

# *Sunnybrook Christian Church*

## *Wedding Guidelines*

It is our desire that every marriage be all that God intended it to be. Because Sunnybrook Christian church is committed to building strong marriages, the following guidelines have been established:

### *Spiritual Background*

- Both the bride and groom must have a personal relationship with Jesus Christ. The wedding must be in accordance with Sunnybrook's Statement of Values and Statement of Faith.
- At least three counseling sessions are required prior to the wedding. These should be coordinated with the minister performing the ceremony and the church's counseling ministry.

### *Facility Guidelines*

- Separate dressing and preparation areas are available for the wedding party.
- Candles must be dripless or include appropriate protection for seating areas and carpet. The use of candles must be approved by the church.
- Changes in the arrangement of musical instruments and equipment on the stage must be approved by the church. In some cases, it may not be possible to remove items on the stage. The piano and drum enclosure may not be removed.
- Only birdseed is to be thrown on the sidewalk and parking lot. No birdseed is to be thrown inside the building. The church's coordinator must approve decorations requiring alterations to the building or additional services of the custodians.
- Smoking or the consumption of alcohol or drugs on church property are not permitted. Persons in the wedding party who appear to be under the influence of alcohol will not be permitted to participate in the wedding and will be asked to leave the facility.
- The sanctuary will be available beginning at 9:00 am on the day of the wedding as well as the day prior unless there is a pre-existing conflict.
- All decorations, flowers, programs, and other personal items must be removed from the sanctuary no later than two hours after the start of the service for cleaning. Arrangements for a later cleaning time must be made in advance.

### *Ceremony Guidelines*

- Weddings held on Saturday must be scheduled no later than 5:00 pm.
- The use of a wedding minister outside the church staff must be reviewed and approved in advance by the church's coordinator.
- The church will be available for a rehearsal the evening before the wedding unless there is a conflict at the time of booking.
- All music and videos that are to be used in the ceremony must be brought to the rehearsal for testing.
- It is expected that all aspects of the ceremony and/or reception will be God-honoring and done in such a way that would not be seen as distasteful or representative of Christian values.

### *Fees*

- Sanctuary: \$350/1000 for members/non-members. This includes the audio technician and cleaning services.
- Deposit: \$100 for members and \$200 for non-members. The deposit is due at the time of scheduling and is non-refundable. It must be accompanied by a copy of the Wedding Application.
- Gym use for reception: \$250/500. Audio and video equipment and services are not available for the reception. You must arrange for DJ with their own sound equipment.
- Additional fees:
  - Video technician - \$75/\$100
  - Honorariums for ministers & musicians – You must make separate financial arrangements for these in advance of your scheduled wedding. Most musicians or vocalists have a standard fee. The suggested honorarium for your minister is \$150. It is customary to complete payments of all fees and honorariums on or before the wedding rehearsal.
  - Administrative supervision for weddings performed by non-staff members: \$100
  - Clearing of stage: \$250 (does not apply to the piano and drum enclosure)

To schedule a wedding, please contact the church office at 405.377.0923 or [office@sunnybrookcc.org](mailto:office@sunnybrookcc.org).