

**Shelbourne Street Church of Christ**  
**Minutes for the Annual General Meeting held via Zoom**  
**31 January 2021**

1. *Welcome, establish a quorum, approval of the previous meeting's minutes*  
Alan Morton establishes a quorum and calls the meeting to order at 12:48 pm.  
Monique Cummings motions to approve the minutes from 2020, seconded, carries.
2. *Prayer for wisdom and guidance*  
Scott Jacobson opens with prayer.
3. *Elders' report*
  - Mark Langley shares this report (attached – ADDENDUM 1).
  - Jordan Mann clarifies his reasons for stepping down (attached – ADDENDUM 2).
4. *Special resolution discussion & vote*
  - Alan Morton references the proposed changes to the bylaws (attached – ADDENDUM 3).
  - Kirk Roberts motions to vote on the special resolution, Fay Hickman seconds.
  - Alan Morton opens the floor for comment.
  - Carries by two-thirds (2/3) majority: forty-six (46) for, ten (10) opposed, four (4) abstentions.
5. *Elder nominating committee report*
  - Kirk Roberts shares this report (attached – ADDENDUM 4).
6. *Vote for elder reconfirmation: Dan H.*
  - Secret ballot vote: Dan Hickman is the only elder standing for reconfirmation, and receives enough votes (an overwhelming majority) to begin a new term.
7. *Ministers' report*
  - Travis Hutchinson shares his report (attached – ADDENDUM 5).
  - Daniel Patstone shares that he will be writing up a written report (attached – ADDENDUM 6) and is open to questions, then shares briefly what the last year has looked like from an associate minister's point of view, mostly from the realm of worship and family ministry.
8. *Deacons' and Ministry Leaders' reports*
  - Fay Hickman shares these reports (attached – ADDENDUM 7).
  - Carol Kitson adds that she is stepping down as a deacon effective today citing health reasons and thanks everybody.

9. *Budget for 2021 & vote*

- Marlene McClure shares the Church's financial details and budget plans for 2021 (attached – ADDENDUM 8).
- The budget for 2021 is set for \$274,827.96 (summary attached – ADDENDUM 9)
- Alan Morton motions to adopt the budget, Jordan Mann seconds, carries.

10. *Results of the special resolution vote & elder reconfirmation vote*

- Monique Cummings shares that both votes have passed.

11. *Dismissal prayer*

- Alan Morton thanks everyone for being at the meeting, asks Dan Hickman to pray, and moves to adjourn the meeting at 1:56 pm.
- Dan Hickman closes the meeting in prayer.

## ADDENDUM 1

### Elders' Report – Jan 31/ 2021

Good afternoon, everyone.

I have the privilege of not only being one of the Elders at our fellowship, but also of giving the report by the Elders for 2020.

Man! What a year!! – Well..... that about sums it up! ☺

Actually, I do have a few more things to add to this report....but I think we can all attach our different meanings and scenarios to that opening statement, eh?

- First of all, I'd like to address the fact that three of the Elders will not be returning, including myself. This does not have anything to do with the bylaw change but we all have come to different conclusions about timing and how we will continue to serve God's purposes at Shelbourne. For myself, I have served as an Elder for 12 straight years (that is 4 successive 3 year terms) and I do feel I need a break to be refreshed. At this time it is my full intention to check in with the leadership before the next AGM and see if it would seem right to recommit to another term. (Jordan....Alan??)
- The pandemic, of course, has strongly affected our perspective and ability to shepherd and care for the fellowship. We've had to learn how to rethink how we can continue to be the church even though we cannot, through much of this year, actually get together. We were aware that many in our fellowship were feeling cut off and lonely....some having to go through challenges on their own. Our fellowship seemed to be becoming quite fragmented. I am reminded of when the early church in Acts started to grow and the apostles were forced to reconsider how they could meet the needs and they appointed Deacons to meet many of the physical needs so they could concentrate on Prayer and the ministry of the Word. I am so thankful for our Deacons!
- Considering those two critical areas, let me share how we have attempted to respond:
  - The Elders have probably prayed and encouraged prayer more during this year than ever before. Two of the elders with their wives consistently meet every week with 5 other couples between 9-10 am on Sunday to bring the needs of this fellowship to our Gracious God. Please know that there are other prayer groups that have been very consistent in their prayer for our needs, as well. The Elders meet twice a month and by far the largest item is always going over the concerns and needs of this body before we discuss church business.
  - The Elders have worked closely with the Ministers as they have responded to the changes necessary to find digital and Live Streaming platforms to virtually share the Word and to worship. We created a Safety Committee guided by Dan Hickman that met continuously to figure out the right protocols to attempt to gather again in our building. We established early on that we would listen to our Provincial Health Officer and not push those guidelines and orders. Dr Bonnie Henry's briefings have become a part of our lives and we do pray for her. The office staff have done a great job in consistently creating and presenting the Word, worship and a sense of community and belonging.

