

**Prince of Peace Lutheran Church
Church Council Meeting Agenda
June 14, 2016 7 p.m.
Choir Room**

<u>Agenda Item</u>	<u>Presenter</u>	<u>Discussion/Action</u>	<u>Time</u>
Call to Order	T. Traaen	Discussion/Action	10m
Introductions	R. Sherrill		
Guests			
Quorum			
Opening Prayer			
Meeting Minutes	T. Traaen	Discussion/Action	5m
Approval			
May 26, 16 Meeting			
Treasurer's Report	G. Welch-Roland	Discussion/Action	15m
Pastor Rick's Report	R. Sherrill	Discussion/Action	20m
Family/Youth Report	A. Cox	Discussion/Action	10m
Personnel Report	G. Andrews	Discussion/Action	5m
Old Business	T. Traaen Council	Discussion/Action	5m
New Business	T. Traaen Council	Discussion/Action	5m
Executive Session	T. Traaen	Discussion/Action	15m
Staff Compensation	Council		
Federal OT Regulations			
Call for Agenda Items	T. Traaen	Discussion	5m
Closing Prayer	R. Sherrill		

Note: Times listed are estimates and may be adjusted. 'Executive session' allows for the professional discussion of staff compensation matters, as well as matters related to fiscal and strategic planning.

Prince of Peace Church Council Meeting Minutes (approved)
April 12, 2016 7:00 pm

Present: Pastor Rick Sherrill, Craig Myrmel, Teri Traaen, Gail Andrews, Greg Welch-Rowland, Les Holland, Anita Thorne and Joy Johnson.

Absent: Steve Edgar, Brad Beebe, Carrie Goodman and Audrey Cox.

Craig called the meeting to order at 7:03 pm. Pastor Rick asked for prayer requests and said the opening prayer.

The approval of the March meeting minutes will be postponed until next month.

Personnel Report: Gail has had visits with several staff members, and will finish the rest in the near future. She will have a review with Pastor Paul by May, and a review with Maria before the next budget is finalized.

Treasurer's Report: Greg said the Manual Dashboard has a green light. We are right on track for year to date. We are \$1000.00 up for the year, at the end of February. Discussion ensued for ways to take money from retirement plans and donate to Prince of Peace. March is looking good.

Pastor Rick's Report: Easter season was great! Easter service had over 400 people in attendance. Brad put together a commercial about the Street Fair. We are making a push through social media. Discussion ensued: great ideas flowed about working with neighbor Churches. We will recap this subject next month. This could become a Church sponsored Arcadia Neighborhood Street Fair Event. Possibly blocking off main streets. Combine a Charity fun run/walk and food and entertainment. Anita spoke about our Mission and Vision: that will be sent out tomorrow. Pastor Rick's house is ready to close. He will take a week off.

Teri updated us about Ollie Thorne: He is deemed incompetent. He is on a treatment plan. He is still incarcerated. Teri said she will be called four hours before his release. There are pending cases against him. Injunctions : Pastor Rick and family, Staff, Campus and Members. If he is released, anyone who see's him should call 911 and let Law Enforcement deal with him.

Audrey's Report: Please see attached.

New or Old Business:

The date for the Congregational Meeting is June 5, 2016. A Quorum is 50 people. We will have the meeting during the church service and elect officers.

We will have a Foundation Sunday for their yearly meeting.

May 15, 2016 is Youth Sunday.

Les talked about the debate of Contemporary music versus Traditional music. We need more singable and familiar songs. Discussion ensued.

The next meeting is scheduled to be on May 10, 2016. Craig made a motion to move the meeting due to scheduling conflicts, to May 17, 2016. The motion was seconded, and approved.

Pastor led everyone in saying The Lord's Prayer. The meeting was adjourned at 8:50pm.

Respectfully Submitted,
Joy Johnson, Secretary

Prince of Peace Council Meeting Minutes (unapproved)
May 17, 2016 7:00 p.m.

Present: Pastor Rick Sherrell, Audrey Cox, Craig Mummel, Teri Traaen, Gail Andrews, Brad Beebe, Les Holland, Carrie Goodman, Steve Edgar, Anita Thorne and Joy Johnson.
Absent: Greg Welch-Rowland.

Craig called the meeting to order at 7:03 p.m.

Pastor Rick read a Daily Devotion that had meaning to him. He asked for prayer requests and said the opening prayer.

Craig asked for a motion to approve the April 12, 2016 Meeting Minutes. Teri made a motion and Gail seconded the motion. The meeting minutes were approved.

