Member Attendance: Sharon Kelley, Kara George, Greg Traucht, Dick McConnell, Clay Bauserman, Phil Morrison, Don Bailey, Nancy Bowman, Lisa Neal, Nathan Young and Deric Budendorf. Phillip Connolly – Absent (Trip to Holy Land)

Non-Voting Members: Senior Pastor Nathan Custer and Lisa Nichols

Meeting called to order at 6:30 by LT Chair, Lisa Neal

LOVING

- Glory Sightings
- Prayer Concerns
- Opened in Prayer by Lisa Neal
- Devotional—Lisa Neal—LT Covenant & Communion*

LEARNING

- Pastor’s Report
  - Form & Questionnaire*
    - “The Disaffiliation and name change was GREAT – now…what’s next?”
    - What is God doing? What do we want to be known for in the community?
    - Please pray and fast, then complete Pastor’s Report Form & Questionnaire to Pastor Nathan by February 6, 2023 *
  - LT Chair Report
    - Slight change of agenda to move toward a goal for more efficient meetings that hopefully translate into shorter meeting times. Each section is broken into 3 sections
      - A brief overview of what is happening in the team (LT, Sub Team, or Task Team)
      - Motions and action items to bring to the LT, if at all possible please submit motions in writing for agenda packet. Motions out of committee do not need a second.
      - Communication plan and To Do list for meeting

LEADING

Leadership Team Action Items

- Reports:
  - Review of January 8, 2023 Church Conference Minutes*
  - Review of Safe Sanctuary Policy
  - Leadership Handbooks Updates
• **Action Items:**
  - January 8, 2023 Church Conference Minutes
    - Kara George moved to accept January 8, 2023 Church Conference Minutes as presented, Don Bailey seconded and motion passed unanimously
  - Safe Sanctuary Policy
    - Sharon Kelley as new LT member needs to complete Safe Sanctuary
    - Per HRT Chair, Nathan Young, Safe Sanctuary should be reviewed but entire LT each year
  - Leadership Handbooks Updates
    - Thanks Greg Traucht and Lisa Nichols for pulling together Leadership Team Handbooks Presented to LT
  - Approval of December 19, 2022 meeting minutes
    - Kara George pointed out a correction in HR Section of the minutes from Kara George presenting to Nathan Young.
    - Greg Traucht moved to approve with correction, Nathan Young seconded and the motion passed unanimously.

• **Communication Plan and To Do List:**
  - Peggy Hoy to send Safe Sanctuary Power Point to LT and everyone to review for February Meeting and to present to Sharon Kelley new member
  - Church Conference results – post on website and weekly update
  - Update website with new LT Member names and photos and Sub team members
  - Please pray and fast, then complete Pastor’s Report Form & Questionnaire to Pastor Nathan by February 6, 2023

**HR Sub Team—Nathan Young**

• **Reports:** *
  - Staff Policy Handbook Updates
  - Staff Evaluation Form/ Evaluation timeline
  - Future updates to Staff Policy Handbook

• **Action Items:**
  - Action items (Motions):” Nathan Young makes a motion to approve the changes to the Cornerstone Global Methodist Church Staff Policy Handbook as provided in the meeting agenda”.
    - Greg Traucht thanked the HRT and Carol Chandler for working on this project
    - Small changes to be made – page 16 FUMC needs removed and page count off
    - Motion out of committee did not need seconded
    - Unanimously approved with amendment
• Communication Plan and To Do List:
  o Still working on evaluation forms
  o Update Staff Policy Handbook with amendments noted

Finance Sub Team—Greg Traucht (for Phillip Connolly)

• Reports:
  o December 2022 Financials (Balance Sheet, Budget vs Actuals, YTD Income to Budget Comparison)
  o 2022 Year-end financial Review –
    ▪ $1,219,044.59 in receipts (budgeted for $1,153,920)
    ▪ $1,256,000 in expenses (budgeted for $1,269,000)
  o Christmas offering - $6,314
  o Apportionments – 5% discount in paying annual shared giving up front
    ▪ Conference Apportionments is 3% of 2022 expense budget – missions @ $36,000
    ▪ General Church Apportionments is 1% of 2022 expense budget @ $15,000
  o Disaffiliation donations - $206,695 at year-end
  o Status of Outside organizations bringing in finances to Church’s bookkeeping
    ▪ BSA, WIM, Emmaus and MCP have all agreed
  o Greg Traucht proposed that we document carryover used in budgeting and shared this information from Dave Speicher:
    ▪ At 12/31/2022, our total operating funds were $192,525. This could all be considered carryover, but I would probably subtract the $50,000 in cash reserve and report the carryover to be $142,525.

