

**Cornerstone Global Methodist Church of Marysville, Ohio**  
**Leadership Team Meeting Minutes**  
**February 19, 2024**  
6:30-9:37pm in Court Yard

Member Attendance: Nathan Young, Sharon Kelley (via Zoom), Clay Bauserman, Don Bailey, Phil Morrison, Nancy Bowman, Phillip Connolly (via Zoom), Deric Budendorf, Elliott Rogers, and Dave Speicher.

Absent: Barry Milbert (traveling for work) and Christine Mastin (illness requiring urgent care)

Non-Voting Members: Senior Pastor Nathan Custer and Lisa Nichols

Meeting called to order at 6:30pm by Chair, Nathan Young

Special Guest: Kathy Rohrs

## **LOVING AND LEARNING**

- **Devotional**—Nancy Bowman: from On This Day Devotional Book (meditations on holidays and historical events)
  - Romans 12:2 Do not conform to the pattern of this world, but be transformed by the renewing of your mind. Then you will be able to test and approve what God's will is—his good, pleasing and perfect will.
  - Example of Silly Putty – Who or what are we allowing to determine our shape.
- **Glory Sightings**
- **Prayer Concerns**
- **Opened in Prayer by** Nathan Young

## **LEADING**

### **Pastor's Report –**

- **Reports**
  - 2024 Playbook – Pastor Nathan Custer
    - LT members received a blue copy of the 2024 Cornerstone Playbook created to supplement our Guiding Principles and GMC Mission to prepare our church culture for the possibility of a healthy capital campaign in the final two quarters of 2024. No objections from Leadership Team about this document.
    - Discussed the need for a refresh on the building God gave us at the disaffiliation and acknowledged that navigating the building is currently difficult for guests. Additional note, new church facilities have large welcoming areas and we do not.
  - REFRESH – Kathy Rohrs, Chair of the Refresh Team
    - After 6 months of interviewing architects, The Refresh Team began working with Brian Jones from November to February on a big picture vision.
    - Currently have not been billed for any work because he finds joy in doing this work
    - Shared with the LT a concept diagram with centralized entrances and a large gathering space connecting the Traditional Worship space and Contemporary Worship Space.
      - Overall the LT approves of centralized entrances
      - LT would like to see a dollar amount and deliverables before signing a contract
      - LT would like the opportunity to prayerfully determine if we can manage the amount of money needed
    - Kathy thanked the LT for their time, requested prayer and fasting for this this project and left the meeting.
- **Action Items (Motions)**
- **Communication Plan**

## Approval of Minutes (reordered for convenience of our guest, Kathy Rohrs)

- Approval of January 22, 2024 meeting minutes
  - Phil Morrison moved to approve the January 22, 2024 LT minutes Don Bailey seconded, and motion passed with eight yes votes, zero opposed and zero abstentions. (Dave Speicher was out of the room for the vote)

## Leadership Team Action Items

- Reports
  - LT Vice-Chair
    - No nominations received by Nathan Young
    - Nathan Young and Pastor Nathan Custer recommended Don Bailey
  - Headcount Attendance Report
    - LT requested Confirmation Sunday to be labeled on the report
    - Concerns mentioned about headcounts not capturing guests
  - Conference Special Session – March 16, 2024
    - One-day session to vote on delegates to the Global Methodist Church convening General Conference set to take place in San Jose, Costa Rica, September 20-26, 2024.
  - Staff/LT Planning Retreat
    - Placeholder until we can get retreat scheduled
- **Action Items (Motions)**
  - Clay Bauserman moved to approve Don Bailey as the 2024 Vice-Chairman of the Leadership Team, Nancy Bowman seconded, and motion passed with nine yes votes, zero opposed and zero abstentions. (Dave Speicher back in room for vote)
- **Communication Plan**
  - Lisa Nichols to work with Teri Dunlap to make requested changes to the Attendance Headcount Report (completed)
  - Lisa Nichols to update Website with Don Bailey as 2024 LT Vice-Chairman and in Planning Center (completed)

## Finance Sub Team – Lisa Nichols & Dave Speicher

- **Reports:**
  - January Financial Reports
    - Balance sheet and special gift reconciliation reviewed
      - In January, the 5% investment drawdown disbursements as of December 31, 2023 were moved into the newly created accounts:
        - Sub account of 266 - Deferred Maintenance Trustee Endowment Disbursement = \$9,747
        - 209 - General Endowment Disbursement = \$2,970
        - 240 - Mission Endowment Disbursement = \$823
        - 278 – Boy Scouts Endowment Disbursement = \$448
      - Creation of a Petty Cash line to show money kept at church for Bluegrass Concert kitchen cash till.
      - Special Gift reconciliation
        - Regarding Large Print Upper Room magazine for Shut-ins, we need to keep mindful of the content and theology
    - Budget vs Actuals
      - Slightly unfavorable income for January-which is typical for first of year, is 7% (target 8%)
      - Expense numbers favorable for January slightly under budget 7% (target 8.33%)
    - YOY Income to Budget report reviewed

- 2024 YTD Giving slightly unfavorable – under projection amount by \$12,796.15
- 2023 Audit Update
  - Audit engagement signed with Rea & Associates
  - LT requests that A.J. Knapp, Rea & Associates Partner overseeing our Audit, meet with the Finance Team before the start of the Audit
- Action Items:
- Communication Plan and To-Do List:

