

CAMP VINSON VALLEY

An outreach ministry of
Byron United Methodist Church

2024

CAMP VINSON VALLEY STAFF APPLICATION

EMPLOYMENT DATES:

May 20 - July 26

Byron United Methodist Church

P. O. Box 6

Byron, GA 31008

(478) 956-5717

**All staff are required to attend Staff Training
May 20 - May 24 from 4pm - 8pm*

AUTHORIZATION

As a parent/guardian of the counselor or as a legal adult, I authorize the Byron United Methodist Church staff and volunteer staff to administer first aid or take the counselor to a physician for treatment. I, _____, give my permission to the Byron United Methodist Church Camp Director or to other staff members to call a doctor for medical or surgical care for the counselor _____. Should an emergency arise, I understand that a conscientious effort will be made to locate the parents or emergency contacts of the counselor before any action will be taken, but if it is not possible to locate the parents or emergency contacts, I understand that this expense will be accepted by the parent/guardian or the counselor if he/she is a legal adult.

Parent/Guardian or Counselor (if he/she is a legal adult) signature and date

PERSONAL DATA

Name in Full _____
(Last) (First) (Middle)

Preferred Name _____ Gender _____ Age as of June 1 _____

Birth Date _____ T-Shirt size **S M L XL XXL**

Home Address _____

City/State/Zip _____

Home Telephone (_____) _____

Email Address _____ Mobile Phone _____

Father's Name _____ Mother's Name _____

Work/Cell Phone: (_____) _____ Work/Cell Phone: (_____) _____

EDUCATION

High School

College (if applicable)

High School Attended _____

Year Graduated _____

Grade Average _____

College Attended _____

College yrs. completed by this May _____

Grade Average _____

School Closing Date _____

Major course preparation _____

REFERENCES

**Note: Special attention is given to any and all references offered by applicants to Camp Vinson Valley Staff.
We encourage all applicants to provide up to (3) non-family references.**

Name: _____ Relationship: _____

Phone #: _____ Years known (approx.): _____

Name: _____ Relationship: _____

Phone #: _____ Years known (approx.): _____

Name: _____ Relationship: _____

Phone #: _____ Years known (approx.): _____

Have you ever served on CVV Staff before? ____ Yes ____ No, When? _____

ACQUIRED SKILLS

Include copies of certifications with this application.

Have you received certified First Aid or CPR Training? ____ If yes, list expiration date: _____

Are you a certified lifeguard? _____ If yes, list expiration date: _____

What would make you a unique addition to the Summer Camp Staff?

Please describe any other skills or talents you have:

Are you are interested in receiving a Lifeguard Certification? **YES** or **NO**

CHURCH AFFILIATION and LEADERSHIP EXPERIENCE

Do you attend church regularly? ____ Yes ____ No Are you a member? ____ Yes ____ No

Church Name: _____ Pastor's Name: _____

Are you involved in a Youth Group? ____ Yes ____ No Youth Director's Name: _____

Are you active in a campus ministry organization? ____ Yes ____ No

Which? _____ Program Director's Name: _____

Do you serve currently, or have you served in the past in any leadership position, or served in Children's Programs with your church, youth group, or campus ministry? If so, tell us about it:

The United Methodist Church is an inclusive church. This means that through the camping program we will be ministering to all kinds of children and youth, representing various ethnic groups, lifestyles, and family backgrounds. The United Methodist Church believes that all Christians are called to ministry, and both men and women are ordained as ministers in the United Methodist Church. Are you willing to be a part of the Summer Camp Team, understanding that your ministry must be inclusive? ___**Yes** ___**No**

In the event of any illness or accident while participating as a Camp Vinson Valley member, I hereby give my permission for any necessary medication, hospitalization, or surgery. I understand that decisions concerning proper course of action will be made by _____ (**name of applicant**) and the Director, in consultation with a physician. The family will be contacted at the earliest possible moment. _____ (**name of applicant**) is medically fit to participate as a Camp Vinson Valley member.

Applicant Signature _____ Date Submitted _____

Parent's Signature (if under 18 years of age) _____

AUTHORIZATION – Please read each paragraph carefully

By my signature placed below, I affirm that the information provided in this employment application is true and complete. I understand that if employed, any false information or omissions shall be considered enough cause for dismissal without any obligation or liability to me other than for payment, at the rate agreed upon, for services rendered. I understand that any false information, omissions, or misrepresentations of facts called for in this application may result in the rejection of my application or discharge at any time during my employment. I agree to immediately notify the Byron UMC if I should be convicted of a felony, or any crime involving dishonesty or a breach of trust while my job application is pending or during my period of employment, if hired.

