



Job Description

Title:	Head Cook
Reports to:	Camp Administrator
Job Type:	Seasonal (May 15-October 30)
Pay:	Dependent upon experience

Job summary

Direct the preparation, cooking, and serving of meals during the Camp and Retreat season for guest numbers varying from 25-200 people. Plan and order menu items within a specified budget. Supervise and participate in cooking and baking foods. Manage staff of 2-4 employees per shift. Create and submit menus and employee schedules according to business and projected goals for labour dollars within deadlines. Must participate in checking of all purchased supplies for quality and account for each delivered item. Enforce and maintain the safety, cleanliness, and appearance of kitchen, storage, and garbage areas.

Job Requirements

- Minimum of two years' work experience in the food industry
- Management experience is an asset
- Current Safe Food Handling Certificate
- Awareness of WHIMIS regulations

Abilities Required

- Ability to multi-task and work in high-pressured situations
- Willingness to work long hours during summer camp seasons
- Strong leadership and teamwork skills

Ottawa Valley Pentecostal Camp is a seasonal retreat center and campground. With families and children passing throughout our ground's during our operating months, we strive to hire team members with a heart for providing a warm and inviting atmosphere, both through their attitudes and work ethics.

All resumes are to be sent to Ottawa Valley Pentecostal Camp.

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