii. Script cards - haven't sold them lately
        1. Erin would be willing to sit and sell them
        2. Script card app is called Raise Right - this is so easy to use and we should let people know - there is a code for the church (
  7. Service project option for confirmation kids - Bridges carnival 1/31 2hrs (5:45-7:45), run games, there are 18 games.
  8. Jenna is planning a nativity escape room during confirmation.
  9. All Season Arena - 3/23
-

## Meeting Date: January 15, 2025

Members Present: Erin, Kirsten, Jenna, Brittany, Clara, Rob, Jodi

1. [Devotion](#)/opening prayer
2. **Review Vision and Mission:**
  - a. **Vision:** We believe faith formation is an on-going, lifelong journey, that is supported and guided with CTK community. We want all children and youth to feel safe, welcomed, and loved while engaging in learning at CTK. We believe it is our responsibility to accompany children and youth as they discover their calling and place in God's world. We believe that it is important to collaborate to build well-rounded relationships with the entire community.
  - b. **Mission:** To support CTK staff with decisions focused on children, youth, and family and to plan and carry out activities that help youth and families feel safe and cared for by their church, to help build lasting relationships amongst youth and families, and to help bring joy to the youth and families of CTK.
3. January activities
  - a. 1/20: Snow tubing at Mount Kato - moving to 2/17 due to the cold weather
  - b. 2/22: Kids night out:
    - i. little kids: 4:00-5:30: relay races, craft, song, book
    - ii. big kids: 5:00-9:00 snowball game that Robb knows.
    - iii. Confirmation kids can get 1 point for helping with little kids and 1 point for big kids, total 2 points for the whole time
4. February activities
  - a. Faith lab: Feb. 23
5. March activities: ASA: 3/23. Booked! 2:30 to 4:00. There will be a good will donation.
6. Summer Youth gathering trips
  - a. Canoeing in Wisconsin- \$400 7 through 12 grade - 2 kids as of today, need 8
  - b. Rebound - 9th-12th - 3 kids as of today, no certain # needed, price will not change depending on how many people
    - i. Registration includes hotel, flight, meals, Disney tickets (not meals at Disney or at the airport)
  - c. Meet monthly with the group going on the trips to discuss fundraisers and also help kids get to build relationships
  - d. Fundraiser ideas
    - i. Car washes
    - ii. Bake sales
    - iii. Pie in the face
    - iv. Sub sandwiches sale
    - v. Farmers market
    - vi. Penny wars
    - vii. Dip sale - for superbowl Sunday, could have some of the confirmation kids help prep this
  - e. Deadline is 1/31/25 for registration
  - f. Ways to promote the trip
    - i. Continue announcing during services
    - ii. Could have kids that attended last year come and speak or show a video
    - iii. Parents meeting this month before the deadline to register
7. VBS - June 23-26 - time 8-12:30 - Lake Shatek will be running it
8. Musical - August 11-15th, performance August 16 and 17
9. Look at doing a end of school celebration - maybe the end of May, Faith and Fellowship starts in June. Make this as a family event
10. Previous events -
  - a. Rock climbing - not a lot of kids, but had a lot of fun
  - b. Caroling and cooking decorating - good turnout and lots of fun, would like to do this annually, maybe make it a little earlier (from 3-5, rather than 4-6)

### To Dos:

- **Kirsten will call Mount Kato on 1/16 to see about changing Mt. Kato tubing to Feb. 17**
- **Look at planning another event for youth in March**
- **Schedule meeting for parents to talk about summer youth gatherings this month**

## **Call Committee Notes 12/17/24**

The committee met last evening. The chief task was to review the results of the congregational survey and identify common threads.

The committee is working with the Call Process Manual that was provided by the synod.

The survey results were transferred to a table labeled Our Leadership Needs and these needs were identified as:

Ministry with Seniors

Pastoral Care and Visitation

Youth and Family Ministry

Children's Ministry

Preaching/Worship

Small Group Ministry

This input was used to identify our leadership needs and the tasks the committee felt are critical to this position along with the gifts that are essential to this position.

