

## Kids Camp 2026

# Camp Policies and Guidelines

Make copies for all  
parents/campers  
and chaperones

**DATES:** July 20th -July 24th

**COST:** Chaperones are covered by the church

### REGISTRATION DEADLINE:

**AGES:** 8-12 years old. **No exceptions.** Children must be 8 by opening day of the camp they are attending. Children who turn 13 before the opening day of camp should register for youth camp.

**REGISTRATION COST INCLUDES:** lodging, meals, all activity fees, a free camp t-shirt, and access to recap videos.

**REGISTER THROUGH YOUR CHURCH.** No individual registrations will be accepted. All registrations must be processed through your church.

**LOCATION:** Pine Creek Camp, 1794 Back Creek Road, Gore VA 25637. The camp is located off Highway US-50 near Winchester, VA.

**FACILITIES:** Each room at the Pine Creek Lodge is equipped with its own bathroom, shower and sink, climate control system, and 3 bunk beds.

**THE HILL:** Pine Creek Camp is located on a hilly terrain. Campers and chaperones will have to walk up and down a steep hill at least once a day.

**ROOM ASSIGNMENTS:** The Lodge houses 6 people per room. We will assign 5 campers and a chaperone to every room; and make every effort to honor your housing requests. However, the distribution of campers and chaperones does not always come out in easily divided numbers. If a room is not completely filled (1chap/5campers) by your church, we may not be able to honor all housing requests. It may be necessary to house your campers with campers from another church. We reserve the right to do so.

**CHECK IN:** Registration and room assignments begin at 12 noon on Monday. **No early check-ins will be allowed.** No lunch will be served on Monday; dinner is the first meal of the day and will be for campers only. No family members may stay for dinner.

**CHECK OUT:** Check out will be at 12 noon on Friday. Campers cannot be released until they have been checked out of their room and we have a signature from the church leader or an authorized guardian. A bagged lunch will be provided to campers upon their departure.

**WHAT TO BRING:** Sleeping bag or twin-size bedding; pillow; towels; washcloths; bath mat; hand towels; bath/hand soap; shampoo and other toiletries; recreational clothes; school-type clothes for evening services; shoes\*; pajamas; light jacket or sweater; modest one-piece swimsuit (no cut-offs or two-piece); Bible; pen/pencil; flashlight; sunscreen; bug spray; and spending money. **NOTE: The first aid staff has requested the use of perfume, cologne and body sprays by both campers and chaperones be restricted or limited in consideration of campers with asthma.**

**\*Flip flops & open-toed sandals** may be worn *only* to the pool and to services. For ALL other areas and activities, tennis shoes are required. **TWO pairs of tennis shoes will be REQUIRED**—one for wet activities (may be old or worn); one for dry.

*Please mark all personal items with a laundry marker!* The camp will not be responsible for any possessions left behind, lost, damaged or stolen. **Leave all valuables at home!** All items left at Pine Creek will be given to charity if not claimed by the end of August.

**WHAT NOT TO BRING:** No cell phones, electronic games, tablets, cigarettes, skateboards, fireworks, knives, guns, or drugs will be allowed. These items will be confiscated and not returned until the end of camp.

**DRESS CODE:** No backless dresses or clothing with spaghetti straps will be allowed without a shirt or sweater cover-up. No mid-drift or halter tops. No cut-offs or bikini swimwear. All shorts and dresses must be no shorter than the camper's extended arms and fingertips.

**MAIL:** Because mail is often not delivered to Pine Creek until after the camper has left, we encourage parents to give all cards and packages to the chaperone to distribute at camp.

**MONEY CARDS:** Any purchases made by campers at camp must be made with a camp money card. Cards may be pre-ordered on the camper & chaperone registration. Money cards may also be purchased at camp. Any remaining amount left on a money card at the end of camp, will be returned to the camper in cash. A suggested amount is \$30.

**SOUVENIR CAMP PHOTO:** A camp group photo may be pre-ordered or purchased at camp as a great way to remember their camp experience. Photos are taken by Church group.

**RECAP VIDEO:** Photos and video footage of each camp's experience will be taken throughout the week. All chaperones and campers will have access to the recap video of their week via an online link.

**SNACK BAR & CAMP STORE:** There will be a snack bar & camp store where campers may make purchases with their money cards.

**EMERGENCY PHONE CALLS:** To discourage homesickness, campers will **not** be permitted to call home without the director's permission. Parents may **not** call and request a camper to be paged. If there is a true emergency, **parents only** may call 703.753.2619.

