



*They are like trees planted by streams of water,
bearing fruit in due season, with leaves that do not wither;
everything they do shall prosper. [Psalm 1:3]*

Calvary Episcopal Church
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PLANNING A FUNERAL OR MEMORIAL SERVICE

Eternal God, your grace gives life to all: Accept our prayers, and receive our beloved one into the land of light and joy, into the company of your saints; for the sake of Jesus Christ, our Redeemer, who lives and reigns with you and the Holy Spirit, one God, now and for ever. Amen.

It is a privilege to assist your family with the planning of a funeral or memorial service at Calvary. The Burial Office is to be found in the 1979 Book of Common Prayer and in *Enriching our Worship*. The Rector will meet with the family to plan the service and to make arrangements for burial either at Calvary or elsewhere, working closely with the Funeral Director. The purpose of this booklet is to offer guidelines to planning a service that honors with thanksgiving the life of your loved one.

PLANNING

Full name of the Deceased _____

Date of Birth _____ Date of Death _____

Place of Death _____

Affiliation with Calvary _____

Contact Person _____

Preferred phone/email _____

Notes of Condolence to be sent to (Name and Address) _____

Funeral Director _____ Phone/Email _____

THE SERVICE

Date & time _____

Casket Cremains Memorial Service

If casket, names of pallbearers

Place of Interment _____

If Calvary, arrangements for Calvary Churchyard have been made yes no

Visiting Clergy yes no

Name(s) _____

Eulogy yes no

Name(s) of speaker(s) _____

Readings (Passage and name of reader)

Hebrew Scripture (pp 4-5) _____

Psalm (pp 6-14) _____

New Testament (pp 15-17) _____

Gospel (pp 18-20) _____ (read by clergy)

Other reading _____

Name of person leading the prayers _____

Holy Communion yes no

Name(s) of Oblation bearers _____

Music

Organist: yes _____ no; Carillonneur: yes no

Hymns: Opening _____

Sequence/Psalm _____

Sermon/Offertory _____

Closing _____

Anthems/Soloists _____

Service Leaflets

Approximate Number _____

Production Calvary Other _____

RECEPTION FOLLOWING THE SERVICE: Calvary Other _____

If Calvary Reception Room Hughson Hall Approximate number _____

Food: Light refreshments provided by Calvary

Caterer: _____

Beverages: Provided by Calvary

Alcohol provided by family (Need insurance Certification on File)

Table or Easels for memorabilia & photos yes no

If you plan to display digital photos, you must provide your own equipment.

Other special arrangements:

HEBREW SCRIPTURE READINGS

A Reading from Isaiah [25:6-9]

On this mountain the LORD of hosts will make for all peoples
a feast of rich food,
a feast of well-aged wines,
of rich food filled with marrow,
of well-aged wines strained clear.

And he will destroy on this mountain the shroud that is cast over all peoples,
the sheet that is spread over all nations;
he will swallow up death forever.

Then the LORD GOD will wipe away the tears from all faces,
and the disgrace of his people he will take away from all the earth,
for the LORD has spoken.

It will be said on that day,
Lo, this is our GOD; we have waited for him, so that he might save us.
This is the LORD for whom we have waited;
let us be glad and rejoice in his salvation.

A Reading from Lamentations [3:22-26, 31-33]

The steadfast love of the LORD never ceases, his mercies never come to an end; they are new every morning; great is your faithfulness. "The LORD is my portion," says my soul, "therefore I will hope in him." The LORD is good to those who wait for him, to the soul that seeks him. It is good that one should wait quietly for the salvation of the LORD. It is good for one to bear the yoke in youth, to sit alone in silence when the Lord has imposed it, to put one's mouth to the dust (there may yet be hope), to give one's cheek to the smiter, and be filled with insults. For the LORD will not reject forever. Although he causes grief, he will have compassion according to the abundance of his steadfast love; for he does not willingly afflict or grieve anyone.