The primary gifts the committee will be looking for are:

Someone who will work well with Melanie

A good communicator

Someone who works well as/on a team.

The committee also answered the question, "Who are we?" This asked who the committee felt CTK is 1.) as a community 2.) our leadership style 3.) our programming and 4.) our theological perspective

The committee is working off the Ministry Site Profile that was used for Melanie's call. Some of the profile is essentially unchanged and some of the answers will need to be modified to be appropriate for an associate call. For now that is the committee's next task - to revise and update the descriptions.

Please feel free to contact any Call Committee members with any questions or input.

Everyone wants to be as forthcoming as possible with the information we have.

The committee will be meeting again the first week in January.

Notes from Kathy Kachelmeyer

## **Notes from Garrick Rudolph 12/30/24**

The Call Committee has met 3 times since the week of Thanksgiving. At our last meeting we were able to select our Leadership-Ministry needs and Congregational profile that will allow us to update the Ministry Site Profile with the Synod, which is currently in process. Results from the

Congregational Survey were used by the committee to select the Leadership-Ministry needs.

# Faithful People / Congregational Life Running Notes

January 20, 2024

5:15 pm

Library CTK

**Members present:** John Branstad, Lonnie Reemer, Heather Krause

**Absent:** Carolyn Krause, Jodi Maas, Denise Kuehner

**Agenda:**

- **Old Business**

- "CTK Social" events
  - Sun Feb 16, 1p-3p: Artifact
    - John to email Andrea about newsletter / QR signup code
    - \$15 credit per person toward the craft item of their choice
  - Mar: Sun 16: Curling?
    - John to check on that date
    - Andrea: Potential curling advertising
  - Mar Sat 22, 3p-5p: Spring Game Night
    - John to email Andrea about newsletter
    - Snack Potluck, BYOB
    - Temple Talk / Announcement on Saturdays ahead of time
  - Early Apr: Chef class (South Central Culinary) or
    - John to email South Central:

## Faculty Spotlight - Culinary Arts

### Kevin Peterson

North Mankato Office: Chef's Office - Next to E117

Email: [kevin.peterson@southcentral.edu](mailto:kevin.peterson@southcentral.edu)

### Lisa Meyer

North Mankato Office: Chef's Office - Next to E117

Email: [lisa.meyer@southcentral.edu](mailto:lisa.meyer@southcentral.edu)

- Late Apr: Crooked Pint - Pickleball
- May: Winery
  - Heather Javens? Open specifically for us

- **New Business**

- Mardi Gras / Shrove Tuesday
  - John to let Pastor Melanie know that there's some interest, but need more info
  - Maybe a King Cake?
  - Worship band to play Jazz Music
  - Idea for 2026: Mardi Gras / Carnival celebration???
    - Old bounce house stuff
    - Confirmation kids to help run games
    - Bridges does carnival and might let us borrow (rent?) games
    - Would want to engage Youth/Family/Facilities
    - Photo booth with beads, other decor
    - Cupcake Walk
- Potential Partnership with Youth Committee on a CTK Social event?
  - Brainstorm others ways to keep HS youth engaged/involved?
- Future recruitment idea
  - At Sr. Recognition, recruit members to stay involved
    - Even if just helping with an event or two

