



**OUR REDEEMER'S
CHRISTIAN SCHOOL
STUDENT HANDBOOK
2026-2027**

OUR REDEEMER'S CHURCH MISSION STATEMENT

The mission of Our Redeemer's Church is to proclaim God's love in the good news of Jesus Christ every day and everywhere!

OUR REDEEMER'S CHRISTIAN SCHOOL MISSION STATEMENT

Our Redeemer's Christian School provides Christ-centered education with the goal of building strong minds rooted in Truth, faithful hearts guided by grace, and servant leaders living for the glory of God.

Core Values

Our Redeemer's Christian School seeks to shape the whole person through Christ-centered education.

HEARTS TO SEEK CHRIST . . . fostering deep and personal relationships with our Savior.

MINDS TO KNOW TRUTH . . . rooted in God's Word and the pursuit of excellence.

HANDS TO SERVE OTHERS . . . reflecting the love of Jesus through compassion and action.

LIVES TO GLORIFY GOD . . . encouraging students to honor God in all they do.



STATEMENT OF FAITH

Our Redeemer's Christian School, as a ministry of Our Redeemer's Lutheran Brethren Church, subscribes to the Church of the Lutheran Brethren Confession of Faith as follows:

- The Bible, including both Old and New Testaments as originally given, is verbally and plenary inspired and free from error in the whole and in the part, and is therefore the final authoritative guide for faith and conduct.
- There is one God eternally existent in three distinct persons in one divine essence, Father, Son and Holy Spirit.
- God the Father has revealed Himself to us as the Creator and preserver of the universe, to whom the entire creation and all creatures are subject.
- God created Adam and Eve in His image to live in fellowship with Him. They fell into sin through the temptation of Satan and thereby lost fellowship with God. Through their disobedience the entire human race became totally depraved, that is, self-centered sinners who oppose God, and who by nature are unable to trust, fear or love Him. They are subject to the devil, and are condemned to death under the eternal wrath of God.
- Jesus Christ, the Eternal Son, is the image of the invisible God. To accomplish our redemption, He became fully human, being conceived of the Holy Spirit and born of the Virgin Mary. Jesus Christ, who is true God and true man, by His perfect obedience and substitutionary death on the cross, has purchased our redemption. He arose from the dead for our justification in the body in which He was crucified. He ascended into heaven, where He is now seated at the right hand of God the Father, as our interceding High Priest. He will come a second time personally, bodily, and visibly to gather the believers unto Himself and to establish His

millennial kingdom. He will judge the living and the dead and make an eternal separation between believers and unbelievers. His kingdom shall have no end.

- The Holy Spirit is a divine person eternally one with the Father and with the Son. Through the Word of God, He convicts people of sin, persuades them to confess their sinfulness to God and calls them to faith through the Gospel. He regenerates, sanctifies, and preserves believers in the one true faith. He comforts, guides, equips, directs, and empowers the church to fulfill the great commission.
- The knowledge and benefits of Christ's redemption from sin is brought to the human race through the Means of Grace, namely the Word and the sacraments.
 - Through the Word of the Law God brings sinners to know their lost condition and to repent. Through the Word of the Gospel He brings sinners to believe in Jesus Christ, to be justified, to enter the process of sanctification, and to have eternal life. This occurs as the Holy Spirit awakens them to see their sin, convicts them of their guilt of sin, and calls them to repent and believe, inviting and enabling them to accept God's grace in Jesus Christ. Each one who thus believes is instantly forgiven and credited with Christ's righteousness. The Word then teaches and guides the believer to lead a godly life.
 - In the Sacrament of Baptism, God offers the benefits of Christ's redemption to all the people and graciously bestows the washing of regeneration and newness of life to all who believe. God calls the baptized person to live in daily repentance, that is, in sorrow for sin, in turning from sin, and in personal faith in the forgiveness of sin obtained by Christ. By grace we are daily given the power to overcome sinful desires and live a new life in Christ. Those who do not continue to live in God's grace need to be brought again to

repentance and faith through the Law and Gospel. Because the sinfulness of human nature passes on from generation to generation and the promise of God's grace includes little children, we baptize infants, who become members of Christ's believing church through baptism. These children need to come to know that they are sinners with a sinful nature that opposes God. Through the work of the Holy Spirit, they need to confess their sinfulness and yield to God; and possess for themselves forgiveness of their sins through Jesus Christ, as they are led from the faith received in infant baptism into a clear conscious personal faith in Christ as their Lord and Savior and being assured of salvation, rely solely on the finished work of Christ, and the power of the Gospel to live as children of God.

- In the Sacrament of Holy Communion, Christ gives to the communicants His body and blood in, with, and under the bread and wine. He declares the forgiveness of sin to all believers and strengthens their faith.
- Eternal salvation is available to every living human being on earth by God's grace alone through faith alone in Christ alone. This salvation consists of an instantaneous aspect and an ongoing, continual aspect.
- Justification is God's gracious act by which He, for Christ's sake, instantaneously acquits repentant and believing sinners and credits them with Christ's righteousness. At that moment, God gives each one who believes a new and godly nature and the Holy Spirit begins the process of sanctification. There is no place for human effort in justification.
- Sanctification is God's gracious, continual work of spiritual renewal and growth in the life of every justified person. Through the means of grace, the Holy Spirit works to reproduce the character of Christ within the lives of all believers, instructing and urging them to live out their new nature. The Holy Spirit enables believers to resist the devil, to overcome the world, and

to count themselves dead to sin but alive to God in Christ Jesus. The Holy Spirit produces spiritual fruit in and bestows spiritual gifts upon all believers. He calls, empowers and equips them to serve God in the home, in the community, and as part of the Church Universal. The process of sanctification will be completed only when the believer reaches glory.

- The Church Universal consists of all those who truly believe in Jesus Christ as Savior. A Lutheran Brethren congregation is an assembly of believers in a certain locality among whom the Gospel is purely taught and the sacraments are administered. The confessing membership of the local congregation shall include only those who have been baptized into “the name of the Father, and of the Son and of the Holy Spirit,” confess personal faith in the Lord Jesus Christ, maintain a good reputation in the community and accept the constitution of the Church of the Lutheran Brethren. It cannot, however, be avoided that hypocrites might be mixed in the congregation; that is, those whose unbelief is not evident to the congregation.
- The Church of the Lutheran Brethren practices the congregational form of church government and the autonomy of the local congregations. The office of pastor and elder is to be filled by men only. The synodical administration has an advisory function as it relates to the congregation and an administrative function as it relates to the cooperative efforts of the congregations.
- The Lutheran confessions are a summary of Bible doctrines. We adhere to the following confessional writings:
 - The Apostles' Creed
 - Nicene and Athanasian Creeds
 - Unaltered Augsburg Confession
 - Luther's Small Catechism

2026-2027 ORCS BOARD MEMBERS

Kyle Bittle

Ed Fogarty

John Neiss

Carolyn Moore

Shannon Knutson

Nathan Green

Andria Mueller

Ken Prettol

Melodee Swenson

Sami Winkels

Bree McCarthy, School Administrator

Jodi Hall, Elementary Principal

Pete Pederson, Executive Pastor

Jay Zimmerman, Business Administrator

Doug Panchot, Elder Board Representative

OUR REDEEMER'S CHRISTIAN SCHOOL:

Our Redeemer's Christian School is a ministry of Our Redeemer's Church, a Lutheran Brethren congregation committed to a strong Christian education program of which this school is a part.

