

CHRIST THE KING LUTHERAN CHURCH
Congregational Council Meeting Minutes
April 14, 2022 @ 5:30pm

Christ the King Lutheran Church is a caring community committed to empower all to know Christ and make Christ known.

Members Present:

Nancy Patterson – President	Duane Olson
Chris Austin - Treasurer	Jessica Ehrich
Liz Zaruba – Secretary	Gary Rudolf
Pastor Melanie Wallschlaeger	Chloe Sinning (Youth Rep)
Brent Sandhurst	

Members Absent:

Carrie Kijenski – Past President
David Menk – Vice-President
Brandon Stensrud
Kathy Brozik
Ola Pietka (Youth Rep)

Call to Order: N. Patterson

Devotions: L. Zaruba

Q&A with Carl

HVAC Update - Carl is requesting council approval to update the HVAC system in order to better heat and cool the building.

D. Olson moved to accept the proposal from Paape Companies, Inc. as recommended by Carl to spend \$14,960 to separate and update the current HVAC system.

J. Ehrich second

Discussion: Carl feels confident this will help solve our issue. He also recommends adding more coils to certain areas in the building, but has not gotten a quote for that project yet; wants to wait and reevaluate after the HVAC system has been separated to see how it's working. Chris informed the council there were \$51,977 left from the Capitol Campaign fund that can be used.

Vote: All approved.

Roof Update - biggest area of concern for Carl is over the kitchen which has spray foam therefore harder to determine where the leaks are; he has received bids from KRI for \$99,515 (dated 4/18/2022 and valid for 10 days) and from Schwickerts for \$108,983 (dated 5/15/22 and valid for 30 days)

Issues have been discussed regarding the original warranty and the company that did the original work; council received an email from Todd Lundquist regarding the leasing/warranty; no proper documentation that has been found; exec council will do some more investigating to see if we can find more information from past council

Carl is also working to get a couple of more quotes from other companies; no motion or vote was requested at this meeting.

March Minutes

C. Austin moved to approve the March minutes

B. Sandhurst second

No discussion

Vote: All approved

Treasurer's Report

D. Olson moved to approve the treasurer's report

G. Rudolf second

Discussion: Things are still in good shape; will starting working on next year's budget and will be looking for input from the finance committee

Duane recommends that we move the Mission Investment Fund (Endowment Fund) to electronic statements to facilitate expedited distribution to both Eide Bailly and the Finance Committee and eventually the Endowment Committee

Vote: All approved

Strategic Planning

Exec council is getting this process started with Dave heading the project; looking to start getting teams together for a SWOT analysis; more information next month w/Dave

Old Business

Mission Investment Fund (Endowment Fund): move to electronic statements with Dave Menk as signer

C. Austin moved to authorize Dave Menk as online administrator and switch to online statements

G. Rudolf second

No Discussion

Vote: All approve

Also recommended to moving/reporting all monthly statements to the Eide Bailly portal where we have access

Nominating Committee

Brad Brozik has made the recommendation of five names to the nominating committee: Carrie Kijenski (current council member), Julie Hatleli, Matt Norland, Amy Olson, Mike Much and Brad Brozik

G. Rudolf moved to approve the nominating committee

D. Olson second

Discussions: The nominating committee will be meeting on April 21 to start the process to get positions filled.

Vote: All approve

Pastoral Leadership Report - Pastor Melanie

- Cultivate set to open on May 1st; have started paying the lease in March
- Nominating Committee update
- Finance Committee update
- Kato Caring - please review Pastor's report

Commission Communications

J. Ehrich moved to approve March commission reports

G. Rudolf second

Discussion:

From Kathy Brozik via email: Noticed Kathy Sallstrom attended a Justice & Peace commission meeting; per the CTK constitution, the Council needs to approve Kathy's position on J&P
D. Olson moved to approve Kathy Sallstrom as a new member to Justice & Peace commission
C. Austin second
Discussion: Question about when term would start; immediately at this point; will look at returning to terms

Vote: All approve

From Kathy Brozik via email: Looking at the annual meeting scheduled for July 31, if fiscal year ends June 30, why the wait?

Exec council stated that we want for all bank accounts to arrive which come in mid-July so we aren't reporting incomplete financial statements; also dealing with council scheduling issues; still within the rules of the constitution on when the annual meeting needs to be held

Vote on Commissions Reports: All approve

C. Austin moved to adjourn
J. Ehrich second
No Discussion

Vote: All approved

Office Administrator Position

Via email: Pastor Melanie and Kathy Brozik interviewed Morgan Skinner for the position of Office Administrator and both believe she is qualified for the position.

K. Brozik moved to hire Morgan Skinner for the position of CTK Office Administrator
C. Kijenski second
Discussion: None

Vote: All Approve

Next Executive Committee Meeting: **Monday, May 9th @ 5:30pm**
Next Council Meeting: **Tuesday, May 17th @ 5:30pm**

Devotions Schedule

Meeting Month	Scheduled Date	Devotions
August	08/17/2021	Nancy Patterson
September	09/21/2021	Jessica Joyal
October	10/19/2021	Brent Sandhurst
November	11/16/2021	Duane Olson
December	12/21/2021	Kathy Brozik
January	01/18/2022	Brandon Stensrud
February	02/15/2022	Ola Pietka
March	03/15/2022	Chris Austin
April	04/19/2022	Carrie Kijenski
May	05/17/2022	David Menk
June	06/21/2022	Liz Zaruba