

**St. Luke Evangelical Lutheran Church**

A congregation of the  
Southeastern Pennsylvania Synod  
of the  
Evangelical Lutheran Church in America

**Annual Meeting of the Congregation**

**January 28, 2024**

#knowingsharingcelebratingchrist  
[stlukegilbertsville.org](http://stlukegilbertsville.org)

# St. Luke Evangelical Lutheran Church

## CHURCH STAFF

Marsha Staub, *Office Administrator*

Lincoln Noecker, *Director of Music*

Valerie Schlegel, *Director of Cherub and Bell Choirs*

## Annual Report

Prepared by

Marsha Staub, *Office Administrator*

and

Committee Chairpersons

## CONGREGATIONAL COUNCIL 2023

Connie Hukari, *President*

David Janzow *Vice President*

Pam Reifsnyder, *Secretary*

Scott Moyer, *Treasurer*

John Bealer

Donna Biehl

Donna Conrad

Michael Ferraro

Tim Kenna

Bonnie Kuser

Tom Undercuffler

Joe Vendetti

## Mission Focus

Knowing, Sharing,  
and  
Celebrating Christ!

## Office Hours

Monday-Thursday  
9:00 am—12:00 pm

## Office Phone

610.367.9738

## Office Email

StLuke19525@Outlook.com

## Facebook

@knowingsharingcelebratingchrist

## Instagram

stluke19525

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# Annual Congregational Meeting Agenda

## Sunday, January 28, 2024

- |   |           |
|---|-----------|
| I. Call to Order  | President |
| II. Parliamentary Procedure & Zoom Etiquette                | Secretary |
| III. Adoption of 2024 Annual Meeting Agenda                 | President |
| IV. Approval of 2023 Annual Meeting Minutes                 | President |
| V. Approval of December 2023 Congregational Meeting Minutes | President |
| VI. Prayer  | President |
| VII. Installation of Leaders                                |           |
| VIII. New Business  | President |
| XI. Announcements   |           |
| XI. Adjournment   | President |

## Annual Congregational Meeting Minutes

### Sunday, January 29, 2023

The meeting was called to order by Council President, Connie Hukari at 10:40 am. There were 38 members in attendance in person.

The meeting followed Parliamentary Procedure: Congregational meeting follow Roberts Rule or Order. "Those eligible to vote are confirmed members of St. Luke who have communed and made a contribution of record during the current or preceding year."

Dave Janzow made a motion to accept the agenda. Kathy Billger seconded the motion and the motion passed.

Tom Undercuffler made a motion to accept the minutes from the 2022 Annual Meeting. Donna Conrad seconded the motion and the motion passed.

The minutes from the December 5, 2023, Congregational meeting was not included in the annual report. Pam Reifsnyder read them. Joe Vendetti was missed on the list of council members re-upping. Tom Undercuffler made a motion to approve. Dave Janzow seconded the motion. The motion passed.

Pastor Folks led a prayer.

**Installation of Leaders:** Need to pick a Sunday.

#### **NEW BUSINESS:**

**Finance Committee/2023 Budget:** Treasurer Scott Moyer went over the changes to the proposed budget, which was included in the annual report. Kathy Billger made a motion to approve the budget. Tom Undercuffler seconded the motion. The motion passed.

**Endowment Committee:** Scott Moyer explained that the Endowment dropped 18% due to Market conditions, so only 5k is available. They will accept applications through March 2023.

**Treasurer Report:** Scott Moyer went over the highlights of the report. Kathy Billger made a motion to accept the report. Vince Harris seconded the motion. The motion passed.

**Transition Team:** They are close to completing the MSP. The issue of an outside audit still needs to be resolved.

**Written reports of the standing committees:** These reports in the annual report were reviewed. Scott Moyer made a motion to accept the reports. Celeste Ball seconded the motion. The motion passed.

**Pastor's Report:** Pastor Folks gave a brief outline of her time here.

## Annual Congregational Meeting Minutes Sunday, January 29, 2023

**Announcements/Suggestions:** A suggestion was made to have the council minutes public. Marsha will include the approved minutes in her email blast every month. Joe Vendetti showed a video year in review.

**Adjournment:** Tom Undercuffler moved to adjourn the meeting. Kathy Billger seconded the motion at 10:50am. The motion passed.

We concluded the meeting with a prayer lead by Pastor Folks.

Respectfully submitted,

Pam Reifsnyder  
Council Secretary

## Congregational Meeting Minutes Sunday, December 10, 2023

The meeting was called to order by Council Vice President, Dave Janzow at 10:40 am. There were 42 members in attendance in person.

Dave Janzow thanked Tim Kenna for his service on council, as his term comes to an end.

There are 3 council members starting their second term and have agreed to re-up they are Dave Janzow, Donna Biehl and John Bealer. There are 2 new members, Leslie Romasco, and Dave Girton. Dave Janzow asked for any other nominations before voting. There were none. Leslie Romasco made a motion to approve, and Kathy Billger seconded, the motion passed.

Call Committee chairperson Leslie Romasco took over. She discussed:

- Issue of declining number of candidates for Pastor

- Explained how sharing/part time Pastor works.

