

Built to Grow, Called to Serve

Capital Campaign

Project Guide

September 2026

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The list of projects for the Built to Grow, Called to Serve Capital Campaign is comprehensive and necessary. A description of each project is provided below. Note: The order in which the projects are presented does not necessarily correspond to their relative importance or the sequence in which they will be implemented as funds are received. Costs provided are either direct quotes or best estimates based on research, current costs, and / or similar products and services. The amount requested for the Built to Grow, Called to Serve Capital Campaign is $800,000 over the course of three (3) years to accommodate for the expected increases from initial quotes as materials increase in cost.

1. Church Roof and External Structure - $233,393.00

1.a. Replace Two Flat Church Roofs - $59,438.00

We need to replace both flat roof surfaces to address chronic leaks and prevent water damage and possible mold issues. Some of these leaks were caused by the settling of the foundation, and others were caused by age and weather damage. Both roofs have exceeded their maximum lifespans.

1.b. Replace Preschool Peaked Roof - $45,500.00

Although we have made many patch repairs to the preschool roof, there are continued leaks. We need to fully replace the preschool roof to prevent water damage and possible mold issues. This roof is the original one that was installed when this wing of the building was built, and it is past the end of its lifespan.

1.c. Replace Balance of Existing Roof on the Sanctuary - $100,000.00

The steep slope of the roof of the sanctuary increases the speed of rainwater rolling off it. This, in turn, reduces the life expectancy of the roof. To keep the sanctuary dry, we need to proactively and aggressively maintain that roof. This cost is to replace those remaining sections of the sanctuary roof that have not been recently addressed.

1.d. Cap Chimney and Replace Liner - $8,455.00

The mortar between the cinder blocks of the chimney has degraded over time, creating the potential for carbon monoxide to leak into the building. Because the chimney is not currently capped, birds have made nests in it, which creates pest control issues and fire hazards. We

need to line and cap the chimney to keep the church free of deadly gases and eliminate pests.

1.e. Church Gutters - $20,000.00

Current gutters on the church are undersized and commonly overflow during storm events. The gutter overflow results in ongoing erosion right next to the building. Installation of larger gutters will help divert the high volume of water rolling off our roof to the underground drainage system and minimize damage to the property over time.

2. Church Safety and Internal Structure - $148,060

2.a. Security Door Preschool Hallway - $25,000.00

To make the preschool safer and more secure and help with the preschool accreditation process, we need to install a security door in the cafe area. This will create a physical barrier between the preschool from the other parts of our building. CUMC opens its doors for many community events such as voting, blood drives, and funerals. When these events occur while preschool is in session, we currently assign a volunteer to sit in the cafe area and dissuade people from roaming into the preschool; as we have discovered, a sign and rope does not stop people from exploring the building. Because it can be locked with code/key card access, a security door will keep our preschool children safer.

2.b. Men's Restroom by Fellowship Hall - Handicap Accessible - $35,000.00

After we install a security door under item 2.a., the men's room in the preschool area will no longer be accessible during funerals and other community events, and is not currently accessible while the preschool is in session. Unfortunately, the men's room outside of fellowship hall does not meet Americans with Disabilities Act (ADA) standards. We need to upgrade those facilities to ensure that the building is usable by everyone.

2.c. Office Renovation - $42,500

The current flow of the church office is not ideal, and we need to adapt the space to create a welcoming space for all who enter. This project will address that need by reorganizing Pastor Tawny's office and the main office spaces. The planned reorganization will also better safeguard our office staff's work spaces and secure our church records.

2.d. Floor Covering after Floor Leveling - $15,840.00

During the comprehensive floor leveling project completed earlier this year, some of the carpet and floor coverings around the building had to be removed for access or were inadvertently damaged. The carpet has been stretched and is bubbled in many areas, and numerous tiles are cracked and broken. Because of the direction in which the carpet was originally installed, restretching it is not a viable option. We need to repair the floor coverings to eliminate tripping hazards and create a safer environment for our congregants and the community using our building.

2.e. Narthex Emergency Signage and Electrical Upgrade - $5,200.00

Due to water damage from the roof leaks and aging components, emergency signage and lights in the Narthex (Lobby) need to be replaced, and the wiring needs to be upgraded. These lights and signage provide guidance for safe evacuation of the building during emergencies.

