

Leroy Community Chapel

Application for Employment



Please Print Legibly

Date of Application: _____

Position Applying For: _____

Name: _____
Last First Middle

Address: _____
Number & Street Apartment

_____ City State Zip

Home Telephone: _____ Other Contact Number: _____

How did you become aware of this opportunity? _____

Date you would be available to start, if selected? _____

Are you able to perform the essential functions of the position for which you are applying, either with or without reasonable accommodation? Yes No If not, please explain:

Are you a United States citizen or alien legally authorized to work in the United States? Yes No

Have you ever been convicted of, or pled guilty or no contest to a crime other than a minor traffic violation, or are you now under charges for any criminal offense? Yes No *(If yes, please explain fully on an additional sheet. A criminal conviction will not necessarily disqualify you from consideration for employment.)*

List each county and state of residence for the past 10 years:

Name of County	State	Date (year)
_____	_____	_____
_____	_____	_____
_____	_____	_____

Leroy Community Chapel

12920 SR 86 ~ Leroy, OH 44077 440/254-4747

leroychapel@leroychapel.org ~ www.leroychapel.org

Employment History

List your last 3 employers beginning with your current or most recent employer. Account for all periods of unemployment. Please complete this section, even if attaching a resume.

Name and Address of Employer: _____

Most recent title or position held, with a brief description of duties: _____

Beginning Date / Starting Salary: _____

Ending Date / Ending Salary: _____

If a church, indicate congregational size: _____

Amount of annual budget: _____

Supervisor's name and telephone number: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Name and Address of Employer: _____

Most recent title or position held, with a brief description of duties: _____

Beginning Date / Starting Salary: _____

Ending Date / Ending Salary: _____

If a church, indicate congregational size: _____

Amount of annual budget: _____

Supervisor's name and telephone number: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Name and Address of Employer: _____

Most recent title or position held, with a brief description of duties: _____

Beginning Date / Starting Salary: _____

Ending Date / Ending Salary: _____

If a church, indicate congregational size: _____

Amount of annual budget: _____

Supervisor's name and telephone number: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Education

List all colleges, universities, and seminaries attended, beginning with the most recent:

School	City/State	Dates Attended (mo/yr)	Graduate?	Degree
		From: To:	Yes No	
		From: To:	Yes No	
		From: To:	Yes No	
		From: To:	Yes No	
		From: To:	Yes No	

Professional References

List below three persons with knowledge of your ministerial skills and experience. Do not list relatives.

Name and Title (If applicable): _____

Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

How does this person know you? _____

Name and Title (If applicable): _____

Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

How does this person know you? _____

Name and Title (If applicable): _____

Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

How does this person know you? _____

Applicant's Statement - Please Read Carefully

In consideration of the receipt and evaluation of this application, I agree and represent that:

The information contained in this application is correct to the best of my knowledge. I understand and agree that providing false information and omissions, in whole or in part, is grounds for my immediate dismissal, if I am hired.

I authorize any references, schools, current or former employer, current or former supervisors, churches or denominational agencies, or any other person or organization, whether or not identified in this application, to give Leroy Community Chapel and its representatives any information (including opinions) regarding my character and fitness for employment. Further, I hereby agree to hold Leroy Community Chapel and any such persons or entities harmless from any liability whatsoever as a result of such disclosures, excepting only the communication of knowingly false information. I further state that I have carefully read the foregoing release and know the contents thereof and I sign this release as my own free act.

I understand and agree that nothing contained in this application for employment or in any pre-employment interview is intended to or shall create a contract between myself and the Leroy Community Chapel, either for employment or the providing of any benefit. I further understand that a criminal records check may be conducted on me, and I consent to any such check.

I HAVE READ AND UNDERSTAND THE ABOVE PROVISIONS, AND AGREE TO THEM.

Please print your name: _____

Signature of applicant: _____

Date: _____

Background Investigation Consent Form



I hereby authorize Leroy Community Chapel and/or its agents to make an independent investigation of my background, references, character, past employment, education, criminal or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming information contained on my Application for employment with Leroy Community Chapel.

I hereby release Leroy Community Chapel and/or its agents, and any person or entity which provides information relevant to any such background investigation as defined above from any and all liabilities, claims or law suits with regard to the information obtained.

The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

Last Name

First Name

Middle Name

Maiden Name or Other Names Used

Present Address, City, State, Zip

Former Address, City, State, Zip

Social Security Number

Date of Birth (mo/day/yr)*

Drivers License Number / State of Issue

Signature of Applicant

Date

*NOTE: The above information is requested for identification purposes only, and is in no manner used as qualification criteria for employment. Leroy Community Chapel abides by all applicable state and federal employment laws.

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