A Reading from Isaiah [61:1-3]

The spirit of the LORD GOD is upon me,
because the LORD has anointed me;
he has sent me to bring good news to the oppressed,
to bind up the brokenhearted,
to proclaim liberty to the captives,
and release to the prisoners;
to proclaim the year of the LORD's favor,
and the day of vengeance of our God;
to comfort all who mourn;
to provide for those who mourn in Zion—
to give them a garland instead of ashes,
the oil of gladness instead of mourning,
the mantle of praise instead of a faint spirit.
They will be called oaks of righteousness,
the planting of the LORD, to display his glory.

A Reading from the Wisdom of Solomon [3:1-5, 9]

But the souls of the righteous are in the hand of God, and no torment will ever touch them. In the eyes of the foolish they seemed to have died, and their departure was thought to be a disaster, and their going from us to be their destruction; but they are at peace. For though in the sight of others they were punished, their hope is full of immortality. Having been disciplined a little, they will receive great good, because God tested them and found them worthy of himself . . . those who trust in him will understand truth, and the faithful will abide with him in love, because grace and mercy are upon his holy ones, and he watches over his elect.

A Reading from the Book of Job [19:21-27a]

Have pity on me, have pity on me, O you my friends, for the hand of God has touched me! Why do you, like God, pursue me, never satisfied with my flesh?" O that my words were written down! O that they were inscribed in a book! O that with an iron pen and with lead they were engraved on a rock forever! For I know that my Redeemer lives, and that at the last he will stand upon the earth; and after my skin has been thus destroyed, then in my flesh I shall see God, whom I shall see on my side, and my eyes shall behold, and not another.

PSALMS

Psalm 42:1-7

As the deer longs for the water-brooks, *

so longs my soul for you, O God.

My soul is athirst for God, athirst for the living God; *

when shall I come to appear before the presence of God?

My tears have been my food day and night, *

while all day long they say to me, "Where now is your God?"

I pour out my soul when I think on these things; *

how I went with the multitude and led them into the house of God,

With the voice of praise and thanksgiving, *

among those who keep holy-day.

Why are you so full of heaviness, O my soul? *

and why are you so disquieted within me?

Put your trust in God; *

for I will yet give thanks to him, who is the help of my countenance, and my God.

Psalm 46

God is our refuge and strength, *
a very present help in trouble.

Therefore we will not fear, though the earth be moved, *
and though the mountains be toppled into the depths of the sea;

Though its waters rage and foam, *
and though the mountains tremble at its tumult.

The LORD of hosts is with us; *
the God of Jacob is our stronghold.

There is a river whose streams make glad the city of God, *
the holy habitation of the Most High.

God is in the midst of her; she shall not be overthrown; *
God shall help her at the break of day.

The nations make much ado, and the kingdoms are shaken; *
God has spoken, and the earth shall melt away.

The LORD of hosts is with us; *
the God of Jacob is our stronghold.

Come now and look upon the works of the LORD, *
what awesome things he has done on earth.

It is he who makes war to cease in all the world; *
he breaks the bow, and shatters the spear, and burns the shields with fire.

“Be still, then, and know that I am God; *
I will be exalted among the nations; I will be exalted in the earth.”

The LORD of hosts is with us; *
the God of Jacob is our stronghold.

Psalm 90:1-12

Lord, you have been our refuge *

from one generation to another.

Before the mountains were brought forth, or the land and the earth were born, *

from age to age you are God.

You turn us back to the dust and say, *

"Go back, O child of earth."

For a thousand years in your sight are like yesterday when it is past *

and like a watch in the night.

You sweep us away like a dream; *

we fade away suddenly like the grass.

In the morning it is green and flourishes; *

in the evening it is dried up and withered.

For we consume away in your displeasure; *

we are afraid because of your wrathful indignation.

Our iniquities you have set before you, *

and our secret sins in the light of your countenance.

When you are angry, all our days are gone; *

we bring our years to an end like a sigh.

The span of our life is seventy years, perhaps in strength even eighty; *

yet the sum of them is but labor and sorrow, for they pass away quickly and we are gone.

Who regards the power of your wrath? *

who rightly fears your indignation?

So teach us to number our days *

that we may apply our hearts to wisdom.