2.f. Replace Fire Alarm Panel - $7,021

This project will provide funding for a safety upgrade to the panel that controls the fire alarm system for our entire church building. As technology advances, our systems need to be updated with appropriate components to keep our congregation safe.

2.g. Dishwasher Replacement - $7,500.00

The CUMC kitchen is an integral part of many missions: making meals for Manna on Main Street, preparing the spaghetti dinner, and serving food at funerals. These missions depend on maintaining our commercial kitchen certification which, in turn, requires a dishwasher. Our current dishwasher is original to the kitchen that was installed in the 1980s. It has been repaired several times within the last year, but it is becoming more and more difficult to find replacement parts. Replacing the dishwasher will allow these missions to continue and ensure that the people we serve are cared for properly.

2.h. Sanctuary Lighting - $10,000.00

Many of our light fixtures are aging and have been repaired several times. We have identified the need to upgrade lighting in the sanctuary. Replacing these fixtures, rather than continuing to repair them, will lower long-term maintenance costs and reduce fire hazards created by failing components.

3. Parsonage Maintenance and Repair - $123,480.00

3.a. Parsonage Bathroom Mold Remediation and Remodel - $45,000.00

The hall bathroom at the parsonage has been impacted by both water and electrical issues. The tile surround for the tub is no longer watertight. As a result of water leaks, mold is growing behind the tiles and in the basement. On several occasions, the Trustees have tried unsuccessfully to address this problem with sealants. We need to replace the shower and tub, remove the mold, and fix the electrical issues and other related problems with the bathroom to protect the health and safety of our Pastor and his family.

3.b. Parsonage Roof - $50,000.00

The roof on the parsonage is many years old and has experienced the same types of wear and tear as the roofs on the main church building. In addition, the parsonage roof is subject to damage related to growing moss. We need to repair and/or replace the existing roof to prevent future leaks, avoid water damage and mold, and provide long-term protection of the parsonage building for our current and future pastors.

3.c. Parsonage Gutters - $2,700.00

This project is also intended to protect our parsonage building asset. Much like the gutters elsewhere on CUMC buildings, the gutters frequently overflow, causing erosion and ponding next to the parsonage. Corrective actions have already been implemented to repair water intrusion issues in the basement of the parsonage. However, we need to address the gutter issues to ensure that water is diverted away from the house.

3.d. Parsonage Deck - $24,500.00

Time spent outdoors is good for the soul, and having a safe (splinter-free) and comfortable space to relax and commune with nature is important to wellbeing. Many of the supports for the deck at the parsonage are deteriorating and becoming unstable. We need to replace the weakened supports and beams or the deck will soon be too unsafe to use. This would be quite a loss to the parsonage as an asset of the church.

3.e. Parsonage Office Ceiling and Wall Repair / Replacement - $1,280.00

This project will replace parsonage ceiling tiles and wall paneling to address wear and tear that has occurred over the years. Due to water damage on the ceiling of the parsonage office, several tiles are loose and/or falling. The ceiling is currently being held together with

tape. In addition, there is a hole in the wall paneling between the office and garage. Although the hole has been temporarily blocked to prevent carbon dioxide and unwanted pests from entering the building, a permanent solution is needed to protect the Hopple family and future users of or visitors to the parsonage.

4. Grounds Maintenance/Upgrades - $135,490.00 (not including Item 4.g.)

4.a. Parking Lot and Driveway Maintenance - $100,000.00

Visitors to CUMC receive some of their first impressions of who we are from the driveway and parking lot. They see our beautiful steeple, the renovated narthex, mature trees, and our peaceful columbarium. However, the lot itself tells a different story with its cracks, weeds, and now a sinkhole near the preschool playground. Although we have tried to maintain this as best as we can (with some of our trustees even digging up weeds in the crevices by hand on a regular basis), it is now beyond what we can handle on our own. We need to repair and maintain the parking lot to keep it welcoming and safe for everyone.

4.b. Grading and Landscaping Around the Church and Parsonage - $5,000.00

To protect the church and parsonage from future foundation issues caused by erosion and water intrusion, we need to grade the ground surface to slope away from the buildings. There are many places around the structures where this is not the case. Additional purposeful landscaping will also help mitigate water issues.