- Another ministry area that we have begun to create is what we are calling Pastoral Care groups. The Pandemic, in many ways, has added a layer of distraction and concern that can be exhausting. Each Elder had felt this and then felt, to some degree, that we weren't meeting all of the needs in our fellowship. This was very discouraging to us. The Care groups is a ministry that trains and encourages those that have a heart for folks in need. The members of this ministry group would be mobilized and equipped and then the Team would report back to each other for encouragement. The care the team members give out could be just listening...or just being there for others. This meeting of needs, of course, is something that we all do to some extent, but this Pastoral Care Team is more intentional and supportive of each other. I'd like to think this might be a wonderful opportunity for some of you, so if you are interested in being part of this ministry or just want to know more details, please contact me and I'll be supporting this fledgling ministry to be initiated.
- And, finally, I'd like to address the issue that all members are voting on next, which is the proposal of the Elders to change our bylaw to not to restrict any gifted women to serve in any capacity in our fellowship. The Elders have spent a lot of time considering, studying Scripture, praying and hearing our Lord. Over the years we have seen many positive changes that have happened in our fellowship that have greatly enhanced our ability to worship and know our God. To invite gifted women who love the Lord to serve as Elders we believe will be a wonderful step for our fellowship. If we can change the bylaw then that will allow our Elder Search Committee to work through this coming year to suggest some possibilities. Then, those potential women candidates need to be accepted by the current Elders and then those accepted names would be placed before the members for a vote. This change in the bylaws will allow for the possibility of women serving with men on a team of Elders.
- Thanks everyone. One final comment from me as an outgoing Elder. Scott and Dan are going to have to handle the responsibilities of leadership as our two Elders for the foreseeable future. Our bylaws do allow for only having two, but they are going to need your love, prayers and support to give our fellowship good guidance and governance.
- And, may I finish with a statement that I'd appreciate you ponder on just a bit.

Leadership can, at times, be challenging...because.... **Leadership requires you to take people to destinations they would not go without that leadership.**

## **ADDENDUM 2**

Jordan Elder Step Down Notes:

Good Afternoon everyone.

As Mark has stated, I have made the decision to step down. It has been a blessing to be able to serve our church as an Elder these past two years.

Just so no one assumes otherwise, I want to be clear that my decision to step down a year prior to the three year term is not to do with the proposed bylaw change, but rather because I am feeling called to serve and be present more fully in my own family's life. Elizabeth is going to be a teenager this year and it is time for me to step aside until our kids are grown.

It has been an honour to serve alongside our leadership and I have all faith that our church is in good hands.

Thank you.

## ADDENDUM 3

# UP FOR APPROVAL AT THE AGM ON 31 JANUARY 2021

### Special resolution

#### **Bylaw amendment approval of Definitions & Article IV APPOINTMENT AND REMOVAL OF DIRECTORS AND OFFICERS AND THEIR DUTIES POWERS, AND REMUNERATION**

*Definitions (C): Removal of all gendered language*

Current bylaw wording:

“Elders” means male lay members of the Society in good standing elected according to Article IV.

The proposed bylaw amendment is as follows:

“Elders” means ~~male~~ lay members of the Society in good standing elected according to Article IV.

