

WHITE MOUNTAIN BIBLE CHURCH

WEDDING INFORMATION

THE IMPORTANCE OF MARRIAGE

Congratulations on your desire to get married! Marriage is a beautiful covenant ordained by God between a man and woman. It is an example of God's love toward His people. Marriage is so much more than a wedding ceremony. We want to help you make this day a special one, and to assist you in making your marriage all that God wants it to be. There are three things we would like to help you with in preparation for your life together.

1. *Pre-marital Counseling:* We would love to have you meet with one of our pastors to focus on preparing for your marriage. You will discuss foundational concepts of married life and how to navigate them together.
2. *The Wedding:* We want to help you plan the logistics of your ceremony so that the day is memorable and a great beginning to your marriage.
3. *Your Marriage:* We would like to assist you as you grow in your marriage through biblical teaching and encouragement on how to love each other in a godly way.

WEDDING INSTRUCTIONS

White Mountain Bible Church (WMBC) facilities are available to members (those who have attended our membership class and been approved by the Elder Board) and regular attendees (those who attend regularly but have not gone through the membership process). Those inquiring to use the facility for weddings who do not have an affiliation with WMBC must agree with our doctrinal statement and receive pastoral approval for usage. To qualify for member fees, the bride, groom, or an immediate family member (i.e. parent, sibling) must be an active member or regular attendee of WMBC.

SCHEDULING YOUR WEDDING

1. Read the Facility Fee Usage packet thoroughly.
2. Fill out and submit the paperwork and deposit.
3. Call the WMBC Office (928) 537-3052 to make an appointment with a pastor.
4. Since the church does not provide a wedding coordinator, the wedding party will need to take care of the typical wedding arrangements (i.e. floral, reception, music, etc.).

CEREMONY OFFICIATING

It is encouraged that a pastor is selected to officiate the wedding ceremony with whom the bride and groom have a relationship. We suggest that you ask your pastor prior to meeting with WMBC staff during the registration process. Pastors outside of WMBC are welcome to officiate, but must be approved by WMBC staff. If you do not have a pastor to lead the wedding ceremony, then we can refer you to one of our pastors. *An honorarium of \$200 for pastoral officiating is recommended.*

REHEARSAL

Most weddings require a rehearsal which usually is conducted the night before the wedding ceremony. Plan for the rehearsal to take one hour. The officiating pastor should conduct the rehearsal. Those who should attend include any person who is taking part in the wedding ceremony. All decisions concerning the wedding should be made prior to the rehearsal so that no needless delays arise. The purpose of the rehearsal is to reassure all participants of their roles in the wedding ceremony so that it goes smoothly.

WHITE MOUNTAIN BIBLE CHURCH

FUNERAL INFORMATION

We are so sorry for the grief and separation you are feeling due to the loss of a loved one. Our prayer is that God will provide you comfort as you go through this time of mourning. We ask that funeral services conducted at White Mountain Bible Church be administered in the spirit of the Christian faith. Please plan the ceremony with this in mind. Feel free to contact the church staff to help answer questions and aid in planning a service.

A person appointed by WMBC staff will supervise the church facilities during the funeral. Someone in the funeral party needs to be designated to work with that person. Please adhere to the expectations listed in the church's Building Use Policies. Please inform church staff or appointee as to the time when flowers are to be delivered. The funeral party is responsible to arrange for the music for the funeral. Sound equipment cannot be moved.

FUNERAL INSTRUCTIONS

White Mountain Bible Church (WMBC) facilities are available to members (those who have attended our membership class and been approved by the Elder Board) and regular attendees (those who attend regularly but have not gone through the membership process). Those inquiring to use the facility for funerals who do not have an affiliation with WMBC must agree with our doctrinal statement and receive pastoral approval for usage.

SCHEDULING THE FUNERAL

1. Read the Facility Fee Usage packet thoroughly.
2. Fill out and submit the paperwork.
3. Call the WMBC Office (928) 537-3052 to make an appointment.
4. Since the church does not provide a funeral coordinator, the funeral party will need to take care of the typical arrangements (i.e. floral, reception, music, etc.).

