



## Job Description

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**Title:** Assistant Grounds and Housekeeping Maintenance

**Reports to:** Grounds and Retreat Supervisor

**Job Type:** Full-time Seasonal (May–October)

**Pay:** Dependent upon experience

### Job Summary:

To maintain a clean, sanitary, comfortable and tidy environment for guests of OVPC. Cleaning and maintenance of accommodations, public buildings and waterfront will be required, in addition to regular lawn care. 30-40 hours per week will be required.

### Job Requirements

- Work experience in the housekeeping or maintenance industry is an asset
- Current WHMIS Certificate (or agreement to complete by May)

### Abilities Required

- Ability to multi-task and work in high-pressured situations
- Strong customer service skills
- Ability to work individually and in a team

*Ottawa Valley Pentecostal Camp is a seasonal retreat center and campground. With families and children passing throughout our ground's during our operating months, we strive to hire team members with a heart for providing a warm and inviting atmosphere, both through their attitudes and work ethics.*

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**All resumes are to be sent to Ottawa Valley Pentecostal Camp.**

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