

Christ the King Lutheran Church
Congregational Council Meeting Minutes
August 15th, 2023 @ 5:30 pm

Christ the King Lutheran Church is a caring community to empower all to know Christ and make Christ known.

Members Present:

Jessica Ehrich, President
Gary Rudolf, Vice President
David Krause, Treasurer
Pastor Melanie Wallschlaeger
Marlin Spangrud
Dan Rickbeil
Brent Sandhurst

Kathy Kachelmyer
Gayle Depuydt
Brennan Enstad
Barbie Roessler, Secretary
Kaia Austin (Youth Rep)
Madysen Pearson

Members Absent:

Dave Menk, Past President

Also Present:

Liz Zaruba, taking minutes
Jim Armbruster, Roberts' Rules of Order & Constitution Update

Call to Order: J. Ehrich

Devotions: L. Zaruba

Member Roles

Justice & Peace, Servant and Word & Sacrament need liaisons. Word & Sacrament is also looking for a chair. Jessica gave a brief summary of what council liaisons do and what they are responsible for. Kathy Kachelmyer will be the liaison for Word & Sacrament. Madysen Pearson will be the liaison for Faithful People. Dan Rickbeil has also requested to be on Faithful People.

We are also looking for a secretary for the Council.

Election of Council Officers

J. Erich asked for nominations for President, Vice President, Secretary
D. Krause moved to nominate Jessica Erich for President, Gary Rudolf for Vice President, and Barbie Roessler for secretary
J. Erich asked for nominations two more times
M. Spangrud move to close nominations and ask for a unanimous vote for all three officers

Discussion: No

Vote: All approve

Robert's Rules of Order

Jim Armbruster and Marlin Spangrud provided an overview of Robert's Rules of Order for new council members and as an overview for current members. Robert's Rules of Order help make sure we stay in order, follow our legal guidelines and make sure things are done properly, especially with decision

making. Robert's Rules of Order allows us to effectively carry out the business of our organization. Marlin & Jim reviewed a "Robert's Rules Cheat Sheet" that helps explain the process.

Approval of Agenda

D. Krause moved to approve the agenda

B. Sandhurst second

No discussion

Vote: All approve

Approval of June Minutes

D. Krause moved to approve June minutes

D. Rickbeil second

No discussion

Vote: All approved

Treasurer's Report

G. Rudolf moved to approve the Treasurer's Report

G. Depuydt second

Discussion: Dave K. gave an overview of our current financials. Because of how Eide Bailly works, we don't always have our complete finances in time for the executive committee meeting and sometimes the council meeting. We had a good month in July, so we are slightly ahead. Giving was up and our expenses were down. July doesn't show a mortgage payment because it was paid on June 30. It looks like we got some sort of rebate from the State of Minnesota, but currently not sure what it's for. Dave will be looking into this more. As a reminder, per the budget approval from the annual meeting, each month will include a percentage of giving to the Synod based on what that month's giving is.

Vote: All approved

Constitution Update

Marlin Spangrud and Jim Armbruster provided an update to the CTK constitution. Our revised constitution has been sent to the synod for approval and they were very pleased with the work that we've done to update it. By-laws are written by the church and can be changed much easier than other constitutional provisions. A separate handout was provided to council members with more information and details. Below is recap of the updates:

- 2021 ELCA assembly changes - gender elimination
- Other editorial changes as needed
- Constitutional provisions begin with a "C", followed by four numbers (CXX.XX). By-laws begin with a "C", followed by 6 numbers (CXX.XX.XX). This is following the synod requirement.
- The Church Council is officially known as the **Congregation Council** (Chapter 1)
- The Senior Pastor is ex officio of the Council, all Boards and Committees (Chapter 9.01.02(i) - meaning of the word expanded.)
- Meetings by electronics, or notifications electronically allowed (Chapter 10, 12)
- All officers, including Treasurer, are elected by the Congregation Council (Chapter 11.01)
[Recommendation to have the Congregation Council, per the Past President or Current President (who hold the role until new officers are elected) call a meeting right after the Annual Meeting is adjourned to elect new officers.]
- President is ex officio of all Boards and Committees, except Nomination Committee (11.01.04)
- Nomination committee changes (C.13.16)

- Boards instead of Commissions, also committees (Chapter 13) *At the June council meeting, Council approved taking a recommendation to the congregation to move from 5 commissions to 8 boards, with new names and board descriptions.*

There was additional discussion surrounding the change that all officers, including the Treasurer, will be elected by the Congregation Council. Does this allow for some loopholes that would leave the Council without a Treasurer or without being able to call a meeting to order without someone elected? Questions were asked why all officers are not elected by the congregation and not the council. One point of view is that the entire Congregation Council is approved by the congregation; they have elected those people to serve on the council and therefore trust their opinions to elect their own officers. We need to make sure the constitution states exactly how we're going to do this process. This point will be looked at further.