CEREMONY OFFICIATING

It is encouraged that a pastor is selected to officiate the funeral ceremony. Pastors outside of WMBC are welcome to officiate, but must be approved by WMBC staff. If you do not have a pastor to conduct the ceremony, then we can refer you to one of our pastors.

WHITE MOUNTAIN BIBLE CHURCH

BUILDING USE POLICIES

1. Usage of the facility is provided for members and attenders of White Mountain Bible Church. This is not a public facility. Any other group or individual requesting usage of our facility must be in agreement with our Statement of Faith. Request of usage is done through contacting the church office. Please indicate what rooms you wish to use. These include the Sanctuary, Family Center, or any of the classrooms. Cleaning charges are included in the fees.
2. Saturday weddings must be vacated by 6 pm in order to clean and prepare for weekend services. Weddings and receptions on any other day should be vacated by 9 pm.
3. The Group or Individual will be liable and held responsible for any damages incurred when using the facility. Any damages must be reported to the church representative immediately.
4. All Fees are due on or before the day of use.
5. Appropriate keys will be provided to the Group or Individual by the Administrative Assistant. Key must be returned to Administrative Assistant on the next church business day following the event. The cost for a lost key will be the actual cost to have the entire building rekeyed by a locksmith.
6. If a group wishes to have tables or chairs set up for a reception, then a moving chair fee will be assessed (see chart) and the work administrated by church staff.
7. AV arrangements to be made by the Group or Individual must be made from a list approved to work our AV system. The normal fee is \$50 for one rehearsal and the event lasting no more than two hours, with the payment going directly to that person. A list of approved personnel will be provided by the Administrative Assistant.
8. All facilities of White Mountain Bible Church, including the Family Center, are off limits to candles (unless dripless), gum products, alcohol, or tobacco products. Dancing is permitted during the reception with a pre-approved music list that must be adhered to.
9. If hanging items on the walls, or taping down cords on the floors, the following tape is acceptable: For walls: 3M Safe Release Painters Masking Tape (blue color). For carpet and floors: Pro-Gaff or similar profession grade gaffer tape. These tapes are specifically designed to protect paint and other finishes, and do not leave adhesive residue on walls and floors, which creates a maintenance problem. Use of "Scotch" tape, regular masking tape, strapping or other packaging tape, and duct tape is specifically prohibited. Punch with red dye is prohibited on all carpeted areas.
10. Rice, birdseed, or confetti are prohibited on church property.
11. For your safety, all fire regulations must be observed.
12. Maximum capacity for sanctuary usage is 275 people.
13. The facilities used are to be left in the SAME condition in which the Group or Individual found them, with the exception of the trash. All trash is to be removed from the trash containers and disposed of in the TRASH dumpster outside. If dumpster cannot hold all the trash generated, then do not place bags on ground beside dumpster. Please take those that do not fit with you. Note: One of the dumpsters is for cardboard recycling only. **Trash (other than cardboard) placed in the recycling dumpster will incur a disposal fee.**
14. Upon leaving the building, please be sure all lights are off and all windows and doors secured and if the thermostats have been adjusted, return them to the original settings.
15. Those using the facilities of WMBC agree to hold WMBC harmless from and against any and all claims, damages, liability and expenses in connection with their use of WMBC facilities.

