

Title: Summer Missionaries Supervisor

Reports To: Director of Youth Ministries, Callie Baylor

Date: April 2020

SUMMARY

The Summer Missionaries Supervisor will be responsible for supervising, working alongside and transporting up to four high school students to and from various locations served through the church missions program. The church will conduct a criminal history and motor vehicle record review of any candidate receiving a conditional offer of employment.

POSITION DURATION

7 weeks long, approximately 35 hours per week (Mid May-July 17, 2020)

DUTIES

1. Responsible for immediately reporting any and all disciplinary issues to the Associate Pastor of Youth & Adult Education.
2. Assists in managing and nurturing the Summer Missionaries program.
3. Highly conscientious in regard to the safety of program participants and identifying unsafe work behaviors.
4. Responsible for leading devotions each day.
5. Must conduct a sight inspection prior to beginning any new project.
6. Will meet the person designated as "in charge" of each off-site project and coordinate all details that pertain to the assignment.
7. Meets regularly with the Associate Pastor of Youth & Adult Education to review and outline activities associated with active projects.
8. Attends Sunday worship services.
9. Completes other projects and/or responsibilities as assigned by the Associate Pastor of Youth & Adult Education.

QUALIFICATIONS

1. High School Graduate or GED
2. Valid Ohio driver's license
3. Must own or have daily access to a reliable and safe vehicle
4. Previous experience working in youth programs
5. Willing and able to work a variable schedule as need arises
6. Must possess excellent communication skills; personable and articulate
7. Prayerful
8. Demonstrated ability to relate well with peers
9. Able to be trusted with confidential matters
10. Subject to standard background investigation

Interested?

Email your resume to the Director of Youth Ministries at cbaylor@hudsonucc.org or mail it to 47 Aurora Street Hudson, OH 44236 Attention: Callie Baylor.

Resumes are due by April 6, 2020 but can be submitted at anytime.