- Presented Pastor Bobbie Hoffman as a candidate for part time Pastor.

The next steps for Pastor Bobbie Hoffman per the Synod:

- Psych evaluation

- She will preach here and there will be a coffee hour after so congregation can ask questions.

- The congregation will vote.

**Adjournment:** Scott Moyer moved to adjourn the meeting with a second from Dave Girton at 10:50am. The motion passed.

Respectfully submitted,

Pam Reifsnyder  
Council Secretary

## 2024 Budget

	Ministry item	EOY Expenses 12/31/2023 (est)	2023 Cost Differential Compared to 2023 Budget (\$)	Budget 2023	Proposed Budget 2024	% Change	Comments
STAFF	Administrative Assistant	\$ 15,181	\$ 834	\$ 16,015	\$ 16,335	2%	Proposed 2% increase; additional 1 week vacation
	Director of Music	\$ 12,173	\$ -	\$ 12,173	\$ 12,173	0%	Due to no active adult choir
	Assoc Music Director	\$ 850	\$ 150	\$ 1,000	\$ 1,000	0%	Limited role continues. Bell choir, Limited Cherub choir (~1 hrs/week Sep-Jun); Per diem position compensation (\$25/wk per choir, \$175/wk contracted
	Custodian	\$ 8,750	\$ 350	\$ 9,100	\$ 9,100	0%	
	Treasurer	\$ -	\$ -	\$ -	\$ -	N/A	
	Payroll Taxes (FICA)	\$ 2,126	\$ 107	\$ 2,233	\$ 2,257	1%	Payroll taxes (social security) paid for staff salaries based on 7.65%. Excludes custodian
	<b>Subtotal</b>	<b>\$ 39,080</b>	<b>\$ 1,441</b>	<b>\$ 40,521</b>	<b>\$ 40,865</b>	<b>1%</b>	
PASTOR	<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 82,314</b>	<b>\$ 82,314</b>	<b>\$ 82,314</b>	<b>0%</b>	Mutual Ministry and Finance considered this previous benchmark as a part of compensation evaluation for a full-time pastor. Benefit
<b>Staff Total Compensation</b>		<b>\$ 39,080</b>	<b>\$ 83,755</b>	<b>\$ 122,835</b>	<b>\$ 123,179</b>	<b>0%</b>	
WORSHIP	<b>Subtotal</b>	<b>\$ 3,438</b>	<b>\$ 262</b>	<b>\$ 3,700</b>	<b>\$ 4,300</b>	<b>16%</b>	Increase in worship supply cost and supply organist compensation (\$175/service)
SERVING, OUTREACH, & SUPPORT	<b>Subtotal</b>	<b>\$ 6,877</b>	<b>\$ (527)</b>	<b>\$ 6,350</b>	<b>\$ 6,650</b>	<b>5%</b>	Supply pastor compensation increase. Provides ordained preachers @ \$225 (@\$175 for eucharistic minister) during the pastor's vacation and continuing education (six Sundays).
PROPERTY	<b>Subtotal</b>	<b>\$ 22,537</b>	<b>\$ 8,557</b>	<b>\$ 31,094</b>	<b>\$ 27,124</b>	<b>-13%</b>	Reduced oil consumption and new insurance policy at lower premium.
OFFICE	<b>Subtotal</b>	<b>\$ 4,099</b>	<b>\$ 1,776</b>	<b>\$ 5,875</b>	<b>\$ 5,953</b>	<b>1%</b>	Technology subscription fees
<b>TOTAL</b>	<b>St. Luke Ministries</b>	<b>\$ 76,031</b>	<b>\$ 93,823</b>	<b>\$ 169,854</b>	<b>\$ 167,206</b>	<b>-2%</b>	
MISSION SUPPORT	Member Benevolence	\$ 7,078	\$ 13	\$ 7,091	\$ 6,910	-3%	Reflects the average of actual St Luke giving to benevolence over past 3 years. Additionally, 10% of all annual fund raising. 2021 (\$6,967), 2022 (\$6684), 2023 (\$7078)
<b>GRAND TOTAL</b>		<b>\$ 83,109</b>	<b>\$ 93,836</b>	<b>\$ 176,945</b>	<b>\$ 174,116</b>	<b>-2%</b>	

## Office Administrator Report

Marsha Staub, Office Administrator

I have been enjoying my fourth year of employment as an office administrator here at St. Luke. I enjoy working with the council members and all the guest worship leaders.

Along with my normal duties, Here are some of the highlights for 2023:

- Continued monthly Newsletter emailed to communicate with members
- Sent out quarterly giving statements to members
- Weekly bulletins sent to those who are home bound or do not have access to the internet.
- Bulletins uploaded to our website each week
- Offering envelopes were ordered and distributed for 2024
- Worship Attendance recorded in Realm
- Attended the Secretaries' Seminar in October and continue as a member of "church secretaries' local group".
- Worked with Prayer Chain to update prayer list
- Maintained the Realm database
- Changed quotes on our signage

Thank you to the congregational council and members for their help this year. I look forward to the new year.

