



ST RICHARD'S
Episcopal Church

Burial Rite Customary
Saint Richard's Episcopal Church
Round Rock, Texas



Blessed be the God and Father of our Lord Jesus Christ! By his great mercy we have been born anew to a living hope through the resurrection of Jesus Christ from the dead.

1 Peter 1:3

Precious in the sight of the Lord is the death of his saints.

Psalm 116.15

The death of a loved one always brings sadness, pain, confusion, and physical and mental anguish. We hope that this information will aid you in your preparation of an appropriate memorial.

Our deepest desire is to be of service to you in this time, especially when someone you love has departed this life. We will ensure that the Burial rite for your beloved is done with beauty, dignity, warmth and the blessed hope of everlasting life in our Lord and Savior Jesus Christ.

We are very much yours in Christ,

The Reverend F. Stuart Shelby
Rector of Saint Richard's Episcopal Church, Round Rock, Texas

Arrangements for the service

It is most appropriate for baptized Christians to be buried at their church. Our Rector, the Reverend F. Stuart Shelby, will assist you with the arrangements for the burial office, whether it is a funeral or memorial service.

It is important to keep in mind that the service for the Burial of the Dead as it is found in **The Book of Common Prayer** is designed to incorporate anthems, Scripture, hymns and prayers in keeping with our Anglican heritage and the tradition of the Episcopal Church. If you desire to include materials that are not directly related to Christian faith and practice (i.e. masonic orders, military honors, other clubs and groups) we ask that these be added outside the boundary of the service of Christian burial - including the blessing and dismissal at the graveside or interment. For example, a reception is an opportunity for such recognition.

Setting of the time of the service at St. Richard's Episcopal Church

We want to set a time that is best for you and for those who will be attending, but we do have a few limitations imposed upon us by various factors, not least our Preschool's daily schedule.

Funeral Processions

A City of Round Rock ordinance exempts funeral processions from policies and permits related to special events; however, please be mindful of rush hour traffic when scheduling with our office.

When the service will not be at St. Richard's Episcopal Church

When the service will not be at St. Richard's but at the graveside or in a funeral chapel, the minister who will officiate at the Burial office will be happy to arrange an appropriate time for the service.

Clergy

You many request any ordained priest on the staff of St. Richard's Episcopal Church, Round Rock to officiate or to participate in the service. Our clergy wish to be of help whenever possible. Regardless of which clergy will participate in the service, the arrangements for the service are still made with our Rector, the Rev. F. Stuart Shelby.

Coffin to be closed

According to the Book of Common Prayer the coffin is to be closed before the service, regardless of where the service is conducted, and remains closed thereafter. It is appropriate that the coffin be covered with a pall.

Eulogies or homilies

Personal remarks by family members or friends in remembrance of a departed loved one are not required in the burial office, since the service itself offers a lovely way to give thanks and celebrate his or her life in Christ, to say goodbye to him or her, and to commend him or her to God's eternal providence and mercy. This applies to homilies as well.

If you would like to make personal remembrances, a watch phrase to keep in mind is "less is more."

Please select **one or two persons** whom you believe best capable of offering such remarks to represent the family. We also ask that these remarks be kept to no more than four (4) minutes each. Please note that a burial service offered in a church is a solemn occasion when reflections should be appropriate for a church setting. Any eulogy should be prepared well in advance, typewritten (1-2 pages, space and a half, 12 pt. font) and rehearsed. “Off-the-cuff” comments and remarks are not appropriate for a Christian burial and do a disservice to the person for which we grieve. It is helpful for the clergy presiding or officiating to review the written remarks before the service.

Additional questions about eulogies and family remarks should be addressed to the minister preparing your service.

Crucifer

Since funeral and memorial services may fall when young people are in school, a member of the St. Richard’s staff usually functions as the crucifer (leading the procession with the processional cross). However, any person who has previously served in the Episcopal Church as a crucifer and is able to carry the processional cross may be used.

Ushers

If there are members of the Parish whom you wish to service in this capacity, then please discuss the matter with our Rector.

Order of Service

The Parish office publishes an order of service (worship leaflet, bulletin) to guide the congregation in the service. The order of service contains all necessary information for the service and gives the name, date of birth and date of death of your beloved. We do our very best to include a brief obituary or special remembrances written by a family member. It is our custom to ask the family to read a finished draft of the order of service and give their approval before it is printed.

