

FUMC Leadership Team

August 21, 2018

Attending: Don Bailey, Dave Speicher, Kelli Fink, Bill DeLong, Sue Irwin, Carrie Bremer, Ellen Traucht, Kathy Rohrs, Aaron Brown, Dick McConnell, Andy Zweizig, Josiah Robinson, Jennifer Rychlik. Absent: Carol Chandler, Chris Runyan.

Loving

- Glory Sightings. The breakthrough prayer team came and prayed over all leadership team members and we all recited the church wide prayer.

Learning

- We spent our learning time discussing the first three chapters of Canoeing the Mountains written by Tod Bolsinger. **Read chapters 4 – 6 for next meeting.**

Leading

- **Leadership Team Action Items**

- Ellen made motion to approve the July minutes, Josiah seconded. All approved
- Last month's communication was reviewed

What needs communicated?	How will that take place?	Who will follow-up?
Ellen's Hope Center Testimony	Kathy will contact Matt to arrange video	Kathy
Staff survey communication	Task team	Sue, Ellen, Kelli, Carol – Mtg after labor day
Church conference – Dec. 3	Messenger insert	Aaron - Done
Internal - begin staff org chart	Carrie will work on draft	Carrie – still WIP
Internal – Kelli' job description updated	Kelli to work on draft update "Church administrator" (?)	Kelli – still WIP

- **Finance Agenda**

- Dave gave an update on the financial reports. Expenses are well in line with income and there were no unusual items to discuss. Dave gave a brief projection on where he thought the church would be financially at the end of 2018. Don made a motion to approve the financials and Dick seconded. All approved.

- **Nomination Agenda**

Pastor Aaron reviewed the announcement "Are you Called to Serve on the Leadership Team." A few revisions were suggested and Pastor Aaron will update and send to the appropriate staff members for publication to the congregation. It was also encouraged for members of the current LT to prayerfully consider individuals to invite to apply. Those chosen will be presented for a vote at the December Church Conference scheduled for Monday December 3rd @ 7:00.

- Consider nominations for 2019 Leadership Team

Class of 2020: Carol Chandler, Ellen Traucht, Dick McConnell and Chris Runyan

Class of 2019: Bill DeLong, Carrie Bremer, Jennifer Rychlik, Don Bailey

Class of 2018: Sue Irwin, Dave Speicher, Josiah Robinson, Andy Zweizig

- Leadership Selection Team for 2018 – 2019 team in place by November

Rita Rausch, Ryal Rigel, Gene Sirca

2 Members of the Leadership Team will need to be selected

- Leadership Selection Team is nominated for only one year, so we will need 3 nominations for church conference

- **Personnel Agenda**

- Carrie is working on the staff organization flow chart of supervisory roles
- Staff Survey Task Team Report

The survey window closed with 100% staff participation. The task team will meet within the next two weeks with BCWI to discuss results. Overall results and recommendations will be discussed at the next LT meeting. The LT wants the time to meet with staff for fellowship and a time to discuss the survey. October 20 and November 10 were chosen for Kelli to send an email to the staff. Dave offered to have the meeting at URE.

Kelli updated the team that effective August 1 Al Gleine was no longer employed as the Accounting Clerk. Al needed more hours which were not available. Aaron notified the team that Peggy was asked by the District to lead certain events and will be doing so as required in her position.

Kelli presented the Receptionist/Membership Secretary job description. This role is currently filled by Sharon Swartz. Kelli and Sharon met to discuss and she will make a few revisions per their conversation. The team was asked to review and offer any input.

- **Building / Maintenance Report –**

Bill updated the team, the parsonage structural issues have been fully addressed, a new electric panel has been installed, and the roof was replaced in August. They are taking bids for the replacement of one rooftop unit and are also discussing IT contracts. Approval was made on the new sound system for the BFLC. Bill was asked about the live streaming of services. The LT gave the FMT authority to pursue the cost and make a decision to implement the live streaming of all services.

- **Ministries Team Report - BUDGETS**

Kathy updated the team on the status of all ministry areas, Engage, Connect, Equip, and Send. Engage is working on plans for Christmas at the Pavilion and Connect recently met with those interested in serving on a first impressions team. Kathy will be discussing 2019 budgets with all ministry groups and will ask each team to be intentional and thoughtful in their requests.

- **Administrative Discussion Items**

Jen gave an update on worship security. She no longer has time to fill the role as the leader of this team, but did write a report of recommendation that she can share. It was suggested that we focus on where the church was most vulnerable which is Sunday morning worship security. Jen will discuss options with local school security for recommendations and will email the team. The full scope of building security will be tabled for later date.

- Church Conference Monday December 3
 - 5:00 Pastors meet with District Superintendent
 - 6:30 LT meeting with District Superintendent
 - 7:00 Charge Conference
- 2018 Goals
 - Governance Policy - Completed
 - Worship Assessment Team – 4 proposals up for discussion. Goal of team is to make a recommendation to leadership team in October
 - Form a Communications Team – Next meeting

- Building Security

- Volunteer Recognition for August – Mike Truskoski. Future recommendation of Maria Tong.
- Open Forum – The Next Card – mostly positive feedback. Scrolling announcements are too fast and taken off the screen too soon prior to the start of the 9:30 service. Suggestion: Church wide email on Friday of all bulletin information.

- **Communication**

What needs communicated?	How will that take place?	Who will follow-up?
Staff Meeting dates-survey	Email staff thank you for participations and 2 dates	Kelli
Live streaming of all services	FMT to explore cost and options	Bill
Leadership Team Application	Bulletin/Messenger insert for September	Aaron
2020 Leadership Team	Recommendations to complete applications	All current LT members
Internal - staff org chart	Carrie will work on draft	Carrie
Internal – Kelli’ job description updated	Kelli to work on draft update “Church administrator” (?)	Kelli
September 18 meal		Josiah

We ended the meeting with communion and prayer.

Respectively submitted,

Kelli Fink