Respectfully submitted.

Marsha Staub

# Treasurers Report

Scott Moyer, Treasurer

## ST. LUKE MONTHLY FINANCIAL REPORT

December 2023		Monthly	Monthly	Year To	Budget	YTD >
Description		Activity	Budgeted	Date	To Date	BUDGET
	Begin Month Chkg Bal	34,421.91				
010	Housing Transfers	0.00	333.33	0.00	4,000.00	(4,000)
200	Regular Envelopes	10,609.00	12,834.80	117,372.14	154,017.59	(36,645)
205	Initial Envelopes	50.00	18.59	285.00	223.04	62
220	Plate Offering	109.00	111.52	706.00	1,338.25	(632)
230	Sunday School Offering	0.00	0.00	0.00	0.00	0
250	Special Services Offering	2,105.00	371.73	4,692.00	4,460.82	231
270	Bulletins	10.00	55.76	680.00	669.12	11
280	Gifts & Misc	841.00	762.06	7,187.25	9,144.68	(1,957)
	<b>• Total Income</b>	<b>13,724.00</b>	<b>14,154.46</b>	<b>130,922.39</b>	<b>169,853.50</b>	<b>(38,931)</b>
	<b>Total Income+ Transfer</b>	<b>13,724.00</b>	<b>14,487.79</b>	<b>130,922.39</b>	<b>173,853.50</b>	<b>(42,931)</b>
320	Administrative Assistant	1,251.17	1,334.58	15,180.86	16,015.00	(834)
330	Custodian	700.00	758.33	8,750.00	9,100.00	(350)
350	Music Director	1,014.42	1,014.42	12,173.04	12,173.00	0
355	Assoc Music Director	75.00	83.33	850.00	1,000.00	(150)
399	Church's FICA	154.17	186.08	2,125.65	2,233.00	(107)
	<b>• Total Salaries</b>	<b>3,194.76</b>	<b>3,376.75</b>	<b>39,079.55</b>	<b>40,521.00</b>	<b>(1,441)</b>
	<i>Pastor's</i>					
405	Salary	0.00	4,693.33	0.00	56,320.00	(56,320)
410	Pension (12.0%)	0.00	606.25	0.00	7,275.00	(7,275)
420	Benefits (Portico)	0.00	833.33	0.00	10,000.00	(10,000)
430	Car Allowance	0.00	250.00	0.00	3,000.00	(3,000)
440	Continuing Education	0.00	62.50	0.00	750.00	(750)
450	Housing	0.00	0.00	0.00	0.00	0
460	Bishop's Convocation	0.00	46.67	0.00	560.00	(560)
470	Professional Exp/Publications	0.00	8.33	0.00	100.00	(100)
490	Pastor's SS ( 7.65%)	0.00	359.00	0.00	4,308.00	(4,308)
	<b>• Total Pastoral</b>	<b>0.00</b>	<b>6,859.42</b>	<b>0.00</b>	<b>82,313.00</b>	<b>(82,313)</b>
530	Choir Music	0.00	50.00	112.94	600.00	(487)
540	Worship Supplies	429.00	133.33	1,032.47	1,600.00	(568)
550	Misc Music/Worship	0.00	75.00	1,842.75	900.00	943
555	Supply Organist	0.00	50.00	450.00	600.00	(150)
556	Conferences	0.00	0.00	0.00	0.00	0
	<b>• Total Music / Worship</b>	<b>429.00</b>	<b>308.33</b>	<b>3,438.16</b>	<b>3,700.00</b>	<b>(262)</b>
610	Electric	251.04	233.33	2,664.46	2,800.00	(136)
620	Internet&Telephone	192.89	174.00	2,149.39	2,088.00	61
630	Oil	0.00	997.50	7,018.61	11,970.00	(4,951)
640	Sewer	0.00	43.33	520.00	520.00	0
650	Trash	51.82	47.50	502.09	570.00	(68)
660	Worker's Comp Ins	0.00	46.42	518.00	557.00	(39)
665	Liability Insurance	0.00	562.92	4,999.50	6,755.00	(1,756)
670	Maint. Supplies	147.21	50.00	269.02	600.00	(331)
680	Floor Maint	0.00	83.33	0.00	1,000.00	(1,000)
690	Misc. Property Expense	20.00	166.67	2,066.43	2,000.00	66
691	Mower Fuel	0.00	41.67	78.00	500.00	(422)
692	Snow Removal	0.00	0.00	0.00	0.00	0
695	Water Testing	1,702.00	144.50	1,752.00	1,734.00	18
	<b>• Total Property</b>	<b>2,364.96</b>	<b>2,591.17</b>	<b>22,537.50</b>	<b>31,094.00</b>	<b>(8,557)</b>

