

Personnel

Purpose: To serve the mission of the congregation in proclaiming the gospel and making disciples by making the love of Christ known by offering support the Congregation Council in the hiring, review, and oversight of the program and support staff as outlined in the St. Mark's Personnel Guidebook.

Team Function/Tasks:

- **Job Descriptions:** To create and maintain accurate job descriptions for the program and support staff positions at St. Mark's.
- **Annual Review:** To do an annual review of each member of the staff, and to report the results of the review to the Congregation Council.
- **Consultation:** To consult with the Senior Pastor, on request, or as needed, regarding staff supervision and/or staff matters.
- **Hiring Process:** To publicize the position to be filled, to identify suitable candidates, to schedule and conduct interviews, and to make a recommendation to the Senior Pastor as to which candidates are most viable for the position. To assist the Senior Pastor, as needed, in the decision as to whom to hire for a position; and in the case of the decision to terminate an employee.

Chair: Dale Sherrill

Member: Donna Evans