At 12/31/2021, our total operating funds were $239,400. While we didn’t have a specific “reserve” account on that date, we did acknowledge that for carryover purposes we would hold back a half month of operating expense from being available which came to about $50,000. So, I would say the carryover from 2021 to 2022 was $189,400.

The carryover balance on 12/31/22 is $46,875 less than it was on 12/31/21. The operating loss for 2022 was $36,566. Ideally, we would want these two numbers to match but they are off by $10,310. With all of the adjustments we made to the Balance Sheet in 2022, I think we were aware there is a difference that we might want to reconcile. I’m sure there is an answer for the difference, it would just take time to figure out.

• Action Items:
  o Deric Budendorf makes a motion to approve paying the Allegheny West Provisional Conference of the Global Methodist Church annual apportionments early to receive a 5% discount, Nancy Bowman seconded and the motion passed unanimously
• **Communication Plan and To Do List:**
  o Bank signature card updates for 2023 – Lisa Neal, Phillip Connolly and Dick McConnell to sign
  o Nathan Young asked for more information regarding Healing Scholarship and Memorial Scholarships.

FMT Sub Team—Dick McConnell

• **Reports:**
  o No meeting in December

• **Action Items:**

• **Communication Plan and To Do List:**
  o FMT did a Walk Thru list about a year ago and have been holding off because of the Refresh Committee *
  o Phil Morrison asked if the FMT should consider signage on the back of the BFLC on Court Street now that the Eagle’s building is down and we have a clear line of sight from Partner’s Park uptown.
  o Don Bailey asked about the Parking Lot shared with the City of Marysville and the parking lot easement agreement with concerns that the church might lose parking spots. Dick McConnell presented his concerns to Jeremy Hoyt at the City of Marysville but has not heard back. Lisa Neal shared that the church and the city entered into a 10-year agreement in 2021 that was presented to the LT and approved to prevent another negative opportunity from moving into the space. Noting that while we can request, the City has final say per the agreement.
  o Dick stated that information from the Refresh Team to the FMT is a priority

Task Teams

• **Missions**
  o **Reports:**
    ▪ Thankful for the increase to 8% of expense budget heading back to 10% and for special mission’s gifts
    ▪ 2 upcoming mission trips – Grace Church in Florida for Hurricane relief February 27- March 3 and ECHO in Florida March 7-14
    ▪ Mission Fair possibly in August
    ▪ Operation Christmas Child a great growth in 2022
  o **Action Items:**
  o **Communication Plan and To Do List:**
Security Team Update –
  o Reports:
    ▪ Quarterly meetings in 2023 scheduled
    ▪ There is no budget but a wish list has been submitted to FMT
    ▪ Theme – Medical Response: First Aid, AED training and CPR
  o Action Items:
    ▪ Nathan Young makes a motion to approve the changes to the Cornerstone Global Methodist Church Active Shooter Checklist (just name changes) and Church Concealed Carry Permission Form (just name changes) as provided in the meeting agenda”, Deric Budendorf seconded, and motion approved unanimously. *
  o Communication Plan and To Do List:
    ▪ Nursery Staff and Sunday School leaders needs trained in First Aid, AED training and CPR
    ▪ Nathan Young will rework prior email and send to Lisa Nichols to request for medical professionals willing to self-identify to include in slides and weekly update.
    ▪ Plan to submit a recommendation to FMT for cost and hanging of updated Active Shooter signage
    ▪ Looking into a possible Active Shooter training similar to ALICE training

New Business
  • Nathan Young asked about Social Distancing – are we still doing it
  • Clay Bauserman asked to discuss this Social Distancing with both services one time
  • Nancy Bowman agreed to help support staff by sending birthday cards from the LT which the LT has signed and she will mail

Closing Prayer: Prayed together John Wesley’s Covenant Prayer

---- Items with an * are included at the end of the minutes ----

Next Meeting: February 20th @ 6:30 pm (3rd Monday of every month)

Devotion Schedule:

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<tr>
<td>02/2023</td>
<td>Greg Traucht</td>
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<td>04/17/2023</td>
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