One note is that it's recommended the Nominating Committee become a full-time committee with multi-year terms. There is still some work on finalizing this point, especially with language.

There was also a proposal about changing the quorum to 50 or 75 voting members, instead of 100. Especially since our fiscal year ends in June with an annual meeting in July. Should this be considered for the constitutional update? Should there also be a discussion about when our fiscal year is - should it be changed to the calendar year?

Proposed timeline

1. Provide changes/updates to council, need approval from the council on updates and changes
2. Hold 1 or 2 forums for congregation members to hear changes/updates
3. Set a date for the 1st Special Congregational meeting (60 days after council has been notified of changes and 30 days notice to congregation)
4. Constitutional ratification and by-law approvals would be done at the next annual meeting; need $\frac{2}{3}$ vote and 30 days notice to congregation
5. Synod official confirmation of the CTK Constitution

As part of the transition period, the council and members of commissions will write up packets for each new board to include:

- Responsibilities as identified in the new constitution
- Established goals for each board
- Projected activities for the year to accomplish goals
- Projected budgets for each board

Implementation of the new Constitution

- Moving present commission members to boards
- Election of additional new members to complete the Boards' numbers
- Boards' packets reviewed and/or amended as necessary
- Yearly follow-up review, evaluation and adjustments to Board packets

It was requested that the council receive a copy of the entire proposed/updated constitution to review before approving any recommendations to the congregation.

An email vote will take place to set the dates for the congregation forum and the 1st congregation meeting.

Bank Accounts

Dave Menk will be removed as a signer from the Christ the King Community Bank account and Profinium Bank account. Nancy Patterson will also be removed as a signer from Profinium Bank. Jessica Ehrich will be added as a signer at Profinium Bank. Gary Rudolf, current Vice President, will be added as an additional signer at both locations.

D. Krause moved to approve that Council President Jessica Ehrich and Vice President Gary Rudolph are hereby authorized to operate bank accounts at Community Bank and Profinium Bank, issue and receive checks and payments, use internet banking services, and submit and receive documents and information to and from the banks on behalf of Christ The King Lutheran Church. Additionally Pastor Melanie Wallschlaeger and Jeri Retzlaff are hereby authorized to operate the Endowment Fund account at Community Bank, issue and receive checks and payments, use internet banking services, and submit and receive documents and information to and from the bank on behalf of Christ The King Lutheran Church

G. Rudolf second

No discussion

Vote: All approve

MinnStar Account

We closed the MinnStar account in order to simplify the number of banks we were working with. We withdrew \$9, 270.34 from MinnStar.

D. Krause moved that we deposit the amount of \$9270.34 into our checking account

M. Spangrud second

No discussion

Vote: All approve

Profinium Give Back Gift/Property Committee Requests

We were given \$915 from Profinium. Discussion has been had about using the funds to update the narthex area. We would like to refresh the page, add some seating and create places for people to gather.

Meeting Dates

There is discussion to move the Executive meeting to the 3rd Tuesday of the month and the Council meeting to the 4th Tuesday of each month in order to have more time to get financials from Eide Bailly.

B. Enstad moved to move the council meeting to the 4th Tuesday of each month.

M. Spangrud second

No discussion

Vote: All approve

Pastor's Report

This week was Garrett's last week as Music director. What does it look like moving forward? Don't believe we need a full-time music director, Garrett also wants to stay connected to our traditional

services on Sunday, the Advent recitals and the Catata. Andrea Brinkman, East High School Choir Director is interested and has discussed the position with Pastor Melanie and Garrett. Pastor Melanie is asking that we hire Andrea to lead our 10am contemporary services on Sunday and Wednesday nights for a 3 month trial this fall, starting in September. Other duties that Garrett has been responsible for will be delegated to other current CTK staff.

B. Sandhurst moved to hire Andrea Brinkman as a Contemporary Worship Leader
M. Spangrud
No discussion

Vote: All approve

Covenant Commission Communications

No July meetings

Adjournment

M. Spangrud moved to adjourn
B. Roessler second
No discussion

Vote: All approved

Next Executive Committee Meeting: **Tuesday, September 19th @ 5:30pm**
Next Council Meeting: **Tuesday, September 26th @ 5:30pm**