

**East Side Community Outpost  
Project Timeline/Steps  
Created April 9, 2024**

**April 15-June 15**

Greater St. Cloud Public Safety Foundation (GSCPSF) gets commitments from project partners

- Space requirements
- Financial obligations
- Operating plan
- Implementation timeline

*Salem is a project partner at this point, along with CentraCare and others who will be using the space.*

**April 15**

GSCPSF meets with all project partners.

**After April 15 meeting**

Salem proposes lease terms and conditions, such as (but not limited to):

- How much space is available to lease
- Lease rate
- Buildout requirements
  - Security requirements (internal and external)
  - Relevant building codes
  - Signage
  - Parking
  - Salem Council approves buildout plan
- Lease length
  - Lease termination options
- Insurance/liabilities
- Approved uses for the space

*Salem and GSCPSF continue meeting to discuss lease terms and conditions.*

**April 21**

Salem Tape Tours: The task force and council will provide tours of the potential space that could be occupied or shared by the Outpost.

**May 5**

Adult Forum: more details and Q&A about the Outpost.

## **May 19**

Salem votes on resolution to lease space. The resolution reads as follows:

***Salem Congregation gives the Congregational Council authority to negotiate leasing a portion of Salem's building to the Greater St. Cloud Public Safety Foundation for the proposed Community Outpost.***

*The resolution is not a final construction plan; the resolution allows the PSF to plan for construction within the parameters Salem has set.*

**If passed**, next steps:

1. GSCPSF creates buildout plan and submits to Salem for approval.
  - Council and/or Outpost Task Force approves or negotiates buildout plan within the approved parameters.
2. GSCPSF submits a plan to the City of St. Cloud for approval and building permit
  - Changes may be needed to the plan; Council/ Task Force will approve all changes
  - If changes are needed during construction (this is a common occurrence), all entities will consult before moving forward
3. Salem and GSCPSF sign lease agreement
4. Once approved, GSCPSF implements buildout
5. Project partners install respective spaces
6. Operating plan is implemented
7. Facility opens
8. Stakeholders receive monthly updates + annual report for Salem's entire congregation