

FUMC Leadership Team

September 18, 2018

Attending: Don Bailey, Dave Speicher, Kelli Fink, Bill DeLong, Sue Irwin, Carrie Bremer, Ellen Traucht, Kathy Rohrs, Aaron Brown, Dick McConnell, Andy Zweizig, Josiah Robinson, Carol Chandler, Chris Runyan Absent: Jen Rychlik.

Loving

- Glory Sightings. The team recited the church wide prayer and shared glory sightings. We gathered as small teams to pray for one another and shared communion.

Learning

- We spent our learning time discussing chapters 4-6 of Canoeing the Mountains written by Tod Bolsinger. **Read chapters 7 – 9 for next meeting.**

Leading

- **Leadership Team Action Items**
 - Dave made motion to approve the August minutes, Don seconded. All approved
 - Last month's communication was reviewed

What needs communicated?	How will that take place?	Who will follow-up?
Staff Meeting dates-survey	Email staff thank you for participations and 2 dates	Kelli
Live streaming of all services	FMT to explore cost and options	Bill
Leadership Team Application	Bulletin/Messenger insert for September	Aaron
2020 Leadership Team	Recommendations to complete applications	All current LT members
Internal - staff org chart	Carrie will work on draft	Carrie
Internal – Kelli' job description updated	Kelli to work on draft update "Church administrator" (?)	Kelli

- **Administrative Discussion Items**
 - Worship Assessment (WA) Team Report – A dedicated Sunday school hour overwhelmingly requested from survey. The WA team voted on options presented and top choice was for concurrent services (times given as examples only). 8:00 prayer time, 9:00 Sunday school, concurrent services at 10:15. The LT provided feedback that Aaron will take back to the worship assessment team. The WA team will present a final proposal to LT to consider at the October meeting. The LT will take proposal to the congregation for an open forum and then a final vote in November. Ellen made a motion for the congregational open forum to be Nov 4 at 5:00, Sue seconded, motion passed.
- **Finance Agenda**
 - Dave gave an update on the financial reports through August. Income is 64.8%, expenses are at 63%. The operating fund balance is healthy and overall finances are positive. Chris made a motion to approve the financials and Carrie seconded. All approved.
 - The budget timeline was presented. Teams have an October 1 deadline to submit requests. The ministries team will review their portion in October with a full draft budget presented at the November LT meeting. A final vote will be taken in December.

- **Nomination Agenda**

- Consider nominations for 2019 Leadership Team – Aaron emphasized that personal invitations to candidates should be coming from all LT members.

Class of 2020: Carol Chandler, Ellen Traucht, Dick McConnell and Chris Runyan

Class of 2019: Bill DeLong, Carrie Bremer, Jennifer Rychlik, Don Bailey

Class of 2018: Sue Irwin, Dave Speicher, Josiah Robinson, Andy Zweizig

- Leadership Selection Team for 2018 – 2019 team in place by November. Andy and Josiah are stepping off the team and volunteered to represent the LT as members of the selection team. Other members will be Rita Rausch, Ryan Rigel, and Gene Sirca
- Leadership Selection Team is nominated for only one year, so we will need 3 nominations for church conference

- **Personnel Agenda**

- Carrie discussed the supervisory role charts and her progress. Kathy will meet with Carrie for further discussion of staff positions and clarification.
- BCWI staff Survey Task Team Report – The task team of Sue, Ellen, and Carol reviewed a summary of results. The team presented ideas on what will be discussed and presented at the November 10th meeting with the staff. The task team will be the only members of the LT at the meeting to provide an open environment for safe and engaging conversations. The staff was asked in an email to identify 2-3 overall church goals annually that both the LT and staff can work towards together. All LT members were then asked to provide notes of encouragement to each staff member as a part of the staff gathering and bring to the October meeting.

- **Building / Maintenance Report –**

Bill updated the team on the installation of the new BFLC speakers and the progress on live streaming all services. The RTU unit replacements will be re-examined in February 2019. The team will also explore over office IT needs and recommendations for upgrades.

- **Ministries Team Report – BUDGETS**

Kathy updated the team on the status of all ministry areas, Engage, Connect, Equip, and Send. There was a discussion regarding the covered bridge service sponsored by our church.

- **Additional Administrative Discussion Items**

- Worship Security Team report – Jen was absent so no report was available
- Church Conference Monday December 3 - Reminders
 - 5:00 Pastors meet with District Superintendent
 - 6:30 LT meeting with District Superintendent
 - 7:00 Charge Conference
- 2018 Goals
 - Governance Policy – Completed
 - Worship Assessment Team – 4 proposals up for discussion. Goal of team is to make a recommendation to leadership team in October
 - Form a Communications Team – Next meeting
 - Building Security
- Volunteer Recognition for September – Maria Tong. Future recommendation of Jackie Lazenby.

- Open Dialogue – Communication Team Update, discussion for team
 1. Create a Communications Plan to implement for the entire church.
 - - who are we trying to reach?
 - - how do we reach them?
 - - how will we know if we have reached them?
 - - what avenues will we use?
 2. How do we mitigate the chances of communication falling through the cracks?
 - - What bad examples do we have?
 - - What gaps do we need to close?

- **Communication**

- What from tonight's meeting needs to be communicated to the church

What needs communicated?	How will that take place?	Who will follow-up?
Visualize Core Values	Youth contest? Posters	Kathy/Kelli
LT application available online	Added to website as a link	Kelli
2020 Leadership Team	Personal invitations to apply	All current LT members
Supervisory role flow chart	Carrie compile information from Kathy	Carrie & Kathy
Words of encouragement for staff	Bring letters, cards, notes to October 16	Kelli to email staff names & positions
Given's celebration	Church wide email	Kathy
Covered bridge service	Church wide email	Sue give info to Kelli
October 16 meal		Kelli

Respectively submitted,

Kelli Fink