**VISITORS:** For safety and security reasons, the campgrounds are **closed** to casual visitors. All camp visits by family members **must** be scheduled and approved by Potomac Kids or the camp director.

**INSURANCE:** All registered campers and chaperones are covered *secondarily* by the camp's accident insurance. Your personal insurance will be billed first if there is a medical-related expense.

**PROCESSING FEE FOR CHANGES:** Any changes made to a church's registration *after* it is received in the network office may be subject to a **\$25 processing fee**. This includes substitutions, chaperone & room assignment changes and club choices. **NOTE:** Substitutions are allowed only if it is boy-for-boy or girl-for-girl from the same church. **Please review your registration carefully BEFORE you send it in.**

**DEADLINE FOR CHANGES:** Because we *must* have a finalized roster to prepare club, team & room assignments and order t-shirts, **NO CHANGES in your church's roster will be accepted after Wed, June 10.** (An exception *may* be made only if you must substitute a chaperone.) **ABSOLUTELY no walk-in registrations will be accepted!**

**DEADLINE FOR CANCELLATION REFUNDS:** The Potomac Kids office must be notified of cancellations by **Wed, June 10** in order to qualify for a refund. ALL cancellations will be subject to a \$75 non-refundable processing fee; refunds will include the cost of any pre-ordered camp photos, souvenir t-shirts, & money cards. **After this deadline, ONLY the cost of pre-ordered camp photos, souvenir t-shirts, & money cards will be refunded.** Refunds will be processed through the Potomac Kids office and mailed to the church in August *after* the final camp is over.

## KIDS CAMP 2026 CLUB DESCRIPTIONS

Make copies for all  
parents/campers  
and chaperones

Kids Camp offers 12 different activity clubs. Each club will meet for 3 days (Tues, Wed & Thu) for about 1 hour and 15 minutes. Approximately 15 campers and 1-3 chaperone leaders/helpers will be assigned to each club. Club leaders are reimbursed up to \$50 for club supply purchases in the clubs where a budget is given. The following descriptions will give you an idea of what activities to expect from each club. On your registration form, you will mark your 3 top club preferences. Every effort will be made to assign you to one of your 3 choices.

**ART LAB (AL)** Bring your creativity and we'll supply the materials. Practice your skills or discover what you can do with colored pencils, water colors, markers or crayons. **Leaders** should come with templates and ideas for three club sessions. Leaders should encourage campers to clean up their area at the end of club time. **Supplies:** Crayons, markers, colored pencils, paintbrushes, watercolor paints and sketch pads will be provided. Leaders may come with other supplies to share with the campers. **Budget:** \$50 - receipts should be saved and turned in for reimbursement.

**CLAY CREATIONS (CC)** In Clay Creations, you will be encouraged to use your imagination in creating artwork that expresses your personality and interests. You will make several pieces and have the opportunity to paint each after drying. Completed projects may be taken home to show your family and friends. **Leaders** should come prepared to help campers think about creative expression, emphasize rapport among campers and help in the use of the clay and tools. Campers will wear smocks and table covers will be used. Leaders should encourage campers to clean up their area at the end of club time. **Supplies:** Provided supplies include clay, molds, smocks, paint, brushes, table cover, and clay tools.

**COOKING (CO)** Cooking Club will give you the opportunity to learn skills that will help you become a better cook/baker such as following recipes, measuring and utilizing cooking utensils and appliances. After you have prepared each recipe, you will be able to taste the final creation. **Leaders** will direct campers in preparing a different recipe for each club day in one of the staff house kitchens. Selected recipes should be chosen to fit within the allotted club time. The kitchen/dining/living room area is the only area of the house that is available to campers; leaders should encourage campers to clean up their area at the end of club time. **Supplies:** A fully functioning kitchen is available—stove, fridge, microwave & cook top, as well as various kitchen utensils and pots/pans. The leader may purchase and/or bring utensils and supplies to camp. **Budget:** \$60—receipts should be saved and turned in for reimbursement.

**DRAMA (DR)** In Drama Club, you will work with other campers to create a 5-minute drama skit. You should be able to memorize your part of the drama script with expression and emotion. The drama will be presented on the final day of camp. **Leaders** should come prepared with several different scripts. The skit should be selected on the 1st club day, practiced and perfected on the remaining club day(s) and will be presented during the final chapel service. **Supplies:** Leaders will bring any desired costumes or props.

**GIRLS CLUB (GC)** is a club that emphasizes friendship and the uniqueness of girls. You will discover what the Bible says about beauty and learn respect for yourself and others as you are taught to value your inner beauty. In this club, you will also learn how to enhance your natural features and loveliness. **Leaders** should come prepared with lessons for each day. Prov 31 and Ps 139:14 are recommended scriptures. Suggested activities include: manicures, pedicures, facials, hair styling and beading/jewelry making. **Supplies:** Leaders will purchase and bring all necessary supplies. **Budget:** \$50—receipts should be saved and turned in for reimbursement.