Although housed in the physical church, the intent of ORCS is to offer an educational opportunity to all Christian families in the community and surrounding area. The church provides its facilities and some leadership for the operation of the school; costs are covered by registration, tuition, fees, gifts, and fundraising. Contributions to the school's ministry are necessary and appreciated.

NON-DISCRIMINATORY POLICY

In view of the fact that the Bible teaches that "God is no respecter of persons" (Acts 10:34) and that "there is neither Greek nor Jew, circumcised nor uncircumcised, barbarian, Scythian, bond nor free; but Christ is all and in all" (Col. 3:11), Our Redeemer's Christian School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school.

Security

All exterior doors will be locked 8:30AM-3:00PM. Access during those hours will be through door #1, where you will press the button on the wall and be identified. The Administrative Assistant will then release the door for your access.

OFFICE HOURS

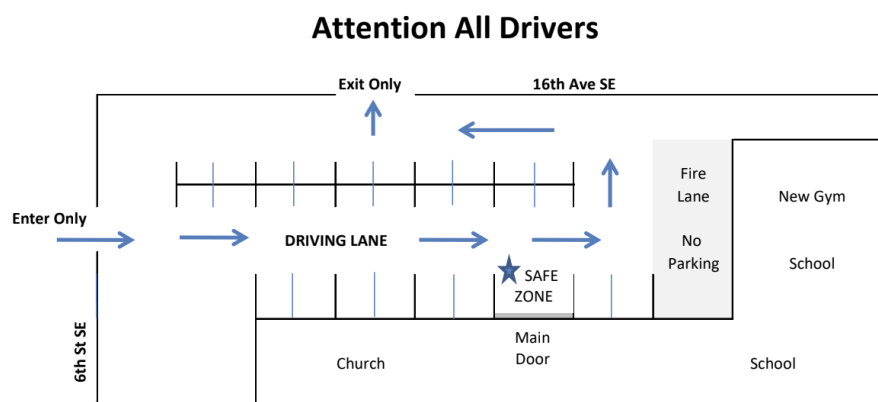
The school office will be open each school day from 7:45AM - 4:00PM.

- 8:30AM – 11:50AM Half-Day Kindergarten (No Lunch)
- 8:15AM - 3:00PM 6th-12th Grades
- 8:30AM - 3:15PM K- 5th Grades

PARKING AND TRAFFIC FLOW

To help ensure a safe and efficient traffic flow, please follow these parking lot guidelines:

- Please keep the center parking spaces available for our church members.
- Parents should park in the west parking lot.
- For student drop-off, please enter through the west entrance, follow the traffic loop, and proceed to the front doors (Door #1).
- Student drivers may park only in the west parking lot or in the parking spaces on the north side along the ditch.
- To help keep traffic moving smoothly at the end of the day, please do not arrive early for dismissal pick-up. Arriving at the scheduled dismissal time helps prevent congestion and allows traffic to flow safely for everyone.



CANCELLATIONS AND EMERGENCIES

Text Message Notifications – Sign up on our website to receive text message notifications. We will send a notification whenever there is a time-sensitive cancellation or postponement of school or a school-sponsored activity that affects the general school population.

Website – If canceled or delayed, our web site will be updated.

Facebook Page – The ORCS Facebook Page will be updated with important information and cancellation/postponement decisions as soon as they are made.

Local News – Local news and media services will be notified, but the above options are timelier and more accurate.

VISITORS

All visitors, including parents, grandparents, family members, and friends, who wish to enter any area where students may be present must first check in at the school office.

Upon arrival, visitors are required to sign in and obtain a visitor identification badge, which must be always worn while on campus. The badge must be returned to the office when signing out before departure.

We appreciate your cooperation in helping maintain a safe and secure environment for all ORCS students and staff.

2026-2027 SCHOOL STAFF

TEACHERS

Preschool	Mrs. Bratvold ("Mrs. B")
Preschool	Mrs. VanMaanen ("Mrs. V")
Preschool	Erica Wilson ("Mrs. W")
Preschool	Mrs. Routledge ("Mrs. R")
Preschool	Mrs. Olson ("Mrs. O")
½ Day Kindergarten	Mrs. Hall
Kindergarten	Miss Johnson
Grade 1	Mrs. Jacobs
Grade 2	Mrs. Swensrud
Grade 3	Mrs. Hovde
Grade 4	Mrs. Havig
Grade 5	Mrs. Beckman
Junior High Classes	Ms. Sorum
Junior High Classes	Mrs. Lindquist
Junior High Classes	Mrs. Lang
Music K-3	Mrs. Chell
Music 4-12/Band/Choir	Miss Capp
HS History	Mrs. Fandrich
HS Math	Mrs. Ramos
HS English	Mrs. Heydt
HS Business	Mrs. Hoffman
HS Science	Ms. Nelson
HS Bible	Pastor Hussey
K-12 PE	Ms. Krebsbach
Spanish	Mrs. Montecinos

SUPPORT STAFF

Teacher's Aide	Mrs. Hansen
Teacher's Aide	Mrs. Lauf
Teacher's Aide	Mrs. Altschuler
Teacher's Aide	Mrs. Thompson
Teacher's Aide	Mrs. Roedocker
Teacher's Aide	Mrs. Tschritter
Teacher's Aide	Mrs. Wheeler
Teacher's Aide	Mrs. Jones
Interventionist	Mrs. Weekley
Head Cook	Mrs. Zearly
Asst. Cook	Mrs. Sullivan
Head Custodian	Mr. D. McPeak
Custodian	Caleb Lilloy
Custodian	Mr. Wagner
Reading Intervention	Mrs. Vix

ADMINISTRATIVE STAFF

School Administrator	Mrs. McCarthy
Ass. Admin/Elem. Principal	Mrs. Hall
Intervention/Counselor	Mrs. Weekley
Administrative Asst.	Mrs. Hussey
Activities Director	Mrs. Vibeto
Business Admin	Mr. Zimmerman
Bookkeeper	Mrs. Visoscky

BELL SCHEDULE

PRESCHOOL

AM Preschool Begins	8:35 am
AM Preschool Ends	11:05 am
PM Preschool Begins	12:25 pm
PM Preschool Ends	2:55 pm

ELEMENTARY SCHOOL

AM Supervision Begins	7:50am
School Begins	8:30 am
Morning Recess	9:45 am
Lunch	11:15 am
½ Day K Ends	11:50 am
Afternoon Recess	1:45 pm
School Ends	3:15 pm

**Chapel Wednesdays from 8:45-9:15 am*

JUNIOR HIGH / HIGH SCHOOL

1st Hour	8:15-9:00 am
2nd Hour	9:03-9:48 am
3rd Hour	9:54-10:39 am
4th Hour	10:42-11:27 am
5th Hour	11:30-12:15 pm
Lunch	12:15-12:45 pm
6th Hour	12:48-1:33 pm
7th Hour	1:36-2:21 pm
Study Hall*	2:24-3:00 pm

**Chapel Wednesdays from 2:24-3 pm*

ABSENCES

Students are expected to be in attendance whenever school is in session. Parents or guardians are responsible for notifying the school office and providing a reason for their student's absence. If a verbal or written explanation is not provided, the absence will be recorded as unexcused. All absences, whether excused or unexcused, are counted toward a student's attendance record.

