

## Immanuel – Director of Worship Arts

<b>Reports to:</b>	Associate Pastor of Ministries & Operations
<b>Pay Status:</b>	Salary
<b>Education:</b>	Bachelors Degree or related job experience with a proven record.
<b>Experience / Requirements:</b>	The director of worship must be able to work independently with minimal supervision, and have experience working with people.
<b>Contacts:</b>	The director of worship's position is highly visible and entails direct contact with all staff members, other church members and volunteers, their families and guests, vendors, and the general public.
<b>Job Summary:</b>	To provide pastoral leadership to the worship ministries of Immanuel Church.

### Position Description:

The Director of Worship Arts will be the “producer” of each worship service and special programs. Although the senior pastor is the “director” in terms of setting the theme and overall direction, the Director of Worship Arts will oversee and coordinate all the details that a service encompasses. The Director of Worship Arts must be a visionary who is creative in leading people to God. The Director of Worship Arts is a leader who can communicate a direction in a way that inspires those around him/her to join in the pursuit of that vision. This position is a pastoral one that therefore requires the individual to serve not solely as a musical or performing arts director but also as a shepherd to the people who serve in this ministry.

### Qualifications:

1. A clear testimony of faith in Jesus Christ and a vital, growing relationship with Him.
2. Commitment to a life of spiritual and moral purity.
3. Fully embraces the Mission, Vision, Values and Doctrine of Immanuel Church.
4. Demonstrated excellence as a worship leader
5. Able to embrace and adapt to growth, change, innovation and creativity.
6. Use appropriate judgment in the areas of discretion, sensitivity and confidentiality
7. Team player who works well with the other staff at Immanuel.

### Abilities:

1. A pastor as well as a musician. This does not mean ordained.
2. A heart for the spiritual formation of those in the congregation and the worship ministry.
3. Relational skills and an enthusiastic presence for leading a church in worship.
4. Skilled in choral, vocal, and instrumental direction.
5. Skilled in organization, administration, and interpersonal relationships.
6. Skilled in the use of technology in worship and in the use of sound, lighting, computers, and video projection systems.
7. Ability to incorporate other art forms as needed.
8. A self-starter and a team player with a positive attitude.

**Responsibilities:**

1. Maintain an authentic and growing walk with Jesus Christ through ongoing spiritual disciplines.
2. Spend time developing relationships with people who are unconvinced of their need for Jesus, so as to be personally effective in pursuing the Great Commission and helping the church to do the same.
3. Build the necessary teams to carry out the worship ministry in all age levels and various areas of Immanuel Church and facilitate an environment of unity within them.
4. Work to develop the musicians and vocalists God has placed in our community to be equipped and able to exercise and express their musical abilities for God and in the service of His people.
5. Plan the corporate worship services of Immanuel Church in consultation with the Senior Pastor and do so with prayer, conceptual forethought, theological accuracy, and musical appropriateness. Ensure that all the musical and technical aspects of the service advance the theme for the day. Oversee song selection, media preparation and presentation, sound and lighting enhancements, and coordination of all instrumentalists, vocalists, and dramatists.
6. Serve as lead worshiper in all worship services.
7. Direct all weekly activities and rehearsals necessary to facilitate worship in services.
8. Provide pastoral care for the music teams which includes regular spiritual formation.
9. Introduce our music teams to training provided by other ministries, books, and conferences.
10. Plan and oversee any major seasonal and/or outreach musical ministry events.
11. Oversee the worship department budget, organization, and volunteers.
12. Set annual goals for the worship ministry that are in line with our vision and then evaluate how those goals were attained or modified during the year.

**Essential Functions:**

*Technical / Motor Skills:* Ability to use computer. Ability to acquire job skills specified in the scope of the job description. Experience with: Planning Center Online, ProPresenter, Microsoft Office, and Google Docs.

*Interpersonal Skills:* Ability to communicate effectively with individuals, families, church staff and pastors to assure effective flow of information and to present a positive professional image. Have the ability to communicate via telephone, email and in person.

*Physical Requirements:* Ability to communicate and be mobile.

*Mental Abilities:* Ability to perform detailed tasks, handle interruptions and changing work priorities. Ability to assist individuals.

**– Director of Worship Arts**

Employment Start Date:

---

Employee Signature

---

Date