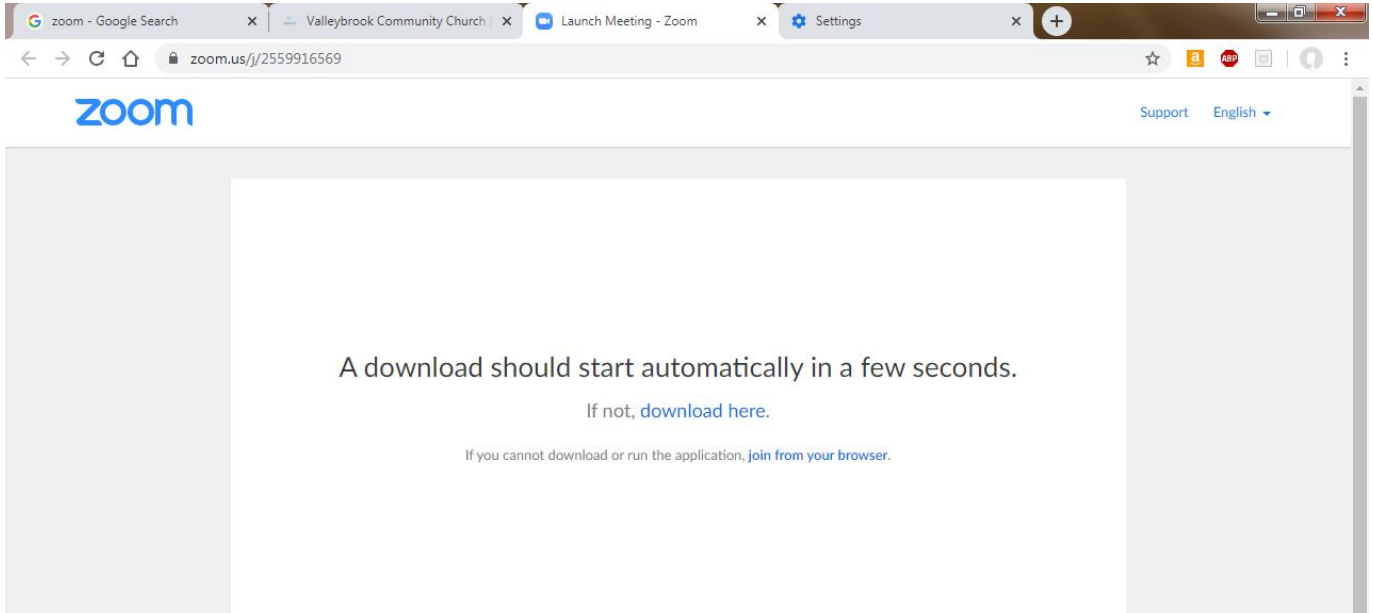


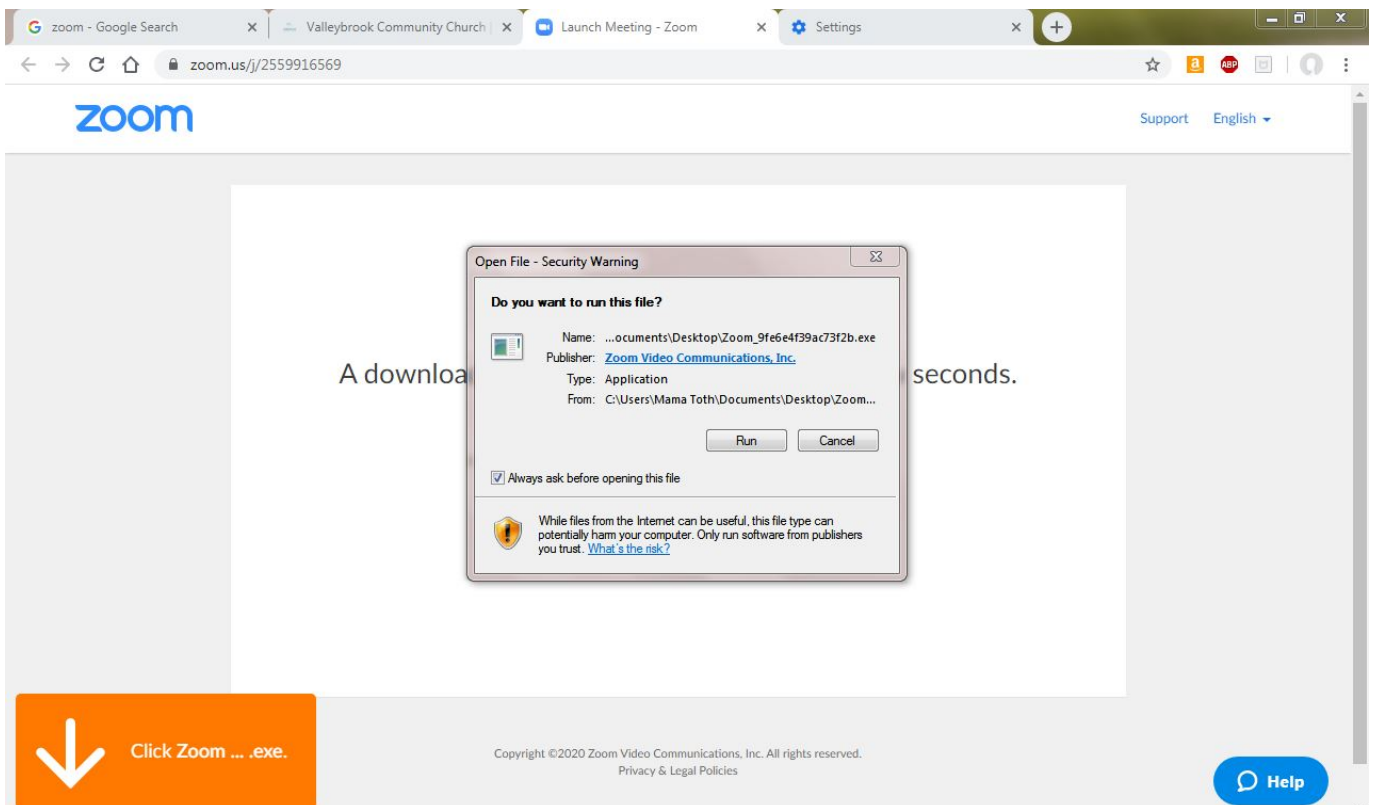
## Windows based computers

(please note: **you will only be able to join a Zoom meeting on a computer with Speakers**; additionally, you will only be able to **participate** on a