In the event of an extended absence exceeding five (5) consecutive school days, parents or guardians must contact the school office as soon as possible.

The parent/student is responsible for communicating with each teacher to develop a plan for completing missed assignments, assessments, and coursework. The teacher will determine the requirements and establish a reasonable timeline for completion based on the nature of the absence and the course expectations.

Exceptions may be considered by the administration in cases of extraordinary circumstances, including:

Extended illness documented by an attending physician.

Extended family emergency documented by the parent or guardian.

TARDY

All students are expected to be on time. A student is marked tardy when he/she does not arrive in the classroom prior to the scheduled class start time. Being punctual is a life lesson and allows classroom teachers to utilize time effectively. Consequences will be applied after the 5th tardy. Consequences could include but are not limited to lunch detention, after school detention, conference with parents/admin. Participation in athletics may be impacted.

Tardies are not counted toward a student's total count for the following reasons:

- Appointment outside of school (parent notice required)
- Student is provided a tardy slip from admin or teacher

MAKE-UP WORK DUE TO ABSENCES

Many variables exist with regards to schoolwork when absences occur. The desire to have students complete missing work as soon as possible is for their benefit. The spirit of this policy focuses on student responsibilities and accountabilities that come due to absences.

- Families anticipating a student absence will communicate the absence with the office. Once the office is notified, the student will let the classroom teacher know of the absence prior to being absent. Students will be expected to have work completed either prior to their absence or upon their return to school, depending on teacher discretion. The burden is on the student to communicate anticipated absences, and to comply with the deadlines set by the teacher.
- If students miss school unexpectedly for illness, bereavement, or other reasons, they shall receive two (2) calendar days for each day missed to make up work assigned while absent without penalty. New work assigned once a student has returned is expected to be completed on the same timeline as the rest of the class, the 2 calendar days for each day missed is only for work assigned while absent. These make-up days are measured as calendar days, as opposed to school days.
- Missing class due to either participating or attending a school function (sports, field trip, etc.) will be treated the same as an anticipated absence, and work shall be completed prior to leaving or immediately upon return.

ARRIVAL AND DISMISSAL

Students may begin arriving at 7:50AM and picked up by 3:15 PM.

Please do not drop your students off any earlier than 7:50. Staff attends devotions at this time and are not available for supervision.

Kindergarten through Grade 5 - Supervision is provided in the old gym beginning at 7:50AM. Students will be dismissed to their classrooms from the supervisor.

Grades 6 -12 will report to the cafeteria beginning at 7:50AM and will be dismissed at 8:10AM to their lockers.

Because it is our desire to keep our students safe, we have set forth the following guidelines to provide a safe and orderly dismissal for our elementary students:

Kindergarten to Grade 5

Students in ½ day Kindergarten will be escorted to the new gym entrance at 11:50AM and will line up and wait for their rides. They will be dismissed from the new gym.

- Students in grades K-5 will be escorted to the Gathering Grounds by their classroom teacher at the end of each school day. Students will remain lined up inside the main entrance and be dismissed by the aides as their rides arrive. Please do not arrive for parent pick up prior to 3:10PM.
- All students are expected to be picked up by 3:30PM.
- Drivers need to keep the line moving and may be asked to “loop around” if their child is not ready.
- All drivers must enter via the West entrance of the parking lot and exit via the North entrance during school hours.

Grades 6 to 12

- Students in grades 6-12 will be dismissed by the 3:00PM bell, gather their things and exit the building through the main doors (Door #1) on their own.
- All students are expected to be picked up or leave the building immediately after dismissal. No loitering is permitted before or after school. Students should wait for rides at the main entrance.

END OF DAY

All books, physical education equipment, and clothing must be in the lockers. Any items left on the floor, the benches, or in the hallway will be confiscated. Some act of service may be required to retrieve a confiscated item(s).

CHAPEL DAY

Chapel meets Wednesdays, unless otherwise specified. Speakers will be selected from within the Christian community and the ORCS family. Elementary chapel meets from 8:45AM - 9:15AM. High school chapel meets from 2:24PM – 3:00PM. Parents are always welcome to attend (please sign in at the office for a badge first).

All students are required to attend chapel as a part of their class schedule. Study Hall will not be held on Chapel Day.

RIGHT TO INSPECT

- Our Redeemer's Christian School reserves the right to inspect lockers and desks whenever the need arises.
- Students who damage desks, lockers, or other school equipment or furnishings may be required to pay for repairs.
- Students will be charged \$10.00 for lost padlocks.

SIGN OUT POLICY

Our Redeemer's Christian School is a closed campus.

- Students must sign out of school on the dismissal log in the main office whenever the student leaves campus during school hours.
- Students must sign into school when they return from an appointment or arrive at school after the start of the school day.
- Phone calls to leave for lunch are not allowed.
- Students must have written permission from a parent excusing the child from campus for lunch, or the parent may come to the office to sign their child out. Text (701-369-2204) or email (office.orcsknights.org) from parent to office is allowed.
- Seniors are allowed to complete a senior privilege form at the start of the school year to serve as permission for the entire year to leave during off hours and lunch. To leave for appointments during class hours, parental permission is still required. Parents and students: please respect this as it is a senior privilege only.

CHILD PROTECTION LAW POLICY

ORCS is bound by North Dakota law to comply with interview requests from Human Services. However, the Administrator will urge the agency to meet with the child where parents can be present.

CURRICULUM

Basic Curriculum - Whenever it is possible, ORCS will use Christian curriculum. This is one of the tools used to shape a Biblical Worldview in our students. There will be curriculum used from Bob Jones Press, Abeka, Summit Ministries, and/or others. There will be occasions when there is not a Christian curriculum offered (ND Studies, Cybersecurity, etc). Students will be exposed to some literary classics that are not written as a Christian text, but present opportunities to teach Biblical truths.

Bible Classes - Bible study is recognized to be of fundamental importance and is a requirement for all students at ORCS. It provides a foundation for the other subjects being taught. A knowledge of the Bible is one of the greatest educational assets any person can have in addition to the moral and spiritual values resulting from such study.

Dual Credit Classes- The goal of the dual credit program is to give students the opportunity to earn college credit while fulfilling high school requirements.

GPA Requirement

- Juniors and Seniors must maintain a minimum GPA of 3.0 to be eligible for dual credit enrollment.
- Sophomores must maintain a minimum GPA of 3.75 and obtain a teacher recommendation to qualify for participation in dual credit courses.