*Article IV Section 2: Removal of all gendered language*

Current bylaw wording:

The administrative, spiritual and temporal affairs of the Church shall be the responsibility of a Governing Board of Elders (hereinafter referred to as the “Elders”), consisting of no less than two (2) lay members of the Church. The Senior Minister “may” also serve as an Elder without term during his period of employment by the Church.

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*Article IV Section 5 (a): Removal of all gendered language*

Current bylaw wording:

Each year the Elders will choose an Elder Nominating Committee consisting of one or more current Deacons, two or more members at large, and the Senior Minister, who shall serve in an advisory capacity only. No member who allows his name to stand for election or re-election shall sit on the Elder Nominating Committee.

The proposed bylaw amendment is as follows:

Each year the Elders will choose an Elder Nominating Committee consisting of one or more current Deacons, two or more members at large, and the Senior Minister, who shall serve in an advisory capacity only. ~~No member who allows his~~ **members who allow their** name to stand for election or re-election shall sit on the Elder Nominating Committee.

*Article IV Section 7 (a): Removal of all gendered language*

Current bylaw wording:

The election of Church Elders shall be by secret ballot of the members at each Annual General Meeting of the members. Each voting member shall be given a blank ballot and shall be instructed to write on the ballot, the names of the nominees for Elder presented to the members by the Elder Nominating Committee he or she wishes to elect.

The proposed bylaw amendment is as follows:

The election of Church Elders shall be by secret ballot of the members at each Annual General Meeting of the members. ~~Each voting member~~ **members** shall be given a blank ballot and shall be instructed to write on the ballot, the names of the nominees for Elder presented to the members by the Elder Nominating Committee ~~he or she wishes~~ **they wish** to elect.

*Article IV Section 8: Removal of all gendered language*

Current bylaw wording:

Conflict of Interest - No member of the Board of Elders or Deacons shall place himself or herself in a position where there is a conflict of interest between his or her duties as an Elder or Deacon and his or her other interest. Every Elder or Deacon who is in any way directly or indirectly interested in or may become interested in a material way in an existing or proposed contract, transaction or arrangement with the Church or who otherwise has a conflict of interest by virtue of involvement with a member of his or her family (with "family" defined as spouse, father, mother, child, brother or sister, or spouse of such family members) or by the involvement of his or her partner, business associate or Corporation that the Elder or Deacon is involved with as either a director, shareholder, officer, employer or agent, then such Member of the Board shall declare his or her conflict of interest fully at a Meeting of the Board and shall withdraw from any discussion or vote thereon.

Notwithstanding the foregoing, the Senior Minister shall, as an employee of the Society, be entitled to receive employment income in consideration of his performance of his duties as the Senior Minister.

The proposed bylaw amendment is as follows:

Conflict of Interest - No ~~member~~ **members** of the Board of Elders or Deacons shall place ~~himself or herself~~ **themselves** in a position where there is a conflict of interest between ~~his or her~~ **their** duties as an Elder or Deacon and ~~his or her~~ **any** other interest. Every Elder or Deacon who is in any way directly or indirectly interested in or may become interested in a material way in an existing or proposed contract, transaction or arrangement with the Church or who otherwise has a conflict of interest by virtue of involvement with a member of ~~his or her~~ **their** family (with "family" defined as spouse, father, mother, child, brother or sister, or spouse of such family members) or by the involvement of ~~his or her~~ **their** partner, business associate or Corporation that the Elder or Deacon is involved with as either a director, shareholder, officer, employer or agent, then such ~~Member~~ **Members** of the Board shall ~~declare his or her~~ **their** conflict of interest fully at a Meeting of the Board and shall withdraw from any discussion or vote thereon.

Notwithstanding the foregoing, the Senior Minister shall, as an employee of the Society, be entitled to receive employment income in consideration of ~~his~~ performance of ~~his~~ duties as the Senior Minister.

*Article IV Section 10 (a) : Removal of all gendered language*

Current bylaw wording:

The Chairman of the Board of Elders shall function as the Chairman at all meeting of the membership.

The proposed bylaw amendment is as follows:

The ~~Chairman~~ **Chair** of the Board of Elders shall function as the ~~Chairman~~ **Chair** at all meeting of the membership.