computer with a Microphone; you will only be **seen** in the meeting on a computer with a Video Camera)

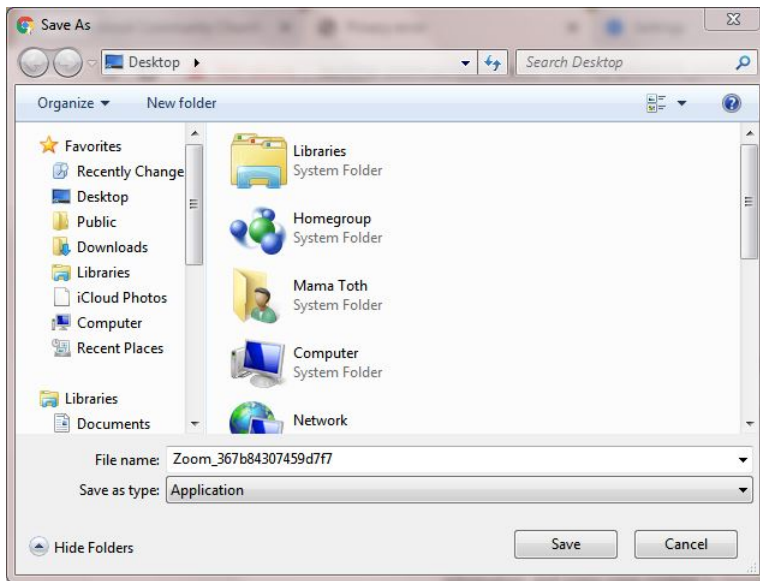
1) click the email or website link for our Zoom Gathering; this will take you to a Web page which looks like this:



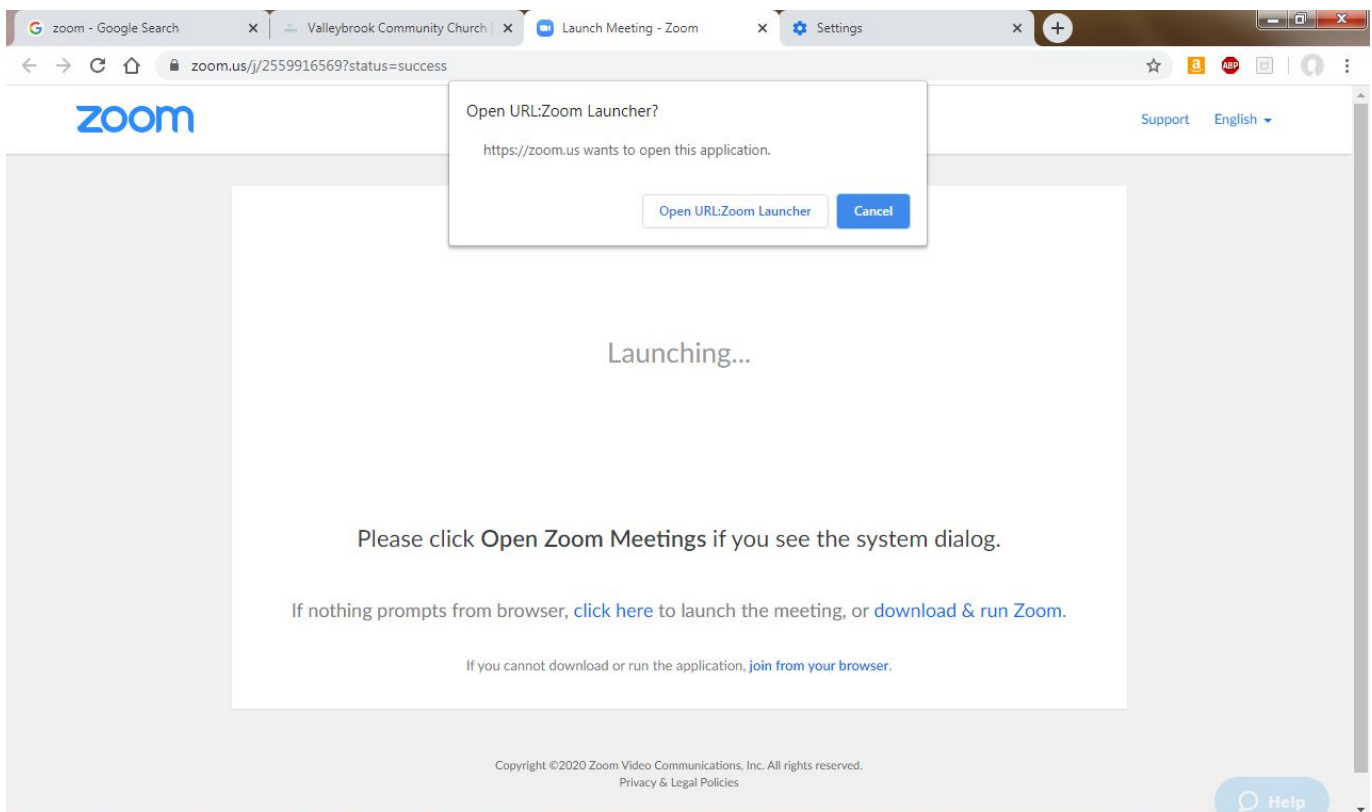
2) wait for the download (or click “download here”); this will launch a page that looks like this, and you should click “Run”:



3) you may see this prompt, to which you should click “Save”:



4) you may also see this page, on which you should click “Open URL:Zoom Launcher”:



5) Zoom program should now open, showing you the options to “Join” or “Sign In”; **Please enter your name to join the Meeting** (you **DO NOT** need to “sign up” or “sign in”!)

6) you can now hear the meeting and will see options at the bottom left of your screen to “**Mute/Unmute**” your microphone (if computer includes Microphone) as well as “**Start Video/Stop Video**” (if computer includes Video Camera) (Note: for optimal sound quality for the meeting group, we encourage being muted- *and we can mute you remotely*- until you may desire to participate)