# Treasurers Report

Scott Moyer, Treasurer

## ST. LUKE MONTHLY FINANCIAL REPORT

December 2023		Monthly	Monthly	Year To	Budget	YTD >
Description		Activity	Budgeted	Date	To Date	BUDGET
705	Christian Education	12.90	83.33	195.25	1,000.00	(805)
710	Stewardship	0.00	8.33	0.00	100.00	(100)
715	Evangelism	0.00	125.00	0.00	1,500.00	(1,500)
720	Social Ministry	0.00	25.00	0.00	300.00	(300)
725	Youth Ministry	0.00	83.33	0.00	1,000.00	(1,000)
730	Supply Pastor	1,043.34	87.50	6,409.06	1,050.00	5,359
750	Synod Convention Expense	0.00	66.67	0.00	800.00	(800)
760	Parish Life	0.00	25.00	273.48	300.00	(27)
770	Parish Nurse Ministry	0.00	0.00	0.00	0.00	0
780	Pastoral Care Team	0.00	0.00	0.00	0.00	0
790	Safe Place	0.00	16.67	0.00	200.00	(200)
795	Mutual Ministry	0.00	0.00	0.00	0.00	0
796	Sabbatical Leave Contribution	0.00	8.33	0.00	100.00	(100)
• Total Parish Growth		1,056.24	529.17	6,877.79	6,350.00	528
810	Office Supplies	15.16	83.33	572.11	1,000.00	(428)
820	Postage	182.40	83.33	721.84	1,000.00	(278)
830	Offering Envelopes	0.00	25.00	327.11	300.00	27
840	Equipment Repairs & Contracts	0.00	62.50	272.08	750.00	(478)
842	Copier Lease	0.00	0.00	0.00	0.00	0
843	Technology/ACS-Realm	124.00	152.08	1,488.00	1,825.00	(337)
850	Misc. Office Expense	0.00	50.00	350.00	600.00	(250)
860	Bank Charges	22.34	33.33	367.82	400.00	(32)
• Total Administration		343.90	489.58	4,098.96	5,875.00	(1,776)
Total Operating Expense		7,388.86	14,154.42	76,031.96	169,854	(93,822)
Net Surplus, (Deficit)		6,335.14		54,890.43		
Pass-Thru Accounts IN		Monthly		Year To Date	2022-Budget 2023	
106	Key Deposit	0.00		0.00		
1250	Capital Improvement -IN	0.00		0.00		
1300	Benevolence-IN	710.00		7,078.00	7,091	
1500	Misc-Pass Thru IN	810.00		4,241.50		
11000	Open - IN	0.00		0.00		
•Total Pass-Thru IN		1,520.00		11,319.50		
Pass-Thru Accounts OUT						
9106	Key Deposit	0.00		0.00		
9250	Capital Improvement -OUT	0.00		0.00		
9300	Benevolence-OUT	740.00		7,108.00		
9500	Misc-Pass Thru OUT	8,339.66		10,362.54		
9510	Money Market Transfer-OUT	0.00		45,000.00		
10000	Open - Out	0.00		0.00		
•Total Pass-Thru OUT		9,079.66		62,470.54		
Net Pass-Thru		(7,559.66)		(51,151.04)		
12000	Memorial Fund - IN	50.00		0.00		
End Month Chkg Bal>>		33,920.50				

## Endowment Committee

Pete Huber, Chairperson

The endowment fund remained well in 2023. Our invested monies exceeded our yearly payouts with the late year Financial market improvements. This is reflected in our treasurer's reporting in the Annual Report. The fund received \$180 designated to Endowment this past year. The committee was pleased to grant financial assistance, totaling \$4,870,00, to 6(six) qualifying proposals with grant money going to Recipient's below for these Mission and Ministry Categories.

Grant Amount	Mission and Ministry Category	Grant Recipient
\$500	Local Community	Fosterling's Inc – Kitten Rescue
\$350	Local Community	Boyertown Salvation Army
\$350	Local Community	Boyertown Multi-Service
\$1000	Local Community	Loaves & Fishes Meal Ministry of New Hanover Lutheran Church
\$500	Local Community	Spay & Save – nonprofit animal rescue organization
\$500	Local Community	Spikes Pet Pantry-Humane Pa
\$700	ELCA Church Wide Mission	Ukraine Mission
\$300	ELCA Church Wide Mission	Peace Lutheran Church, Fort Meyers, FL
\$670	SLLC Capital Improvement	Craft Show Advertising

Since 2012, when grants were first offered, \$48,774 has been paid out to qualifying causes. We will pass the \$50,000 pay out in 2024 and thanks be to God!

A sincere thanks to members of St. Luke who have made gifts to the fund. Many gifts have taken the form of remembrances. Furthermore, it is a great joy to see people becoming more familiar with "legacy giving". It's personal, it's private and it feels good. Please consider a gift to the Endowment Fund in 2024.

A shout out to the committee members: Gene Levengood, Merrie Gephart, Scott Moyer, Cindy Bealer, Dave Durante and Pete Huber (Chair)

Respectfully submitted on behalf of the committee,  
Peter Huber

### 2023 Members

Cindy Bealer  
Dave Durante  
Merrie  
Gephart  
Pete Huber  
Gene  
Levengood  
Scott Moyer

## Finance Report

Pete Huber, Chairperson

Fiscal Year 2023 presented similar challenges for our congregation as we entered another year without a pastor. The unwavering financial response by the members of St Luke truly demonstrated our commitment to the mission of the church; yet again. **THANK YOU!!** Compared to 2022, St Luke regular giving increased by 3.5%; along with a 7.8% decrease in total operating expenses, resulted in an end of year **SURPLUS of \$54,890**. Our investment accounts finished the year positively.