*Article IV Section 12: Removal of all gendered language*

Current bylaw wording:

The members of the Board of Deacons shall serve as such without remuneration and no member of the Board of Deacons shall directly or indirectly receive any profit from his or her position as such, nor shall any member of the Board of Deacons receive any direct or indirect remuneration from the Church; however, the Church may on approval of the Elders appoint part-time or full-time pastoral and support staff with duties and financial remuneration as arranged by the Elders.

The proposed bylaw amendment is as follows:

The members of the Board of Deacons shall serve as such without remuneration and no member of the Board of Deacons shall directly or indirectly receive any profit from ~~his or her~~ **their** position as such, nor shall any member of the Board of Deacons receive any direct or indirect remuneration from the Church; however, the Church may on approval of the Elders appoint part-time or full-time pastoral and support staff with duties and financial remuneration as arranged by the Elders.

## **ADDENDUM 4**

### ELDER NOMINATION COMMITTEE REPORT 2021

Good afternoon everyone,

To begin I just want to thank our elders for their selfless service. We all owe them a debt of gratitude.

Because of Covid, the decision was made in the fall to reconvene our committee from last year instead of trying to form a new committee. The committee consists of Marlene McClure, Priyanka Alexander, Travis Hutchinson and myself. We had 4 zoom meetings and all of us spent private time in consideration and prayer.

We followed up on our recommendation from last year about changing the bylaws. (there is a link to last year's minutes on the web page)

We made recommendations about members of a potential Pastoral Care Team.

We made recommendations about further leadership development for potential elders and deacons in the coming year.

Recommendations were agreed on and passed on to the elders for further consideration. For a variety of reasons there are no new elder nominations for consideration today. Please be in prayer for the potential future leaders of this church.

Thank you,

Kirk Roberts for the committee.

## ADDENDUM 5

### Minister's Report

Annual General Meeting, January 31, 2021

As I look at my report that I gave this time last year, I realize that many of the things I was hoping for have come to pass. None of them has come in the way I expected them to, which is probably no surprise; but God continues to be faithful, and He continues to lead us, instruct us, and grow us as His body.

March 8<sup>th</sup>, we had our last in-person worship service. There was no sermon; instead it was a dramatic presentation by multiple voices, a narrative about finding Jesus in unexpected places through our compassion and our sacrifice. It was more prophetic than we could realize; for almost a year now, Jesus has been asking us to find him in unusual places, unexpected places. We have had some of our foundational pillars knocked out – in-person meetings, regular Sunday worship, in-house small groups, classes and teaching have all had to adjust. We all learned a lot about disease transmission, Zoom interactions, and video production! And we all learned that we were going to have to be both agile and patient in our attitudes and actions at the same time.

And yet we have found Jesus in all of those new transitions. We have new members that have come to the church solely through digital means. We have new LIFE groups that meet in a regular digital space, along with our existing ones. We have an entire new set of voices and volunteers, as some of you who may have been apprehensive about speaking in front of a live audience have been able to record your thoughts and share them with us, and we have been so thankful for it. You are a rich blessing to us.

When I think of the areas of my calling here as lead minister, all of them have been shifted and changed, but offered new opportunities. My preaching style had to radically change to accommodate video recording and pre-written scripts, but we remained faithful to proclaiming God's word in our current situations. We also got to have sermons without borders – in cemeteries, salmon runs, and old growth forests; hearing the Word was able to be joined with seeing the Word.

Education and Teaching changed as well. We were able to transition our series on Learning from Christian People in the Past to a virtual classroom, and it was so good! I appreciate all the voices we got to hear. Our Facebook group – Beyond Sunday – was able to become a place of collaborative learning and teaching, where you could post your reflections, videos, and encouragement to build up the Body of Christ. Those models will continue to help us as we move into the coming year's studies.

Pastoral Care became a much more distributed and trust-oriented endeavor: I've had to let go of some of my fixations of being the "go-to person" for pastoral care, and place it back in the hands of God, that He would empower all of us to take care of one another. I have been so thankful to hear about how we have been looking out for each other, calling and encouraging each other, developing creative ways to love each other, and being there to provide a listening ear, a hot meal, a word from God, or a timely prayer. God has been very faithful, and your love for one another is proof of that. I look forward to the ways God is going to expand that in the coming year with the things the elders are planning.