Psalm 121

I lift up my eyes to the hills; *
from where is my help to come?
My help comes from the LORD, *
the maker of heaven and earth.
He will not let your foot be moved *
and he who watches over you will not fall asleep.
Behold, he who keeps watch over Israel *
shall neither slumber nor sleep;
The LORD himself watches over you; *
the LORD is your shade at your right hand,
So that the sun shall not strike you by day, *
nor the moon by night.
The LORD shall preserve you from all evil; *
it is he who shall keep you safe.
The LORD shall watch over your going out and your coming in, *
from this time forth forevermore.

Psalm 130

Out of the depths have I called to you, O LORD; LORD, hear my voice; *
let your ears consider well the voice of my supplication.
If you, LORD, were to note what is done amiss, *
O LORD, who could stand?
For there is forgiveness with you; *
therefore you shall be feared.
I wait for the LORD; my soul waits for him; *
in his word is my hope.
My soul waits for the LORD, more than watchmen for the morning, *
more than watchmen for the morning.
O Israel, wait for the LORD, *
for with the LORD there is mercy;
With him there is plenteous redemption, *
and he shall redeem Israel from all their sins.

Psalm 139:1-11

LORD, you have searched me out and known me; *
you know my sitting down and my rising up; you discern my thoughts from afar.
You trace my journeys and my resting-places *
and are acquainted with all my ways.
Indeed, there is not a word on my lips, *
but you, O LORD, know it altogether.
You press upon me behind and before *
and lay your hand upon me.
Such knowledge is too wonderful for me; *
it is so high that I cannot attain to it.
Where can I go then from your Spirit? *
where can I flee from your presence?
If I climb up to heaven, you are there; *
if I make the grave my bed, you are there also.
If I take the wings of the morning *
and dwell in the uttermost parts of the sea,
Even there your hand will lead me *
and your right hand hold me fast.
If I say, "Surely the darkness will cover me, *
and the light around me turn to night,"
Darkness is not dark to you; the night is as bright as the day; *
darkness and light to you are both alike.

Psalm 23 (King James Version)

The LORD is my shepherd; *

I shall not want.

He maketh me to lie down in green pastures; *

he leadeth me beside the still waters.

He restoreth my soul; *

he leadeth me in the paths of righteousness for his Name's sake.

Yea, though I walk through the valley of the shadow of death, I will fear no evil; *

For thou art with me; thy rod and thy staff, they comfort me.

Thou preparest a table before me in the presence of mine enemies; *

thou anointest my head with oil; my cup runneth over.

Surely goodness and mercy shall follow me all the days of my life, *

and I will dwell in the house of the LORD for ever.

Psalm 23

The LORD is my shepherd; *

I shall not be in want.

He makes me lie down in green pastures *

and leads me beside still waters.

He revives my soul *

and guides me along right pathways for his Name's sake.

Though I walk through the valley of the shadow of death, I shall fear no evil; *

for you are with me; your rod and your staff, they comfort me.

You spread a table before me in the presence of those who trouble me; *

you have anointed my head with oil, and my cup is running over.

Surely your goodness and mercy shall follow me all the days of my life, *

and I will dwell in the house of the LORD for ever.

Psalm 27

The LORD is my light and my salvation; whom then shall I fear? *
the LORD is the strength of my life; of whom then shall I be afraid?
When evildoers came upon me to eat up my flesh, *
it was they, my foes and my adversaries, who stumbled and fell.
Though an army should encamp against me, *
yet my heart shall not be afraid;
And though war should rise up against me, *
yet will I put my trust in him.
One thing have I asked of the LORD; one thing I seek; *
that I may dwell in the house of the LORD all the days of my life;
To behold the fair beauty of the LORD *
and to seek him in his temple.
For in the day of trouble he shall keep me safe in his shelter; *
he shall hide me in the secrecy of his dwelling and set me high upon a rock.
Even now he lifts up my head *
above my enemies round about me.
Therefore I will offer in his dwelling an oblation with sounds of great gladness; *
I will sing and make music to the LORD.
Hearken to my voice, O LORD, when I call; *
have mercy on me and answer me.
You speak in my heart and say, "Seek my face." *
Your face, LORD, will I seek.
Hide not your face from me, *
nor turn away your servant in displeasure.
You have been my helper; cast me not away; *
do not forsake me, O God of my salvation.
Though my father and my mother forsake me, *
the LORD will sustain me.
Show me your way, O LORD; *
lead me on a level path, because of my enemies.
Deliver me not into the hand of my adversaries, *
for false witnesses have risen up against me, and also those who speak malice.
What if I had not believed that I should see the goodness of the LORD *
in the land of the living!