**LEGOS® (LE)** In the Lego® Club, you will use your imagination, creativity and building skills individually, and as a group, to create a daily Lego® work of art that will be photographed each day for display at the end of the week. **Leaders** should come prepared with ideas for individual Lego® projects and/or for a corporate project for the campers to build. Suggested club limit: 12 campers. **Supplies:** Provided supplies include thousands of basic Lego® pieces in all shapes and sizes and a camera for capturing each day's creations.

**NATURE EXPLORATION (NE)** In the Nature Exploration Club, you will explore God's creation up close as you hike various trails throughout the camp. Good walking shoes and a positive attitude are required. You are encouraged to bring your camera (optional) as you enjoy the beauty of nature. **Leaders** should come prepared with scripture references and devotions, be physically prepared to walk and hike and be knowledgeable about different types of trees, bugs and other natural landscape to show to campers. Various trails are available to use. Good hiking or walking shoes and extra bug spray are recommended. **Supplies:** Minimal to none.

**OUTDOOR COOKING (OC)** Experience the fun of cooking over a camp fire. Develop your cooking skills without the conveniences of a kitchen & be amazed by the yummy treats you create. **Leaders** should plan a different recipe for each club day. Recipes should fit within the allotted club time. **Supplies:** Basic cooking utensils, grates, skewers, foil and paper products will be provided. The leader may purchase and/or bring utensils and additional supplies. **Budget:** \$60 - receipts should be saved and turned in for reimbursement.

**SCIENCE (SC)** You will imagine, explore and create in Science club. Join in the fun as we perform simple science experiments designed for you to observe and get involved in. Learn about God's power through science! **Leaders** should come prepared with the necessary supplies to conduct 1-2 experiments each day. Experiments should serve as an object lesson that is taught to the children. **Budget:** \$50 - receipts should be saved and turned in for reimbursement.

**STRATEGY GAMES (SG)** Stretch your thinking and problem solving skills as you navigate your way through some awesome strategy games! Are you a good problem solver? Then you will love strategy games! Make new friends while you challenge your thinking and decision making skills playing fun games like Risk, Qwirkle, Checkers, Sequence & more.

**SPORTS (SP)** is an active club in which you will use various sports equipment to have fun and improve your physical skills, work together as a team and become a better athlete. **Leaders** will be expected to research and teach/explain the sport to approximately 15-20 campers prior to their participation. This club requires a leader and at least two helpers. Due to the campers' age diversity, it is recommended that campers be divided first into an older and younger group and then from there divided into teams. This will allow all ages to participate on a level with their peers. **Supplies:** Available sports equipment includes basketball, football with flags, soccer with goals, & dodge ball.

**WORSHIP TEAM (WT)** Here you will get to express your love for Jesus through song. Campers will grow their musical skills and their heart for worship by learning songs and performing a song on the last day of camp. **Leaders** should come prepared with multiple song ideas, and the supporting music - either background tracks or instrument. **Supplies:** Leaders are encouraged to bring a small portable music player/speaker for club times. Access to certain stage instruments may be available by request. Copies of song lyrics can be made at camp.

Do NOT  
use  
staples.

Duplicate forms as needed; PLEASE DO NOT make back-to-back copies of Chaperone Application form.

## Potomac District Kids Camp 2026

## Chaperone Application

### APPLICANT'S PERSONAL INFORMATION

|  |                 |   |
|--|-----------------|---|
| First Name   | Middle Name     | Last Name   |
| Name you want on NAME BADGE ("Miss Sue", "Pastor Jim" etc.)  |                 | Age   |
| E-mail Address:  |                 | Gender at birth <input type="checkbox"/> M <input type="checkbox"/> F   |
| An email address is <b>required</b> for all confirmations and correspondence.  |                 |   |
| Cell phone number (area code + number)   |                 | This number is required   |
| Other phone number (area code + number)  |                 | <input type="checkbox"/> home <input type="checkbox"/> cell <input type="checkbox"/> work <input type="checkbox"/> church |
| Church South County Church   | City Lorton, VA | St  |
| Occupation   |                 |   |
| Have you previously served at a Potomac Kids Camp? <input type="checkbox"/> YES <input type="checkbox"/> NO When?  |                 |   |
| Are you certified in/as a <input type="checkbox"/> Lifeguard <input type="checkbox"/> CPR <input type="checkbox"/> EMT <input type="checkbox"/> LPN <input type="checkbox"/> RN Certified in what state? |                 |   |
| Digital photo: We require a <b>digital</b> photo from all chaperones. Please <b>email</b> one immediately to <a href="mailto:dharter@potomacag.org">dharter@potomacag.org</a>                            |                 |   |