Personnel report: Gail spoke about the reviews for Pastor Paul and Maria. Pastor Rick and Gail will work on the review for Pastor Paul. Pastor Rick had the review with Maria and it went very well.

Treasurer's report: Please see attached: Pastor Rick went over the figures. We are close for the month. Preschool and AMA are looking great.

Pastor Rick's report: Please see attached:

1. Pastor spoke about Allen Quie's surgery and recovery time for musical coverage.
2. Andy is leaving June 5th. She is now a Doctor and will be moving back to her family and a new job there. Jonathan the guitarist had great ideas for new music in our church. On June 5th we will retire the concept of a contemporary band. This could take us in a more cohesive direction for music.
3. Pastor Rick will be going on both Summer Youth Trips in June.
4. Pastor Rick included a new Mission and Vision Document. He would like everyone to read.

Audry's report: Please see attached:

1. The street fair was a great success.
2. The Peer Ministry Retreat was amazing. The eight youth that participated were trained how to speak with people of all ages and are able to interact with youth and adults on a personal level.
3. The first Youth trip to the Navajo Nation is in 10 days. The Youth Group are bringing food and supplies for apartments.
4. Audrey is on a planning team to bring 200 youth to our community from Iowa next summer.

Craig brought up the topic of Cell towers: POP has been approached to place a Cell Tower on our property. The Church would be paid \$1500.00 per month to have it on our property. The company would like to have it planned and erected by the end of the year. We will have a say in the appearance and placement of the tower. The company will maintain it and increase the amount paid every five years. Craig asked for a motion to approve this project. Teri made a motion to affirm and approve the project, and Gail seconded the motion. Greg Welch-Rowland sent his YES vote by email. The vote was unanimously approved.

Pastor Rick informed everyone that there will be a Synod Assembly on June 16th and 17th in Las Vegas. Les volunteered to go with Pastor Rick.

Anita asked everyone about their opinion of the flower arrangements in the church. We changed providers. We are being charge \$38.00 for one floral arrangement down \$2.00. Everyone agreed they look nice.

Audrey will work on having youth come and present to the Council what they are learning and doing with the youth group.

Pastor Rick said the closing prayer. Craig adjourned the meeting at 8:00 p.m.

The Council said a warm "Thank you" to Craig for all his hard work as the Council President this past year.