St. Luke continues to be blessed by the generosity of our congregation. A few highlights and accomplishments of the congregation **beyond** our regular giving include:

- 4<sup>th</sup> quarter 2023 giving (\$46,636) was greatest quarter of generosity in St Luke history!!
- SLLC benevolence giving (\$7,078) met our 2023 SEPA-ELCA Benevolence Commitment (only short \$13)

In 2023, a further \$3,044 was designated **100<sup>th</sup> Anniversary Campaign**; with cumulative giving now exceeding \$118,000.

If you have any questions about this report or other congregational financial matters, please feel free to contact any member of the Finance Committee.

Respectfully submitted,

Peter Huber

2023 Finance Committee members included: Mike Burkhart, Mike Ferraro, Pete Huber, Dave Janzow, Scott Moyer, and Pam Reifsnyder

## Social Ministry and Evangelism

Pam Ferraro, Bonnie Kuser, Pam Reifsnyder, Co-Chairpersons

### Social Ministry and Evangelism 2023 Annual Report

Our Community Clothing Rack is an asset to people in need of clothing. In addition to the Wednesday openings, our volunteers are available for emergencies. 2023 had requests for specific clients of Pottstown Salvation Army Shelter, Multi-Service, Opportunity House and the United Way Homeless Committee. Professional clothing was shared with PA Workwear for clients going back to work. Thank you to the dedicated volunteers who work in the CCR.

St. Luke members volunteer in several community organizations- Lions Club, Meals on Wheels, United Way, Multi Service, St. Luke Knolls Board, Rotary Club, and other service groups.

Many, many thanks go to St. Luke members who assist with all the Thrivent Action Team projects. We completed 18 grants in 2023. All it takes is an announcement in the bulletin for people to go to Memorial Hall after worship...and you come. You've filled bags for Meals on Wheels clients, emergency bags for Salvation Army and Multi-Service, "Bags of Blessings" for St. Luke Knolls residents, hygiene bags for the United Way Homeless task force and more. These projects are part of our social ministry commitment plus they also get the St. Luke name out in the community.

We sent "Thinking of You" cards to people in Bohodukhiv, Ukraine. Their students translated the cards for people in their community. Then the high school students sent us Christmas pictures which are on the hall bulletin board.

We donated food to Preston's Pantry at Multi-Service and the pantry at Salvation Army, warm clothing and socks to veterans, and Christmas gifts for Multi Service clients. You also provided new and gently used towels and linens to the Pottstown Salvation Army Family Shelter, plus suitcases for Safe Berks. The St. Luke knitters made hats for various groups. St. Luke is busy!

Thank you notes from various organizations are on the hall bulletin board.

None of this would be possible without your kindness and participation. Because of you the mission of St. Luke continues.

Respectfully submitted,

Cindy Bealer, Donna Biehl, Pam Ferraro, Connie Hukari, Bonnie Kuser, Pam Reifsnyder and All members of St. Luke.

### **2023 Members**

Cindy Bealer  
Donna Biehl  
Pam Ferraro  
Connie Hukari  
Bonnie Kuser  
Pam Reifsnyder  
St. Luke Members

## Stewardship

Dave Janzow, Chairperson

*Rejoice always, pray without ceasing, give thanks in all circumstances!*

### **1 Thessalonians 5:16-18**

Would you like to be a more generous person, possessing a generous heart? Then try embracing gratitude as a spiritual practice. We're at the end of January....what better time to look ahead, and put an "attitude of gratitude" to work??

Gratitude and generosity go together. Whether you're a millionaire or middle-class, when you are grateful for what you have, you'll likely be happier and more satisfied. You will see the world through eyes of abundance and be more likely to give of yourself.

How can we embrace gratitude as a spiritual practice? Paul gives us good advice.

**Give thanks in all circumstances:** Paul says give thanks IN all circumstances, not FOR all circumstances. In tough times, we can be grateful for what is going well and for the resources, relationships and faith that will help us through.

**Pray without ceasing:** Pray in the shower, in your car, on the beach, on your lunch break, at a stop light, in a grocery line. God hears all your prayers. Pray nonstop.

**Rejoice always:** Look for everyday celebrations every day. Do you have hot water? A car? Clean socks? food? Friends? Rejoice.

For a disciplined approach, keep a journal of your daily thanks, or a "gratitude list" that you can pray over and revise. Keep it up and it's a good bet that your developing "attitude of gratitude" will result in you becoming more generous and seeing the world through a lens of abundance.

***Try on an "attitude of gratitude!"***

***For the Committee***

***Dave Janzow and Kathy Billger***

## Technology Committee

Mike Ferraro, Chairperson

Happy New Year, 2023 is behind us and our 2024 adventure has just begun.

The new Balsam Hill Christmas Tree - was easy to setup and looks good. Setup was Dec 16-17. Take down will be Jan 7. Thanks to all that helped setup, decorate & take down the tree.