Testing: Some courses may require a qualifying score on an Accuplacer or similar placement test prior to enrollment.

Enrollment Guidelines

- Students must be registered no later than the first Monday of the semester.
- Students may begin a second dual credit course mid-semester, but only one course at a time is allowed.
- Students may take up to two courses per semester, juniors may not take the courses concurrently, seniors will be determined on an individual basis.
- Some institutions are 7-9 weeks in length; students must complete two consecutive classes to fulfill the required class hours.

Procedures for Adding/Dropping a Course:

- Students must follow the institution's official add/drop procedures. Failure to do so may result in the course being permanently recorded on the student's transcript.

- Students must notify the ORCS Administrator by May 1 for enrollment in fall semester courses and by November 1 for enrollment in spring semester courses.
- It is the student's responsibility to complete registration and register for courses with the dual credit institution selected.

DRESS CODE

As Christians, we should honor God with our bodies (1Cor 6:19-20[1]) and as members of a community, we strive to serve one another in humility and love (Phil 2:3-5[2]). Keeping both in mind, the dress code at Our Redeemer's Christian School exists to provide clear guidelines for respectful, school-appropriate attire and to promote unity within our school. Parents are integral partners in helping their students to not only follow these guidelines, but also to understand why doing so shows respect for both them and others.

Dress code guidelines apply to both male and female students and are expected to be followed **during the school day and at school functions**, unless otherwise specified (ie: spirit days, special occasions, theme nights for sporting events, etc.).

Clothing Guidelines

- Clothing should not display slogans or insignias pertaining to sex, drugs, alcohol, tobacco, violence, gangs, etc.
- Attire should be safe, modest, in decent repair, and non-disruptive/offensive.
- Clothing should fit comfortably—not overly tight or excessively baggy.
- No undergarments should be visible at any time.
- No strapless, spaghetti strap, or off the shoulder tops allowed. Visible tank top straps must be 3 fingers wide.
- No low-cut tops exposing cleavage.
- No midriff visible at any time (even when raising arms; includes crop tops).

- No hats, caps of any kind, or hoods worn up on hoodies.
- Pants may not have holes above fingertip length when arms are at the side.
- Dresses, shorts, and skirts must be at least fingertip length when arms are at the side.
- Leggings are only permissible as pants if paired with tops long enough to cover the backside and front is mostly covered (the entire shirt on all sides must at least be this length—no tucking in material on sides or front).
- No spandex shorts allowed.
- No shorts allowed in school anytime the “feels like” temperature is below 32°F at the start of the school day.

Formal Attire

- Formal attire must still be school-appropriate.
- All dresses should have adequate coverage and be no shorter than fingertip length at any point (including slits or other openings).
- Strapless/spaghetti strap dresses are allowed if other guidelines are followed.
- Cleavage, low backs, wide-open backs (side-to-side), or midriff-baring dresses are not considered school-appropriate.
- Formal attire guidelines apply to all students attending school-sponsored events.

Violation Procedures

In keeping with our commitment to fostering a respectful and Christ-centered learning environment, all students are expected to adhere to the school dress code. When a dress code violation is observed, the following steps will be taken:

1. Initial Response:

A staff member or administrator will speak with the student privately and respectfully to address the concern. The student will be asked to correct the violation before returning to class. Reasonable accommodations

(e.g., borrowing appropriate clothing from the office, calling a parent to bring new items) may be provided when possible.

2. Repeat Violations:

Continued disregard for the dress code will result in further disciplinary steps, which may include:

- A formal meeting with the student and their parent(s)/guardian(s)
- Detention or loss of privileges
- Suspension from extracurricular activities (sports, clubs, etc.)

3. Ongoing Support:

Our goal is to guide students toward personal responsibility and mutual respect. Staff will approach all dress code conversations with grace and understanding, while maintaining high standards that reflect the values of our school community.

TELEPHONE

Students will be allowed to use the school phone if needed. If you need to speak to your child during the school day, you may call the front office and leave a message. During non-academic times, the student may place a cell phone call from the Gathering Grounds area near the school office.

IMMUNIZATIONS

North Dakota Law requires that all children be properly immunized or have an exemption on file before they can be admitted to school. A Certificate of Immunization must be presented and signed by a physician or public health authority indicating the immunization status of the student. A health form is provided upon request from the school.

ILLNESS

The symptoms of a student will be evaluated by school personnel. If it is determined that the student is ill, an isolated location will be provided, and parents will be notified to pick the child up.

MEDICATION ADMINISTRATION

Our Redeemer's Christian School wishes to ensure students with medication needs receive appropriate care and support at school. The Administrative Assistant will supervise students taking prescribed medication during the school day provided the following criteria has been met:

- Parents have provided administration with comprehensive information regarding the student's condition and medication.
- Parents have provided and signed complete instructions for the administration of the medication.
- Parents have provided only a reasonable amount of medication (maximum 4-week supply). Initial quantity must be recorded.
- Parents have provided medication in a secure and labeled container as originally dispensed.
- Medication is labeled with student name, medication name, dosage, frequency of administration, date of dispensing, storage requirements, and expiration date.
- Parents will provide written notice if they wish their child to carry their medicine with them in school.

Other restrictions

- Staff will not give "over-the-counter" medicine to a child without specific written permission or verbal consent. Verbal consent will suffice only when a prior permission form has been signed and the request and dosage has been recorded in a log. Occasionally, staff may contact parents via text or phone call for permission to give such medication.

- Staff will not make changes to dosages on parental instruction. A new container must be supplied with the updated dosage.
- Staff will not dispose of medications. Medicines, which are in use and in date, shall be collected by the parent at the end of each term. Date expired medicines will be returned to the parent for disposal.
- Medication will be kept in a locked cabinet.

HOMEWORK

Elementary – We recognize that meaningful learning occurs both inside and outside the classroom, and we value the importance of family time, extracurricular involvement, and healthy balance.

Homework may be assigned when:

- Students need additional time to complete class assignments or projects.
- Additional practice is needed to reinforce essential skills or concepts.
- Reading, studying, or preparation is necessary to support classroom learning.

Students are encouraged to use class time wisely and complete assignments during the school day whenever possible. When homework is assigned, it should have a clear purpose and contribute meaningfully to student learning.

Homework will not be assigned to students on Wednesdays (Grades K-5) to encourage student participation in local church activities.

Middle School and High School – Middle and high school teachers may assign work according to the rigor of their class. We recognize that students vary in ability and motivation so homework time will vary.

Teachers work to ensure homework doesn't interfere with Wednesday night church activities. Middle and high school teachers (6-12) may assign work to be completed in class on Wednesdays. Teachers may provide time to complete

the work at the beginning of class on Thursday. Students with regular homework on Wednesday night should visit with the classroom teacher.

LOCKER ROOMS

High school students will have use of the lockers in both the boy's and girl's locker rooms. At the end of each school day, all physical education equipment and clothing must be in the lockers in an orderly fashion. Any items left on the floor or the benches will be confiscated. Some act of service may be required to retrieve a confiscated item.