I authorize the investigation of all statements contained in this application. I also authorize the Byron UMC to contact my present employer (unless otherwise noted in this application form), past employers, listed references and other references that might know of my qualification for employment, and I release such persons and organizations from any legal liability in making statements to the Byron UMC. I understand that an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, training, certifications, professional credentials, driving record, substance abuse, child abuse, sex-related offenses, and/or criminal history.

In the event of my employment with the Byron UMC Summer Camp, I agree to comply with all rules, regulations, and policies of the Byron UMC, relating to Camp Vinson Valley staff, and I also agree to abide by the authority of the Camp Director. I understand that use of alcohol, tobacco, and illegal drugs is strictly prohibited during employment.

I understand this application does not, by itself, create a contract of employment, and that no person is authorized to change any of the terms mentioned in this employment application form.

I understand that by accepting a position with the Byron UMC Camp Vinson Valley, I will be committing myself to a position of service, and my behavior and attitude will be examined in terms of my modeling Christ to others. I hereby acknowledge that I have read and understand the preceding statement.

Applicant's Printed Name

Applicant's Signature

CAMP VINSON VALLEY POLICIES

Sponsored by the Byron United Methodist Church

- Counselors are responsible for the care of their campers from the time a camper arrives at camp until the camper departs.
- Personal staff vehicles shall be parked in designated areas and not moved until the close of camp each day.
- Cell phones, iPods, electronic games, etc., are not allowed outside of the Camp Office without authorization by the Camp Director while campers are present.
- Staff members are expected to wear a wristwatch and not to use their cell phones to determine the time.
- Personally owned musical instruments, sports equipment, etc., must be plainly labeled with identification and with regard to use by others. The owner assumes all risks.
- Staff members are expected to be on time for their designated working shift. Any staff member who is habitually late for work assignments will be dismissed.
- Regarding sickness, if a staff member is considered too sick to work (experiencing fever, nausea, or diarrhea), he/she will be sent home to recover.
- All staff is required to participate in scheduled camp evaluations and camp clean-ups at the end of each day and at the end of the season.
- Camp owned equipment may be used only by authorized personnel during events sponsored by the Camp.
- The lake is closed to all personnel except during designated swimming periods. During swimming periods, female staff **must** wear one-piece bathing suits only.
- Staff members are expected to be good stewards of all camp equipment, supplies, and food.
- Visitors are welcomed during camp operation so long as their presence is approved by the Camp Director or Assistant Camp Director.
- Emergency leave may be granted in the case of critical illness or death in the immediate family. Time granted will vary with the circumstances at the discretion of the Camp Director but will not exceed three days with pay.
- The following will not be tolerated in the workplace, and will result in immediate disciplinary action, up to and including termination:

Sexual harassment
Tobacco use of any kind
Use of profanity
Possession or use of alcohol or illegal drugs
Possession or use of a firearm, explosive or other weapon
Possession or use of pornographic material

- Contact with Campers through social media and other internet-based communication channels is **strongly discouraged**.
- All staff members are required to maintain as neat and safe an appearance as possible. Since summer camping ministry is a childcare ministry, the confidence of the parents of our campers is extremely important to our ministry. Therefore, specific appearance related concerns are addressed in detail:

All body piercing jewelry posing a safety concern (i.e., hoops, dangles) must be removed or replaced, or is worn at one's own risk. Due to health and safety considerations, staff members shall not obtain new body piercing or tattoos during their period of employment.

Hair color is to be kept within the range of natural hair color tones.

The Camp Director reserves the right to ask that tattoos be kept covered.

Clothing with profane slogans or slogans related to tobacco, alcohol, or drug use shall not be worn.

Staff will NOT wear flip flops or CROCs to camp. Staffer will be sent home if they show up wearing them. You are to set an example for the campers.

The final interpretation of appearance issues resides with the Camp Director/Executive Director.

Counselors are expected to be representatives of Camp Vinson Valley in their behavior both on Camp property as well as in public. **This standard includes social media.** Counselors are asked to consider how their social media presence reflects on themselves and Camp Vinson Valley.

Conditions of severance: Employee agrees that any work-related grievances shall be brought to the attention of the employee's supervisor. Byron UMC reserves the right to terminate this agreement with a one-week written notice from the employee's supervisor, as well as reserving the option to pay any terminated employee for the notice period.

I have read the stated policies and guidelines and agree to abide by them during my time of employment.

Signature

Date