O tarry and await the LORD'S pleasure; be strong, and he shall comfort your heart; *
wait patiently for the LORD.

Psalm 106:1-5

Hallelujah! Give thanks to the LORD, for he is good, *
for his mercy endures for ever.

Who can declare the mighty acts of the LORD *
or show forth all his praise?

Happy are those who act with justice *
and always do what is right!

Remember me, O LORD, with the favor you have for your people, *
and visit me with your saving help;

That I may see the prosperity of your elect and be glad with the gladness of your people, *
that I may glory with your inheritance.

Psalm 116

I love the LORD, because he has heard the voice of my supplication, *
because he has inclined his ear to me whenever I called upon him.

The cords of death entangled me; the grip of the grave took hold of me; *

I came to grief and sorrow.

Then I called upon the Name of the LORD: *

"O LORD, I pray you, save my life."

Gracious is the LORD and righteous; *

our God is full of compassion.

The LORD watches over the innocent; *

I was brought very low, and he helped me.

Turn again to your rest, O my soul. *

for the LORD has treated you well.

For you have rescued my life from death, *

my eyes from tears, and my feet from stumbling.

I will walk in the presence of the LORD *

in the land of the living.

I believed, even when I said, "I have been brought very low." *

In my distress I said, "No one can be trusted."

How shall I repay the LORD *

for all the good things he has done for me?

I will lift up the cup of salvation *

and call upon the Name of the LORD.

I will fulfill my vows to the LORD *

in the presence of all his people.

Precious in the sight of the LORD *

is the death of his servants.

O LORD, I am your servant; *

I am your servant and the child of your handmaid; you have freed me from my bonds.

I will offer you the sacrifice of thanksgiving *

and call upon the Name of the LORD.

I will fulfill my vows to the LORD *

in the presence of all his people,

In the courts of the LORD'S house, *

in the midst of you, O Jerusalem. Hallelujah!

NEW TESTAMENT READINGS

A reading from the Letter to the Romans [8:14-19, 34-35, 37-39]

For all who are led by the Spirit of God are children of God. For you did not receive a spirit of slavery to fall back into fear, but you have received a spirit of adoption. When we cry, 'Abba! Father!' it is that very Spirit bearing witness with our spirit that we are children of God, and if children, then heirs, heirs of God and joint heirs with Christ—if, in fact, we suffer with him so that we may also be glorified with him. I consider that the sufferings of this present time are not worth comparing with the glory about to be revealed to us. For the creation waits with eager longing for the revealing of the children of God; Who is to condemn? It is Christ Jesus, who died, yes, who was raised, who is at the right hand of God, who indeed intercedes for us. Who will separate us from the love of Christ? Will hardship, or distress, or persecution, or famine, or nakedness, or peril, or sword? No, in all these things we are more than conquerors through him who loved us. For I am convinced that neither death, nor life, nor angels, nor rulers, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.

A Reading from The Second Letter to the Christians at Corinth [4:16-5:9]

So we do not lose heart. Even though our outer nature is wasting away, our inner nature is being renewed day by day. For this slight momentary affliction is preparing us for an eternal weight of glory beyond all measure, because we look not at what can be seen but at what cannot be seen; for what can be seen is temporary, but what cannot be seen is eternal. For we know that if the earthly tent we live in is destroyed, we have a building from God, a house not made with hands, eternal in the heavens. For in this tent we groan, longing to be clothed with our heavenly dwelling For while we are still in this tent, we groan under our burden, because we wish not to be unclothed but to be further clothed, so that what is mortal may be swallowed up by life. He who has prepared us for this very thing is God, who has given us the Spirit as a guarantee. So we are always confident; even though we know that while we are at home in the body we are away from the Lord—for we walk by faith, not by sight. Yes, we do have confidence, and we would rather be away from the body and at home with the Lord. So whether we are at home or away, we make it our aim to please him.