Staff Administration also changed: we learned how to do staff meetings online, participate in spiritual formation in a virtual setting, and shift the burdens of new responsibilities in the digital church around. We engaged in a healthy transition with Victoria as she ended her staff term here and moved into her preparation for her and Sam's second child. We learned how to be more flexible, more creative, and to lean on Jesus ever more each day to give us vision for the days ahead. He has been faithful.

Now, as we are poised on a new year, I am filled with hope. Things aren't going to magically get better overnight, but God is moving us forward in His grace. I find myself drawn to asking questions about priorities and development for us as a church, both in mission and function. God has given us a once in a generation opportunity – the ability to imagine ourselves in a completely new frame. We will return to in-person meetings eventually, of that I have no doubt. But it would be foolish to waste the opportunity for a good reset; if we are going to emerge as something different and new because of this time of pandemic, we want to be the best new we can possibly be, the one most in tune with the Spirit of God and the one most engaged in the mission of the Gospel. I'm working with our leadership and staff on seeking ways to develop our leadership at the congregational level, to be a church that knows our giftings, skills and strengths, and is consistently applying them both in our fellowship and in our areas of influence. We've become very aware that church is who we are, not a place we congregate or an event we attend. I am excited for God to reveal more of that identity and purpose in the coming year among us, church, and I am excited to walk with you into the future.

## ADDENDUM 6

### 2021 AGM Associate Minister Report January 31, 2021

Dear church,

It goes without saying this year has been different than any other year I have served in ministry here at SSCoC. It has brought a host of challenges, and surprising blessings, as we navigate together through this pandemic.

When our doors were closed on March 15<sup>th</sup> of last year, I never realized how much my identity was tied to a building. I have preached “church is not a place, it is who we are”, and yet suddenly I was forced to understand how true this is – how true this *has* to be. More than ever, we are being given a chance to learn how to be the body of Christ out in the world (even if our world consists mostly of home and the grocery store...)

Still, the need to connect as a congregation has never been more important, and the need to innovate quickly was thrust on all of us.

A huge shift took place in our worship ministry as we moved to an online format. Suddenly I was taking a crash course on video production, sound editing, recording, all things YouTube and how to edit the church website. It was a huge learning curve, and I’m incredibly thankful to the many people who helped me and the staff navigate this quickly (and is still an ongoing education!)

We were blessed to be able to purchase live-streaming equipment allowing us to broadcast on the internet in real time. Thank-you Lauren L, Matt H, Brian M and Randy M for their help in researching equipment and installation of what we obtained. We would not be where we are today without them! And a big thanks to Monique for all her help in setting up, facilitating and training others on using our live-streaming software.

We have always been a church of many voices and faces, and I am thankful we have not lost that in our online and live-stream services. I am especially grateful to all the worship team members who sent in videos of themselves leading worship, as well as taking the time to come and record themselves singing/playing instruments to put together videos for encouraging and leading the church in worship. It is a lot of work putting these together, so there will be some ebb and flow as to how often we can do this, and I look forward to doing more soon.

Family Ministry also took on a new look and feel this past year. Our Youth Group went online starting in April. This was a huge blessing especially at the start as school had been closed and these kids had not seen each other much at all. We were able to meet face-to-face for a while in the Fall and were *just* starting to get into a routine when the second lockdown occurred, moving us back to online. We continue to play games together and weekly look at our theme of the Lord’s Prayer and what it looks like to walk and talk out our faith daily. Kate and I have been incredibly blessed to have Louise Barkman co-lead with us. Louise has a real gift for connecting with these kids. She has led many of our games and her love for Jesus shines through!

The other piece of Family Ministry that I have spent a lot of time on this past year is discipleship@home. Before Victoria stepped down, we spent a lot of time with Diane Mann looking at curriculums to use and put in the hands of parents in lieu of face-to-face Sunday school classes. After a diligent search we found *Dig In* by Group.com. *Dig In* provides lessons in a format that allows us to edit as much as want, including formatting the lessons in a way that reflects the feel of SSCoC. With this curriculum we are preparing lessons for future use when we are back together, as well each week I am sending out a piece of each lesson as a devotional for parents to do with their children.

