

2025 ART SHOW GUIDELINES, STANDARDS, & GENERAL INFORMATION

General Information

- Date: Saturday, July 5, 2025 - rain or shine
- Hours: 9:00 a.m. to 3:00 p.m.
- Check in, set up and break-down instructions will accompany the booth assignment letter mailed to you in May.
- Direct questions to Jeff Whipple or Scott Samples at artshow@stpeterslewes.org or (302)645-8479.
- Parking: There are public parking lots adjacent to the town wharf on Front St. and on Third St. and on surrounding side streets, if available.
- No late arrivals or early departures are permitted. Early pack-up or departure will impact future participation.
- The St. Peter's Art Show is a smoke-free event.
- Booth relief sitting, complementary continental breakfast, and exhibitor restrooms are available.
- As a courtesy to fellow artists and to the show, please notify us immediately by leaving a message at (302)645-8479 and an email to artshow@stpeterslewes.org if you cannot participate in the show.
- Any artist who fails to use the assigned booth space without providing an explanation to the committee before or immediately after the show for two consecutive shows will lose their booth assignment. If the artist in question applies for booth space in the future, their application will be treated as a new application requiring the artist to undergo the jury process again and to accept a new booth assignment on a space available, first come first served basis.
- If an emergency arises during the event and you must leave, notify Jeff Whipple or Scott Samples before you dismantle your booth.

Applications, Fees, Deadlines, and Jury Process

- Application Deadline: March 15, 2025 (postmarked on or before).
- A non-refundable booth fee of \$200 is due with application; make check payable to "St. Peter's Episcopal Church" with "2025 Art Show" in the memo field. Applicants who are not accepted will have their voided checks returned. The \$200 booth fee checks will be held until June 1, 2025. Some banks will not honor checks older than 90 days. So please postdate checks to May 15, 2025.
- Booth Assignments for Returning Artists
 - Artists who have completed the jury process, submitted completed applications and booth fee checks on or before March 15, 2025, and ARE NOT requesting a booth space change will be assigned to their 2025 assigned booth space.
 - Booth space change requests for returning artists will be processed in application postmark date order on a space available basis.
 - Please note that every effort is made to honor booth location change requests however circumstances; e.g. public health events, construction projects; may prevent honoring any or all requests.
- Artists who have never been in the show must be juried for two consecutive shows. After being juried and accepted for two consecutive shows artists are no longer required to be juried unless they significantly change the medium and or style of their work. Artists who do significantly change their medium and or style will be required to be juried for two additional consecutive shows. Artists who have been juried successfully for two consecutive shows but do not participate in the previous year's show may be required to go through the jury process again.
- Artists being juried must submit three (3) digital images, each of a different example of the artist's work. Entrants must include a brief description of their work for each digital image. Please review the enclosed *Art Show Jury Process/Sample Submission Requirements* document. Images and descriptions are to be submitted to artshow@stpeterslewes.org on or before March 15th, 2025. Artist's name and contact information must accompany the submissions

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- Artists will be selected for any remaining spaces in their medium via a jury after the March 15th deadline, according to the following criteria: quality/craftsmanship, originality, and availability of spaces for their particular medium. Letters of acceptance/non-acceptance will be emailed to all juried applicants in April.
- Applicants who wish to show more than one juried medium must submit an application for each. If an entrant is accepted in one medium but not the other medium, only the accepted juried medium is allowed in the show.
- Items that do not fit into the juried categories are not permitted.

Standards of Artist's Work

- All work must be original, designed and made by the applicant or under the applicant's direct supervision.
- Copyrighted designs not owned by the artist are not permitted.
- We do not accept work made from commercial molds, kits, or patterns, or other commercial methods. Neither do we accept factory-made items, with the exception of those embellished by original art or craft-work of the applicant. *Items embellished primarily with store-bought materials that do not include predominant original work are not permitted.*
- Clothing is permitted; however, it must be of original design and construction, showing significant artistic merit.
- **The sale of consumable items including food and drink, soaps, lotions, cosmetics, etc. is not permitted.**
- Originals must be signed. Limited editions must be appropriately numbered or identified as artist's proofs. Up to 120 applicants will be admitted on a rolling, first-come, first-served basis with the exception of the juried medium. In order to maintain our desired ratio, the committee reserves the right to deny booth spaces to late-applying (postmarked after 3/15/2025), qualified exhibitors whose media are already sufficiently represented. Should you wish to discuss whether or not it's appropriate for you to apply, contact Jeff Whipple at artshow@stpeterslewes.org or (302)645-8479.

Booth information

- Specifications: Exhibit must fit within 10' by 10' space street location designated by the committee (exhibition spaces are located on the four streets surrounding St. Peter's Square and in the adjacent M&T Bank parking lot). Booth spaces must accommodate free-standing 10'x10' canopies provided by exhibitor. Booth spaces will extend to 11' wide to allow for "breathing room" between exhibitors. **This extra space must remain free and clear**, with exhibitor's property remaining within his/her space and not impeding the booth spaces of other exhibitors. **PLEASE NOTE: Exhibit setup on sidewalks and crosswalks is no longer permitted for any location.**
- The exhibitor is responsible for setting up and removing the exhibit and assumes full responsibility for his/her goods and personal injury. Please consider your ability to handle extreme weather conditions in regards to setting up and dismantling your booth space, all of which can be very exhausting. Volunteer help is available on a **very** limited basis.
- No electricity is available and generators are prohibited.
- Access to the internet is not provided by St. Peter's Episcopal Church.
- While we make every effort to honor specific booth requests, we cannot guarantee particular spaces.
- Vendor locations by booth number are published in the art show program. This helps patrons find specific vendors more easily. Vendors are required to set up in the booth assigned to them. Any vendor found to be in the wrong booth space will be asked to move to his/her assigned booth space. **Vendors who refuse to move to their assigned booth space will be removed from the show without refund of booth fee.**
- Due to the possibility of extremely hot weather artists should consider bringing battery operated portable fans for their and their customer's comfort.