The Bad Weather Call Chain is reactivated. The church answering system will also have a message if there is no church service due to snow or bad weather.

Our Facebook Page stats for St Luke Gilbertsville, reached 293 people and has 329 followers, 87 engagements over the last 28 days. We are looking for someone to increase our FaceBook presence. (See Mike Ferraro)

The light bulbs & floods in the Sanctuary were replaced. It's a big job and we thank Terry Conrad & his crew.

The Pulpit microphone cable split and was repaired by Audiobahn tech .

We are now using a WiFi Electrical Plug for the FM Radio

We still use Dropbox, Ring Doorbell & Realm Church software

We are always looking for additional tech people,

see Mike Ferraro if interested.

### **2023 Audio Visual**

Ron Ball  
Ron Hukari  
Mike Ferrero

# Worship and Music Ministry Report

Kathy Billger, Chairperson

As I prepare my thoughts to write this, the words and music – “We lift our voices...” go through my head.

Indeed, the Worship and Music Committee is an important part of St. Luke's Ministry! This year has been an especially busy year for our committee. This committee plans worship services, some with communion, some without...some with ordained pastors, some with Eucharistic ministers, some with lay persons. Each of these services requires a different type of bulletin. Therefore, lots of planning is done on a weekly basis! Communion? If an ordained pastor presides, it requires a different bulletin than if a Eucharistic Minister presides, and both require a different bulletin if a layperson, (when there is no communion) presides. If a Eucharistic Minister presides at a communion service, we need to make sure the wine and bread have been consecrated by an ordained pastor. Bulletins continued to be mailed to those who could not attend worship or didn't have internet accessibility. We continue to plan to have the most meaningful worship services we can, reaching out to as many people as we can, while trying to be as safe as we can in these times of covid, RSV, and the flu.

When the committee meets, we review past services, listen to ideas about “what's to come,” and be as prepared as we can be for upcoming services. The committee also oversees ushers, acolytes, and any helpers who give of their time. Worship and Music also oversees Communion Assistants.

Then, there are the hymns and liturgy, and licensing for music so that we're sure it can be used when the service is mainstreamed. Many thanks to Lincoln Noecker, our Director of Music, for his thorough and wonderful work with this! Worship has been held in person, via livestream, and broadcast over 91.3 FM. Many thanks to our technicians, Mike Ferraro, Ron Hukari, Ron Ball, and Dave Janzow!

Many thanks to Linc for his many efforts in providing wonderful music for the most meaningful worship services we can offer our church. We also thank Val Schlegel who leads our bell choir. We thank them for their beautiful addition to our worship during special times of the year.

Our sacristans are responsible to make sure the correct paraments are in place, candles filled with oil, and communion vessels with wine and bread are set correctly on the altar and credence table. Donna Biehl has done a great job as leading our sacristans: Merrie Gephart, Sandi Quicksell, Valerie Schlegel, Donna Biehl, and Kathy Billger. Donna has chosen to step down from her role as Head Sacristan....thank you,

## 2023 Members

Dona Biehl  
Kathy Billger  
Merrie Gephart  
Pat Hallman  
Linc Noecker  
Val Schlegel  
Ruth Ann Shaner  
Joe Vendetti

## Worship and Music Ministry Report

Kathy Billger, Chairperson

Donna! You've done a great job, and we're thankful you'll continue to help!!

This year, we've had numerous supply pastors help us at St. Luke. Marsha has made sure to send a draft copy of the bulletin to each of them. Kathy has "touched base" with each of them via email to go over the way we worship at St. Luke. Then, on the Sunday they will serve, she meets with them before the service to go over the service, and answer any questions they may have. This is done to provide our congregation with worship as they are accustomed to on a regular basis.

We started our year with Pastor Susie Folks, as our interim pastor. She left St. Luke at the end of February, and once again, we started looking for lay leadership and supply pastors to lead us in meaningful worship. Many thanks to Pete Huber, David Girton, Michael and Leslie Romasco, Pat Hallman, Joe Vendetti, Connie Hukari, Pastor Karen Sease, Pastor Scott Staub, Pastor Ric Elliot, Bobbie Hoffman, Dennis Faust, Sharon Smith, Pr. Dave Lutcher, Pr. Burlington Latshaw, Pr. Tyson Frey, Randy Schlegel, Pr. Elmer Reinhold, Deacon Kathie Afflerbach, Pr. Sandra Ellis-Killian, Pastor Maggie Anslie, and Kathy Billger for providing us with their time and skills to provide us with worship! Also, thank you to Connie Hukari for finding numerous people to "fill the pulpit!"

*"We lift our voices"....and our time, and our hearts....and we are blessed!*

The committee looks forward to continuing to offer meaningful worship to all in 2024, with our utmost concern being that of safety for all. Thank you to this year's committee members: Ruth Ann Shaner, Joe Vendetti, Pat Hallman, Merrie Gephart, Val Schlegel, Donna Biehl, Linc Noecker, Interim Pastor Susie Folks, and Kathy Billger. We've got a committee of dedicated, loyal servants, who give of themselves often.