# Faithful People / Congregational Life Running Notes

December 16, 2024

5:15 pm

Library CTK

**Members present:** John Branstad, Lonnie Reemer, Heather Krause, Denise Kuehner

**Absent:** Carolyn Krause, Jodi Maas

**Agenda:**

- **Old Business**

- "CTK Social" events
  - Dec: Fellowship at Advent Concert series
    - Menu / Purchases
      - Purchase Cider and Cookies
        - Dedicated Cider pot (Fireside room cupboard)
      - Only decaf coffee
      - Cups/Napkins/etc stocked on the cart
      - John to email instruction sheet
    - Dec 3 - Denise
    - Dec 10 - Denise & John
    - Dec 17 - Lonnie & Heather
      - 6:00-6:15 arrival/set/coffee/cider/cookies
      - 6:30 Fellowship Starts
      - 7:00 Concert Starts
    - Carol Hayes with definitely help with decor in future years if we reach out (snafu on her end with a phone issue)
  - Jan: Curling Party (Learn to Curl and Experienced)
    - Date: Fri Jan 17: 6p-9p
    - Andrea: Advertise as "\$10/per person but BOGO / 2-for-1"
      - 10 person minimum
    - Ask Kirsten about childcare
    - Ask Jenna about a combo w/Sr. High Youth (confirmed)
      - Chaperone if youth are there w/o parents?
    - Sign-up sheet: Experienced vs. Beginner
    - Expectations (shoes, clothes)
    - Bring a snack to share, and a beverage of your choice
      - John to check on beverage rules
    - John to check with Curling Club on commit/cancel dates & \$
  - Feb: Artifact and/or other painting/craft class
    - Heather to do initial reach out to Artifact
  - Mar: Chef class (reach out Clayton? South Central Culinary student?) or Spring Game Night
    - Trivia night?
  - Apr: Crooked Pint - Pickleball
  - May: Winery
    - Heather Javens? Open specifically for us

- **New Business**

- Potential Partnership with Youth Committee on a CTK Social event?
  - Brainstorm others ways to keep HS youth engaged/involved?
- Future recruitment idea
  - At Sr. Recognition, recruit members to stay involved
    - Even if just helping with an event or two
- New Member Dinner - Wed Nov 6
  - Sponsors / Ambassadors to help people connect
    - Invite them to different events
    - John to get Pastor Melanie names from Time & Talent

## **Worship and Music Board Meeting Minutes January 2, 2025 – Worship and Music**

**Members Present:** Jessica McNamara (chair), Marylou Haldorson, Stan Bruss, Pastor Melanie

**Call to Order:** Jessica called the meeting to order at 6:35 p.m.

**Devotions:** Offered by Marylou -Thank you!

**Approval of November minutes:** Motion made/seconded by Marylou/Stan to approve. Motion carried.

**Council Report:** No meeting in December 2024.

### **Pastoral Report:**

December was a busy month with several highlights:

- **Advent Recitals:** Pastor Melanie noted that the recitals had diverse attendees, including several from outside our church community.
- **Cantata and Children's Program:** Both events experienced higher attendance compared to previous years.
- **Future Outreach Suggestion:** Pastor Melanie proposed creating short videos for special events to share on social media, showcasing the talents of Christ the King and inviting the Mankato community.

### **Old Business**

- **Celebration of Baptism Service:**
  - Scheduled for January 8, 11, and 12.
  - Congregation members were encouraged to submit baptism photos for inclusion in the service.
  - Baptisms from the past 12 months will be recognized with a photo display on the video screen and the ringing of a bell.
  - Families of these individuals have been invited to attend one of the services.
  - A baptism renewal is planned for a teen whose confirmation was delayed due to travel issues.
- **Christmas Eve Services:**
  - Approximately 1,131 worshippers attended the Christmas Eve services.
  - Feedback indicated a desire for more singing at the 2:00 and 4:00 services. To address this, Pastor Melanie suggested hosting a Christmas carol sing-along 20 minutes before future services, as many attendees arrive early.
  - The 10:00 p.m. service saw increased attendance from younger families compared to previous years.
  - Challenges arose due to the absence of assigned ushers at the 10:00 p.m. service.

### **New Business**

- **Fat Tuesday Celebration:**
  - Pastor Melanie proposed a Mardi Gras-themed event for the Tuesday before Ash Wednesday, based on a successful implementation at a previous church.
  - Proposed activities include:
    - Pancake supper, bacon, and a King's Cake.
    - Mardi Gras flair with beads and boas.
    - Live Dixieland/jazz music.
  - This idea will be tentatively added to the calendar for further discussion in next month's meeting.

