

ST. PAUL LUTHERAN SCHOOL
2019-2020 TUITION POLICY

PAYABLE TO: St. Paul Lutheran School
402 S. Ballenger Hwy.
Flint, MI 48532

TUITION CHARGED Tuition for **2019-2020 is \$4,100** for one child (JK-8). St. Paul Lutheran Church Members will receive a \$400 discount with the expectation of ongoing congregational support.

PAYMENT OPTIONS

- A. **Full Payment.** Under this plan the entire amount of tuition is paid on or before **August 15th**. A 3% tuition reduction would be applied to the total tuition cost if no other discounts are received. This payment is made directly to the school office by cash or check.
- B. **Semi-Annual Payment.** Under this plan half of the tuition amount is paid on or before **August 15th** and the second half on **February 15th**. These payments are made directly to the school office. A 3% tuition reduction would be applied to the total tuition cost if no other discounts are received.
- C. **Monthly Payments.** Under this plan, the entire amount of tuition is paid monthly over a ten (10) month period beginning in AUGUST and continuing through MAY. This is done through the **FACTS Tuition Management Plan** which is an automatic payment plan made through a checking or statement savings account. Families choosing this plan will complete an online FACTS agreement form to authorize the automatic monthly payments on either the 5th or the 20th of each month.
Monthly payments may be paid directly to the School Office **for an annual service fee of \$100**. Under this payment plan, the full tuition amount will be paid over a ten (10) month period beginning in AUGUST and continuing through MAY. **Payments are due on the 15th of each month. A late fees of \$30 will be immediately assessed** if the monthly payment is not received by the due date.
- D. **Education Fees.** St. Paul will collect all education fees in August. The August deadline is important so supplies, technology and books can be reserved for your child. Education fees are \$250 per student (JK-8).
- E. **Registration Fees.** The required registration fee of \$60 per family is due at the registration meeting in March. The fee increases to \$100 after April 1. Registration fees are non-refundable.

LATE CHARGES

Monthly Payments. School families who choose the ten (10) month payment plan and miss a monthly payment due to insufficient funds will be assessed a \$30 missed payment fee by FACTS Management. The missed payment will be reattempted by FACTS in fifteen days.

Annual or Semi-Annual Families will be assessed a \$30 fee for late payments. After a five day "grace period" (August 20th or February 20th) the parents will be notified that an alternative payment plan must be arranged through FACTS Management. **Student(s) will remain out of class until the next month's tuition is paid at the school office and a new payment plan is established through FACTS.**

RETURNED CHECKS

A \$30 service fee will be charged on all returned checks. We do not redeposit returned checks. Replacement must be made with CASH or MONEY ORDERS. After the SECOND returned check per account, only CASH PAYMENTS WILL BE ACCEPTED.

DELINQUENCY:

A late notice will be mailed when a payment is missed. Any account that is two months past due is considered delinquent. **Services will be suspended for any account considered delinquent.** Students will be reinstated when the account has been paid in full.

PAST DUE:

All past-due 2018-2019 tuition and fees **must be paid in full before re-admission** for the new school year.

INQUIRIES:

All inquiries regarding tuition should be directed to the School Tuition Board or the School Office.