There are so many who have "stepped up" and helped during these times.....your work, patience, and help is sincerely appreciated! Remember the words to the song, "I am the church, YOU are the church....YES, WE'RE THE CHURCH TOGETHER." And, we are, and will continue to be.

With our thanks,

The 2023 Worship and Music Committee  
Kathy Billger, Chairman

# FUNdraising Report

Kathy Billger & Bonnie Kuser, Chairpersons

2023 FUNdraising Team Report (The FUNdraising Team comes under the umbrella of the Stewardship Committee)

St. Luke Craft Show – A HUGE Success!

Wow....the craft show on November 18 was wonderful! We're certain that Grandma of Grandma's Attic fell off her rocker with all the excitement!

Grandma's Attic was incredible, with our "check out personnel" constantly busy, but happy!

The show was well attended. There was a steady stream of visitors from the time we started until we ended! Our ten crafters were quite happy, and many asked if they could return next year.

Numerous people looked into the sanctuary as they entered the building and said, "Wow....that's so beautiful."

The Basket Raffle was exciting, as usual...with some of our own St. Luke members being winners!!

We sold out of hoagies, most baked goods, and most of the six varieties of soup we had, but we were completely sold out after our Nov. 19 worship service!

Our profit was \$3,034.25, which is our highest profit ever. The first 10% of our profit was contributed to the Salvation Army and Multi-service of Boyertown to help with needs of food, so prevalent at this time. Also, approximately \$400 will be contributed to our St. Luke Youth, to help defray costs of their trip to the Youth Gathering in New Orleans!

This is a project that takes a great deal of work by so many. A HUGE thank you to the Endowment Committee, for funding the purchase of our re-usable signs. It was great driving around the area, seeing ST. LUKE in bold, red print!

Thank you, too, to area businesses (Glocker Real Estate, Dairy Queen, AD Moyer, and Gilbertsville Fire Co.) for announcing our craft show on their electronic signs!

Thrivent was again helpful in providing us with funds for an action project to fund hoagie sales! Thank you, Thrivent!

We extend another HUGE thank you to our Girl Scout Troops at St. Luke for enthusiastically helping to set up Memorial Hall for the big event.

## 2023 Members

Cindy Bealer  
John Bealer  
Kathy Billger  
Pam Ferraro  
Carol Geiger  
Emily Geiger  
Ross Geiger  
Connie Hukari  
Ron Hukari  
Bonnie Kuser  
Larry Kuser

## FUNdraising Report

Kathy Billger & Bonnie Kuser, Chairpersons

The Craft Show is more than a FUNdraiser. It's an outreach ministry to call people in to St. Luke. This was our sixth year to ask people to enter through the front doors. The first thing they saw was the front of our sanctuary, with the huge, hanging cross.

The Craft Show is an avenue for Evangelism, fellowship, Stewardship, and fun. What a great event, involving so many!

At the close of the day, we were tired.....really tired. But, it was a "good tired." We had fun, we worked hard, and we told and showed people about St. Luke.

It was a wonderful day, thanks to the efforts of so many! You can mark Nov. 23, 2024 on your calendars NOW for our next show!!

Many thanks to all of you!

The St. Luke FUNdraising Team

Bonnie and Larry Kuser, Connie and Ron Hukari, John and Cindy Bealer, Pam Ferraro, Ross, Carol and Emily Geiger, and Kathy Billger



## Prayer Chain Ministry

Ruth Nice, Chairperson

The prayer Chain Ministry is an important part of St. Luke. It is composed of a group of people who respond to prayer requests for members of St. Luke, their families, friends, and all who have special needs and joys to share. The members are dedicated and diligent to the mission of the Prayer Chain. We would welcome new members. This is a rewarding ministry, and an opportunity to connect with members of the Christian family. To join this ministry, call Ruth Nice at 610-326-1617 or 610-906-7432. You will be placed on a prayer team. When a prayer request is received, you will be called, given the request and proceed to pray in your own words.

Anyone can place a request for prayers by calling Ruth Nice, Marsha Staub, or any member of the Prayer Chain. We will receive your prayer request; determine how you want it worded, and proceed. We are very careful about confidentiality and present the request as you desire.

This year we received 39 prayer requests.

Jesus said, "in all things whatsoever you ask in my name, you shall receive." When we pray together, we divide our burdens, and multiply our joys.

A thought for the day: Prayer is a daily conversation with God.

Respectfully submitted,



Ruth Nice

### 2023

#### Members

Nancy Ballantyne  
Gloria Christman  
Kathy Cole  
Pam Ferraro  
Lori Fitzgerald  
Mark Fitzgerald  
Linda Fronheiser  
Dorothy Girton  
Ron Girton  
Deb Harris  
Pete Huber  
Dave Janzow  
Bonnie Kuser  
Ruth Nice  
Valerie Schlegel  
Ruth Ann Shaner  
Sharon Smith  
Kim Spiece  
Dorothy Stasik

## St. Luke Knolls, Inc.

Kathy Billger, President

St. Luke Knolls, Inc. started with a vision from St. Luke Church thirty-six years ago to plan and develop a non-profit corporation to provide affordable housing for senior citizens from the surrounding area. We've now completed our 31st year of actual operation, and, there's currently a waiting list of 140 eligible applicants who would like to live at the Knolls. That's the good news!! The bad news is that there are forty units presently available, and all are occupied.