A copy of your criminal background check is required for **ALL** chaperones. If your church does not have one on file for you, less than three years old, the following information is **required** for us to run a check. ALL sensitive information will be carefully protected.

|   |         |             |       |
|---|---------|-------------|-------|
| Street address (cannot use PO Box)  | Street# | Street name | Apt # |
| City  | ST      | Zip code    |       |
| Date of birth (MM/DD/YYYY)  |         | SS#         |       |
| <input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever been convicted of a criminal offense (excluding traffic tickets)? If YES, explain on separate sheet of paper.                |         |             |       |
| <input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever been convicted of child abuse, neglect or molestation? If YES, explain on separate sheet of paper                            |         |             |       |
| <input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever been hospitalized for drug or alcohol abuse? If YES, explain on separate sheet of paper.                                     |         |             |       |
| <input type="checkbox"/> Yes <input type="checkbox"/> No Do you voluntarily consent to a background check if one is not on file for you at your church? If NO, we cannot accept you as a chaperone. |         |             |       |

**NOTE:** A physical copy of the background check is required. *Please send with chaperone application.*

### ACTIVITY CLUBS

ALL chaperones are required to lead or help with a club. Ask your camp coordinator for a list of club descriptions. Put a 1, 2, and 3 in **front** of your TOP THREE choices. Indicate whether you are willing to **lead** or **help**. (If you do not mark your three top preferences, clubs will be randomly chosen for you.)

|                       |   |                    |   |                 |   |
|-----------------------|---|--------------------|---|-----------------|---|
| AL Art Lab            | <input type="checkbox"/> Lead <input type="checkbox"/> Help | CC Clay Creations  | <input type="checkbox"/> Lead <input type="checkbox"/> Help | CO Cooking      | <input type="checkbox"/> Lead <input type="checkbox"/> Help |
| DR Drama              | <input type="checkbox"/> Lead <input type="checkbox"/> Help | GC Girls Club      | <input type="checkbox"/> Lead <input type="checkbox"/> Help | LE Legos        | <input type="checkbox"/> Lead <input type="checkbox"/> Help |
| NE Nature Exploration | <input type="checkbox"/> Lead <input type="checkbox"/> Help | OD Outdoor Cooking | <input type="checkbox"/> Lead <input type="checkbox"/> Help | SC Science      | <input type="checkbox"/> Lead <input type="checkbox"/> Help |
| SG Strategy Games     | <input type="checkbox"/> Lead <input type="checkbox"/> Help | SP Sports          | <input type="checkbox"/> Lead <input type="checkbox"/> Help | WT Worship Team | <input type="checkbox"/> Lead <input type="checkbox"/> Help |

### PLEASE CHOOSE THE SIZE OF YOUR FREE CAMP T-SHIRT

☐ YM (Child 10-12) ☐ YL (Child 14-16). ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐ XXXL

If no size is selected, one will be randomly selected for you.

### TOTAL DUE FOR OPTIONAL PURCHASES

|   |      |  |
|---|------|--|
| Souvenir Group Camp Photo: \$12   | Qty: |  |
| Pre-purchase a Souvenir T-Shirt: \$20   | Qty: |  |
| Pre-ordered Camp Money Cards: Fill in the total <b>money amount</b> you want to pre-order. All camp purchases <b>must</b> be made with a camp money card. Money cards may also be purchased upon arrival. |      |  |
| TOTAL AMOUNT DUE: Make check payable to your church.  |      |  |

### APPLICANT'S SIGNATURE OF COMPLIANCE

The information contained in this application is correct to the best of my knowledge. I authorize my pastor, staff or board member to give any information (including opinions) he/she may have regarding my character and fitness for children's ministry. In consideration of the receipt and evaluation of this application by the Potomac District Council, I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature, which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any information provided about me in this application. Should my application be accepted, I agree to be bound by the constitution and bylaws and policies of the Potomac District Council of the Assemblies of God, and to refrain from any unscriptural conduct in the performance of my services on behalf of the Potomac District Council.

 **APPLICANT'S LEGAL SIGNATURE (Required):**

**Application cannot be accepted without a valid signature.**

**Complete this application in FULL. Sign and give application to your pastor or camp coordinator. He/she will submit it with your church's group registration.**