4.c. Columbarium Path from Fishbowl - $7,200.00

When an interment takes place immediately after a funeral at the church, attendees have two options to get to the columbarium: walk across the grass, or travel around the outside of the building through the parking lot. The grass area is uneven, can be muddy, and has roots that protrude from the ground. These conditions make that walk hazardous and dangerous, especially for those with mobility issues. The walk around the building is much farther, and there are not enough parking spaces for everyone to drive to that side of the building. We need to install a paved path to make this walk much safer to better facilitate paying final respects for our loved ones at the columbarium.

4.d. Outdoor Youth Recreation Area - $9,600.00

The children and youth are the future of our church, and they deserve our focus. We want to create a space that is safe and engaging for our kids. Play is an important part of

interactions with and between children and teens. To that end, we are seeking to replace the existing gaga pit (eliminating the exposed rusty screws and broken wood) and our rusty basketball hoop. This will improve recreational opportunities for the children and youth of our church, as well as supporting Christian outreach when kids in the youth group invite their friends, and other young people from the neighborhood ride bikes, shoot hoops, or kick a soccer ball around the church property.

4.e. Signage (Entrance, Directional) - $5,000.00

At CUMC, we want to make a visit to our building welcoming for everyone. There are many doors into our facility, but not all of them are marked. Knowing which door to enter is crucial to easing stress on visitors to the church. To that end, we propose to procure and install signs that are more visible and clearly direct people around our property. This will also make our parking lot safer by helping direct traffic to appropriate sections of the building.

4.f. Air Conditioner and Gas Meter Enclosures - $8,690.00

More than 20 air conditioning units are used each summer to keep our building cool. We previously used plants to obscure these units from view, but plantings too close to the foundation of the church can cause problems. Instead, we propose to erect fence screening enclosures around our air conditioner units and gas meters. This project will protect and increase the longevity of our air conditioner units, hide the mechanical equipment, and make the overall look of the church more appealing.

4.g. Preschool Playground (for State Licensing) - Cost to be Determined

The Preschool is seeking required licensing from the Commonwealth of Pennsylvania. Playground equipment wears out over time, and some of our equipment does not meet current standards. We need to be proactive in updating our playground to satisfy State requirements and keep it safe for our preschool children, kids from the church, and kids from the neighborhood. No cost is listed for this project because we are unsure of what standards apply and cannot develop a justifiable estimate at this time. We will be working with the preschool to define needs and determine anticipated costs.

5. Additional Items (To be Completed if Funded at 100%) - $70,000.00

The below projects will be considered once all other projects have been funded and completed. Any additional funds collected will go toward these projects after being evaluated, planned, and approved by Church Council in conjunction with the Trustee

Committee. The review process will ensure proper placement/construction and resolve any concerns regarding upkeep and township approvals. Alterations may need to occur to stay within the bounds of township regulations and what is possible and feasible for our space.

5.a. Pavilion and Outside Prayer Chapel - $50,000.00

God has created a beautiful earth for us to experience. Many people feel closest to God when outdoors. Having a covered outdoor pavilion and prayer chapel will provide a serene and protected space for communing with God in local nature.

5.b. Prayer Labyrinth - $20,000.00

Spending time in prayer is crucial to our relationship with Christ. Having a dedicated prayer labyrinth will encourage people to spend more time in prayer. This space can be used by all ages from kids, to youth, to adults.

Let's Make Sure Your Gifts are Going to the Right Place!

The **Built to Grow, Called to Serve Capital Campaign** is a dynamic fundraising effort that will allow us to make important improvements to our church facilities in the above listed ways, ensure that CUMC infrastructure serves our worship and mission needs, and prepare our congregation for the future. We feel strongly called by God to implement this gifting program now and make a wide range of planned, necessary, permanent improvements to our church. **Please note: only donations given to this fund will count towards the campaign.**

The **Trustee's Capital Fund**, formerly referred to as the "discretionary fund", allows the Trustees to set aside funds to be used to purchase, maintain, or repair items that arise more urgently. The types of projects paid for through the Trustee's Capital Fund are very similar to what is planned under the Built to Grow, Called to Serve campaign, but reflect more unexpected capital needs for the church. Think of it as an "emergency fund" to cover those surprise expenses that we all encounter over time. We are very blessed to have had this account in place for many years, but it was significantly impacted by the recent foundation work. It is time to replenish this funding stream too!