In 2011 a purchase of adjacent parcel #3 was made, rezoned to institutional. This parcel consists of 6.9 acres. This parcel will permit much needed housing expansion.

In April of 2022, the board, along with help of our Management Company, Grosse and Quade, and Judy Memberg, of Genesis Non-profit housing, completed an application to be submitted to the county for funds from the Pandemic Recovery Fund. We were thrilled to receive a grant of \$300,000.00. This, along with the land we currently own, will be a nice "start" to pursue additional affordable housing. We are currently working with a development company, HDC Mid—Atlantic, to see how we might work together to make a long time dream come true.

We worked towards a date of January 11, 2024, to submit an application to hopefully receive tax credits to be able to start building St. Luke Ridge, the 48 unit apartment building the architect for HDC drew up. Unfortunately, due to "a misunderstanding on the direction that we (HDC and St. Luke Knolls) want to achieve," the application will be held until the next round of applications, probably in late 2024.

This was our fifth year of operation without our longtime president, John G. Stasik, Jr. . The board of directors, along with help from Grosse and Quade Management Company, has seen fit to make some changes in the bylaws, and to elect officers. Those bylaw changes resulted in quarterly meetings as opposed to monthly, and more electronic communications between board members. A huge thank you to Stan Geiger, President of Grosse and Quade, and Pat Euston, Manager of St. Luke Knolls, for standing by the board, and helping with numerous details in this time of change and "moving forward."

### **2023 Members**

Kathy G. Billger,  
Jim Hollenbach  
Dave Janzow  
Lee Moyer  
Scott Moyer  
Mary Nye  
Dr. Jim Tribbett  
Kathy Undercuffler

St. Luke Knolls, Inc.  
Kathy Billger, President

St. Luke Knolls remains in strong financial condition and is in compliance with federal and state statutory requirements. The residents of the Knolls enjoy a number of events throughout the year. Some of their favorite activities are those shared with St. Luke Church! Also, they look forward to “bags of blessings” from some special friends in the community. This year, some Bingo games have resumed at the Knolls, which is a welcome treat!

The Knolls is pleased to have had it's “start” with members of St. Luke. We're hoping for progress and good news in 2024! Stay tuned!!

**St. Luke Knolls Inc. – Board of Directors**

Kathy G. Billger, President	Dr. Jim Tribbett (resigned from board in 9/23)
Dave Janzow, Vice President	Lee Moyer
Scott Moyer, Treasurer	Jim Hollenbach (joined board in 2023)
Kathy Undercuffler - Secretary	Mary Nye – Residents' Representative
Pam Ferraro	

Respectfully submitted on behalf of the Board of Directors –  
Kathy G. Billger, President

## 2024 Congregation Council Members, Officers & Chairperson

### 2024 Congregational Council Officers

Connie Hukari, President      Dave Janzow, Vice President  
 Pam Reifsnyder, Secretary      Scott Moyer, Treasurer

2024 Congregational Council Members		
John Bealer	2nd Term	Term Ends 12/21/2026
Donna Biehl	2nd Term	Term Ends 12/21/2026
Donna Conrad	2nd Term	Term Ends 12/21/2024
Mike Ferraro	1st Term	Term Ends 12/21/2025
David Girton	1st Term	Term Ends 12/21/2026
Connie Hukari	2nd Term	Term Ends 12/21/2024
Dave Janzow	2nd Term	Term Ends 12/21/2026
Bonnie Kuser	2nd Term	Term Ends 12/21/2025
Pam Reifsnyder	2nd Term	Term Ends 12/21/2025
Tom Undercuffler	1st Term	Term Ends 12/21/2024
Leslie Romasco	1st Term	Term Ends 12/21/2026
Joe Vendetti	2nd Term	Term Ends 12/21/2026

## 2024 Congregation Council Members, Officers & Chairperson

Committee	Chairperson	Council Liaison
Worship & Music	Kathy Billger	Joe Vendetti
Evangelism & Social Ministry	Pam Ferraro, Pam Reifsnyder	Bonnie Kuser, Donna Biehl
Stewardship	Dave Janzow	
Property	Tom Undercuffler	
Finance	Pete Huber	Dave Janzow
Technology	Mike Ferraro	
Endowment	Pete Huber	
Parish Life	Donna Conrad Bonnie Kuser	
Youth Ministry	Connie Hukari	
Safe Place	Dave Janzow	

January 28, 2024  
Annual Meeting Information

You are invited to the Annual Meeting on January 28, 2024 immediately following the worship service. The meeting will also be available via zoom.

If you would like to attend the meeting through zoom. Please contact

Mike Ferraro at  
610-401-8093, ASAP

# St. Luke

## Lutheran Church

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Knowing,  
Sharing, and  
Celebrating  
*Christ*



**St. Luke Evangelical Lutheran Church**

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