Looking forward, I feel the goal is not to “get back to the way things were” as much as it is to ask the Lord, “Ok, God, what are you showing us in this time regarding how you want us to be your church?” This is not just a what-it-looks-like-on-Sunday-morning question, but rather what does it look like for us as a church every day of the week? When the doors do open again, what does it look like to reach out into our community in a more concentrated way? These are some questions I am praying into, and I look forward to all the ways the Lord will show us how this time apart has been a way of preparation for something wonderful and new.

Peace,

Daniel Patstone  
Associate Minister  
Shelbourne Street Church of Christ

## **ADDENDUM 7**

Good afternoon church. This is Fay Hickman reporting for the Deacons for the 2021 Annual General Meeting on January 31/2021.

### **Fellowship Ministry for 2020**

The goal of the Fellowship Ministry is to connect with each other outside of the worship time to form deeper relationships.

We started 2020 with a soup and sandwich potluck in February and then COVID shut us down.

Plans were also on the way for going to Camp Imadene for our annual retreat which is a great time for Fellowship and refreshing our minds and spirits. We look forward to when we can all get together there again.

I encourage you to call each other, go for a walk or just be in touch somehow with fellow members to keep those relationships strong.

### **Benevolence Report for 2020**

The Pandemic hit some members of our church very hard this past year. We were able to help some congregation members with groceries and rent.

### **First Touch Ministry for 2020**

During this past year, even though we have had to social distance, we were still able to deliver either fruit baskets or flowers to those who were hospitalized or for the babies that were born. Many meals were also delivered to help those in need.

## **Missions**

Each year we sponsor two students in Zambia. This past year we sponsored Roger & Saviour. Both have now graduated. The school year goes from January – December so we will be getting two more students once all of the paperwork is done.

We are also contributing to the work of Christa Smith-Kingston, a former member, who is working with “Christian Direction” in Montreal.

## **Sunday School**

Last March our regular Sunday School classes stopped meeting due to the challenges of Covid-19.

In the following months Daniel, Victoria and Diane met to talk and pray how we could support and encourage families in our congregation.

A new curriculum was purchased called “Dig In”. Daniel has made this an available tool for families to teach their children at home. A special thank you to Daniel. We will continue to use this curriculum when we return to regular church.

We have had fun creating family packages, early in the fall and at Christmas to remember and encourage families. We delivered these packages to 18 families. We look forward to the day when we meet again and hear the voices of our children in the classroom and hallways of the building.

## **Building Report**

For a few years now the deacons have discussed replacing the carpet in the building. When the pandemic forced the church to close the deacons thought it would be an opportune time to go ahead with new carpet and other building maintenance.

Last spring this task was completed, and new carpet was installed both upstairs and downstairs.

The walls have been painted. A new sound booth was built and is now situated centrally on the back wall, between the sets of doors in the sanctuary. A new computer, projector and camera have also been installed to allow us to function online.

New exterior doors were installed to replace the doors on the north east end of the building after an attempted break in – we've been having trouble with that door for a few years. Some interior doors were replaced with doors that have windows for safety protocols. Lights have been updated downstairs and upstairs.

This work was aided by countless volunteer hours from Mike Iddon, Kirk Roberts, Randy McClure and Diane Mann. Others who have given of their time are Bev Davies, Brian Morton, Matt Hickman, Dave Anderson, Graeme, Steve and Trevor Mann, Travis Hutchinson, Daniel Patstone, Lauren Noel, Jack Driebergen, Glynis and Rebecca Gittens are just a few of the names of people, It's hard to remember who all has helped over this past year with such an all encompassing project and if we've forgotten to mention your name, please forgive us. Your help has been such a blessing.

Currently, fencing and gates are being installed on the west side of the building to discourage unwanted activity in that area. The wood fence that runs alongside the parking lot is undergoing some needed repairs.

