

**First United Methodist Church Alcoa
Job Announcement**

Title: Director of Youth Ministries

Opening Date: 02/19/2018

Closing Date: 03/23/2018

Purpose: To build young disciples for Christ, both inside the church family and in the community, by implementing the church's approach to youth ministry in the areas of worship, discipleship, mission and outreach, while serving as a spiritual leader and role model.

Status: Full-Time Associate. Probationary period required.

Hours: 40 hours per week. Travel events may require additional hours.

Benefits: Two weeks paid vacation per year. Reimbursable travel expenses upon approval.

Organizational Relationship and Supervision:

- The Director of Youth Ministries (DYM) comes under the daily supervision of the Senior and/or Associate Pastors with overall accountability to the Staff-Parrish Relations Committee (SPRC).
- The DYM is subject to The United Methodist Church policies and doctrine, as well as local church policy determined by the Youth Advisory Committee, and the Senior/Associate Pastors.
- Attendance at church functions, activities, and meetings is required as determined by the Senior/Associate Pastors.

Primary Task: The DYM is responsible for leading ministry to youth, ages 12 through 18, in all aspects of the middle school and high school youth programs. There shall be a comprehensive approach to the implementation of the youth ministry in order to build meaningful relationships with youth and their families that foster growth in Jesus Christ by embracing principles that include:

- The love of youth where they are, both church members and community members equally.
- The encouragement of participation in the youth groups to all, youth aged, church members and other youth attending regularly.
- The encouragement of youth in developing a relationship with Jesus Christ.
- Modeling a personal and mature walk with Jesus Christ for the youth.
- The opportunities for nurture and growth by providing an environment that encourages Christian fellowship for all youth.
- Challenging youth to respond to God's call to serve in their church, community, and world.

Responsibilities:

1. Be an advocate for youth by educating the congregation on the hopes, concerns, and needs of youth in the local church and community.
2. Help plan and implement all aspects of the youth ministry in the areas of group building, worship, discipleship, mission and outreach.

3. Work to spiritually and numerically grow the youth program by reaching out to youth in the church family who may not be active in the youth ministry, including them in all invitations, newsletters, etc. to ensure the opportunity for participation.
4. Work to ensure those attending youth activities also participate in congregational worship services, Sunday school, and other church wide activities.
5. Be aware of resources for developing the youth ministry and participate in continuing education and training opportunities.
6. Train approved volunteers who work with youth in all aspects of the youth ministry and ensure adequate volunteer support and adult supervision.
7. Be a liaison between the church, and other community organizations, groups, and resources that relate to youth and youth ministries.
8. Coordinate and help teach Confirmation Classes in partnership with the Pastors and be an example for Confirmation Class members, mentors, and parents beyond the classroom.
9. Work in partnership with the Youth Advisory Committee, Pastors and Staff, and all established church committees to effectively reach youth in the church and community through a strategic youth ministry outreach plan.
10. Keep records of youth participation and maintain appropriate permission and medical forms for ministry participants.
11. Help establish and manage the youth ministry budget.
12. Communicate in a timely manner and as effectively as possible using all available resources. Ensure communication with parents, church staff and leadership and the congregation as a whole.
13. Be available to youth in a variety of ways (i.e. attendance at extracurricular activities, visitations, times of crisis, etc.).
14. Work in connection with the gifts and talents of other staff members and volunteers to maintain a teamwork approach to the ministries of the church.
15. Ensure that Safe Sanctuaries and other church policies are observed at all times.

Qualifications:

- Must have a growing relationship with Jesus Christ and embrace Christian and United Methodist doctrine and theology.
- A bachelor's degree in a related field is desired but may be waived based on prior experience and background.
- Must have the demonstrated ability to implement a youth ministry.
- Must have excellent written and verbal communication skills, conflict management skills, and computer skills.
- Must possess a proven ability to work effectively with church and community youth, parents, volunteers, and leaders.
- Must be CPR qualified and possess a valid Tennessee Driver's License with a safe driving record in order to drive church vehicles.

Application: Submit a cover letter, resume, and three professional/personal references to Caroline Lamar, First United Methodist Church Alcoa, 617 Gilbert St., Alcoa, 37701 or email clamar@alcoafumc.com.

A complete background check will be conducted upon offer of employment.