### **Other Discussion:**

- **Greeter and Communion Server Sign-Up:**

Stan mentioned that an email was sent to the Greeters list to sign up for Christmas Eve, but there was no response. He suggested that moving forward, Greeters and Communion Servers be assigned rather than relying on sign-ups. He recommends starting this approach with the 10:00 service.
- **Lenten Services:**

There was a brief discussion about Lent. Pastor Melanie expressed that she is not interested in rotating services with other ELCA churches in the community on Wednesday nights, as our Wednesday service tends to be the largest of the week. She suggested waiting until next year when an associate pastor will be hired. We will review Lenten series options next month. Pastor Melanie will share the options via email before the February meeting.

**Prayer Request:** Given and led by Pastor Melanie

**Meeting Adjourned:** At 7:35 p.m.

**Next Meeting:** February 6, 2025

Jessica will offer devotion.

## **RIC Taskforce meeting.**

Monday December 9, 2024

### **Members Present:**

Liz Zaruba  
Brad Brozik  
Julie Hatleli  
Becky Menk  
Jodie Wallschlaeger

### **Members Absent:**

Garrick Rudolph  
Gerri DeWitte  
Kai Storvick  
Gerri DeWitte

Meeting started at 6:00 PM.

No opening devotional or opening prayer was presented.

We had a Zoom meeting with Deacon David Behling from RIC who is located in Chippewa Falls WI.

Deacon David asked for us each to introduce ourselves, the first name we would like used during our discussion, our pronouns and in one or two words what keeps us connected to CTK.

Brad, he/him and the people at CTK.  
Liz, she/her and the music/choir at CTK.  
Jodie, she/her and the CTK church family.  
Julie, she/her and the people/music/choir.  
Becky, she/her and the CTK community.

Liz gave a summary of the current RIC task force, our short and long term plans and how we see the next several months moving forward. She also mentioned the goal of writing a welcome statement by spring 2025.

Deacon David commented on his support and reference the RIC training process materials. Deacon David did mention to work on answers and responses to the "Clobber Verse's" that some people may mention.

We then went into the plans for Deacon David to speak at the Faith Continuum forum on January 19, 2025. Deacon David did offer to be part of both services that day and to stay around after the 2<sup>nd</sup> service for any questions or discussion.

Julie mentioned that 1:1 discussion can be hard to get scheduled and can be difficult to conduct. Both for the RIC task force member and the CTK church member.

Becky mentioned that some presentations/forums have not been well attended.

Liz mentioned that she will work on promoting Deacon David's presentation with Todd Lundquist and that Pastor Melanie will reach out to him also to discuss the 2 services on the 19<sup>th</sup>.

No closing prayer was offered.

Meeting ended at 6:33 PM.

Respectfully submitted,  
Brad Brozik, Secretary

January 19, 2025

(No RIC Task force meeting was held in January 2025).

Adult Education presentation in the Fireside room started at 9:00 AM and lead by Todd Lundquist.

Presenter: Deacon David Behling from RIC (Reconciling in Christ).

Task Force members in attendance (4):

Liz Zaruba, Julie Hatleli, Becky Menk and Brad Brozik.

14 CTK members were in attendance.

Pastor Melanie was in attendance.

Deacon David played a song to start off the presentation.

Data presented:

12% of ELCA Churches are RIC members.

30 out of 60 Synods are RIC members.

South East Synod is a RIC member.

From a 2021 survey Generation Z had 20.8% recognized as LGBTQIA+.

Deacon David discussed how the word "Queer" encompasses the LGBTQIA+ and BIPOC (Black, Indigenous, People of Color) community.

Deacon David then described briefly the RIC journey process.

Deacon David also reminded us of the RIC stance on 4 topics that are expected when becoming a RIC Church.

Question, comments and answer time was available after the presentation and discussion by Deacon David.

Questions asked:

Why do we have to do a new Welcome Statement when we already have one and we are a Welcoming Church at CTK already?

A member said that he struggles with the right terms to use when talking to a Queer member or couple.

How do we balance RIC vs scripture and "Clobber Verses" referenced in the Bible?

Meeting ended at 9:55 AM.

Brad Brozik

RIC Task Force Secretary.