LOST AND FOUND

Articles of clothing should be labeled so they can be returned when lost or misplaced. Items not claimed will be given to a charitable organization.

MUSIC

Music is recognized as important to life and enhances one's appreciation of finer things. Vocal and instrumental music are a part of the curriculum.

LUNCHROOM

- Lunchroom guests are welcome. Guests must be included in the lunch count by contacting the office by 9:00AM. Adult lunches are \$4.45 each and can be paid for in the school office or added to the student's monthly lunch bill. Please check in at the office for a visitor badge when visiting for lunch.
- Eating out – if upperclassmen leave for lunch, they are expected to accomplish this within the 30 minutes allotted, which is 12:15-12:45PM. They will be marked tardy or absent if they do not return within this time.
- Taking your child out for lunch - if you take your child out to lunch, please remember to sign the student out in the office and sign them back upon returning.
- Third-party food delivery is not allowed. No DoorDash, Starbucks, etc. deliveries during school hours.

NATIONAL HONOR SOCIETY

ORCS has a duly chartered and affiliated chapter of the national organization. Membership is open to students who meet the required standards in four areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the national office of NHS and have been revised to meet our local chapter needs. Students are selected by a five-member Faculty Council and appointed by the Administrator each September. Students in grades 10, 11, or 12 are eligible for membership. The required standards for the four areas of evaluation are as follows:

- **Scholarship:** A student must have a cumulative GPA of 3.0 or better on a 4.0 scale.
- **Leadership/Service:** Students who meet the scholarship criterion are invited to complete a Student Activity Information form no earlier than April or May of their sophomore year. This provides the Council with information regarding the candidate's leadership and service.
- **Character:** Two forms of input are considered in this area: school disciplinary records and input from members of the faculty who can provide information regarding their professional reflections on a candidate's character and leadership.

Once the faculty evaluation and Student Activity Information form is received, it is carefully reviewed by the Faculty Council to determine membership. A majority vote is necessary for selection, and candidates are notified regarding the results. Following notification, a formal induction ceremony is held to recognize the newly selected members. Once inducted, students are required to maintain at least the same level of performance that led to their selection. This includes regular attendance at chapter meetings and participation in the chapter service projects and obligations.

PLAYGROUND

Recess is an opportunity for students to enjoy physical activity, build friendships, and have fun in a safe and respectful environment. To help ensure the safety and well-being of everyone, students are expected to:

- Follow all playground rules and safety expectations.
- Respect and obey the directions of playground supervisors and other school staff.
- Treat others with kindness, respect, and Christ-like behavior.
- Participate in safe play. Any activity deemed unsafe, overly rough, or inappropriate by a playground supervisor will be stopped immediately.

Misbehavior

Students who do not follow recess expectations may be assigned a designated reflection area (commonly referred to as "the wall") for a portion or all of the recess period, depending on the nature and severity of the behavior. Additional disciplinary action may be taken when warranted.

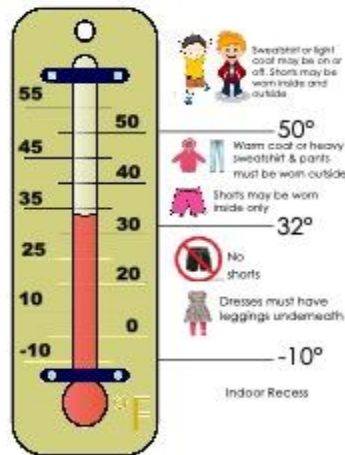
Lining Up

When the bell rings or whistle sounds, all play must stop immediately. Students are expected to line up promptly by grade level in the designated area on the basketball court. Students should remain quiet while in line so they can hear instructions and enter the building in an orderly and respectful manner. Students who fail to follow directions may be asked to move to the end of the line or receive additional consequences at the discretion of the playground supervisor.

Winter Apparel

North Dakota weather is unpredictable. It is important that students have the proper clothing to be in the elements during recess. Once the weather grows cold, students will need to have a warm coat, hat (must cover ears), gloves, and snow boots in school every day. If the student does not have the necessary items, they will be asked to stand in the sheltered area for their protection.

Students will not always be required to wear all the gear, but they are expected to have it available every day.



Winter/Spring Criterion - We will plan to go outside when the actual temperature is at or above zero. If the Real Feel is at or below -10°, we will use discretion and either stay inside or go outside for a shortened duration. If the playground is deemed too wet or muddy, inside recess may be considered as well. Please know these are general guidelines and that the weather is watched closely to ensure the safety of our students. We follow the National Weather Service guidelines regarding frost bite risk.

GRADING

Grading Scale

A.....	92 – 100
B.....	82 - 91
C.....	72 - 81
D.....	62 - 71
F.....	61 and below

Grade Calculation

Classwork/Homework/Participation, etc.	60%
Tests/Quizzes	30%
Semester Final Exam	10%

GRADUATION REQUIREMENTS

Our Redeemer's Christian School recognizes the need for strong academic preparation with a Christ-centered worldview. The school will continue to review curriculum and instructional strategies to provide well organized programs of study. Our Redeemer's Christian School believes that students learn best when excellence is expected of them and they are encouraged by teachers and mentors to achieve it. With increased graduation requirements and scholarship opportunities, it is critical that parents/guardians take an active role in student's course selection.

Our Redeemer's Christian School makes every effort to assure students get the academic classes needed for graduation, however, students are ultimately responsible for checking their credits and course selection to make sure that they meet all graduation requirements.

Students enrolled at Our Redeemer's Christian School need 24 units for graduation:

- Four (4) units of English language arts from a sequence that includes literature, composition, and speech. **English 9, 10, and 11** are all required of ORCS students.
- **Three (3) units of mathematics**
- Three (3) units of science, including:
 - **One (1) unit of physical science**
 - **One (1) unit of biology**
 - **One (1) unit {or two (2) half-units} of any other science**
- **Three (3) units of social studies**, to include:
 - One (1) unit of **US history**
 - ½ unit **US Government** and ½ unit **Economics**; OR one (1) unit of Problems of Democracy; and
 - One (1) unit of **social studies of choice**
- One (1) unit of physical education; OR ½ unit of physical education and ½ unit of health.
- Three (3) units of electives that may include: foreign language, fine arts and career/technical education courses. Note: One (1) unit foreign language required.
- One **(1) unit of theology** for each year enrolled.
- Any five (5) additional/elective units. Note: Two (2) of these may be theology units.
- Any courses shown in bold should be completed at ORCS. In order to qualify for an ORCS diploma, at least 70% of a student's coursework must be completed with ORCS faculty. Exceptions must be approved by the School Administrator.

North Dakota University System Entrance Requirements - High school graduates planning to attend a four-year school in the North Dakota University System must have the following credits:

- Four (4) language arts credits;
- Three (3) mathematics credits - Algebra I and above;
- Three (3) credits of social studies; and,
- Three (3) science credits - Two must be in biology-chemistry-physics-physical science
- One (1) additional core credit- from language arts, math, social studies or foreign language

Note: A student who takes general math or pre-algebra in the freshman year could fulfill the N.D. University entrance requirement by taking Algebra in the 10th grade, Algebra II in the 11th grade and Geometry in the 12th grade.

