



Application for Employment

CONTACT INFORMATION

Full Name _____

Address, City, State, Zip _____

Email Address _____

Phone _____

Referral Source _____

Date of Application _____

Position(s) Applied For _____

Type of Employment Desired Full Time _____ Part Time _____ Temporary _____

ELIGIBILITY

If you are under 18, and it is required, can you furnish a work permit? Yes _____ No _____

If no, please explain _____

Have you ever been employed here before? Yes _____ No _____

If yes, please explain and give dates and positions. _____

Are you eligible for employment in this country? Yes _____ No _____

Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? Yes___ No___

If yes, please provide dates and details_____

EMPLOYMENT HISTORY – Start with your most recent employment

Employer_____

City, State_____

Supervisory Name_____

Email Address_____ Phone_____

May we contact for reference? Yes___ No___

Dates Employed_____

Compensation_____

Summarize the type of work performed and job responsibilities_____

What did/do you like most about the position?_____

What were/are the things you liked least about the position?_____

Employer _____

City, State _____

Supervisory Name _____

Email Address _____ Phone _____

May we contact for reference? Yes ___ No ___

Dates Employed _____

Compensation _____

Summarize the type of work performed and job responsibilities _____

What did/do you like most about the position? _____

What were/are the things you liked least about the position? _____

Employer _____

City, State _____

Supervisory Name _____

Email Address _____ Phone _____

May we contact for reference? Yes___ No___

Dates Employed _____

Compensation _____

Summarize the type of work performed and job responsibilities _____

What did/do you like most about the position? _____

What were/are the things you liked least about the position? _____

EDUCATIONAL BACKGROUND – Start with your most recent school attended

School (Include City and State)_____

Years Completed_____

GPA_____ Major/Minor_____

School (Include City and State)_____

Years Completed_____

GPA_____ Major/Minor_____

School (Include City and State)_____

Years Completed_____

GPA_____ Major/Minor_____

REFERENCES

Name and Title _____

Relationship to you _____

Email Address _____

Phone _____ Length of time known _____

Name and Title _____

Relationship to you _____

Email Address _____

Phone _____ Length of time known _____

Name and Title _____

Relationship to you _____

Email Address _____

Phone _____ Length of time known _____

APPLICATION STATEMENT

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct. I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT

By including my name below, I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____

Date _____