

Vacancy Announcement



Middle School Ministry Director

Position summary: Life Covenant Church (LCC) of Helena, MT is seeking a part-time, Middle School Ministry Director, under the guidance of the Pastor, is responsible for planning, coordinating and supervising the middle school ministry, known as EnFuego. The selected candidate will develop and/or use existing curriculum for Middle School Youth Group, plan and implement all EnFuego activities for the year and solicit and train volunteer assistance in program delivery.

Primary duties include, but are not limited to, the following:

- Oversee the Wednesday night middle School Youth Group called EnFuego. Coordinate variety of activities weekly, such as meals, games, service projects and Bible study activities for middle school youth... lead group discussions and experiential learning opportunities
- Guide volunteers, ensure adequate volunteer support and adult to youth ratios
- Plan and implement of special events such as retreats, events, camps and service opportunities
- Identify, train, supervise and support volunteers
- Maintain communication on different levels, such as Facebook email, and other outlets to generate interest and share information
- Track attendance, manage funds for activities and attend staff meetings.
- Duties may occasionally require the use of a personal vehicle. The Selectee will be required to have a personal cell phone.

Qualifications

The ideal candidate will have some experience, willingness to learn and is ready to:

- Facilitate teambuilding and social interactions with youth from separate social circles and schools
- Create and instruct in safe, open positive environment where faith questions are encouraged
- Provide appropriate care, mentoring and spiritual development to middle school students, mentor youth in developing their leadership skills
- Work independently, maintain strong organization skills and have adaptable people skills
- Support the vision, strategies, and purposes of Life Covenant Church
- An education and/or Biblical studies background are preferred. Experience with Middle School young people is preferred.



Wage and Benefits

This is a part-time position of approximately 20 hours per week with no health benefits. Wage starts at \$14.00/hr, dependent upon qualifications and experience. LCC provides professional development via an annual youth ministry conference and the Global Leadership Summit.

Applications being accepted, and position will remain open until filled. For more information and to apply, submit a cover letter and resume to:

Attention: Keith Johnson
Life Covenant Church
800 North Hoback St.
Helena, MT 59601
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