Valedictorian and Salutatorian - Following the posting of the first semester grades, a student or students will be selected for valedictorian and salutatorian from the senior class. The following criteria will be used in making the selection:

- The students being considered must be enrolled as a full-time student at Our Redeemer's Christian School no later than the first day of their junior academic year.
- Grade point shall be determined by the average of grades during the seven (7) semesters of a student's high school career. (Grades earned during the final 8th semester shall not count for the purpose of this policy).
- GPA calculation shall be rounded to the nearest hundredth.
- The student(s) with the highest GPA shall be designated Valedictorian while the next highest GPA shall be recognized as the Salutatorian.

Students awarded early graduation privileges may be considered for valedictorian/salutatorian honors but may not displace a conventional student.

RETENTION

Retention is the repeating of a grade and is applicable to students in grades K-12. The consideration of retention will occur only when all other remedial avenues available have been utilized.

Factors to be considered in retention shall include a student's age, mental health, physical health, sensitivity, need for success, need for status, need for self-confidence, size, maturity, mental ability, level of achievement, and the attitudes of parents. No student shall be retained in a grade without consultation between the school and the parents.

Every attempt will be made to notify parents in writing of the final decision made in cases of retention. The school administration will have the final authority in the matter of student retention or promotion.

STUDENT CONDUCT

It is our goal to live for Christ each day. Students should always strive to behave in a manner pleasing to God. God desires for us to love Him with all our heart and all our soul and all our mind. He also desires for us to love one another. Our conduct should reflect these attitudes. {Matthew 22:36-40 and I John 4:11}

- Students will show respect and promptly respond to the direction of pastors, administrators, teachers, supervisors, and all school staff, recognizing and honoring the authority God has established. (Romans 13:1-3)
- Students will treat one another with kindness, respect, and compassion, demonstrating Christ's love through both their words and actions. (Romans 12:9-16; Ephesians 4:29)
- Speech should be encouraging, respectful, and edifying. Offensive, inappropriate, or harmful language and conversations are not permitted. (Ephesians 4:29)

- Students are expected to follow classroom, lunchroom, playground, and other school expectations with a willing and cooperative attitude, contributing to a safe, orderly, and Christ-centered learning environment. (Colossians 3:23; Philippians 2:14–15)
- As followers of Christ, we are called to be faithful stewards of the resources God has entrusted to us. Students are expected to take pride in caring for our school by treating all school property, facilities, and equipment with respect.

DISCIPLINE POLICY

At ORCS, we are committed to providing a safe, orderly, and Christ-centered environment where students grow in wisdom, responsibility, and Christ-like character. We believe discipline is an act of discipleship, intended to guide students toward making choices that honor God and reflect biblical principles. (*Psalm 94:12; Proverbs 1:7; Ephesians 4:20–24*)

Students are expected to respect and respond to the authority God has established through parents, teachers, administrators, and school staff. Effective discipline is rooted in love, grace, accountability, and restoration, with the shared goal of helping students mature into faithful followers of Christ. We value a strong partnership with parents as we work together to support each student's spiritual and personal growth. (*Romans 13:1–5; Hebrews 13:17*)

Classroom - Each teacher maintains a classroom discipline plan that is approved by the administration and communicated to students and parents at the beginning of the school year. Parents may request a copy of the classroom discipline plan from the teacher or the school administration at any time.

Discipline - Consequences are intended to promote growth, accountability, and restoration. They will be determined based on the nature and severity of the behavior, the frequency of repeated infractions, and the individual circumstances involved.

Disciplinary consequences may include, but are not limited to, detention, loss of privileges, in-school suspension, out-of-school suspension, a student conduct plan, probation, or, in rare circumstances, dismissal from the school.

Refusal of Re-enrollment - While ORCS is committed to working with students and families toward growth and restoration, students who demonstrate persistent disruptive behavior or a continued pattern of noncompliance with the school's policies and expectations may be denied re-enrollment at the discretion of the school administration.

DISCIPLINE AND STUDENT REDEMPTION

ORCS reserves the right to evaluate situations regarding student issues of morality and participation in illegal activities on a case-by-case basis. These situations include, but are not limited to issues related to pregnancy; abuse; sexual activity; pornography; inappropriate solicitation; abortion; harassment; and the use of alcohol, tobacco, illegal drugs, etc. A redemptive approach should be considered for a student and his/her family who exhibit a repentant and humble heart and if ORCS Administration has determined that continued enrollment is in the best interest of the student(s) and ORCS student body.

The Redemptive Disciplinary team includes ORCS Administrator, ORCS Spiritual Life Director, one ORCS Board member, and a Pastor/Elder of Our Redeemer's Lutheran Brethren Church or the student's home church.

Possible requirements for continued enrollment may include, but are not limited to the following--The student:

- is willing to meet with pastoral counsel on a regularly scheduled basis;
- has parents who are cooperative with ORCS and supportive of its expectations;
- is willing to meet with an ORCS faculty member on a regular basis for a specified number of weeks or months in which the faculty member will require specific scripture reading, journaling, accountability, etc.;

- is willing to sign a contract with ORCS requiring specific elements of cooperation of the student and parents; this agreement can be cancelled at any time by ORCS if the elements of the agreement are not fulfilled. Failure to meet the conditions of this agreement can result in suspension or termination of enrollment.
- is willing to undergo necessary testing or ongoing random testing with results sent to the school if requested by ORCS administration;
- is willing to provide legal disclosure as needed and requested by ORCS administration;
- is willing to be home schooled for a specified period of time in which the student completes lessons assigned by ORCS staff and lessons are returned to ORCS for grading;
- is willing to pay an additional fee assessed to the family to compensate the ORCS staff for the additional time spent assisting the student in the items described in above;
- is willing to agree that ORCS may set limitations regarding student involvement in extra-curricular activities or leadership roles.
- is willing to agree that ORCS may require a physician, counselor, attorney, or legal authority's opinion regarding continued attendance at ORCS. If continued attendance is not advised, the ORCS administration will provide guidance that will assist the student and parents with further education.

Re-enrollment, probationary periods, graduation status, and participation in commencement exercises will also be considered on a case-by-case basis.

SPORTSMANSHIP

Beyond the guidelines and regulations that Our Redeemer's Christian School is obligated to follow, it is the hope that everyone associated with our athletic programs recognize the purpose of our sportsmanship policies; namely that as a Christian community we are called to mirror the love that God has for all people, including those we compete against.

Anyone associated with an athletic contest has a responsibility to uphold the highest standards of sportsmanship before, during, and after a contest.

Sportsmanship includes, but is not limited to:

- Respect for teammates, opponents, officials, and coaches.
- Treat opponents as guests in the facility.
- Accept both victory and defeat with grace and dignity
- Refrain from heckling, jeering, or profanity.
- Be positive in words and actions.
- Acknowledge authority of the coach in determining strategy, player selection, and playing time.
- Acknowledge the authority of the officials.

