



# Learning Center

At Orchard Park Presbyterian Church

Please use one form per child. \$55.00 (\$10.00 additional child) nonrefundable registration fee. There is a \$100.00 building fee per family due at the time of registration. Make checks payable to OPPC. **Please complete both sides of this form!**

Child's Name \_\_\_\_\_ Sex: M F

Phone \_\_\_\_\_ D.O.B. \_\_\_\_\_

Parent's Name \_\_\_\_\_

Address \_\_\_\_\_

City/Zip \_\_\_\_\_

Email Address \_\_\_\_\_

How did you hear about our program? \_\_\_\_\_

Has your child attended another preschool? \_\_\_\_\_

If yes, where and when? \_\_\_\_\_

Do you have a church home? \_\_\_\_\_ If yes, where \_\_\_\_\_

## Please give your first and second choice: All classes meet from 9:00-2:15

Little Lamb (Age 1 by June 1) \_\_\_\_\_ M \_\_\_\_\_ T \_\_\_\_\_ W \_\_\_\_\_ Th \_\_\_\_\_ F

Teddy Bear (Age 2 by June 1) \_\_\_\_\_ M \_\_\_\_\_ T \_\_\_\_\_ Th \_\_\_\_\_ F  
\_\_\_\_\_ W (2<sup>nd</sup> day option)

Jr. Preschool (Age 3 by Sept. 1)  
MUST BE POTTY TRAINED \_\_\_\_\_ M/Th \_\_\_\_\_ T/F \_\_\_\_\_ T/W/F

Sr. Preschool (Age 4 by Sept. 1) \_\_\_\_\_ T/F \_\_\_\_\_ M/W/Th \_\_\_\_\_ T/W/F

Transitional Kindergarten \_\_\_\_\_ M/T/Th/F  
Teacher recommendation

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_ OVER



Check Number \_\_\_\_\_ Check Amt. \_\_\_\_\_ Class Placement \_\_\_\_\_ Date Rec \_\_\_\_\_

## Financial and Enrollment Agreement

Please initial that you have read these

\_\_\_\_\_ There is a \$55.00 nonrefundable registration fee that is due at the time of enrollment.

\_\_\_\_\_ There is \$100.00 building fee per family that is due at the time of enrollment.

\_\_\_\_\_ There is a one-time supply fee that is due when your child starts school. The fee ranges from \$40.00 for one day a week to \$125.00 for four days a week.

\_\_\_\_\_ Tuition is figured for the year and divided into 9 equal installments.

\_\_\_\_\_ Tuition is due at the first of the month with a grace period until the 15<sup>th</sup>. If paid after the 15<sup>th</sup> there is a \$10.00 late fee. Late fees can be avoided by contacting the director or assistant director prior to the due date to make alternate arrangements.

\_\_\_\_\_ Tuition **will not** be refunded for days absent due to illness, vacations or snow days. Learning Center follows Carmel Clay School's calendar for major holidays.

\_\_\_\_\_ If withdrawing from the program for any reason, written notification must be submitted to the director at least two weeks in advance.

## Social Media Agreement

Please initial any or all that apply:

\_\_\_\_\_ **You may use** my child's picture on the website, Twitter and other social media.

\_\_\_\_\_ **You may use** my child's photo on bulletin boards in the classroom and in the hallway.

\_\_\_\_\_ **You may email or text** photos of my child's class to parents in that class.

\_\_\_\_\_ **You may email or text me** pictures of my child.