A Reading from the First Letter to the Corinthians [15:20-26, 35-38, 42-44, 53-58]

But in fact Christ has been raised from the dead, the first fruits of those who have died. For since death came through a human being, the resurrection of the dead has also come through a human being; for as all die in Adam, so all will be made alive in Christ. But each in his own order: Christ the first fruits, then at his coming those who belong to Christ. Then comes the end, when he hands over the kingdom to God the Father, after he has destroyed every ruler and every authority and power. For he must reign until he has put all his enemies under his feet. The last enemy to be destroyed is death. But someone will ask, 'How are the dead raised? With what kind of body do they come?' Fool! What you sow does not come to life unless it dies. And as for what you sow, you do not sow the body that is to be, but a bare seed, perhaps of wheat or of some other grain. But God gives it a body as he has chosen, and to each kind of seed its own body. So it is with the resurrection of the dead. What is sown is perishable, what is raised is imperishable. It is sown in dishonor; it is raised in glory. It is sown in weakness; it is raised in power. It is sown a physical body; it is raised a spiritual body. If there is a physical body, there is also a spiritual body. For this perishable body must put on imperishability, and this mortal body must put on immortality. When this perishable body puts on imperishability, and this mortal body puts on immortality, then the saying that is written will be fulfilled:

'Death has been swallowed up in victory.'

'Where, O death, is your victory?

Where, O death, is your sting?'

The sting of death is sin, and the power of sin is the law. But thanks be to God, who gives us the victory through our Lord Jesus Christ. Therefore, my beloved, be steadfast, immovable, always excelling in the work of the Lord, because you know that in the Lord your labor is not in vain.

A Reading from the First Letter of John [3:1-2]

See what love the Father has given us, that we should be called children of God; and that is what we are. The reason the world does not know us is that it did not know him. Beloved, we are God's children now; what we will be has not yet been revealed. What we do know is this: when he is revealed, we will be like him, for we will see him as he is.

A Reading from the Revelation to John [7:9-17]

After this I looked and there before me was a great multitude that no one could count, from every nation, tribe, people and language, standing before the throne and in front of the Lamb. They were wearing white robes and were holding palm branches in their hands. And they cried out in a loud voice: "Salvation belongs to our God, who sits on the throne, and to the Lamb." All the angels were standing around the throne and around the elders and the four living creatures. They fell down on their faces before the throne and worshiped God, saying: "Amen! Praise and glory and wisdom and thanks and honor and power and strength be to our God for ever and ever. Amen!" Then one of the elders asked me, "These in white robes—who are they, and where did they come from?" I answered, "Sir, you know." And he said, "These are they who have come out of the great tribulation; they have washed their robes and made them white in the blood of the Lamb. Therefore, they are before the throne of God and serve him day and night in his temple; and he who sits on the throne will spread his tent over them. Never again will they hunger; never again will they thirst. The sun will not beat upon them, nor any scorching heat. For the Lamb at the center of the throne will be their shepherd; he will lead them to springs of living water. And God will wipe away every tear from their eyes."

A Reading from The Revelation to John [21:2-7]

And I John saw the holy city, new Jerusalem, coming down from God out of heaven, prepared as a bride adorned for her husband. And I heard a great voice out of heaven saying, "See, the home of God is with humankind, and he will dwell with them, and they shall be his people, and God himself shall be with them, and be their God. And God shall wipe away all tears from their eyes; and there shall be no more death, neither sorrow, nor crying, neither shall there be any more pain: for the former things are passed away. And he that sat upon the throne said, See, I am making all things new. And he said to me, Write: for these words are true and trustworthy. And he said to me, I am the Alpha and the Omega, the beginning and the end. To the thirsty I will give water as a gift from the spring of the water of life. Those who conquer will inherit these things, and I will be their God and they will be my children.