Parents are the primary role models for their children. It is critical that parents set the best example of sportsmanship, particularly when they are spectators at an athletic contest.

The following are some ways to ensure you are part of a positive youth sports culture:

- Offer supportive encouragement to all the players, coaches, and teams.
- Show respect for the decisions made by contest officials. Refrain from refereeing from the stands or making derogatory remarks toward game officials.
- Respect the fans, coaches, and participants from opposing schools.
- Support the team in prayer and various team ministry opportunities.
- Avoid criticizing the decisions of athletes or coaches at events or in your home.
- Attend parent meetings.

The administration, staff, and supervisory personnel of Our Redeemer's Christian School will hold all spectators at our athletic events to the highest ideals of good sportsmanship. Spectators who are unable to exhibit the necessary self-control to attend our athletic events may be subject to one or more of the following:

- Verbal reminder
- Removal from the site for the remainder of the contest
- Meeting with ORCS administration
- Permanent banning from ORCS events and athletic contests

Should you ever become aware of or concerned about issues of poor sportsmanship on the part of our students, coaches, or parents, please do not hesitate to contact the supervisory personnel on duty at the game or the Activities Director.

ACADEMIC INTEGRITY

At ORCS, academic integrity is an expression of Christian character. We believe honesty, responsibility, and diligence honor God and reflect a commitment to excellence. Students are expected to complete their academic work with integrity, giving proper credit to the ideas and work of others while accurately representing their own learning and abilities.

Academic Dishonesty

Academic dishonesty includes any action that gives or attempts to give an unfair academic advantage or misrepresents a student's own work. Examples include, but are not limited to:

- Cheating on quizzes, tests, or assignments.
- Copying another student's work or allowing another student to copy yours.
- Using unauthorized notes, electronic devices, websites, calculators, or other resources during an assessment.
- Sharing or obtaining test questions or answers without teacher permission.
- Collaborating on individual assignments without teacher authorization.

- Altering graded work for additional credit.
- Forging signatures or falsifying academic records.
- Providing false information to obtain additional time or special consideration.
- Assisting another student in any act of academic dishonesty.

Attempting to commit academic dishonesty is considered the same as committing the offense.

Plagiarism

Plagiarism is presenting another person's words, ideas, research, images, or creative work as your own. Students are expected to properly acknowledge all sources and use quotations and citations when appropriate.

Examples of plagiarism include:

- Copying or paraphrasing another person's work without proper attribution.
- Submitting work created by another student, parent, tutor, or commercial service.
- Reusing previously submitted work for another class without teacher approval (self-plagiarism).
- Fabricating or misrepresenting sources or citations.

Artificial Intelligence (AI)

Artificial intelligence (AI) tools can be valuable learning resources when used appropriately. Unless a teacher specifically authorizes their use, AI-generated content may **not** be submitted as a student's original work.

Students may use AI only in accordance with teacher expectations. Acceptable uses may include:

- Brainstorming ideas.
- Generating practice questions.
- Receiving feedback on grammar, organization, or clarity.
- Conducting preliminary research when verified with reliable sources.

Students may **not**:

- Submit AI-generated writing, code, images, or other content as their own work.
- Use AI during quizzes, tests, or other assessments unless expressly permitted.
- Use AI to bypass the learning process or complete assignments intended to assess individual understanding.
- Submit AI-generated information without verifying its accuracy and properly citing sources when required.

Teachers may require students to explain, revise, or demonstrate understanding of any submitted work.

Consequences

Violations of the Academic Integrity Policy will be addressed based on the nature, severity, and frequency of the offense. Consequences may include, but are not limited to:

- Redoing the assignment.
- Partial or no credit on the assignment or assessment.
- Parent notification and conference.
- Behavioral or academic probation.
- Detention or suspension.
- Loss of academic honors or extracurricular eligibility when applicable.
- Additional disciplinary action as determined by the administration.

Repeated or intentional violations may result in more serious consequences, including failure of the assignment or course, suspension, dismissal, or denial of re-enrollment.

Teacher Responsibilities

Teachers will establish clear expectations regarding collaboration, citation requirements, technology use, and AI use for each course and assignment. They will also use reasonable measures to maintain assessment security and promote an environment that values honesty, learning, and personal responsibility.

At ORCS, integrity is measured not only by academic success but by faithfulness in honoring God through honest work and ethical decision-making. *"Whatever you do, work at it with all your heart, as working for the Lord."* — **Colossians 3:23**

ENROLLMENT OF STUDENTS WITH DISABILITIES

It is the desire of Our Redeemer's Christian School to provide Christ-centered education for students with special needs when we are able. In some cases, the needs of the student may be greater than we are able to provide for, or the needs of the student diminish the effectiveness of the teacher's ability to work with the rest of their class. Therefore, enrollment of students with special needs is determined case by case. ORCS works cooperatively with Minot Public Schools to assess whether we have the staff and tools needed to meet student needs.

The placement of students with special needs may be evaluated at any time during the school year to ensure that we are able to meet the unique needs of the child with our limited resources. The teacher, parent, and administration will work together to set goals for the child and shall include the child in goal setting when appropriate. In the event that the child is not able to meet the goals agreed upon by the team with parent and teacher support, or it has been determined that the needs of the rest of his/her students, withdrawal may be required in the best interest of all parties involved and shall be communicated in writing.

Administration will have the final say regarding a required withdrawal. If withdrawal is required, two weeks will be allowed for the parents to make other arrangements for the education of their child.

RE-ENROLLMENT

Each year families are required to fill out the online re-enrollment form and pay the annual registration fee of \$125.00 per student. Families currently enrolled will be billed the registration fee unless formal withdrawal steps are completed. This re-enrollment fee is non-refundable.

ENROLLMENT/TUITION

Registration Fee - New applicants must pay the \$125.00 registration fee if they wish to proceed with enrolling upon completion of their interview and receipt of their determination letter.

Tuition - The cost of tuition is determined annually by the School Board. Tuition is billed over twelve (12) months beginning in July. Any exceptions to this policy will be handled on a case-by-case basis by the business office. Please contact the Business Administrator if an alternate payment schedule is needed.

TESTING

Standardized Testing - Each year students take part in certain required testing.

ASVAB - Testing is done for students in Grade 11. This test provides an interest inventory as well as some aptitude testing. If you do not wish to have your child take this test, please inform the office.

ACT - Students should take it for the first time during their junior year. Many scholarship awards are based on scores on this test. Prepare for college by completing your ACT. Take note of the available test dates and register online at www.actstudent.org.

TRANSCRIPTS

A student may request an official or an unofficial transcript at any time.

A student's official transcript may not be changed unless adequate evidence can be provided indicating a mistake was made. A committee consisting of the principal, registrar, and classroom teacher will review supporting evidence and determine if a change is warranted.

Class names and course codes will be reviewed annually. Every effort will be made to align course names and curricular descriptions with their corresponding codes as indicated by the North Dakota Department of Public Instruction. Errors shall be reported to school administration.

