

**St. Gabriel Finance Council Meeting**  
**Nov 10, 2020**

**Attendees:** Fr. Bob, Mike Jurasewicz, Anne Greif, Mike Van Dyke, Terry Olson, Troy Sommerfeld, Peter Schmitz, Lynn Hopfensperger

**Excused:**

**Guests:**

Opening Prayer

Minutes

- Plan to send out the October 2020 minutes; will review and approve via email along with the annual meeting notes

Buildings & Grounds

- Mike reviewed the email notes
- Some discussion on the rectory crawl space. Plan to document the size of the cracks and review again in the spring

Finances

- Envelope income is strong – about \$10,000 ahead of budget
- Nothing really jumped out from an expense perspective. Electricity costs are still high.
- Capital improvement money was transferred.
- Security doors - Grant money will be received shortly and doors will be paid in full
- School Subsidy – YTD is higher than budget – budget has been adjusted for the new lower rate. Should even out next month.
- Scrip sales – why are we not selling after church? Concerns with COVID. Maybe consider using the cafeteria to spread out some more.
- Calendar sales to start Thanksgiving weekend. Anne to set up a sign-up genius for volunteers to sell. In the meantime, we will leave the calendars in the back of church for people to pick up and take home to complete and return to the parish office with payment.
- Other ideas for fund raisers? Roncalli did a nice job on their virtual rummage sale (someone would still need to organize it). Maybe consider options in the spring. St. Pat's conducted a fish fry; they bought some fish from us. Do we consider doing a take-out fish fry in the spring?

Budget

- Anne will finalize budget for the rest of the year. We will review and approve at our next meeting.
- Our new music director is planning on starting this weekend. We are starting her as a part time employee (with no benefits) on 11/15. The committee approved the rate that Anne developed. Anne is also working on a rate for our future liturgy/worship coordinator (everything but the music). Anne to plan to work it into the budget starting in January.
- The office staff is in the processing of reviewing job descriptions. This will help develop the role of the liturgy coordinator.

N-M Trustee meeting

- Looking at developing/issuing an N-M newsletter on a periodic basis
- Planning on a N-M Facebook site to help advertise upcoming events

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### Church Name Lettering

- Reviewed the proposal. Question on the condition of the existing letters.
- Do we consider moving the St. Gabriel statue back to the front by the lettering?
  - Statue will need some repair – look to Gino to fix it. Plan to get an estimate for repair.
- Plan to review again next month. Consider including this expense with Capital campaign.

### Jack's contract

- Anne had emailed out the reasoning for the increase. Per owner of Jacks, labor costs have increased and we did not have increase last year. Contract will be good for two years.
- All approved

### Roof campaign

- The team reviewed the updated letter (version 11)
- Discussion about if there is enough information about the renovation. The thinking is we will explain more as the plan is developed.
- Plan to share information on stages of the renovation as it comes available.
- Target to get the roof campaign letters out early next week.

### Delivering Christmas Cookies

- At the beginning of Covid, the staff reached out to our parishioners. It felt right as a welcoming church.
- The response on the delivering a loaf of bread to CFC families was very positive.
- Looking to do something simple to reach out to our families again. Looking at assembling bags during the week of Thanksgiving, including a calendar raffle and then have families go deliver to fellow families in our neighborhoods. Lynn will develop a speech for us to deliver.

Plan to discuss our wish list at our next meeting.

Meeting adjourned at 8:15 pm

Next Meeting: December 8<sup>th</sup>

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