GOSPELS

A Reading from The Gospel of John [14:1-6]

[Jesus said]: “Do not let your hearts be troubled. Believe in God, believe also in me. In my Father’s house there are many dwelling places. If it were not so, would I have told you that I go to prepare a place for you? And if I go and prepare a place for you, I will come again and will take you to myself, so that where I am, there you may be also. And you know the way to the place where I am going.” Thomas said to him, “Lord, we do not know where you are going. How can we know the way?” Jesus said to him, “I am the Way, and the Truth, and the Life. No one comes to the Father except through me.”

A Reading from The Gospel of John [11:21-27]

Martha said to Jesus, “Lord, if you had been here, my brother would not have died. But even now I know that God will give you whatever you ask of him.” Jesus said to her, “Your brother will rise again.” Martha said to him, “I know that he will rise again in the resurrection on the last day.” Jesus said to her, “I am the Resurrection and the Life. Those who believe in me, even though they die, will live, and everyone who lives and believes in me will never die. Do you believe this?” She said to him, “Yes, Lord, I believe that you are the Messiah, the Son of God, the one coming into the world.”

A Reading from the Gospel of John [10:11-16]

[Jesus said]: “I am the good shepherd. The good shepherd lays down his life for the sheep. The hired hand, who is not the shepherd and does not own the sheep, sees the wolf coming and leaves the sheep and runs away—and the wolf snatches them and scatters them. The hired hand runs away because a hired hand does not care for the sheep. I am the good shepherd. I know my own and my own know me, just as the Father knows me and I know the Father. And I lay down my life for the sheep. I have other sheep that do not belong to this fold. I must bring them also, and they will listen to my voice. So there will be one flock, one shepherd.”

A Reading from the Gospel of John [5:24-27]

[Jesus said:] 'In very truth, anyone who hears what I say and believes that the One who sent me, has eternal life, and does not come up for judgment, but has already passed from death to life. In truth, in very truth I tell you, a time is coming, indeed it is already here, when the dead shall hear the voice of the Son of God, and all who hear shall come to life. Very truly, I tell you, the hour is coming, and is now here, when the dead will hear the voice of the Son of God, and those who hear will live. For just as the Father has life in himself, so also he has granted the Son also to have life in himself; and he has given him authority to pass judgement.

A Reading from the Gospel of John [6:37-40]

[Jesus said:] 'Everything that the Father gives me will come to me, and anyone who comes to me I will never drive away; for I have come down from heaven, not to do my own will, but the will of him who sent me. And this is the will of him who sent me, that I should lose nothing of all that he has given me, but raise it up on the last day. This is indeed the will of my Father, that all who see the Son and believe in him may have eternal life; and I will raise them up on the last day.'

Funerals and Memorial Services Fee Schedule

We hope you will contact the church office as soon as possible after the death of a loved one. The Rector will be available for counsel and guidance in planning and preparing the service. The Parish Administrator will work closely with the Funeral Director to arrange plans for burial and with other leaders at Calvary to make arrangements for Interment and/or a Reception if that is what the family wishes.

Church Donation	Typically, \$200, payable to <i>Calvary Episcopal Church</i> (amount at the discretion of the family)
Honorarium to Clergy	payable to the officiating clergy, amount at discretion of the family

Funeral Fees (due at time of service)

Organist	\$200 payable to the musician
Sexton	\$85 payable to <i>Michael Way</i> for <u>funeral & interment</u> \$50 payable to <i>Michael Way</i> for <u>funeral only</u> \$35 payable to <i>Michael Way</i> for <u>interment only</u>
Flowers	\$100 payable to <i>Calvary Church</i> , "flowers" in note line
Soloist (option)	\$100 payable to the soloist
Carillonneur (optional)	\$ 75 payable to the carillonneur
Reception	\$300 for hall rental, coffee and tea, and cookies. For a more substantial meal, the family will make arrangements for catering.

Interment Fees for Calvary Churchyard

Recording Fee & Incising Fee payable to *Calvary Episcopal Church*. Please make an appointment to meet with the secretary of Calvary Churchyard Board to discuss specific fees.