

February 11, 2019

Dear Tuition Assistance Applicant:

St. John's Lutheran School offers tuition assistance on the basis of need. This letter outlines the information necessary to apply for tuition assistance for the 2019-2020 School Year at St. John's Lutheran School.

St. John's Tuition Assistance Review Committee has contracted with FACTS Grant & Aid Assessment to process tuition assistance applications. You may apply online by going to RENWEB/FACTS SIS, click on FINANCIAL and then "Apply for Grant & Aid". Please follow the directions from there. The deadline for applications is April 1st. FACTS Grant & Aid Assessment will process the application and send reports, along with the applications to the Tuition Assistance Review Committee here at St. John's. The awarding of tuition assistance will be made by the Tuition Assistance Review Committee after May 1st, 2019.

Additional documentation requested in the application must be included for the application to be complete. This includes but is not limited to 2018 taxes, W-2's and 1099's. The \$32.00 application fee is paid directly to FACTS Grant & Aid Assessment and must be paid when submitting the application. The application must be complete and students have to be enrolled at St. John's Lutheran School. FACTS Grant & Aid Assessment will not process an application with incomplete information or for students not fully enrolled at St. John's.

These procedures allow for objectivity in decision making, consistency in practice, increased confidentiality and better management of the funds available for tuition assistance.

Please remember the deadline date for applications is April 1st, 2019.

In Christ's Service,

The Tuition Assistance Review Committee