

# 15th Annual Northwest Justice Forum

## REQUEST FOR PROPOSALS

*Keynote Speakers: Announcement Coming Soon!*

Dates: June 25th – 27th, 2019  
Multnomah University, Portland, OR

**Proposal Due Date:** 5:00 PM, December 3, 2018.  
Submit proposals online at <http://www.nwjusticeforum.com>.

### Introduction

The Northwest Justice Forum is seeking workshop proposals for its 15th Annual Forum in 2019.

The NW Justice Forum fosters the gathering of individuals committed to, or interested in learning about, the principles and values of Restorative Justice. We gather to increase understanding, share practical application, ensure cultural inclusion, and explore theoretical implications of living and working restoratively in the Northwest.

### **Theme: “Restorative Justice: Inviting Every Voice”**

Three key areas of focus for the conference are:

- **Racial Equity**

Because judicial and educational systems create barriers for diverse community members to meaningfully engage, we seek to invite and honor the experiences of those whose voices are marginalized. Through knowledge exchange, storytelling and culturally reinforcing dialogue, we will listen and learn how systemic inequities are negatively impacting members of our community and how this can be addressed. Diverse community member’s voices must be better understood in culturally relevant discussions of justice and injustice. We invite presentations/workshop proposals on diverse topics related to systemic barriers leading to inequities.

- **Strengthening Community Partnerships**

Restorative justice is a community response to community issues of harm, accountability, and healing. Through this focus area, we seek to hear from actual and potential partners who have contributions to make to restorative justice practices. Community-based service providers, social organizations, business owners, faith communities – all these and more have needs, ideas, and resources relevant to how we practice restorative justice, and we invite these voices to influence our

conversations at the Forum.

- **Responding to Victims' Voices**

As many restorative justice practitioners strive to be more responsive to the varied and nuanced needs of survivors and victims, we invite victims, survivors, and those who serve them to deepen our understanding of their experiences. In order to continue growing and contributing, the restorative justice movement must stay open to having its assumptions challenged and modified through careful listening. Victim services professionals, volunteers, and representatives are crucial members of any healthy restorative conversation.

*While presentations and workshops with a primary focus on "Restorative Justice: Inviting Every Voice" are sought, any presentation/workshop that furthers the understanding and/or implementation of restorative justice will be considered. Applicants should consider and, if legitimately present, highlight those aspects of their proposal that align with the three foci of Restorative Justice: Inviting Every Voice. Presentations about work that aligns with restorative justice but is not called "restorative justice" will also be considered.*

### **Audience**

The conference is designed for restorative justice practitioners, justice and court system personnel, victim services/advocacy staff, school personnel, students, and community members, including law enforcement and non-profit service providers.

### **Session Format**

We encourage proposals that emphasize active learning, skill-building, case studies, creative approaches and time for group discussion. Workshops should encourage dialogue and elicit active participation by attendees – not be primarily lecture format. It's important to present a balance of practical application and big picture visioning. Session participation could range from 15 to 45 participants.

### **Session Length**

Sessions are usually 90 minutes in length. Please contact us directly if you are interested in a longer session (up to 180 minutes in length). We appreciate your flexibility as we assign time slots. Occasionally we offer the same session more than once. Please indicate whether you would be willing to repeat your session.

### **Session Coordinator**

All sessions involving more than one presenter need a designated contact person who will serve as the primary liaison to NWJF in terms of conference planning and communication. Coordinators are responsible for organizing, introducing and facilitating their sessions as well as providing NWJF with all necessary information and materials prior to the conference.

### **Audio-Visual Equipment**

It is important that you indicate any and all audio-visual needs that you have for your presentation. We will provide more information about what is available once the venue is confirmed. If you have additional equipment needs, you will need to specify this in the RFP.

## **Presenter Discount**

Presenters may attend the day of their presentation for free. If presenters wish to attend the second day, they will pay the regular one-day rate. Presenters, who opt to join us for the Keynote Dinner are welcome to attend at their own cost (no discount available).

## **Presenter Registration**

If you wish to attend sessions on the day of your presentation, we ask that you register for the workshop sessions you would like to attend (even though there is no cost). If you attend a second day or the dinner, please register for this as well. Registration forms will be available approximately on or before March 1, 2019 and can be found on the [Northwest Justice Forum website](#).

## **Submission Process and Deadline**

Proposals are due December 3, 2018. Proposals will be selected on the basis of relevance to the conference theme, and to create a diverse program. To submit a proposal please complete the electronic application [located here](#).

Your proposal must include all of the following information. Please use the attached application form:

### **1. Presenter Information**

- Session Coordinator: If there is more than one presenter for your workshop, designate who will serve as the Session Coordinator.
- Give the full name, official title, address, email, fax and telephone numbers for each presenter.
- Submit a short bio for each presenter.

### **2. Session Length**

- Specify your preference for the length of your session.
- Specify whether you are willing to offer your presentation more than once during the conference.

### **3. Descriptive Title, Short Session Description, and Learning Objectives**

- Provide your recommended workshop title and a description of your session (*no more than 100 words*). If accepted, your title and description will be used in conference materials. We may edit either the title or the description, but will discuss any changes with you before publication.
- Inclusive List of Learning Objectives – these may be bullet points of what the session will address.

### **4. Experience Level of Participants**

- Specify the level of experience that is most appropriate for participants at your session. **New to Restorative Justice, General** (for all skill levels), and **Experienced** (for those with advanced knowledge and experience).

### **5. First time participants.**

- If you are a first time NWJF presenter, please list one reference (name, title and contact information) who knows your presentation style/skills.

### **6. Session Scheduling**

- We will schedule your workshop to ensure that we have workshops available for all audiences in each session.

**Proposal Selection**

Proposals will be reviewed by the NWJF Planning Committee. Proposals that align most closely with the conference theme will receive highest priority.

**Notification**

You will be notified via e-mail of your proposal's acceptance by February 4, 2019. *In the meantime, please pencil in the forum dates on your calendar to ensure your availability upon notification of acceptance.*

If accepted you will be required to electronically submit your slides and handouts to be used in your presentation by May 13, 2019. Slides and handouts will be made available to conference participants via electronic files after the conference.

If accepted you will also be required to bring the handouts and materials for those that attend your session (you will be notified of the number of participants registered for your session)

For questions or assistance, contact [Rhea DuMont](mailto:rhea.dumont@multco.us) at [rhea.dumont@multco.us](mailto:rhea.dumont@multco.us) or [Jillian Kellington](mailto:jkellington@clackamas.us) at [jkellington@clackamas.us](mailto:jkellington@clackamas.us).

**Thank You!**

On behalf of NWJF, thank you very much for your time and energy in preparing and submitting your proposal by 5:00 PM, December 3, 2018.

**We look forward to seeing you at the 15th Annual NWJF!**