

North County Christian School

Board Summary

September 2018

Reports

Superintendent

Our new Receptionist, Heather Brown, began her position on Sept 18. She is an active member of Westside Missionary Baptist Church.

On 9/21 secondary teachers will attend Google Certification training funded by Title IIA funds. Elementary teachers will be reviewing Terra Nova 3 results and identifying potential reading concerns. They also discussed a book on dyslexia.

NCCS will join a partnership with St. Louis County/University of Missouri Extension to provide a robotics program for grades 4-6. The cost is \$80 per student.

Business Manager

The tuition and fees delinquencies for the 2017-18 year of \$36,400.46 as of Sept.17, 2018. August and September 18-19 balances are \$55,394.33. The new receptionist is being trained. Assistance for gathering and displaying financial aid records for reports and future fund raising.

Financial

It was time for a full audit to be made of our accounting processes and finances by an outside auditor (every 5 years). That process has stalled the monthly financial report of income and expenses. The Proposed Income Budget Running Draft shows \$323,085 total tuition discount for this year. Running Draft of the Expense Budget shows a shortfall of \$124,804. No full report was presented.

Admissions

Current enrollment is 294 with 4 students in process. Paperwork for next year's enrollment is being prepared which will be online. Our goal is to have Automatic Re-enrollment set up for the next school year. Parents would need to let us know if the plan to not enroll their students. An open house is planned for November 1. NCCS will have a booth at Florissant Fall Festival 10/14. Board members are encouraged to attend.

Development

A 5 K run fundraiser is planned for Dec. 1. Alumni are encouraged to join. A fundraiser is being planned to support STEAM Discovery Zone and begin our school's endowment fund. The Annual Fund Initiative is being planned for our donor base that includes a report and strategic plan. Alan Blize and Molly have begun working toward a church outreach plan to support more students with tuition. The new website is close to launch.

Facilities

We are waiting on approval from Ameren for bulb replacement for Building B. The Crisis Management book was updated and given to each classroom. The first Fire Drill went well with some adjustments made to the new radios. Teachers met to learn the new School Guard App. 9th & 10th graders went on an overnight retreat to get acquainted with each other. Several rentals of the facilities were made. Repairs have been made to the bus, toilets, tile, and phone lines.

New Business

Board Meeting Policy

The Policy and Governance Committee presented a policy addition for Attendance by Non-Board Members. Much discussion about open vs. closed meetings followed. The board agreed that the meetings should be closed with prior approval for others to attend with a specific concern being given in writing to the Board Chairman and Superintendent 7 days prior to the board meeting that would be attended. They would approve and add it to the agenda if appropriate. After the issue is presented the outside person would not remain in the meeting for the discussion and decision about the issue. The members also agreed with the Fall and Spring open communication meetings for parents and staff of NCCS. The members agreed to have a board summary communicated to the NCCS community. They agreed to send it back to the committee for revisions.

Student Conduct Code

Dr. Clark saw a need to add Bullying to our Student Conduct Code to clarify what it really is and determine how it will be dealt with. Bullying was defined and is a Level 3 infraction. After much discussion the board agreed to add this to the Student Conduct Code.

Health Coverage

Two possible health coverage plans were presented and discussed. Plan 1 saves us \$24,000 per year based on current participation. The coverage stays the same as the past year and reduces our own risk for our liability from our Health Savings account.