Current Students – For official transcripts, students must complete a “Transcript Request Form” which can be obtained from the front office. Transcripts are ready for pick up 1-2 business days* after the date of the request and will be provided in sealed envelopes, which should not be opened prior to mailing.

Our Redeemer's Christian School will mail an official transcript to the requested school when provided a complete address or the student may elect to mail the transcript to his/her college.

A student can request electronic transcripts be sent to participating colleges.

Former Students - Former students may request transcripts by contacting the front office.

*Current students with delinquent accounts or former students with balances due may not receive their transcript until all outstanding balances owed to ORCS are paid.

TECHNOLOGY

Our Redeemer's Christian School believes technology is a valuable tool for learning, communication, creativity, and service. Students are expected to use all technology in a manner that honors God, demonstrates respect for others, and supports the school's educational mission.

This policy applies to all school-owned devices, personal devices used on campus, school networks, internet access, software, online platforms, email accounts, and digital resources provided or authorized by ORCS.

Responsible Use Expectations

Students are expected to:

- Use technology for educational purposes and as directed by school staff.
- Demonstrate Christ-like character in all digital communication and online interactions.
- Respect the privacy, dignity, and safety of others.
- Protect usernames, passwords, and personal information.
- Respect copyright laws, intellectual property, and software licensing agreements.
- Care for school-issued devices and report damage or technical concerns promptly.
- Follow all teacher directions regarding the use of technology during class.

Students may not:

- Access, create, store, or distribute content that is obscene, profane, sexually explicit, violent, hateful, illegal, or otherwise inconsistent with the school's biblical values.
- Use technology to bully, harass, intimidate, threaten, impersonate, or harm another person.
- Attempt to bypass internet filters, security systems, or monitoring software.
- Install software, applications, or extensions on school-owned devices without authorization.
- Use another person's account or share passwords.
- Use personal hotspots, VPNs, or other methods to circumvent the school's network without permission.
- Engage in illegal activity or any misuse of technology that disrupts the educational environment.

Artificial Intelligence (AI)

Artificial intelligence tools may be used only when permitted by the classroom teacher and in accordance with the school's Academic Integrity Policy.

Students may use AI as a learning resource for activities such as brainstorming, reviewing concepts, or improving grammar and organization when authorized. AI may not be used to complete assignments, assessments, or other work that is intended to demonstrate a student's own knowledge or abilities unless specifically approved by the teacher.

Students are expected to disclose the use of AI when required by their teacher and remain responsible for the accuracy, originality, and integrity of all submitted work.

Privacy and Monitoring

Students should have no expectation of privacy when using school-owned devices, school accounts, or the ORCS network. The school reserves the right to monitor, access, review, manage, or remove files, communications, and internet activity on school-owned technology or networks when necessary to maintain safety, security, and compliance with school policies.

Personal Devices

Personal electronic devices brought to school remain subject to all ORCS policies while on campus or participating in school-sponsored activities. The school reserves the right to restrict or prohibit the use of personal devices when they interfere with instruction, student safety, or school operations.

Policy Violations

Violations of this policy may result in the loss of technology privileges, disciplinary consequences, financial responsibility for damages, suspension, dismissal, or other action deemed appropriate by the school administration. Serious violations involving illegal or unsafe conduct may also be referred to law enforcement when required.

The administration reserves the right to interpret and apply this policy as technology continues to evolve and new situations arise.

PERSONAL ELECTRONIC DEVICES

Technology brings both positive and negative aspects to our school setting. Our goal is to teach appropriate use of personal electronic devices. Our expectation of appropriate use includes research, important communication with family or others, educational apps, or checking FACTS or Google classroom. Since technology is here to stay, our focus is to help students develop responsible digital habits.

- Students in grades K-5 are encouraged to either not bring personal electronic devices to school, or to have them turned off and stored in lockers or backpacks throughout the school day.
- Students in grades 6-12 may have personal electronic devices in their lockers and may check them between classes for messages. Personal electronic devices are not allowed in class, at lunch, or in study hall. Teachers may allow students to access devices during class as needed.
- Smartwatches must be in schooltime mode for the duration of the school day. (No notifications/messaging)

Any misuse of personal electronic devices will result in confiscation.

- No electronic devices are allowed in restrooms.
- No electronic devices are allowed in locker rooms.
- No electronic devices are allowed in the sanctuary (unless otherwise requested).

ELECTRONIC DEVICES – SCHOOL OWNED

School owned electronic devices can be checked out by a teacher as needed. Any abuse of a school-owned electronic device shall be reported to the administrator.

Content Access - The appropriate nature of content accessed while in the classroom is to be monitored by the classroom teacher and is subject to their discretion. If it is suspected that a student is accessing inappropriate content, school administration will take the disciplinary and/or redemptive action they deem necessary. The classroom teacher shall refer all inappropriate content issues to the administrator as soon as practical.

Area Restrictions - Personal Learning Devices are allowed anywhere on church and school property, with the following exceptions:

- No electronic devices are allowed in restrooms.
- No electronic devices are allowed in locker rooms.
- No electronic devices are allowed in the sanctuary (unless otherwise requested).

Damage, Loss, Replacement - Students shall be held responsible for the cost of any damaged, lost, or stolen device.

ELECTRONIC DEVICES – STUDENT OWNED

With administrator support, the teacher acts as a gatekeeper for their own classroom and should determine what student-owned electronic devices are allowed, and when use is appropriate.

Content Access - The appropriate nature of content accessed while in the classroom is to be monitored by the classroom teacher and is subject to their discretion. If it is suspected that a device contains inappropriate content, school administration will make a determination whether continued use of the device is permissible during school or while at school sponsored activities.

Student-Owned Device Etiquette

- Devices shall be silenced at all times during the school day.
- Phone calls can only be made and received in the Gathering Grounds area.

- When devices are allowed in the classroom, they shall be kept in plain view at all times.
- If a student has a device in a class in which it is not allowed, it shall be confiscated and given to administration.

Damage – Loss – Replacement - Our Redeemer's Christian School is not responsible for any lost, stolen, or damaged student-owned devices. The sole responsibility for the care of student-owned devices rests upon the student and family.

Legal Disclaimer

Our Redeemer's Church and Christian School makes no guarantee of any kind, whether expressed or implied, for any provided services. We will not be responsible for any damages suffered by users. Use of any information obtained via the Internet while on our network is at your own risk. We deny any responsibility for the accuracy or quality of information obtained through its services. Since all transactions conducted through technology resources provided by Our Redeemer's Church and Christian School could be perceived as authorized district activities, users of our technology resources are responsible for respecting and adhering to local, state, federal and international laws. Any attempt to break those laws using district technology resources may result in legal action against the offender by Our Redeemer's Church and Christian School, injured third parties and/or governmental authorities. If such an event should occur, the district will fully comply with any requests for information related to the legal proceeding, subject only to prohibitions of law. Our Redeemer's Church and Christian School will not be held liable for the actions of users violating the conditions of this document.