

Title: Fellowship Coordinator

Purpose: To coordinate and plan corporate church Fellowship events.

Duties and Responsibilities: The Fellowship Coordinator is in charge of most issues pertaining to corporate church fellowship events. These events will generally occur in the Spring and Fall. Their duties include:

- Coordinating the two (Spring and Fall) Corporate Church Fellowship Events.
- Working with the Catering Coordinator to ensure food and other needed items are ready.
- Working with the Lead Pastor to establish and anticipate event needs based on past and projected attendance.
- Working with the Lead Pastor to create event schedule.
- Working with a team of people to brainstorm and implement event elements such as games, entertainment, childcare, etc.

Working Relationship: The Fellowship Coordinator will work directly under the leadership of the Director of Hospitality and the Lead Pastor (see Freshwater Ministry Structure). They will also work closely with the Catering Coordinator.

Spiritual Requirements: The Fellowship Coordinator must be in good standing with the church and must be in regular attendance.

Length of Term: 1 Year