Just when it seemed that the work had been completed, a blocked sewer main nearby resulted in a flood of sewage in the basement of the building. The area affected included the classrooms on the north side of the building, the basement bathrooms, kitchen, janitor room and approximately half of the newly carpeted main room. Restoration is underway – covered by insurance - and will include removal and replacement of most of the flooring, drywall and some classroom furnishings.

As we looked over the whole reno and repair situation we noticed that the windows on the north side addition (which was built 40 years ago) were in poor shape. New windows have been ordered to replace both upstairs and downstairs windows on the north side of the building. Financial details for the building renos are in the financial report.

We hope when the building restoration is done that we will be truly done!

## ADDENDUM 8

### Financial Notes for AGM Jan 31/2021 for the Year 2020 (COVID)

Thank you for your generosity. It was a difficult year and I know for many of you it was challenging to know how to give. You couldn't just drop a cheque in the collection basket anymore! Many of you learned to e-Transfer! Many of you gave sacrificially. Some had to wait until closer to the end of the year because of uncertainty. Many of you gave regularly like clockwork. So, whether Intentional, Joyful, Regular or Sacrificial. God bless each of you as your gifts combined to provide the monetary resources for our church to serve God's Kingdom work here on earth.

Thank you to the Pastors, Elders & Deacons for all the support you give to me. A big thank you to Monique who helps with the Bank Deposits. I am grateful to Donna who has helped so much this past year. Now that Donna has retired, she is very willing (and approved by the Elders), to serve the church by doing all the bookkeeping! So, I will be turning everything over to her over the next few months. For the time being I will remain on as a Deacon with the goal to step down later in the year. Please pray for us over this transition.

### Reporting numbers from the Financial Statements ending Dec 31, 2020

- 1) Please note that we had \$98,354.13 in cash & a GIC Term Deposit of \$205,000 as well as a High Interest Savings Account with \$14,479.59 in the bank as of Dec 31, 2020
- 2) We owed \$2,112.40 in various accounts payables & \$3,539.29 of Payroll source deductions payables as of Dec 31, 2020.
- 3) We show a loss of (\$27,480.68) for the year (and that includes accounting for depreciation of \$49,000 approx.). Depreciation is an accounting method of allocating the cost of a tangible asset over its useful life or expensing of a small portion of Asset Costs over several years.

This past year with COVID, our spending & programs looked a bit different, but your donations & gifts allowed us to:

- Offer Zoom Bible study classes in the Spring, material for our Sunday School/Family Program distributed to families, Teen Group Activities, Zoom for Small group & individual support throughout the week.
- We took advantage of COVID restrictions and Renovated our building— New Carpets, paint, doors, trim and Sound Booth. Wiring & Lighting was upgraded. The total Renovation costs were \$68,809.32 and of this we Capitalized carpet, Sound booth, and lower side entry doors (which increased our Building Asset) by \$37,707.03 leaving the Renovation Expenses at \$31,102.29.
- Upgraded our Audio/Visual Assets to enable online worship services/live streaming; \$12,000 approximately on new computer, camera & tech software/equipment.
- Even though there was less use of our building we still paid for cleaning supplies, electricity, phones, Heating duct cleaning, furnace oil & water.
- Building Insurance

- Regular servicing & compliance upgrade of the elevator.
- Regular Grounds maintenance.
- Pest Control, Alarm Security, regular fire safety inspections & maintenance.
- Provided encouragement by sending flowers/fruit baskets to the sick & grieving & grocery cards to those in need.
- Financial Assistance & Benevolence Help & Encouragement– this emergency help includes food, clothing, rent but it also includes pastoral counseling (marriage, addictions, abuse, depression, etc.) and evangelistic Bible studies. *Our Benevolence Policy & Guidelines....are posted online on our web site. It helps us to remain compliant with CRA Charity rules.*
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- Wages & Group Health Benefits for 3 full time staff (Travis, Daniel & Monique). We also had 3 part-time staff, for part of the year (Victoria, Claudia & Asif). Our staff take care of the day-to-day needs of our church, including offering pastoral, family ministry & evangelistic work being done within the congregation and the larger community.
- Communication ministry through the e-bulletin, our web site, Facebook, slack & Zoom.
- Provided Office Supplies, Photocopying, accounting software, video & Copyright licensing for our Staff's needs.
- Provide funds for COVID safe Communion Supplies & Honorariums.
- Supported Cornerstone Youth Sanctuary, Victoria Pregnancy Centre & the Mustard Seed.
- Continued support of Nicole Williams & Allyson Steinke, through Inter Varsity Christian Fellowship for most of the year.
- Continued our child sponsorship for two children to go to school in Zambia.
- Supported Christa Smith through Christian Direction.
- A final note regarding the Sewer backup that caused flooding in the basement. Our insurance deductible was \$2500 paid in January 2021. It is possible that we can recover that from Saanich and we're looking into that. Insurance will cover the repairs.