Respectfully Submitted,
Joy Johnson, Council Secretary

Treasurer's Report
Prince of Peace Lutheran Church
Period ending April 30, 2016

	Monthly			Year To Date		
	Apr-15	April 16 Budget	April 16-Actual	2015 YTD Actual	2016 YTD Budget	2016 Actual
Receipts						
Envelope Pledged	21,467	24,304	18,132	105,106	109,166	92,362
Envelope Unpledged	4,451	4,500	4,161	17,075	18,500	17,119
Offerings - Loose	1,574	750	865	4,422	3,950	9,241
Other Source of Income	0	693	693	0	2,771	2,771
Special Offerings	3,564	375	327	5,469	4,725	3,786
Preschool Facility Cont.	13,273	14,087	14,087	53,093	56,350	56,350
Other Income	2,655	4,600	4,120	18,272	19,850	16,666
Youth and Family Ministry	0	0	0	0	0	0
Children's Ministry	950	500	900	1,100	500	900
Dedictaed Benevolence	0	0	0	1,000	725	897
Parish Education	0	0	0	265	0	0
Total Receipts	47,934	49,809	43,285	205,802	216,537	200,092
Expenses						
C. Council	0	0	0	0	0	100
Benevolence	2,050	2,050	2,050	8,151	9,400	9,400
Dedicated Benevolence	0	0	0	1,000	725	897
Outreach	176	264	526	1,036	1,056	979
Parish Education	0	35	0	119	140	0
Youth and Family Ministry	0	250	0	(201)	1,000	49
Children's Ministry	2,328	2,110	301	3,083	2,500	1,220
Worship	1,865	1,840	1,510	4,842	5,165	3,993
Digital & Media Minstry	411	220	183	761	1,060	1,631
Operations	10,414	11,025	10,355	35,934	39,250	36,991
Admin.	3,592	3,577	3,549	14,691	14,833	13,389
Long Term Debt	3,452	3,452	3,452	13,808	13,808	13,808
Pastor	9,966	9,912	10,428	39,117	39,648	39,660
Asst. Pastor	1,000	3,000	3,000	4,000	12,000	12,000
Youth & Family Director	5,471	3,833	3,833	21,884	15,333	15,333
Staff Education	0	0	0	469	380	150
Other Pastoral	0	0	0	0	0	0
Staff Compensation	12,620	12,859	11,432	50,812	51,441	50,537
Total Expenses	53,344	54,428	50,620	199,508	207,739	200,137
Net Receipts of Expenses	(5,410)	(4,619)	(7,335)	6,294	8,798	(45)
Preschool						
	Apr-15	April 16 Budget	April 16-Actual	2015 YTD Actual	2016 YTD Budget	2016 Actual
Tuitions and Fees	118,215	119,664	113,291	497,282	494,556	497,208
Expenses						
Salaries	84,154	86,527	86,117	337,322	346,108	338,923
Administrative	1,544	300	688	2,137	2,400	1,427
Cost Share	7,109	7,923	7,923	28,555	31,692	31,692
Discounts/Scholarship	2,677	3,558	4,066	12,280	14,233	12,333
Oper, Main & Other	6,114	6,800	5,367	24,771	28,325	27,267
Classroom Expense	1,280	1,350	745	2,970	5,400	2,418
Facilities Contr.	6,164	6,164	6,164	24,657	24,658	24,658
Total Expenses	109,043	112,623	111,070	432,691	452,816	438,717
Net Receipts of Expenses	9,172	7,041	2,221	64,591	41,740	58,491
Arcadia Music Academy						
	Apr-15	April 16 Budget	April 16-Actual	2015 YTD Actual	2016 YTD Budget	2016 Actual
Tuitions and Fees	7,118	6,400	8,548	23,486	22,100	25,992
Expenses						
Instructors	4,688	4,737	5,463	16,084	16,040	17,973
Director	592	592	592	2,341	2,368	2,368
Operating Expenses	235	95	135	474	883	135
Cost Share	550	550	550	2,200	2,200	2,200
Total Expenses	6,065	5,974	6,740	21,100	21,491	22,677
Net Receipts of Expenses	1,053	426	1,808	2,386	609	3,315
Combined Receipts	173,267	175,873	165,124	726,570	733,193	723,292
Combined Expenses	168,452	173,024	168,430	653,299	682,046	661,530
Surplus / Deficit	4,815	2,849	(3,306)	73,271	51,147	61,761

Monthly Attendance and Revenue Report

As of April 30, 2016

Date	Service	Attendance '16	Prior Year '15	Offering '16	Prior Year '15
4/3/2016	1st Service	168	318 <small>Easter 2015</small>	2,709	3,907
	2nd Service	0	161	-	1,049
	Other Service				
	Credit Card/Office			760	5,312
	Total	168	479	3,469	10,268
4/10/2016	1st Service	173	102	3,049	1,633
	2nd Service	0	44	-	520
	Other Service			-	
	Credit Card/Office			5,193	780
	Total	173	146	8,242	2,933
4/17/2016	1st Service	189	145	2,741	3,975
	2nd Service		61	-	885
	Other Service				
	Credit Card/Office			973	1,220
	Total	189	206	3,714	6,080
4/24/2016	1st Service	145	132	4,863	3,003
	2nd Service		43	-	2,284
	Other Service			-	-
	Credit Card/Office			2,006	1,350
	Total	145	175	6,869	6,637
Total	0	0	-	-	
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Total for month		675	1,006	22,293	25,918

Additional Offerings April 2016	
Dedicated Fund Offerings	
Organ Fund	\$ -
Arcaida Cares Packathon	\$ -
Arcaida Cares Brunch	\$ -
Music Fund	\$ 4.00
ELCA - Ellers	\$ -
Youth Ministries	\$ 140.00
Tanzania Mission Project	\$ 1,205.00
People Serving People	\$ -
Subtotal	\$ 1,349.00
Special/Other Offerings	
Holiday	\$ 30.00
Flowers	\$ 605.00
Souper Bowl	\$ -
Angel Tree	\$ -
Other Designated Gifts	\$ -
Subtotal	\$ 635.00
Total Additional Offerings	\$ 1,984.00

Year	2016	2015
	4 wk month	4 wk month
Sunday Plate Offering	22,293	25,918
Loose	865	1,574
Other Source	693	
Subtotal Giving	23,851	27,492
Total Offering	<u>23,851</u>	<u>27,492</u>
Total Budget	<u>30,247</u>	<u>31,173</u>
Differential	(6,396)	(3,681)