Richard S. Mourer Memorial Garden

Parishioners may be interred in the Richard S. Mourer Memorial Garden. The fees associated with the interment are \$300 and do not include the memorial marker.

Memorial Gifts

It is appropriate to encourage parishioners and guests, and everyone worshipping with us, upon the occasion of your beloved’s memorial or funeral service to make generous contributions to St. Richard’s and other religious or charitable ministry networks, as designated by the departed in his will or communicated to her family member or parish priest. This is communicated in the order of service.

Flowers

You may choose to order altar flowers from a florist known to you; however, we recommend that you use florists who have regularly provided flowers for Sunday worship and other occasions at St. Richard’s, such as Blooming Petals in Round Rock (512)960-5152 or cjc_rr@yahoo.com. They will know the sizes of our flower vessels (which are required to be used) and they will know the size of arrangements(s) that look best in the chancel.

No flowers may be used or place in the Church at any time other than flowers selected by

the family to adorn the chancel. Because these altar flowers have been used in sacred space for a divine service, they may not be removed after the funeral for a reception. Instead, they are repurposed by the Altar Guild for distribution to pastoral care receivers throughout the following week. Since we do not use funeral sprays of flowers in the service, we ask that such arrangements be delivered to the funeral home or to the family.

It is permissible to place a small arrangement of flowers in the narthex near the guest registers. These flowers can certainly adorn a reception or family gathering at a later time in the day. It is also permissible to place an appropriate picture of the departed loved one in the narthex.

Receptions

Please see Parish Hall Rental Form.

Fees

There are no costs or charges associated with pastoral care and the sacraments provided by St. Richard's. An honorarium for the clergy is an appropriate and kind gesture, but it is not required. There is a charge for vocal and musical accompaniment and support. There is a charge for the interment in the Richard S. Mourer Memorial Garden.

A simple price list for members and nonmembers is located below.

Service	Member	Non-Member
Use of Church Nave	No charge	*\$300
Clergy	No charge	*\$300
Organist	\$150	*\$150
Vocalist	*\$150	*\$150
Flowers	Price set by florist	Price set by florist
Mourer Memorial Interment	\$300	\$300
Reception	See Parish Hall rental form	See Parish Hall rental form
*Must be paid in advance		

Contact Information

If you have any questions, please connect with our Parish Administrator Liza Moore in the parish office at (512) 255.5436 or liza.moore@saintrichards.org. You may also reach, Fr. Shelby at the same phone number or stuart@saintrichards.org.

APPENDIX A

Common Readings for the Burial Rite

From the Old Testament

Isaiah 25:6-9 (He will swallow up death in victory)

Isaiah 61:1-3 (To comfort all that mourn)

Lamentations 3:22-26, 31-33 (The Lord is good unto them that wait for him)

Wisdom 3:1-5,9 (The souls of the righteous are in the hand of God)

Job 19:21-27a (I know that my Redeemer liveth)

Psalms: 23, 27, 42, 46, 90, 106, 121, 130, 139

From the New Testament

Romans 8:14-19, 34-35, 37-39 (The glory that shall be revealed)

1 Corinthians 15:20-26, 35-38, 42-44, 53-58 (Raised in incorruption)

2 Corinthians 4:16-5:9 (Things which are not seen are eternal)

1 John 3:1-2 (We shall be like him)

Revelation 7:9-17 (God shall wipe away all tears)

Revelation 21:2-7 (Behold, I make all things new)

Other Bible passages may be used. Please consult your presiding clergy.

APPENDIX B

Sample Order of Service: Burial Office

Prelude (name of piece and composer/arranger) Consult with the organist for appropriate selection

Anthem

Collect

The Ministry of the Word

Scripture Reading from the Old Testament: (list reading) (name of reader)

Hymn or Psalm (title, composer/arranger or hymn number)
Consult with the presiding minister.

Scripture Reading from the New Testament: (list reading) (name of reader)

Hymn or Psalm (title, composer/arranger or hymn number)
Consult with the presiding minister.

The Gospel

Family Remarks

The Homily

The Apostles' Creed

The Lord's Prayer (if there is not to be a Communion)

The Prayers (may be read by clergy or friends/family)

The Commendation

Processional hymn (name of piece and composer/arranger)

The Committal in the S. Richard Mourer Memorial Garden

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