

**Cornerstone Global Methodist Church of Marysville, Ohio**  
**Leadership Team Meeting Minutes**  
**February 20, 2023**  
6:30-9:50 pm in Court Yard

Member Attendance: Sharon Kelley, Kara George, Greg Traucht, Dick McConnell, Clay Bauserman, Don Bailey, Phillip Connolly, Nancy Bowman (via zoom), Lisa Neal, and Deric Budendorf. Absent: Nathan Young (traveling) and Phil Morrison

Non-Voting Members: Senior Pastor Nathan Custer and Lisa Nichols

Meeting called to order at 6:30 by LT Chair, Lisa Neal

## **LOVING**

- **Glory Sightings**
- **Prayer Concerns**
- **Opened in Prayer by** Lisa Neal
- **Devotional**—Greg Traucht – The Master will take care of the great lighthouse; let US keep the lower lights burning.

## **LEARNING**

- **Pastor's Report**
  - Membership and Accountability
    - What terms does the Cornerstone Global Methodist Church want to use for the TBODD membership categories below?
      - a) Non-Member / Constituent
      - b) Baptized Member
      - c) Professing Member
    - Membership accountability piece tabled for future meeting
    - Summary of Results of the Pastor's Report Form and Questionnaire
  - Action Items
    - Don Bailey moved to have three categories of membership use the terminology of Visitor, Baptized Christian, and Professing Member, Deric Budendorf seconded the motion and motion passed unanimously.

## **LEADING**

### **Leadership Team Action Items**

- **Executive Session:**
  - Greg Traucht moved to go into executive session, Don Bailey seconded, motion passed unanimously
  - Sharon Kelley kept the minutes

- **Action Items:**

- Motion was presented, seconded and passed unanimously to grant a six-week paid sabbatical to our Senior Pastor, Nathan Custer per paragraph 415.3 of the TOBDD with the following stipulations:
  - The sabbatical shall be used for personal refreshment, creating family memories, prayer and reflection, and visioning for the next years for our church.
  - It is to be taken in a six-week block (not split up) between May 1<sup>st</sup> and September 30<sup>th</sup> of 2023.
  - He has no responsibilities or contact with the church during this period of time unless there is an emergency. In that case, he will be contacted by the Chair of Leadership Team (or her designee).
  - Senior Pastor Nathan Custer in consultation with the Chair of the Leadership Team will arrange for coverage of pastoral and supervisory duties during this time prior to the start of the sabbatical. This would include such things as pulpit supply, administrative duties, pastoral duties, etc. Reverend Russ Tichenor has offered his services in assisting with these duties as needed.
  - This sabbatical time would be in addition to his regular 30 days of vacation.
  - This sabbatical time cannot be combined with vacation.
  - Pastor Nathan will receive his regular salary and benefits during the sabbatical.

- **Reports:**

- Youth ministry interns needs – Lisa Neal spoke with Mark Confer and he feels that the \$12,000 budgeted for Youth Ministry Interns. Mark considers it a mentoring program.
- Easter Planning shared
- Safe Sanctuary Policy follow-up completed and copy in LT Handbook
- TCAT Update

- **Action Items:**

- Approval of January Minutes
  - Phillip Connolly pointed out a correction in Finance Section of the minutes from Phillip Connolly presenting to Greg Traucht.
  - Dick McConnell moved to approve as amended, Greg Traucht seconded and the motion passed unanimously.
- Scholarship sub team creation similar to the Missions sub team

- Greg Traucht moved that Nancy Bowman chair a new task team to deal with various scholarships of our church and that Steve Neal to be a part of it and choose others as seen fit, Don Bailey seconded, motion passed with 8 yes votes and 1 abstain (Kara George left after executive session)
  - Conflict of Interest forms completed by LT members present
- **Communication Plan and To Do List:**
  - LT Chair shared with Pastor Nathan Custer the approval of a six-week paid sabbatical in LT meeting and Pastor Nathan Custer expressed his gratitude for this opportunity
  - Phillip Connolly will share Sabbatical for Pastor Nathan Custer with staff Tuesday, February 21, 2023 in staff meeting

