

FIRST UNITED METHODIST CHURCH  
LOVELAND, COLORADO  
BOARD OF TRUSTEES MINUTES  
AUGUST, 9<sup>TH</sup>, 2018

Members Present: Keith Flaming, Pat Cobb, Jerry Yoder, Andrew Haines, Nanci Garnand, Dale Thurman, Pastor Jeremiah Harris.

Meeting called to order at 6:30 PM by President Keith Flaming. Pastor Jeremiah prayed us in.

**Approval of June Meeting Minutes** – Approved with change of wording to “integrated LED lighting”(5<sup>th</sup> bullet under Old Business).

**June & July Financial Reports** - Financial reports were accepted as presented. Keith will get clarification on the \$830.70 grounds maintenance. The “5M Bequeath Christie” fund is a tool bequeath to the 5Ms. Mary Hannon is separating the hourly setup wages being paid from (5000-09) cleaning services.

**Old Business:**

**Church sign** – pending with Nanci

**Toilet Replacement** – pending with Dale

**Sunday Hospitality** – Keith discussed Trustees have Oct. 14 for their next time to provide food. One or two members of the trustees are to help in the kitchen.

**Safety & Security Team** – Dale indicated he will check with the City of Loveland about requirements for working on exterior lighting. Keith presented the bid from First Class Security for approximately \$10,000. There appears to be some missing items with this bid. Dale has schedule a run through with F & C Door Company for a second bid on this building security. Keith has given Church Council and Mary Hannon a heads up that we likely are talking about \$15,000 for this total project. Church Council agrees with our direction on this project.

**Facility Use Agreement, Use Policy & Fee Schedule** – Keith has covered with both Mary and Patty. Clarification on who will be charged and who won't be charged has been requested from pastoral staff.

**Columbarium Team** – Julie Harden has agreed to service on this committee and they will be meeting soon.

**Weddings/Funeral Document** – pending with Pat M.

**HVAC** – Annual maintenance contract awarded to Metal Mechanics. Work on two remaining units is scheduled for Fri. morning, Aug. 10.

**Carpet Cleaning Contract** – award to Mike's Carpet Cleaning again.

**Parking Lot Stripping** – Keith and Dale will do another walk around to determine what, if anything, needs to be done.

**Window Cleaning** – Motion made and passed to award this to New View if Dale receives a price that's near the same as last year.

**Property Appraisals** – pending with Keith

**Advanced Energy Offer** – pending with Keith

**Building Hazards/Issues** – Emergency lights and exit signs are being worked on by 5Ms. Need to contact Fire Dept. to get recommendation for escape ladder and best placement. Discussed winter ice hazard on north side, with no real solutions. Need to move forward with AED/CPR training; may need a phone near each.

**New Business:**

**ADA Button** – fixed, wires had been cut and F & C Door Co. replaced obsolete analog circuit board with a digital.

**Youth Range AC** – Fixed, believed to be due to dirty air filters.

**Table and Chair Use Agreement** – recommendation to remove deposit and add no pick up service; motion made and passed.

**Vehicle Use Agreement** – add language that driver must be sure all passengers are seated and belted in before moving; motion made and passed.

**Bell/Choir dedicated space** – Pat and Jerry reported on a recent meeting, with no solutions agreed upon. Currently, the choir seems willing to use the west 2<sup>nd</sup> floor of the Ed. Bldg. It was suggested that they might continue to both use the current choir room if we had the “setup and takedown” people do the weekly changes.

**Rental House Tree Removal** – Dale presented three bids, \$3,850 from Budget Tree Service, \$7,000 from Schra Tree Service, and \$7,700 from Sav-a-tree. Dale is still waiting on a bid from Dillmans Tree Service. This will require the tree service to rent a crane and possibly block off the street.

**Church Bus** – Approx. \$2,000 has been spent on getting the rear AC to work with a few related items, with an indication there may be other issues which will be investigated.

**Youth Range Elevator Control Room AC** – Will see if Metal Mechanics can take a look at this while here on Fri. morning.

**Girl Scout Retreat** – Sept. 8<sup>th</sup> during the day only; using 2<sup>nd</sup> floor of Ed. Bldg.

**Exterior Cross** – 5Ms got this relit, looks great.

**Playground Equip.** – discussion on having a usable play ground for kids, felt this is something that needs to come from the Pastors about church direction, etc.

Meeting adjourned at 8:10 PM.

Next Trustee Meeting – Sept. 13<sup>th</sup> at 6:30 PM.