WHITE MOUNTAIN BIBLE CHURCH

STATEMENT OF FAITH

White Mountain Bible Church

1. We believe in the Scriptures of the Old and New Testaments as being verbally inspired and completely inerrant in the original writings and of supreme and final authority in faith and life. (Psalm 119:89; Isaiah 40:8; Matthew 5:17-18; Luke 24:27, 44; John 10:35; 2 Timothy 3:16-17; 2 Peter 1:21).
2. We believe in God, eternally existing in three Persons: Father, Son, and Holy Spirit (Genesis 1:26; Deuteronomy 6:4; Isaiah 44:6; Matthew 28:18-19; John 6:27; Acts 5:3-4; Hebrews 1:1-8; 2 Corinthians 13:14).
3. We believe that Jesus Christ was begotten of the Holy Spirit and born of the Virgin Mary and is true God and true man (Isaiah 7:14; Matthew 1:16, 20-25; Luke 7:48; John 11:35; Philippians 2:5-8; Titus 2:13).
4. We believe that man and woman are created in the image of God and their sexual identity is given by God according to their DNA at birth; that Adam sinned and hereby incurred not only physical death, but also spiritual death which is separation from God; and that all human beings are born with a sinful nature (Genesis 1:26-27; 2:16-17; 3:1-7, 22-24; Psalm 14:1-3; 51:5; Ephesians 2:1-3).
5. We believe that God ordained marriage as a life-long relationship between one man and one woman for the purpose of sexual intimacy, companionship, and procreation. Marriage is a picture of Christ's sacrificial love for the church and the church's joyful submission to Christ (Genesis 2:18-25; Matthew 19:3-9; Ephesians 5:22-33).
6. We believe that the Lord Jesus Christ died for our sins according to the Scriptures as the representative and substitutionary sacrifice, and that all who believe in Him are justified on the ground of His shed blood (Isaiah 52:11-53:12; John 1:29; 3:16; 1 Corinthians 15:3-4; 2 Corinthians 5:21; Hebrews 9:22).
7. We believe in the resurrection of the crucified body of our Lord, in His ascension into Heaven, and in His present life for us as High Priest and Advocate (Isaiah 53:12; John 20:19-20; Acts 1:9-11; Hebrews 4:14; 7:25; 1 John 2:1).
8. We believe in "that blessed hope," the personal, bodily return of our Lord and Savior Jesus Christ (John 14:1-3; 1 Thessalonians 4:13-18; Acts 1:9-11).
9. We believe that all who receive by faith the Lord Jesus Christ, are born of the Holy Spirit and thereby become children of God, a relationship in which they are eternally secure (John 1:12; 10:28-30; Acts 16:31; Romans 8:28-39; Ephesians 2:8-10; Titus 3:5).
10. We believe in the bodily resurrection of the just and of the unjust, the everlasting blessedness of the saved and the everlasting conscious punishment of the lost (Isaiah 53:12; Luke 16:19-26; John 5:25-29; Revelation 14:10-11; 20:11-15).
11. We believe that the gifts of the Spirit are given to (1) glorify God, and (2) edify the body of believers, and that any gift used within the Church must be in total agreement with God's Word (1 Corinthians 12:1-11; 14:1-12).

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WHITE MOUNTAIN BIBLE CHURCH FACILITY FEE SCHEDULE

<u>Description</u>	<u>Wedding</u>	<u>Funeral</u>
Deposit	\$100 (non-refundable)	\$0
Sanctuary	\$100 member \$200 non-member	\$0
Family Center Gym	\$100 member \$200 non-member	\$0
Classrooms (per room)*	\$25 member \$50 non-member	\$0
Moving Furniture	\$100 (up to 100 chairs; accompanying tables) \$200 (100-250 chairs; accompanying tables)	\$0
AV Technician	\$50	\$0
Pastor Honorarium	\$150-200	\$0

Fees are Non-Refundable and are used for custodial work required before and after the event, for trash removal, for set up of additional furniture in the sanctuary and family center as needed. The non-refundable deposit will be applied toward the total fee cost.

** Fee for use of sanctuary for wedding also allows wedding party to use up to 2 classrooms for dressing rooms at no additional charge. Should more classrooms be needed, then they would be billed at the classroom fee rate.*

WHITE MOUNTAIN BIBLE CHURCH

FACILITY USE APPLICATION

Application is hereby made for the use of the White Mountain Bible Church at 3171 Show Low Lake Road, Show Low, AZ by:

(Name) _____ for the purpose of using the

facilities for _____ on _____ (mm/dd/yyyy).

from (Times) _____ to _____.

A non-refundable deposit of \$100 must be submitted with this application (when applicable). All fees are due prior to the event.

Please check all the facilities need:

Sanctuary

Family Center Gym

Classrooms (total needed): _____

Moving Furniture (total tables/chairs needed): _____

Applicant has read this contract, agrees with the Statement of Faith and understands the Fee schedule. The Applicant agrees that this application shall become a contract upon acceptance by White Mountain Bible Church and the signing by an authorized representative of WMBC.

Applicant signature _____ Date _____

Phone # of applicant _____ Email _____

Deposit received on _____

WMBC representative signature _____ Date _____