#### **HR Sub Team—Kara George (for Nathan Young, presented early in the meeting)**

- **Reports: \***
  - Staff Policy Handbook updated and given to church office
  - Staff Evaluation Form - in process
  - Clergy Evaluation (tabled)
  - Job Descriptions/Position Duties – in process
  - Clergy Sabbatical
  - Future items: Updates in Staff Policy Handbook, Wedding Hostess Position, Linda Forry Convalescent Leave
- **Action Items:**
- **Communication Plan and To Do List:**

#### **Finance Sub Team—Phillip Connolly**

- **Reports:**
  - January Financial Reports –
    - While cash is still strong there were 2 large expenses that impact to cash:
      - paid conference apportionments in full to receive 5% discount and full annual apportionment to Global Methodist Church to help them get started financially
      - paid for Hymnals approved in 2023 budget
  - Internal controls review/approval
  - External CPA contract review
  - Reorganizing balance –
    - Changes from moving from 3 banks into 1, changed treasurer have created a need to streamline the balance sheet for clearer understanding
  - ERTC - still in process in evaluating if it is worth applying

- Meeting set with WIM for Rummage Sale money handling procedure
- **Action Items:**
- **Communication Plan and To Do List:**
  - Keep disaffiliation fund in front of congregation as thermometer

#### **FMT Sub Team—Dick McConnell**

- **Reports:**
  - Shower repairs about \$5,000
  - Divider curtains removed in rooms 152 & 153 and rooms are in process of being repainted
  - Room 152 – video conferencing approved for \$15,000
  - Parking lot follow-up
  - Signage follow-up – Clay Moore did a superb job of rebranding at cost in a very timely manner. FMT (with LT approval) gave a gift card of \$250 as a token of our appreciation
  - Insurance Review
- **Action Items:**
- **Communication Plan and To Do List:**

#### **Task Teams**

- Missions
  - **Reports:**
    - in Florida for Hurricane relief February 27- March 3 and ECHO in Florida March 7-14.
    - Steve & Lisa Neal attending both mission trips
  - **Action Items:**
    - Nancy Bowman moved to approve the Easter Special Offering for 2023 that was designated by the Mission Team for the following missions:
      - 1) Samaritan's Purse – Ukraine war relief; Turkey/Syria earthquake
      - 2) The Safe Anchor House
      - 3) Operation Christmas Child Shoebox Ministry – contributions will be used for gift items, boxes and for shipping
      - 4) General Missions – contributions to be determined by the Global Missions team
    - Don Bailey seconded the motion and motion approved unanimously with 8 yes votes (Kara George and Sharon Kelley were absent for this vote)
  - **Communication Plan and To Do List:**
    - Communicating Easter Special Offering through weekly update and slides
    - Lisa Nichols will make sure it happens

- **Refresh**
  - **Report:**
    - Focus is on Sanctuary – very early in process and big task
    - About a year's worth of discernment period needed for the Refresh Team
  - **Action Items:**
  - **Communication Plan and To Do List:**

## **New Business**

- Request for valet parking for handicapped seniors
  - Member came up with the idea to help because they are having difficulty in getting handicap parking on Sunday and may not be able to continue to come to church in person
  - FMT to review more accessible handicap parking
  - Ideas of church van pickup, golf cart and valet parking were discussed
  - FMT to work on this concern

Clay Bauserman moved to adjourn the meeting, Deric Budendorf seconded, approved unanimously.

**Closing Prayer:** Lisa Neal

**Next Meeting:** March 20th @ 6:30 pm (3<sup>rd</sup> Monday of every month)

## **Devotion Schedule:**

03/20/2023	Dick McConnell	08/21/2023	Nathan Young
04/17/2023	Kara George	09/18/2023	Phillip Connolly
05/15/2023	Nancy Bowman	10/16/2023	Phil Morrison
06/19/2023	Clay Bauserman	11/20/2023	Don Bailey
07/17/2023	Deric Budendorf	12/18/2023	Sharon Kelley