

Kitchen Boss

The Kitchen Boss is in charge of the kitchen for any event that includes the use of the kitchen. This includes but isn't limited to: NLCF events, potluck, fundraising, etc.; guest groups using the kitchen, weddings, etc.

The Kitchen Boss is in charge of keeping the kitchen clean, orderly and organized. This includes holding those parties that are using the kitchen accountable to leave the kitchen and clean and organized as they found it.

The Kitchen Boss is in charge of having a team for NLCF's church events that will help in set up and take down and clean up.

Ministry Area/Department	Facilities
Position	Kitchen Boss
Accountable To	Administrative Assistant
Ministry Target	Congregation and guests
Position Is	Volunteer
Position May Be Filled By	Church member
Minimum Maturity Level	New, growing Christian
Spiritual Gifts	Hospitality. Serving. Leadership/Shepherding.
Talents or Abilities Desired	Able to organize and direct people.
Best Personality Traits	Dependable. Hospitable. Gracious. Friendly.
Passion For	Showing God's love to the congregation and guests through the act of breaking bread together.

Anticipated Time Commitments

1. Doing ministry/preparing for ministry varies.
2. Participating in meetings/trainings as needed.

Responsibilities/Duties

1. Keep the kitchen clean and safe.
2. Keep the kitchen organized and user-friendly.
3. Have on the calendar times/dates of regular cleaning and then times/days of deep cleaning.
4. When there is an NLCF event—potluck, etc.—have a team together that will help set up, take down and clean up.
5. If need be, have trainings/meetings with the Special Events Kitchen Set Up team and the Special Events Kitchen Clean Up team.
6. Pray for your team members.
7. Read and adhere to the leadership standards discussed in the “Foundations—Essentials for Leadership and Ministry” 14-Day devotional workbook.