5) Our budget for 2021 has been set for \$274,827.96 or \$5,285.15 per week to continue the work in these areas of ministry. This Budget has been carefully & prayerfully prepared considering this past year & hopes for this new year. I hope all of you were able to look it over.

6) The churches financial details are available to you any time during the year. I would be happy to answer any of your questions and go over financial details with you.

If you would like a copy of the 2020 Year-end Financial Statements, please email Monique and she will forward your request to myself or Donna, or email Donna or I directly. Thank you for your generous giving to provide for our church in tangible ways.

ADDENDUM 9



**PROPOSED BUDGET**

**2021**

## ***Reasons for giving***

There are several reasons for giving. Many give out of gratitude or thanksgiving for what God has given, thus giving comes as a celebration. Others give out of a sense of responsibility, understanding that God's work in the Church costs money. Some give based on integrity, fulfilling their promises to support the Church with their time, giftedness and resources. Still others give because they believe in what the Church is doing. They want the Church to continue to minister to adults, children and youth. Your gift, combined with the gifts of all, will provide the monetary resources for Shelbourne St to remain faithful to God's calling.

## ***What does the Bible say about giving?***

### ***Intentional***

*"Each of you must give as you have made up your mind...." - 2 Cor. 9:7a*

### ***Glad-hearted***

*"...not reluctantly or under compulsion, for God loves a cheerful giver."  
- 2 Cor. 9:7b*

### ***Regular***

*"Every Sunday each of you make an offering and put it in safekeeping.  
Be as generous as you can." - 1 Cor. 16:2*

### ***Sacrificial***

*"For I testify that they gave as much as they were able, and even beyond their ability. Entirely on their own, they urgently pleaded with us for the privilege of sharing in this service to the saints. And they did not do as we expected, but they gave themselves first to the Lord and then to us in keeping with God's will." - 2 Cor. 8:3-5*

# THIS YEAR'S BUDGET

The proposed Church budget for 2021 is  
\$274,827.96 (\$5,285.15 per week)

## ***Outreach Cluster*** \$13,810.00 (5.02%)

These funds help spread the Good News around the corner as well as around the world. We also provide monetary, food and housing assistance for local families. This figure does not tell the whole story; in addition to these items we partner with *Zambia Mission Fund Canada* in their tireless efforts to bring hope to the children of Zambia. Because it is self-funding, this mission is not included in the figures shown above.

## ***Worship Cluster*** \$43,025.68 (15.66%)

This part of our budget is dedicated to creating a climate of worship that enables people to say yes to the love of God.

## ***Spiritual Formation Cluster*** \$60,574.86 (22.04%)

These funds make it possible for us to teach the faith to our children and to teach the Bible to our adults. The funds will be used to purchase materials, outfit classes, train teachers and mentors, as well as for retreats and special events.

## ***Equipping & Administration Cluster*** \$157,417.42 (57.28%)

These funds help provide training and equipping for ministry leaders, office operating expenses, support staff salaries, building upkeep, utilities, insurance, as well as custodial and maintenance services.

# ***Shelbourne Street Church of Christ***

We experience the joy of giving throughout the year when our ordinary dollars, through regular giving to the Church, transform into eternal expressions of God's love.

As you prayerfully consider the proposed Church budget, consider the vital role you play in support of these ministries. Consider also the blessings we extend and receive as we allow God to give our dollars eternal value.

