



Learning Center

At Orchard Park Presbyterian Church

Please use one form per child. There is a \$50 registration fee per family and a \$100 building fee per family. Both fees are nonrefundable and are due at the time of registration. Make checks payable to OPPC.

Please complete both sides of this form!

Child's Name _____ Sex: M ___ F ___

Phone _____ D.O.B. _____

Parent's Name _____

Address _____

City/Zip _____

Email Address _____

How did you hear about our program? _____

Do you have a church home? _____ If yes, where _____

Please give your first and second choice: All classes meet from 9am-2:15pm

Little Lamb (one or two days) T ___ W ___ F ___ M/Th ___

Age 1 by August 1
MUST BE WALKING

Teddy Bear (two or three days) M/Th ___ T/F ___ W/F ___ M/W/Th ___

Age 2 by August 1

Jr. Preschool (two or three days) M/Th ___ T/F ___ M/W/Th ___ T/W/F ___

Age 3 by August 1
MUST BE POTTY TRAINED

Sr. Preschool (three or four days) M/W/Th ___ T/W/F ___ M/T/W/Th ___

Age 4 by August 1

Transitional Kindergarten (four days) M/T/Th/F ___

Age 5 by October 1 or Teacher recommendation

Parent's Signature _____ Date _____

OVER



Check Number _____ Check Amt. _____ Date Rec _____

Financial and Enrollment Agreement

Please initial that you have read these:

- _____ There is a \$50.00 nonrefundable registration fee that is due at the time of enrollment.
- _____ There is \$100.00 nonrefundable building fee per family that is due at the time of enrollment.
- _____ There is a one-time supply fee that is due when your child starts school. The fee ranges from \$50 for one day a week to \$150 for four days a week.
- _____ Tuition is figured for the year and divided into 9 equal installments.
- _____ Tuition is due at the first of the month with a grace period until the 15th. If paid after the 15th, there is a \$10.00 late fee. Late fees can be avoided by contacting the Director or Assistant Director prior to the due date to make alternate arrangements.
- _____ Tuition **will not** be refunded for days absent due to illness, vacations or snow days.
- _____ If withdrawing from the program for any reason, written notification must be submitted to the Director at least two weeks in advance.
- _____ The Learning Center follows Carmel Clay School calendar for major holidays.
- _____ The Learning Center follows Carmel Clay School system when it comes to closing for inclement weather. A 2-hour delay will result in the preschool beginning at 10:30am.

Social Media Agreement

Please initial any or all that apply:

- _____ You may use my child's picture on the website and other social media.
- _____ You may use my child's photo on bulletin boards within the school and in the newsletter.
- _____ You may email or text photos of my child's class to parents in that class.
- _____ You may email or text me pictures of my child.
- _____ You may provide my contact information to other parents within the Learning Center.