Please prayerfully consider how you would like to distribute your giving among these two capital funds, as well as our ongoing operating and missions budget lines. We made the Vanco buttons clearer for online giving, and you can simply write “Built to Grow” or “Trustee's Fund” on paper checks or envelopes for the appropriate fund. If you have any further questions on how to apply your giving to the intended funds, please reach out to any member of the Built to Grow, Called to Serve Capital Campaign Team!

If you would like to donate to the Built to Grow, Called to Serve Capital Campaign, please scan the QR code to visit the online donation page.

CUMC Infrastructure Projects Accomplished Prior to the start of the Built to Grow, Called to Serve Capital Campaign - $98,540.67

Drain Clean Out - $39,667.74

This project removed debris from and repaired/replaced the drainage system around the church property. The water back-up caused by these issues was the leading factor for many of our foundational issues with the church building. This project was finished in the fall of 2025.

Floor Leveling - $51,683

This project addressed the problems caused by the drainage issues around the property. Pylons were installed on the south side of the sanctuary to stabilize the sanctuary wall and ensure that it would not sink further, causing significant damage to the sanctuary and the stained glass windows. Boreholes were drilled into the floor in key areas across the church, and a foam mixture was pumped in to level the floor and stop the foundation from sinking. Beams were installed in the crawl spaces under the church to stabilize and reinforce the flooring. This project was completed in the summer of 2026.

Preschool Office Carpeting - $476

The Preschool office carpet was original to the building and damaged during the floor leveling process. Once the floor leveling was completed, the carpet was replaced before the start of the school year. This project was completed in the summer of 2026.

Church Kitchen Refrigerator - $6,713.93

The kitchen refrigerator has been repaired several times, and parts were becoming unobtainable. The service technician refused to service it any further, claiming that it would simply be a waste of our money. A new refrigerator was purchased with the help of a private donation, removing this item from the Built to Grow, Called to Serve Capital Campaign list. The new refrigerator was purchased and installed in the summer of 2026.

Grouping	Project	Est. Cost
1. Church Roof and External Structure	1.a) Replace Two Flat Church Roofs	$59,438.00
	1.b) Replace Preschool peaked roof	$45,500.00
	1.c) Replace Balance of Existing Roof on the Sanctuary	$100,000.00
	1.d) Cap Chimney & Replace Liner	$8,455.00
	1.e) Church Gutters	$20,000.00
	Subtotal	**$233,393.00**
2. Church Safety and Internal Structure	2.a) Security Door Preschool Hallway	$25,000.00
	2.b) Men's Restroom by Fellowship Hall (Handicap Accessible)	$35,000.00
	2.c) Office Renovation	$42,500.00
	2.d) Floor Covering after Floor Leveling	$15,840.00
	2.e) Narthex Emergency Signage and Electrical Upgrade	$5,200.00
	2.f) Replace Fire Alarm Panel	$7,021.00
	2.g) Dishwasher Replacement	$7,500.00
	2.h) Sanctuary Lighting	$10,000.00
	Subtotal	**$148,061.00**
3. Parsonage Maintenance and Repair	3.a) Parsonage Bathroom Mold Remediation and Remodel	$45,000.00
	3.b) Parsonage Roof	$50,000.00
	3.c) Parsonage Gutters	$2,700.00
	3.d) Parsonage Deck	$24,500.00
	3.e) Parsonage Office Ceiling and Wall Repair / Replacement	$1,280.00
	Subtotal	**$123,480.00**
4. Grounds Maintenance and Upgrades	4.a) Parking Lot and Driveway Maintenance	$100,000.00
	4.b) Grading and Landscaping Around Church and Parsonage	$5,000.00
	4.c) Columbarium Path from Fishbowl	$7,200.00
	4.d) Outdoor Youth Recreation Area	$9,600.00
	4.e) Signage (entrance, directional, etc.)	$5,000.00
	4.f) AC & Gas Meter Enclosure	$8,690.00
	4.g) New Playground (for State Licensing)	
	Subtotal	**$135,490.00**
	Total	**$640,424.00**
5. Additional Items (After 100% Completion of Above Items)	5.a) Pavilion and Outside Prayer Chapel	$50,000.00
	5.b) Prayer labyrinth	$20,000.00
	Subtotal	**$70,000.00**
	Grand Total	**$710,424.00**

The amount requested for the Built to Grow, Called to Serve capital campaign is $800,000 over the course of three (3) years to accommodate for the expected increases from initial quotes as materials increase in cost.