Prince of Peace Bank Balances and Liabilities

Bank Balances

Church	1/31/2016	2/29/2016	3/31/2016	4/30/2016
General Checking	\$ 39,576.88	\$ 41,299.88	\$ 46,602.14	\$ 43,077.27
Dedicated Funds Savings *	\$ 114,965.16	\$ 117,270.33	\$ 116,089.35	\$ 112,327.09
Columbarium Checking	\$ 5,881.69	\$ 7,604.33	\$ 7,604.33	\$ 7,604.33
MIC Savings	\$ 12,746.32	\$ 12,746.62	\$ 12,746.95	\$ 12,747.26
Total Church	\$ 173,170.05	\$ 178,921.16	\$ 183,042.77	\$ 175,755.95
Preschool				
General Checking	\$ 102,553.52	\$ 145,055.83	\$ 155,060.87	\$ 156,510.73
Savings	\$ 100,958.68	\$ 100,961.09	\$ 100,963.66	\$ 100,966.15
Total Preschool	\$ 203,512.20	\$ 246,016.92	\$ 256,024.53	\$ 257,476.88
Total at Wells Fargo	\$ 376,682.25	\$ 424,938.08	\$ 439,067.30	\$ 433,232.83

Liabilities	Original Amount Owed	Amount Due 4/30/2016
Thrivent for Lutherans Mortgage	\$ 600,000.00	\$349,435.94

* Note: See the Dedicated Tab for Dedicated Fund Savings Details.

Youth and Family Ministry

Council Report – June 2016

Ministry Moment

Our Cultural Immersion Trip to the Navajo Lutheran Mission was an amazing experience. My ministry moments were...

- The way our youth group came together and bonded as a church family during the trip.
- The way the youth and adults worked SO hard to accomplish the tasks we were given which took some intense physical labor in the heat and sunshine.
- How the young people from PoP put their phones aside and just embraced the whole experience. Playing games outside with kids from the community. Including, baseball with a stick and empty water bottles, four square, campfires, and more.
- The way God opened each participants heart and mind to how God is calling them to shine his light and love in the world.

Campfirmation

June 26-July 1 twelve 6-8th grade youth will travel to Payson for a week of church camp! In partnership with other congregations in the Grand Canyon Synod, over 120 young people will participate in bible study, worship, hiking, canoeing, natural water slides, fun at the lake, archery, campfires, ropes course, zipline, big group games, arts and crafts, and more! Pastor Rick and myself will be playing various leadership roles and spending the week with our kids.

2016-2017 Ministry Planning

This year's Youth and Family Ministry picture will look a little different, so I wanted to update you all on some of the changes.

- 5th & 6th Grade Youth Group – This year, we are starting a 5th and 6th grade youth group. This will serve as a pre-cursor to confirmation and help to create an intro to youth group and confirmation. A part of this group will be mentors. We will have an individual faith mentor from within Prince of Peace to walk alongside these young people from 5-6th grade (and if they would like...beyond!!).
- Sunday "Chill" – Every Sunday from 9-9:30, we will open up the youth room for time to spend just hanging out together with youth and adult mentors. You know...just chillin' with faith family!
- Once a month service – One Sunday a month, we will be serving food to the homeless in central Phoenix through Hope4Phoenix. This will be immediately following our once a month High School Youth Group.
- Youth Worship Leaders (Formerly known as acolytes) – We will be holding a training for our youth worship leaders in August. This is a more involved role than just the responsibilities of an acolyte and I look forward to our 5th-8th grade youth being able to play a leadership role a new way this year!
- Parent Stuff – We will be hosting a few Mom's night outs and Dad's night outs for parents this year. Just time to get out and be in good company with other parents. I will also be hosting a bible study for our preschool moms (and any mom!) at Starbucks on Tuesdays.
- Peer Ministry – Peer Ministry youth leaders will meet monthly to continue to form a core group of leadership within the youth and family ministry. You will see them leading more in worship as well as becoming more engrained in the ministry happening at Prince of Peace to be a welcoming accepting Christ-like presence.
- Milestone Ministry – We will be building upon our Milestone Ministry this year with approximately 5-10 Milestones in life and faith that we will celebrate through worship and more! We have decided to do Milestone Ministry bowls with prayer stones for each step. I am looking forward to this new tradition at Prince of Peace.

More details to come about all of this, but wanted to introduce some of the new things happening this year and ask for your support and prayers as we work together to help our youth and families have a deeply rooted faith and a lifelong faith family.