

**Youth Director
Umstead Park United Church of Christ
2021**

Umstead Park United Church of Christ (UPUCC) is a thoughtful and progressive community of faith. Our Covenant can be found at: <http://www.upucc.org/#/about-us/what-we-believe>.

NOTE: UPUCC meetings are currently held virtually. Our 'virtual life' will continue until pandemic conditions improve to the point that we feel face-to-face meetings are safe.

Hours: Part-time (12-15 hours per week.) Evening & weekend work required

Location: Raleigh, NC

Reports To: Rev. Doug Long, Minister

Salary: Up to \$15,000 per year

Position Summary: UPUCC seeks a highly motivated, energetic leader who embraces the UPUCC Covenant to join our team as a Part-Time Youth Director. Working collaboratively with the Children's Director and the Minister, the Youth Director will continue our dynamic service to and with the youth of UPUCC and provide vision for sustainable growth. The position will begin as soon as is practical once a qualified person is chosen.

Primary Job Responsibilities:

- Be theologically grounded in a progressive Christianity as expressed in the UPUCC Covenant
- Possess positive communication and interpersonal skills with middle and high school youth
- Plan and develop a dynamic and well-organized program for middle & high school youth
- Implement weekly programming to be offered Sundays and/or other appropriate times for youth, incorporating experiential learning with a focus on bonding as a group through fellowship, fun and service
- Assure all youth have a safe community and a place of belonging
- Work closely with the youth, parents, volunteer leaders, and Youth Committee
- At a minimum, lead one weekend trip and one week-long trip for the youth each year
- Assist with recruiting and training volunteer leaders, including the careful administration of the UPUCC Safe Church Policy & Guidelines
- Represent the youth in the planning of church-wide programs, and work for youth's inclusion in those programs.
- Coordinate with the Children's Director and other UPUCC staff and volunteers on the transition of older children to youth programs
- Administer and manage the Youth budget to assure that adequate resources are available for activities, including ordering, organizing and distributing supplies as needed
- Understanding of and enthusiasm for working with people from a variety of backgrounds and experience
- Assume, in coordination with the Minister and Congregational Care Committee, pastoral care of youth during times of special needs (transitions, crises, etc.)
- Attend Sunday worship services whenever possible

Other:

- Adheres to all policies set forth in the UPUCC Personnel Policies
- Encouraged to become a UPUCC Covenant Partner
- Perform duties of mutual agreement with the Minister, Coordinating Council & Congregation

Qualifications:

- Bachelor's Degree strongly preferred or candidates with similar education and experience
- Theologically savvy
- Energetic and motivated
- Strong communication skills
- Strong sense of self
- Ability to build rapport with middle and high school youth
- Ability to provide spiritual development in ways attractive to youth
- Non-judgmental
- Understands principles of adolescent development
- Strong and demonstrated commitment to UPUCC's Covenant and values

To Apply: Interested applicants should submit a cover letter, resume, and the names and contact information (phone and email addresses) of three references to the Youth Director Search Committee at youthposition@upucc.org

Application deadline: Until filled.

UPUCC is an equal opportunity employer. We are committed to employment policies and procedures assuring all qualified persons are accorded equal opportunity for employment, promotion, and training. We are committed to hiring applicants from diverse groups including, but not limited to, Black or African-American, Latinx, Native American, Asian/Pacific Islander, and LGBTQ+ persons. We also welcome people from all national origins, ages & ability status.