

ST. PAUL LUTHERAN SCHOOL ENROLLMENT POLICY

St. Paul assumes that parents enrolling a child in the Christian Day School are actively seeking a Christ-centered environment where God's Word is shared on a daily basis.

It is expected that families will **regularly** attend worship services at St. Paul or another Christian church. We ask that parents support the mission of the school and church with their involvement, prayers, cooperation, and financial support. At least one parent of each new family is expected to attend a Christian Information Class before the second enrollment year.

Parents who desire to enroll a child at St. Paul are asked to apply through the school office. Student admission is based upon academic achievement, an admissions test, an interview with the administrator, and openings in the particular grade levels. **Admission or placement into the school may be denied based upon this testing or on previous behavioral records.** Additional test information, report cards, behavioral records and teacher assessments may also be requested and considered. Enrollment is reviewed on an annual basis. Students enrolling in the early childhood classes must be three, four, or five years old by September 1st.

Please contact the school office for clarification of admission policy information, should you have additional questions.

ENROLLMENT POLICIES AND LIMITATIONS

1. Students must have a genuine desire to support the mission of St. Paul Lutheran School.
2. The application form and all required paperwork must be submitted to the school office prior to enrollment.
3. An interview between the administrator, the student, and at least one parent will be scheduled before admission.
4. New students will be required to take an entrance test before grade placement is finalized and acceptance determined.
5. Evaluations of a new student's academic performance and behavior may include test information, behavioral records, report cards and teacher assessments. Behavioral reports will be requested from the previous school principal and must be received before admission decisions are finalized.
6. Admission in grades 1-8 may be contingent on the successful completion of a 90 day probationary period to ensure students compliance with the spiritual, academic and behavioral standards at St. Paul Lutheran School.
7. Students who have been dismissed from another educational institution will not be considered for enrollment until one calendar year has passed.
8. Enrollment of all children is reviewed on an annual basis.
9. Final enrollment recommendations will detail special education services deemed necessary to provide for the best interest of the student and the classroom as a whole. Due to limited services, the school may recommend a more appropriate educational setting which will better accommodate the special needs of the child.
10. St. Paul Lutheran Church and School is not equipped to provide a full range of special education services. Any paraprofessional time provided for the classroom is assumed to be proportionately available to all students and cannot focus solely on the needs of any one child. St. Paul School will attempt to help identify resources for assistance. All paraprofessionals work under the direction of the teacher and the principal.
11. Additional assistance with evaluation and testing for learning disabilities may be requested from Lutheran Special Education Ministries (LSEM) or the local school district (Flint Community Schools.)
12. Complete school records will be requested from the previous educational institution.