\*\*\*\* Break from 8:33 to 8:45 pm \*\*\*\*

#### FMT Sub Team – Don Bailey

- Reports:
  - Still working the same issues:
    - Working on replacing emergency exit maps of the building taken down when repainting and other ways to help guide new people through the building
    - Task Team looking for new chairs for Room 152/153
    - Construction on 6<sup>th</sup> Street waiting on City of Marysville to get the correct bricks to complete the project
  - Report that lighting is still not working in the Cornerstone Church /City of Marysville shared parking lot.
- Action Items:
- Communication Plan *and* To-Do List:
  - Lisa Nichols to follow up with the City of Marysville regarding parking lot lighting.
    - City response emailed to the LT 2/21/2024:  
Jennifer Brock, the Executive Assistant to the City Manager at the City of Marysville Administration office, shared that the electric power source for the lighting is 12-16 weeks out per the City Engineer's last response from the supplier. The EV Station in the plan is most likely causing the delay, because there were other backorders on the Elwood and 31 Roundabout lighting that recently arrived.

#### HR Sub Team—Clay Bauserman

- Reports
  - Staff and Clergy evaluation process update
  - Ministry Safe implementation update
  - Continuing to monitor the GuideStone Benefits transition from Wespath
  - Children's Ministry update
    - Began discussion for creating a full-time position for Children Ministry Director
- Action items (Motions)
- Motion out of Committee: Communication Plan and To-Do List:
  - Lisa Nichols to resend LT Members the Ministry Safe Training (sent 2/20/2024)

#### Task Teams

##### Missions/Outreach – Nancy Bowman

- Reports
  - Changed the team names:
    - Missions is now National & International Missions
    - Outreach is now Local Missions

- Working with Mark Confer as the Web Site/Social Media Coordinator on updating Missions on the church website
- Need to formalize Missions processes since the church budget for this is increasing and is a large amount of money. Who has oversight?
- Still receiving applications for mission support for 2024
- Created Monthly Mission Moment videos and added information on supported Missions in the Weekly Prayer List, Weekly Update email and the Court Street Courier publication.
- Working on short-term Missions Trip parameters to submit to Pastor Nathan Custer and Pastor Mark Confer for review.
- Brady Cossette will collaborate with the Personal Needs Pantry for his school project and will be announcing and collecting items for the organization March 10 – 17<sup>th</sup>.

## Security

- Report:
  - CPR / AED Training
    - Saturday, January 27<sup>th</sup>
    - 9 trained
  - Next training is 1<sup>st</sup> Aid / Stop the Bleed
    - Dan Fancey to work with Lisa Nichols on scheduling
  - AED Locations
    - Sanctuary - on wall by Teller Chapel
    - BFLC – wall by coat closet
    - Discussion about adding one to the Preschool/Upstairs area
      - If church cannot fund, there is a donor ready to assist
  - Security team is looking into the possibility of having Narcan on hand for treatment of opioid overdoses.
    - Bill Smith, representative at Church Mutual Insurance says insurance company has no issue with it
    - Some training would be required & decisions regarding secure location(s) to keep the Narcan
  - Next meeting in April

## Scholarship

- Report:
  - No update this month
- Action items (Motions)
- Communication Plan and To-Do List:

## Old Business

- Signing up to volunteer through Service module of Planning Center is too complicated and is reportedly frustrating volunteers to the point they do not want to volunteer.
  - Lisa Nichols shared concerns with staff
    - **STAFF APPRECIATES THE VOLUNTEERS SO MUCH!**
    - Service Module has many tie-ins in Planning Center that make it very useful for the worship teams. Some work-a-rounds: call or email church office, work with Christina England for Traditional Service, contact worship leader directly.
    - Still working on adjustments for Registrations and Sign-ups for Bluegrass Kitchen

- Concerns about advertising in bulletins for events already past (example: Men's Breakfast in bulletin the Sunday *after* the Saturday event)
  - Reviewed the process and added safeguards
    - Review on Fridays for Sunday slides
    - Adding kill dates to slides to know when not to use any longer

## New Business

- Food Safety at Bluegrass concert –
  - Hot food served cold (shredded chicken sandwiches premade for ease of service and kept in warmer) at February concert
  - Determined that we do not want to be THAT CHURCH THAT MADE PEOPLE SICK
  - Asked that Lisa Nichols share concerns with staff and Bluegrass Kitchen Team Leader and check with insurance company (completed – Bill Smith with Church Mutual Insurance company had no regulations for food served in kitchen but recommended a sign regarding allergies)

Deric Budendorf moved to adjourn the meeting, Clay Bauserman seconded, approved unanimously. Meeting adjourned at 9:37pm.

**Closing Prayer** – Phil Morrison

**Next Meeting:** March 18, 2024 @ 6:30 pm (3<sup>rd</sup> Monday of every month)

03/18/2024	Phil Morrison	08/19/2024	Dave Speicher
04/15/2024	Clay Bauserman	09/16/2024	Elliott Rogers
05/20/2024	Barry Milbert	10/21/2024	Phillip Connolly
06/17/2024	Sharon Kelley	11/18/2024	Don Bailey
07/15/2024	Christine Mastin	12/16/2024	Deric Budendorf