



KURIAKOS

Sylvan Lake Lutheran Bible Camp Association

JOB DESCRIPTION – Head Cook

June 17 – August 25, 2018

Kuriakos exists to proclaim the gospel of Christ, encourage and disciple.

Kuriakos is a place set apart for all people to grow together in Christ.

Belonging Growth Togetherness

So, here's what I want you to do, God helping you: Take your everyday, ordinary life – your sleeping, eating going to work, and walking around life – and place it before God as an offering.” Romans 12:1

Duties and Responsibilities of all Team Members

1. Uphold the mission, values, theology and strategy of Kuriakos.
2. Work to build the Kuriakos community by mutual respect and support of other team members and campers.
3. Strive to live out your life in the example of Jesus Christ, modelling care for yourself, for others, and for your work.
4. Perform your duties to the best of your ability, in accordance with the Kuriakos Policies and Procedures and according to instructions provided by Kuriakos Leadership.
5. Be present at team meetings as requested by the Program Director.
6. Attend as many camp programs/functions as time permits, in order to be part of the Kuriakos community.
7. Leave personal electronic devices in appropriate staff storage places. Please use/carry a watch or alarm clock.
8. Prior to your first day of work, provide valid first-aid certification, a current Criminal Record Check with Vulnerable Sector Search, and a current Child Intervention Record Check, in addition to other certifications required for your position. Should any required certifications or checks be considered invalid, Kuriakos reserves the right to retract this Team Agreement.
9. Provide evaluations and feedback for all aspects of the ministry.
10. Work together in a team environment, striving for continual improvement. Handle disagreements with grace and maturity.
11. Report any problems, hazards, grievances, or emergencies immediately to Kuriakos Leadership.
12. Work to achieve Bestism in all areas of life and service in the Kuriakos Community.
13. Be willing to serve in all areas of Kuriakos Ministry (program, maintenance, hospitality, etc.) as necessary, at the request of the Program Director, Assistant Director, or Executive Director.
14. Agree to and abide by the Conditions of Employment received upon job offer.
15. Seek feedback, and act upon recommendations provided by supervisors through formal and informal evaluations.
16. Remember the camp, summer team, and campers in prayer.

Specific Duties and Responsibilities – Head Cook

- Work under the direction of the Hospitality Manager
- Plan nutritious menus and tasty meals within the allocated budget.
- Supervise other kitchen personnel, including written and/or verbal evaluation of operations and personnel
- Meal preparation
 - Maintain a safe and clean kitchen as required by health regulations
 - Assist with coordination and delivery of food to Wilderness Site for Adventure Camps
 - Supervise the serving of all meals
 - Keep inventories of kitchen supplies and equipment
 - Provide nutritious snacks as appropriate
- Hospitality (supervise the Assistant Cook)
 - Responsible for Kitchen/Dining Hall cleanliness (including Kitchen restroom and dish area)



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- Maintain coffee/tea station
- Host 'special diet' station
- Activity food prep (supervise the Assistant Cook)
 - Arrange special evening snacks (1/cabin/week as requested)
 - Maintain Bannock bags or other options for outdoor cooking and other activities
 - Prepare CampOUT meals, including a meal plan with cooking instructions for campers
 - Ensure transport of food to any necessary location
- Ensure the supervision of staff, campers, and volunteers assigned to community care relating to food service (dishes, serving, dining hall etc.)
- Prepare post-meal clean-up (dish stations, dining hall stations)
- Successfully complete food handling courses required by Kuriakos
- Responsible for ordering of all kitchen related supplies in cooperation with Hospitality Manager
- Be responsible and answerable to the Assistant Director

Qualifications

- Knowledgeable about sound nutrition
- Experience and skills in large group food preparation
- Familiar with commercial kitchen appliances – usage and safety
- Have successfully completed food handling courses required by Kuriakos
- Experience in ministry, with children, youth, and families is an asset.
- Applicants should have enthusiasm for outdoor pursuits, growth in community, and sharing the gospel.
- Applicants must be 18 years or older and have completed at least 1 year of post-secondary education or equivalent experience.
- Applicants must hold a current Standard First Aid Certification.
- Preference will be given to applicants who hold additional relevant certifications (Food Safety, Preparation, or Nutrition courses)
- Successful applicants must submit a Criminal Record Check with Vulnerable Sector Search, and a Child Intervention Record Check.

Compensation

\$400/week (with an annual increase for returning staff)

Working in a fun, caring, growing environment

Fantastic experiences ministering to staff and campers

Room and board valued at \$150/week